

AUDIT COMMITTEE MEETING MINUTES

JANUARY 13, 2016

**(NO QUORUM)**

AUDIT COMMITTEE MEMBERS PRESENT: Shaw, Armstrong, Idleman

AUDIT COMMITTEE MEMBERS ABSENT: Gang, Moore, Skellie, Hogan

Debra Prehoda, Clerk

Stacey Benson-Doty, Sr. Audit Clerk

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

- 1) Call to Order
- 2) Approval of Minutes – December 16, 2015
- 3) Audit Monthly Bills
- 4) Other Business
- 5) Adjournment

Chairman Shaw opened the meeting for discussion at 9:00 A.M., no quorum.

Committee members present proceeded with auditing the bills.

Chairman Shaw will sponsor a resolution to approve payment of a stale voucher:

Department of Social Services

Voucher Payable to Laboratory Corp of America

Laboratory Testing dated 9/4/14

\$45.00

Company discovered services provided by never billed.

OTHER BUSINESS:

Monthly audit report was distributed, attached.

Discussion dissolved at 11:05 A.M.

*Respectfully submitted,*

*Debra Prehoda, Clerk*

*Washington County Board of Supervisors*

Department	Submitted	Dollars	Department	Submitted	Dollars	Department	Submitted	Dollars
January	2016		December	2015		January	2015	
1010 Legislative Board	0	\$0.00	1010 Legislative Board	0	\$0.00	1010 Legislative Board	1	\$122.85
1040 Clerk of the Board	4	\$797.54	1040 Clerk of the Board	5	\$1,750.45	1040 Clerk of the Board	8	\$1,562.76
1165 District Attorney	2	\$272.56	1165 District Attorney	6	\$1,945.11	1165 District Attorney	3	\$1,420.27
1170 Public Defender	10	\$10,090.60	1170 Public Defender	5	\$2,119.23	1170 Public Defender	61	\$35,032.61
1171 Assigned Council	80	\$41,682.18	1171 Assigned Council	57	\$17,314.67	1185 Medical Examiner & Coroner	16	\$9,190.17
1185 Medical Examiner & Coroner	8	\$3,656.16	1185 Medical Examiner & Coroner	6	\$2,993.90	1190 Grand Jury	7	\$1,617.10
1190 Grand Jury	3	\$768.05	1190 Grand Jury	6	\$2,288.40	1230 County Administrator	3	\$4,000.61
1230 County Administrator	5	\$21,292.14	1230 County Administrator	3	\$3,584.22	1325 Treasurer	3	\$787.98
1325 Treasurer	5	\$1,454.19	1325 Treasurer	9	\$1,738.46	1340 Budget Officer	0	\$0.00
1355 Real Property Tax Service	7	\$1,950.31	1355 Real Property Tax Service	3	\$739.91	1355 Real Property Tax Service	1	\$600.00
1362 Tax Advertising/Expense	1	\$1,255.00	1362 Tax Advertising/Expense	3	\$9,309.00	1362 Tax Advertising/Expense	1	\$1,620.00
1364 Expense - Tax Sale	1	\$100.00	1364 Expense - Tax Sale	0	\$0.00	1364 Expense - Tax Sale	0	\$0.00
1410 County Clerk	8	\$2,320.98	1410 County Clerk	7	\$3,371.03	1410 COUNTY Clerk	10	\$12,972.71
1420 County Attorney (Law)	3	\$681.73	1420 County Attorney (Law)	4	\$676.57	1420 County Attorney (Law)	5	\$1,115.13
1430 Personnel	0	\$0.00	1430 Personnel	2	\$80.21	1430 Personnel	1	\$6,750.00
1450 Board of Elections	4	\$31,110.13	1450 Board of Elections	3	\$3,454.87	1450 Board of Elections	2	\$30,773.45
1490 Dept. of Public Works	1	\$20.50	1490 Dept. of Public Works	0	\$0.00	1490 Dept. of Public Works	1	\$300.00
1620 Building & Grounds	32	\$23,313.84	1620 Building & Grounds	59	\$37,217.32	1620 Building & Grounds	27	\$20,752.76
1650 Central Communications	0	\$0.00	1650 Central Communications	0	\$0.00	1650 Central Communications	0	\$0.00
1660 Stock Room	7	\$930.44	1660 Stock Room	9	\$1,168.83	1660 Stock Room	5	\$1,397.84
1670 Central Mail	0	\$0.00	1670 Central Mail	0	\$0.00	1670 Central Mail	1	\$1,513.77
1680 Central Data Processing	24	\$18,688.07	1680 Central Data Processing	15	\$48,680.38	1680 Central Data Processing	22	\$76,049.37
1910 Unallocable Insurance	0	\$0.00	1910 Unallocable Insurance	1	\$43.00	1910 Unallocable Insurance	0	\$0.00
1950 TAXES COUNTY PROPERT	3	\$34,822.82	1950 TAXES COUNTY PROPERT	0	\$0.00	1950 TAXES COUNTY PROPERT	3	\$28,317.13
2490 Community College	2	\$376.70	2490 Community College	9	\$4,848.66	2490 Community College	1	\$504.00
3010 Traffic Safety Board	0	\$0.00	3010 Traffic Safety Board	0	\$0.00	3010 Traffic Safety Board	0	\$0.00
3110 Sheriff	16	\$7,363.61	3110 Sheriff	31	\$14,797.88	3110 Sheriff	22	\$28,369.41
3140 Probation	5	\$780.63	3140 Probation	7	\$758.01	3140 Probation	8	\$1,583.66
3150 Jail	35	\$48,942.36	3150 Jail	61	\$120,094.66	3150 Jail	117	\$90,543.38
3315 Special Traffic	4	\$11,048.18	3315 Special Traffic	1	\$1,331.52	3315 Special Traffic	5	\$14,399.54
3410 Fire Bureau	0	\$0.00	3410 Fire Bureau	0	\$0.00	3410 Fire Bureau	0	\$0.00
3620 Code Enforcement	0	\$0.00	3620 Code Enforcement	2	\$234.82	3620 Code Enforcement	2	\$242.41
3625 EMS	0	\$0.00	3625 EMS	1	\$140.40	3625 EMS	0	\$0.00
3640 Emergency Services	21	\$26,189.29	3640 Emergency Services	10	\$10,420.45	3640 Emergency Services	13	\$47,630.91
4000 Public Health	15	\$10,009.66	4000 Public Health	27	\$9,194.43	4000 Public Health	32	\$26,007.60
4010/Home Care	0	\$0.00	4010/Home Care	0	\$0.00	4010/Home Care	0	\$0.00
4054/CSWN/EI	49	\$169,478.64	4054/CSWN/EI	36	\$151,560.56	4054/CSWN/EI	46	\$416,211.43
4082 WIC	8	\$1,133.17	4082 WIC	8	\$1,500.66	4082 WIC	7	\$945.31
4310 Mental Health	0	\$0.00	4310 Mental Health	0	\$0.00	4310 Mental Health	1	\$200.00
6010 Social Services/Aging	51	\$58,543.98	6010 Social Services/Aging	66	\$71,385.02	6010 Social Services/Aging	46	\$68,564.98
6020 Enterprise Legacy	0	\$0.00	6020 Enterprise Legacy	0	\$0.00	6020 Enterprise Legacy	0	\$0.00
6310 Economic Opportunities	2	\$15,000.00	6310 Economic Opportunities	0	\$0.00	6310 Economic Opportunities	2	\$15,000.00

Department	Submitted	Dollars	Department	Submitted	Dollars	Department	Submitted	Dollars
6410 Economic Development	0	\$0.00	6410 Economic Development	0	\$0.00	6410 Economic Development	0	\$0.00
6411 Publicity - I Love NY	5	\$2,514.00	6411 Publicity - I Love NY	10	\$8,595.02	6411 Publicity - I Love NY	9	\$7,234.08
6510 Veterans	1	\$181.11	6510 Veterans	2	\$140.15	6510 Veterans	3	\$161.31
6610 Sealer of Weights & Measurer	0	\$0.00	6610 Sealer of Weights & Measurer	1	\$26.69	6610 Sealer of Weights & Measurer	1	\$26.51
7110 Huletts Park	0	\$0.00	7110 Huletts Park	2	\$1,447.00	7110 Huletts Park	2	\$236.09
7111 Lauderdale Park	0	\$0.00	7111 Lauderdale Park	2	\$1,447.00	7111 Lauderdale Park	0	\$0.00
7120 Snowmobile Trail Fund	0	\$0.00	7120 Snowmobile Trail Fund	0	\$0.00	7120 Snowmobile Trail Fund	0	\$0.00
7310 Youth Bureau	13	\$57,217.42	7310 Youth Bureau	18	\$8,478.05	7310 Youth Bureau	10	\$3,288.32
7510 Historian	0	\$0.00	7510 Historian	0	\$0.00	7510 Historian	0	\$0.00
8020 Planning	5	\$27,911.65	8020 Planning	6	\$13,116.00	8020 Planning	2	\$20,021.24
9999 Pooled/Unallocable	8	\$2,754.86	9999 Pooled/Unallocable	0	\$0.00	9999 Pooled/Unallocable	6	\$1,919.67
<b>Fund Total</b>	<b>448</b>	<b>\$634,652.50</b>	<b>Fund Total</b>	<b>503</b>	<b>\$557,992.54</b>	<b>Fund Total</b>	<b>516</b>	<b>\$978,986.36</b>
ACC Construction	0	\$0.00	ACC Construction	7	\$44,752.77	ACC Construction	1	\$8,235.00
Capital Construction	5	\$20,412.86	Capital Construction	4	\$77,709.18	Capital Construction	9	\$619,822.34
Car Pool	8	\$1,273.21	Car Pool	9	\$1,538.27	Car Pool	10	\$2,002.92
Community Development	0	\$0.00	Community Development	0	\$0.00	Community Development	0	\$0.00
County Road	40	\$277,890.83	County Road	29	\$221,490.17	County Road	48	\$468,724.01
County Road Machinery	113	\$129,901.90	County Road Machinery	108	\$113,835.67	County Road Machinery	97	\$122,609.56
Sewer District No. 1	2	\$18,195.32	Pleasant Valley	0	\$0.00	Pleasant Valley	3	\$1,264.30
Sewer District No. 2	33	\$10,030.73	Sewer District No. 1	0	\$0.00	Sewer District No. 1	2	\$61.00
Solid Waste Management	0	\$0.00	Sewer District No. 2	39	\$55,785.59	Sewer District No. 2	25	\$45,699.15
Workers Compensation	0	\$0.00	Solid Waste Management	3	\$2,583.73	Solid Waste Management	1	\$3,825.00
<b>Fund Total</b>	<b>201</b>	<b>\$457,704.85</b>	Workers Compensation	0	\$0.00	Workers Compensation	2	\$34,681.00
<b>Total Of All Funds</b>	<b>649</b>	<b>\$1,092,357.35</b>	<b>Fund Total</b>	<b>199</b>	<b>\$517,695.38</b>	<b>Fund Total</b>	<b>198</b>	<b>\$1,306,924.28</b>
			<b>Total Of All Funds</b>	<b>702</b>	<b>\$1,075,687.92</b>	<b>Total Of All Funds</b>	<b>714</b>	<b>\$2,285,910.64</b>

# Washington County Board of Supervisors Special Audit Monthly Report

Year	Month	Fund	Dept No.	Dept Name	Type	Submitted	Reason	Amount
<b>2016</b>								
<b>January</b>								
<b>General Fund</b>								
1450				Board of Elections		1		\$50.00
1620				Building & Grounds		18		\$15,108.75
1650				Central Communications		1		\$2,060.99
1670				Central Mail		1		\$4,223.69
1680				Central Data Processing		1		\$12.35
3140				Probation		1		\$40.01
3150				Jail		5		\$10,553.16
3640				Emergency Services		3		\$2,639.02
4000				Public Health		5		\$715.18
4082				WIC		4		\$103.92
6010				Social Services/Aging		3		\$291.69
6510				Veterans		1		\$40.20
7110				Huletts Park		1		\$21.02
7111				Lauderdale Park		1		\$21.02
8020				Planning		1		\$302.19
							<b>Fund Total</b>	<b>\$36,183.19</b>
<b>Car Pool</b>								
5135						3		\$912.84
							<b>Fund Total</b>	<b>\$912.84</b>
<b>County Road Machinery</b>								
5130						12		\$3,616.66
							<b>Fund Total</b>	<b>\$3,616.66</b>
<b>Sewer District No. 1</b>								
8131						2		\$47.91
							<b>Fund Total</b>	<b>\$47.91</b>
<b>Sewer District No. 2</b>								
8110						4		\$3,189.74
							<b>Fund Total</b>	<b>\$3,189.74</b>
							<b>Total</b>	<b>\$43,950.34</b>