

**Office of Community Services for Warren and Washington Counties  
Warren County Community Services Board  
Washington County Community Services Board  
February 11, 2016**

**Warren County**

**Present:** Kimberly Brayton, Ph.D., Chair; Barbara Boggia; Joan Grishkot, Vice Chair; Amy Molloy; Holly Irion-Smith

**Excused:** Maureen Schmidt; James Dexter; Lu Thomas-Cosgrove

**Washington County**

**Present:** Rick Demers, Chair; Kathy Flanagan; Michele Burke; Tammy DeLorme; Sue Clary

**Excused:** Christina Bessen, Vice-Chair; Samuel Hall; Patti Hunt; Robert Miles

**Staff:** Harry Carlson; Lisa Coutu; Cynthia Wasson; Carrie Wright; Robert York

**Warren County Health Committee:**

**Guests:**

Agenda Item	Outcome	Action
<b>2016 Organizational Meetings</b>	The 2016 Organizational meeting of the Washington County Community Services Board commenced at 3:10p, held at Crandall St. Community Residence, 13 Crandall St., Glens Falls. A quorum was confirmed for Washington County. R. Demers presided over the Washington County meeting. Outcomes are reported below.	N/A
<b>Call to order</b>	Quorums for Warren and Washington County CSB were confirmed and the February regular Meeting of the Community Services Boards was convened. K. Brayton, Warren Co., and R. Demers, Washington Co. co-chaired the meeting.	Meeting called to order at 3:10p by K. Brayton.
<b>2016 Washington County Organizational Meeting Report</b>	R. Demers reported that no election of officers is slated for this year, as officers are currently mid-term.  The dates and time of the regular meetings of the Warren County CSB were established to be the 2 <sup>nd</sup> Thursday of the month at 3 p.m.  Standing committee and subcommittee appointments were presented in the Board packets	Motion: T. DeLorme      Wash. Second: M. Burke Abstentions: None Motion carried with unanimous vote

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<b>Approval of Meeting Minutes</b>	Minutes of the December 10, 2015 CSB meeting were distributed with the January meeting notice. Washington only	Motion: K. Flanagan      Wash. Second: M. Burke Abstentions: None Motion carried with unanimous vote
<b>Approval of Meeting Minutes</b>	Minutes of the January 14, 2016 CSB and Organizational meetings were distributed with the February meeting notice.	Motion: J. Grishkot      Warren Second: B. Boggia Abstentions: None Motion carried with unanimous vote  Motion: K. Flanagan      Wash. Second: M. Burke Abstentions: None Motion carried with unanimous vote
<b>Office of Community Services staffing updates</b>	R. York announced the Children and Youth SPOA Coordinator Position has been filled by Linda Wright, LMHC who comes to us from Parson's Child and Family Center, Inc. She has a great breadth of experience in the children's mental health field. She has most recently served as Northern Regional Coordinator for their HCBS Waiver program.	
<b>Presentation: 820 River St., Inc.</b> ✓ <b>Elwood Powell, Crandall St. House Manager</b>	Mr. Powell stated Crandall Street is a 21 bed halfway house that provides services and support to men after being in jail, outpatient treatment and treatment centers for drug and alcohol abuse treatment. This is a residential program that provides a stable environment after being in an in-patient facility to assist with transition and reintegration back into the community with sober supports. There are special groups and programs and criminal justice groups. The average stay is 3 – 6 months. Free time is used to attend meetings in the area. The program helps the clients stick to goals and eventually integrate back with family.	

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<p>✓ <b>Jennifer Neifeld, Program Director, the Baywood Ctr.</b></p>	<p>J. Neifeld talked about the Baywood Center, an outpatient clinic program of 820 River St. Inc.. Ms. Neifeld said they have about 144 clients. The Intensive program is from 9a – 12p, three days a week. The Mental Health track is three afternoons a week. Baywood Ctr. has five full time counselors (CASAC) and seven of their staff are LCSW. They have a full time RN on staff, Psychiatrist 10 hrs. a week and a Medical Dr., 4 hrs. a week. The majority of ages seen are between 21 - 34 years old, 52% women and 48% men. Ms. Neifeld said they are open M – F 8:30a - 6:30p and Saturdays 9a – 10:30p. A 24-hour line is available for afterhours.</p>	
<p><b><u>New Business</u></b> <b>Office of Community Services Lease Agreement for 230 Maple Street</b></p>	<p>R. York stated the purpose of this request is to Ratify signature of 3-year lease agreement for office space at 230 Maple St., Glens Falls. The lease contains a 2%/yr increase. The location works well for proximity to each county municipal center and to local providers.</p>	<p>Motion: A. Molloy      Warren Second: J. Grishkot Abstentions: None Motion carried with unanimous vote</p> <p>Motion: T. DeLorme      Wash. Second: K. Flanagan Abstentions: None Motion carried with unanimous vote</p>
<p><b>Informational Items</b></p> <p><b>2016 – 2017 Executive Budget Proposal</b></p> <p><b>2016 CSB contract agency presentation scheduling</b></p>	<p>R. York provided NYSCLMHD general overview of the NYS Executive Budget for informational purposes.</p> <p>R. York talked about 2016 CSB meeting presentation schedule, which will include contract agencies and continued DSRIP and Health Home presentations.</p>	

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<b>CSB Member Code of Ethics forms</b>	Code of Ethics forms were handed out and Mr. York asked all the CSB member's present that haven't done so this year to sign and return to Cindy Wasson.	
<b>Additional Items</b>	None	
<b>Adjournment and next meeting</b>	The meeting was adjourned at 4:30p. <b>The next scheduled meeting of the Community Services Boards will be held at 3p on March 10, 2016 at Council For Prevention, Inc., 10 LaCross St., in Hudson Falls.</b>	

Minutes respectfully submitted by Cynthia Wasson, Secretary to the Boards