



WASHINGTON COUNTY BOARD OF SUPERVISORS

County Municipal Center
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*****FOR INFORMATION ONLY – NOT A LEGAL NOTICE*****

CLERK OF THE BOARD

Debra R. Prehoda

ARGYLE

Robert A. Henke, Chairman

GRANVILLE

Matthew Hicks, Vice Chairman

CAMBRIDGE

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DRESDEN

George D. Gang

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Daniel B. Shaw

FORT ANN

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FORT EDWARD

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HEBRON

Brian Campbell

JACKSON

Jay B. Skellie

KINGSBURY

Dana Hogan

PUTNAM

John R. LaPointe

SALEM

Seth M. Pitts

WHITE CREEK

Robert E. Shay

WHITEHALL

George Armstrong

MEMO

TO: Chairman of the Board
Members of the Personnel Committee:
Supervisors LaPointe, O'Brien, Shay, Suprenant, Pitts

FROM: Clerk of the Board

Chairman LaPointe has scheduled a **Personnel Committee** meeting for **Thursday, July 7, 2016 at 9:00 am** in the Board of Supervisors' Conference Room #1, B244A, 2nd Floor, County Office Building B, 383 Broadway, Fort Edward, New York.

The Agenda is as follows:

1. Call to Order
2. Accept Minutes – June 9, 2016
3. Department Staffing Requests/Staffing Pattern Changes:
 - A. Public Safety
 - 1.) Communications Officers (2) – New Positions – Additions to Staffing Pattern
 - B. Treasurer
 - 1.) Clerk – Temporary – New Position – Addition to Staffing Pattern
 - 2.) Bookkeeper – Backfill due to Resignation
 - C. DSS
 - 1.) Senior Account Clerk– Backfill
 - D. County Clerk
 - 1.) DMV –DMV License Clerk – Backfill
 - 2.) Archivist – Backfill due to Retirement
 - E. Buildings & Grounds
 - 1.) Maintenance Helper
4. Request to Extend Vacation Time (5 days for 6 months) – County Administrator
5. Other Business
6. Adjournment

*****Committee Members: Please notify this office if you are unable to attend.*****

DATE: July 1, 2016
Fort Edward, New York