

AUDIT COMMITTEE MEETING MINUTES  
JULY 18, 2018

AUDIT COMMITTEE MEMBERS PRESENT: Moore, Hogan, Shay, Ferguson, Middleton, Clary, Rozell  
AUDIT COMMITTEE MEMBERS ABSENT: None.

SUPERVISORS: Shaw

Debra Prehoda, Clerk

Stacey Benson-Doty, Sr. Audit Clerk

Chris DeBolt, County Administrator

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

- 1) Call to Order
- 2) Accept Minutes – June 13, 2018
- 3) Audit Monthly Bills
- 4) Other Business
- 5) Adjournment

Chairman Moore called the meeting to order at 9:00 A.M.

A motion to accept the minutes of the June 13, 2018 Audit Committee meeting was moved by Mr. Middleton, seconded by Messrs. Rozell and Shay and adopted.

Summary of accounts payable by fund was distributed, attached.

Stacey Benson-Doty, Senior Audit Clerk, addressed the following items with the committee:

International Truck Repair – For the committee’s information, the voucher for payment of the repairs done to the International truck discussed at the Public Works meeting is in this audit totaling \$13,127.93.

Stale (2016 & 2017) Sheriff’s Department Vouchers – A motion to approve payment of the following stale Sheriff’s Department vouchers due to a change in staff and invoices not received:

- Linde Gas North America – 2016 – Oxygen - \$341.16
- Galls, LLC – 2017 – Uniforms - \$2,943.

was moved by Mr. Hogan, seconded by Mr. Shay and adopted.

The committee proceeded with auditing the bills.

Reconvened and addressed the following questions:

Questioned a voucher for road work on O’Donnell Hill Road and Deborah Donohue, DPW Superintendent, explained the voucher was for the top coat placed on the road nothing to do with repair work and noted that it came in under budget.

Insurance on Rental Equipment – Chris DeBolt, County Administrator, explained that the excavators that DPW rents during the summer months from Capital Tractor that they require the insurance as an additional insured and the unearned premium does get refunded. His staff adds this equipment immediately to our policy at time of acceptance and DPW advises them promptly when they are turned back in and they come off our policy.

The committee continued auditing the bills and reconvened.

A motion to pay all bills as audited was moved Mr. Rozell, seconded by Mr. Middleton and adopted.

OTHER BUSINESS: None.

A motion to adjourn was moved by Mr. Hogan, seconded by Mr. Rozell and adopted. The meeting adjourned at 10:13 A.M.

*Debra Prehoda, Clerk*  
*Washington County Board of Supervisors*

**SUMMARY OF ACCOUNTS PAYABLE BY FUND**

**Submitted To Audit Committee For Approval**

**Meeting Dated 7/18/18**

<b><u>FUND</u></b>	<b><u>AMOUNT</u></b>	<b><u>DATE</u></b>
GENERAL	\$838,922.18	7/18/18
SOLID WASTE	\$391.38	7/18/18
CAR POOL	\$9,927.30	7/18/18
COUNTY ROAD	\$463,066.93	7/18/18
COUNTY ROAD MACHINERY	\$161,403.25	7/18/18
SEWER DIST NO 1	\$50.00	7/18/18
SEWER DIST NO 2	\$110,426.10	7/18/18
CAPITAL CONSTRUCTION	\$618,765.89	7/18/18
<u>Workers Compensation</u>	\$0	7/18/18
<u>Health/Dental(MS)</u>	\$36,204.00	7/18/18
<b><u>TOTAL ALL FUNDS</u></b>	<b><u>\$2,239,157.03</u></b>	

**SPECIAL AUDIT PAID 07/03/18**

GENERAL	\$42,350.62	7/3/18
CAR POOL	\$305.58	7/3/18
COUNTY ROAD	\$476.89	7/3/18
COUNTY ROAD MACHINERY	\$1,931.96	7/3/18
SEWER DIST NO 1	\$45.85	7/3/18
SEWER DIST NO 2	\$9,161.26	7/3/18
<b><u>TOTAL</u></b>	<b><u>\$54,272.16</u></b>	

**PRELIMINARY TOTAL AMOUNT PAID OUT OF AUDIT**

**WITH APPROVAL OF COUNTY AUDITOR**

	<b><u>AMOUNT</u></b>	<b><u>DATE</u></b>
	<b><u>\$1,825,793.21</u></b>	6/12/18-7/17/18
<b><u>Grand Total Presented to Audit Committee</u></b>	<b><u>\$4,119,222.40</u></b>	7/18/18

**TOTAL NUMBER OF VOUCHERS BEFORE COMMITTEE = 778**