



## OFFICE OF THE SHERIFF WASHINGTON COUNTY NEW YORK

Jeffrey J. Murphy  
Sheriff

John A. Winchell  
Undersheriff

### *"Community First"*

#### **To obtain a pistol permit in Washington County, you must:**

Be at least 21 years of age and have lived in Washington County for at least one year.

You can pick up a pistol permit application at the Washington County Law Enforcement Center. The cost is \$20.00 for the application. You can pay by cash, check, credit or debit card or money order.

When you arrive to have fingerprinting completed (by appointment only), you will need \$115.00. This can be paid by cash, check, money order or credit/debit card.

Unless you're a corrections officer with a weapons card or a member of a police force with a weapons training card, you will need to complete a handgun safety course. This course is provided at the Law Enforcement Center in Fort Edward. We will also accept Warren County's handgun safety course. The cost of the Washington County class is \$40.00. We will sign you up for the first available class the day you pick up your application packet. You will also need three color passport sized photos.

You will need four character references that all live in Washington County, New York. References have to be over 21 years of age, have known the applicant for more than one year and have also lived in Washington County, New York for more than one year. These references can NOT be related to the applicant by blood or as an in-law. These character references will need to complete a character reference form and have that form notarized. Character references will also need to complete a phone interview.

If you are a husband and wife living in the same home, you can co-own weapons. These are the only exceptions our Judge will allow.

The Sheriff's Office will complete a mental health background check. One check will be completed through Glens Falls Hospital and the other through New York State Mental Health.

#### **For private sales between individuals, you will need:**

Your pistol permit, driver's license and the bill of sale from a gun dealer. There is a \$5.00 fee to complete the amendment (no matter how many guns you add or delete from your permit) Private sales need to go through a licensed gun dealer as outlined by the NYS Safe Act.

According to the state website, people exempt from going through a dealer are: spouses, domestic partners, children and step-children. To transfer between family members, an affidavit is required and needs to be signed and notarized by BOTH the seller and buyer.

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