

AUDIT COMMITTEE MEETING MINUTES
AUGUST 14, 2019

AUDIT COMMITTEE MEMBERS PRESENT: Middleton, Ferguson, Shay, O'Brien, Hogan, Clary

AUDIT COMMITTEE MEMBERS ABSENT: Rozell

SUPERVISORS: Moore, Shaw

Debra Prehoda, Clerk

Stacey Benson-Doty, Sr. Audit Clerk

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

- 1) Call to Order
- 2) Accept Minutes – July 17, 2019
- 3) Audit Monthly Bills
- 4) Other Business
- 5) Adjournment

Chairman Middleton called the meeting to order at 9:00 A.M.

A motion to accept the minutes of the July 17, 2019 Audit Committee meeting was moved by Mr. Shay, seconded by Messrs. Hogan and Ferguson and adopted.

Stacey Benson-Doty, Sr. Audit Clerk, addressed the following items with the committee:

- Stale Vouchers: Stale vouchers are vouchers submitted for payment of prior year expenses after prior year books are closed. Stale vouchers submitted as follows:
 - Various Departments – Stale vouchers totaled \$4,246.10, detailed on attached handout. A motion to approve payment of stale vouchers for various departments was moved by Mr. O'Brien, seconded by Mr. Ferguson and adopted.
 - Summary of accounts payable by fund attached.

The committee proceeded with auditing the bills.

The committee reconvened.

A motion to pay all bills as audited was by moved Mr. O'Brien, seconded by Mr. Shay and adopted.

OTHER BUSINESS: None.

A motion to adjourn was moved by Mr. O'Brien, seconded Mr. Hogan and adopted. The meeting adjourned at 9:51 A.M.

Debra Prehoda, Clerk

Washington County Board of Supervisors

SUMMARY OF ACCOUNTS PAYABLE BY FUND

Submitted To Audit Committee For Approval : Meeting Date 8/14/19

<u>FUND</u>	<u>AMOUNT</u>	<u>DATE</u>
GENERAL	\$777,728.74	8/14/19
CAR POOL	\$106,781.39	8/14/19
COUNTY ROAD	\$946,416.57	8/14/19
COUNTY ROAD MACHINERY	\$113,507.53	8/14/19
SEWER DIST NO 1	\$10,527.00	8/14/19
SEWER DIST NO 2	\$30,186.75	8/14/19
CAPITAL CONSTRUCTION	\$860,073.13	8/14/19
<u>Workers Compensation</u>	\$14,752.50	8/14/19
<u>Health/Dental(MS)</u>	\$12,384.00	8/14/19
<u>TOTAL ALL FUNDS</u>	<u>\$2,872,357.61</u>	<u>782</u>

SPECIAL AUDIT 8/2/19

GENERAL	\$44,392.39	8/2/19
CAR POOL	\$260.54	8/2/19
COUNTY ROAD	\$199.17	8/2/19
COUNTY ROAD MACHINERY	\$1,679.41	8/2/19
SEWER NO 1	\$61.15	8/2/19
SEWER NO 2	\$6,740.95	8/2/19
<u>TOTAL</u>	<u>\$53,333.61</u>	<u>76</u>

PRELIMINARY TOTAL AMOUNT PAID OUT OF AUDIT WITH APPROVAL OF COUNTY AUDITOR

	<u>AMOUNT</u>	<u>DATE</u>
	<u>\$1,267,433.93</u>	7/17/19-8/13/19
<u>Grand Total Presented to Audit Committee</u>	<u>\$4,194,500.15</u>	8/14/19

TOTAL NUMBER OF VOUCHERS BEFORE COMMITTEE = 858

STALE VOUCHERS PRESENTED FOR APPROVAL IN CURRENT AUDIT

<u>DEPARTMENT</u>	<u>VENDOR</u>	<u>AMOUNT</u>	<u>DATE OF SERVICE</u>
<i>Jail (3150)</i>	<i>Emergency Care Services</i> <i>GFH ER Services - Inmates</i>	<i>\$66.52</i>	<i>11/25/18-12/23/18</i>
<i>Assigned Counsel (1171)</i>	<i>Lucas Mihuta</i>	<i>\$864.78</i>	<i>10/2/18-12/31/18</i>
	<i>John Oswald</i>	<i>\$3,167.80</i>	<i>1/1/18-12/31/18</i>
<i>Public Health – CWSN</i> <i>(2960)</i>	<i>Glens Falls Hospital</i>	<i>\$147.00</i>	<i>8/27/19-12/31/18</i>
<i>TOTAL</i>		<i>\$4,246.10</i>	

Prepared by Clerk of the Board's Office 8/14/19