

Resolution No. 84 March 18, 2016
By Supervisors Suprenant, LaPointe, Shay, Idleman, Haff, O'Brien, Hogan

TITLE: To Appoint Washington County Fire Advisory Board Members

WHEREAS, the Fire Advisory Board has recommended the following appointments to the Fire Advisory Board be made for terms expiring December 31, 2018, and

WHEREAS, the Public Safety Committee has recommended the same; now therefore be it

RESOLVED, that the following appointments be made to the Washington County Fire Advisory Board for a term expiring December 31, 2018:

Gerald Aiken	Cambridge Fire Department
Patrick Donahue	Cossayuna Fire Department
Brian Brooks	Whitehall Fire Department
Dan McClenning	Granville Hook & Ladder Fire Department
Robert Lemieux	Argyle Fire Department

BUDGET IMPACT STATEMENT: None.

Resolution No. 85 March 18, 2016
By Supervisors Shay, LaPointe, Suprenant, Campbell, Pitts, Fedler, Moore

TITLE: To Reappoint Commissioner, Department of Social Services

WHEREAS, Tammy DeLorme has served admirably as Commissioner of Social Services, and

WHEREAS, the Health and Human Services Committee has recommended her reappointment for another five year term as Commissioner; now therefore be it

RESOLVED, that Tammy DeLorme be reappointed as Commissioner of Social Services for Washington County for a five year term commencing June 1, 2016 and expiring May 31, 2021.

BUDGET IMPACT STATEMENT: None.

Resolution No. 86 March 18, 2016
By Supervisors Fedler, Idleman, Shay, Haff, Armstrong, Moore, Skellie

TITLE: Reappoint Member to the Washington County Planning Board

WHEREAS, the term for Robert Liebig on the Washington County Planning Board has expired,
and

WHEREAS, the Agriculture, Planning, Tourism and Community Development Committee
recommends reappointment; now therefore be it

RESOLVED, that Robert Liebig of the Town of Hartford be reappointed to the Washington
County Planning Board for a term commencing January 1, 2016 and expiring December 31, 2022.

BUDGET IMPACT STATEMENT: None.

Resolution No. 87 March 18, 2016
By Supervisors LaPointe, O'Brien, Shay, Suprenant, Pitts

TITLE: Change the Title of Director of Planning on the Exempt Salary Schedule to Planner and Remove the Title of Planner from the Grade Schedule

WHEREAS, funds were included in the 2016 budget for a Director of Planning, and

WHEREAS, the Agriculture, Planning, Tourism and Community Development Committee has reviewed the needs of the department and recommend an exempt position of Planner at a salary of \$52,500, and

WHEREAS, the Exempt Salary Schedule for 2016 includes the title of Director of Planning with a salary of \$52,500, and

WHEREAS, the Grade Schedule includes the title of Planner at Grade 15; now therefore be it

RESOLVED, that the title of Director of Planning on the Exempt Salary Schedule be replaced with the title of Planner with the salary remaining the same, \$52,500; and be it further

RESOLVED, that the title of Planner be removed from the Grade Schedule.

BUDGET IMPACT STATEMENT: None, funds included in the 2016 budget.

Resolution No. 88 March 18, 2016
By Supervisors LaPointe, Shay, Suprenant, Pitts

TITLE: Amend Staffing Pattern – Real Property

WHEREAS, the Real Property office currently has a Tax Map Technician out on medical leave who has notified the Director of plans to retire in mid-April, and

WHEREAS, due to the necessity of this position, the Director has asked to establish a new position effective immediately and not backfill the current position once the retirement is official, and

WHEREAS, the Personnel Committee has approved creating a new Tax Map Technician position; now therefore be it

RESOLVED, that the Staffing Pattern in Real Property be amended to add one (1) full time Tax Map Technician.

BUDGET IMPACT STATEMENT: New hire start date is expected to be after the current employee retires.

Resolution No. 89 March 18, 2016
By Supervisors Shay, LaPointe, Suprenant, Campbell, Pitts, Fedler, Moore

TITLE: A Resolution to Recognize the 50th Anniversary of the Incorporation of the Washington County Economic Opportunity Council, Inc.

WHEREAS, the Washington County Economic Opportunity Council, Inc. was incorporated on March 17, 1966 in response to President Lyndon Johnson's War on Poverty, and

WHEREAS, the purpose of the incorporation, as the designated Community Action Agency for Washington County, was to promote the provisions of the Economic Opportunities Act of 1964, to work together within the county to combat the causes and conditions of poverty for individuals, families and communities, and

WHEREAS, Washington County Economic Opportunity Council, Inc. has operated for 50 years, supporting programs and services such as Head Start, Weatherization and Community Services Block Grant programs based on local needs, and

WHEREAS, Washington County Economic Opportunity Council, Inc. has worked with other organizations with like purpose, including Agencies of Washington County Government, to operate Employment and Training Services for Adults and Youth, Transportation and other assistance programs; now therefore be it

RESOLVED, that the Washington County Board of Supervisors recognizes the past and continued importance of Community Action, and the role of Washington County Economic Opportunity Council, Inc., and be it further

RESOLVED, that the Washington County Board of Supervisors congratulates Washington County Economic Opportunity Council, Inc. on 50 years of service to the residents of Washington County.

BUDGET IMPACT STATEMENT: None.

Resolution No. 90 March 18, 2016
By Supervisors LaPointe, O'Brien, Shay, Suprenant, Pitts

TITLE: Reclassify Title in the Public Health Department, Grade Schedule and Staffing Pattern

WHEREAS, the Personnel Officer has reviewed the title of Handicapped Children Services Specialist and recommends changing the title to Pre-School Service Coordinator to coincide with the State's description of this position, and

WHEREAS, the Personnel Committee has approved this change; now therefore be it

RESOLVED, that the title of Handicapped Children Services Specialist be reclassified to Pre-School Service Coordinator; and be it further

RESOLVED, that the corresponding title changes be made to the Grade Schedule and Staffing Pattern.

BUDGET IMPACT STATEMENT: None. Changing title only, grade remains the same.

Resolution No. 91 March 18, 2016
By Supervisors Shay, LaPointe, Suprenant, Campbell, Pitts, Fedler, Moore

TITLE: To Appoint Veterans Service Agency Director

WHEREAS, the Director of the Washington County Veterans Service Agency is retiring, and

WHEREAS, the Health and Human Services Committee has recommended the appointment of Andrew DePalo to the position of Director of the Washington County Veterans Service Agency; now therefore be it

RESOLVED, that Andrew DePalo of Kingsbury, New York be and he hereby is appointed Veterans Service Agency Director effective April 29, 2016.

BUDGET IMPACT STATEMENT: None.

Resolution No. 92 March 18, 2016
By Supervisors Pitts, LaPointe, Campbell, Haff, O'Brien, Fedler, Gang

TITLE: Award Bid for Proposal No. 1E16 – Tandem Axle Glider Truck Tractor (2)

WHEREAS, the Department of Public Works has advertised and solicited bids for two (2) tandem axle glider truck tractors, and

WHEREAS, the following bid response was received:

Name of Company	Engine Core Penalty	Base Bid Price	Total Bid Amount
New York Truck & Equipment w/Western Star	\$5,500.00	\$91,606.00	\$91,606.00
New York Truck & Equipment w/ Cummins	\$4,800.00	\$101,457.00	\$101,457.00

, and

WHEREAS, the Public Works Committee recommends award to New York Truck & Equipment with Western Star; now therefore be it

RESOLVED, that Proposal No. 1E16 – Tandem Axle Glider Truck Tractor (2) be awarded to New York Truck & Equipment with Western Star; and be it further

RESOLVED, that the Superintendent of Public Works is hereby authorized to execute those documents necessary for award in a form approved by the County Attorney.

BUDGET IMPACT STATEMENT: Funds contained in the budget for this purchase.

Resolution No. 93 March 18, 2016
By Supervisors LaPointe, O'Brien, Shay, Suprenant, Pitts

TITLE: Amend the Staffing Pattern – Temporary WIC Program Nutritionist

WHEREAS, the Director of Public Health requested a temporary WIC Program Nutritionist due to medical leaves and upcoming retirements, and

WHEREAS, the Personnel Committee has approved this request; now therefore be it

RESOLVED, that the Staffing Pattern for WIC be amended to add one (1) Temporary WIC Program Nutritionist.

BUDGET IMPACT STATEMENT: None.

Resolution No. 94 March 18, 2016
By Supervisor Pitts

TITLE: Appoint Commissioner to the Washington County Sewer District

WHEREAS, James Lindsay, member at large, has resigned as Commissioner from the Washington County Sewer District Board, and

WHEREAS, the Board of Commissioners recommends appointing Dana Hogan of the Town of Kingsbury to fill the unexpired term; now therefore be it

RESOLVED, that Dana Hogan of the Town of Kingsbury be appointed as Commissioner, at large member of the Washington County Sewer District for a term expiring April, 2016.

BUDGET IMPACT STATEMENT: None.

Resolution No. 95 March 18, 2016
By Supervisors O'Brien, Armstrong, Campbell, Gang, Skellie, Hogan

TITLE: To Authorize Agreement with Auctions International for Auction Services Related to Real Property Tax Foreclosure Sales for 2016

WHEREAS, the Government Operations Committee has recommended retention of Auctions International for auction services for 2016; now therefore be it

RESOLVED, that Auctions International be retained for conduct of county real property auctions upon the following terms:

Six percent buyer's premium to be charged

; and be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute a contract with Auctions International for a term of one year in a form approved by the County Attorney.

BUDGET IMPACT STATEMENT: Costs are paid for by successful bidders at auction or repurchasers.

Resolution No. 96 March 18, 2016
By Supervisors Fedler, Idleman, Shay, Haff, Armstrong, Moore, Skellie

TITLE: To Adopt Community Development Block Grant (CDBG) Section 3 Policy and Name Section 3 Coordinator

WHEREAS, from time to time, Washington County applies for and receives Community Development Block Grant (CDBG) funding, and

WHEREAS, as a part of this funding the County is required to adopt a Section 3 Plan pursuant to the CDBG program and name a coordinator, and

WHEREAS, the Agriculture, Planning, Tourism and Community Development Committee has reviewed a proposed plan and has recommended adoption of the same and recommended that the County Administrator be named the coordinator; now therefore be it

RESOLVED, that Washington County hereby adopts the CDBG Section 3 plan as presented on today's date; and be it further

RESOLVED, that the County Administrator be named as the Section 3 coordinator.

BUDGET IMPACT STATEMENT: None. Allows the County to continue to participate in the CDBG program.



Washington County, NY

**Section 3 Plan
for Washington County
CDBG Programs**

Produced by the Washington County Planning Department



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General Policy Statement

Washington County has developed this Section 3 Plan and Policies in compliance with Title 24 CFR Part 135 - Economic Opportunities for Low- and Very Low-Income Persons. Such plan is intended to ensure that employment and other economic opportunities generated by qualifying HUD financial assistance shall, to the greatest extent feasible, benefit persons and business identified in the regulation. This document is applicable to contractors, subcontractors, vendors, and suppliers when threshold amounts meet or exceed \$100,000 expended for (1) housing rehabilitation (including reduction and abatement of lead-based paint hazards), (2) housing construction, and (3) other public construction. Planning only activities are not required to meet this requirement.

Section 3 Purpose

Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701 u) requires Washington County to ensure, to the greatest extent feasible, that employment and other economic and business opportunities generated by the HUD financial assistance are directed to public housing residents and other low-income persons, particularly recipients of government housing assistance and business concerns that provide economic opportunities to low- and very-low income persons.

Section 3 Contracting Policy and Procedures

It is the policy of Washington County to monitor contractors to assure they provide equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, sex, national origin, handicap, familial status, sexual orientation or gender identity. Further, it is the policy of Washington County to monitor contractors to assure they create employment and business opportunities for residents in Section 3 Covered Projects that occur in their respective communities and for other qualified low- and very low-income persons residing in low-moderate income areas.

Washington County will assure that all Section 3 language is incorporated in all applicable procurement documents generated in conjunction with the use of HUD funding. Goal requirements are set forth in 24 CFR Part 135 for awarding contracts to Section 3 Business Concerns and are delineated in Section III. Section 3 Business. Employment Training and Contracting Goals.

To the greatest extent feasible, information will be made available to persons with Limited-English Proficiency (LEP) in compliance with E.O. 13166.

Section 3 Plan

Washington County has developed this Section 3 Plan to create consistency in applying the provisions of 24 CFR Part 135 objectives, and to guide the action steps that will be implemented to ensure compliance with the requirements of Section 3. The Plan covers HUD-funded programs including but not limited to CDBG-DR, CDBG, HOME, ESG, housing construction, housing rehabilitation, and public improvements construction projects.

I. Section 3 Coordinator

Washington County will identify an employee who will oversee Section 3 responsibilities herein called “Section 3 Coordinator”. In particular, said employee will identify programs, projects and activates which may trigger Section 3 compliance. The Section 3 Coordinator will be responsible for assuring that contractors reach out to section 3 businesses and individuals. Methods that contractors can use are listed below:

A. Contractor Outreach for Section 3 Businesses

- Advertisement of contracting opportunities via newspaper, mailings, posting notices that provide general information about the work to be contracted and where to obtain additional information.
- Distributing notices of upcoming projects to local Public Housing Agencies, contractor associations, community organizations, Small Business Administration (SBA), Minority and Women’s Business Enterprise M/WBE association, and Community Development Corporations.
- Conduct an annual staff workshop on contracting procedures to include bonding, insurance, and other pertinent requirements, in a timely manner in an effort to allow Section 3 business concerns the opportunity to take advantage of any upcoming contracting opportunities.
- Provide Technical Assistance directly or through contracted organizations to help Section 3 businesses meet bonding and insurance requirements and become certified as Section 3 businesses. Additionally, this assistance will focus on helping existing Section 3 eligible contractors to identify and utilize other Section 3 businesses, subcontractors, and suppliers.

B. Contractor Outreach for Section 3 Individuals

To help Section 3 eligible residents learn about Section 3 employment opportunities,

contractors can:

- Register Section 3 workers, and refer them to job training they may need to be successful as workers on projects under Section 3;
- Advertisement of contracting opportunities via newspaper, mailings, posting notices that provide general information about the work to be contracted and where to obtain additional information.
- Distributing notices of upcoming projects to local Public Housing Agencies, contractor associations, community organizations, Small Business Administration (SBA), Minority and Women's Business Enterprise M/WBE association, and Community Development Corporations.
- Distributing target flyers and outreach in neighborhoods of Section 3 eligible activities

C. The Section 3 Coordinator will be responsible for assuring compliance by:

- Verifying Section 3 Contract Clauses are incorporated into contracts for Section 3 covered activities between the unit of local government and first tier contractors.
- Informing general contractors of the language necessary to include in their agreements with subcontractors for Section 3 covered projects. The Section 3 Clauses are attached as (Exhibit E) or may be obtained at 24 CFR Part 135.38.
- Annually updating Section 3 compliance documents with HUD Section 8 income limits.
- Point of contract for information regarding Section 3 compliance, reporting, business certification process and all other related matters.
- Further, the Section 3 Coordinator is responsible for obtaining information necessary to remit Section 3 annual reports and remit said reports as required by HUD.

D. Section 3 Reporting

Annual Reporting

Washington County Section 3 Coordinator will report to HUD/State/or local Government, annual accomplishments regarding employment and other economic opportunities provided to low and very low income persons under Section 3. Form

HUD-60002 is currently being utilized for reporting accomplishments. This form may be changed and updated from time to time as required by HUD and 24 CFR 135.

The Section 3 Coordinator will assure that each covered contractor reports the following:

- Contractors are required to submit to Washington County a Monthly Compliance Form, Monthly Employee Utilization Report, and an Employee Data and Certification form for all new hires.
- Contractors are required to submit a Monthly Employee Utilization Report, and an Employee Data and Certification form for all new hires for each of their subcontractors.
- Notice of termination and job problems related to Section 3 eligible workers.

Contractor payment requests may be held until all reporting requirements have been met.

E. Procurement

Washington County's Section 3 Coordinator, will, when feasible, attend scheduled pre-bid, pre-construction, bid opening and construction meetings or will be available as needed by client. Section 3 Coordinator will also provide guidance on procurement preference provisions as outlined in Part 135.36 of the Section 3 Regulation.

II. Section 3 Business, Employment Training and Contracting Goals

A. Contractor Employment Goals; Compliance Review

Contracts partially or wholly funded with monies from the U.S. Department of Housing and Urban Development (HUD). HUD has established minimum employment and training goals that contractors and subcontractors, should meet in order to comply with Section 3 requirements.

The numerical goals established in this section represent minimum numerical targets (reference 24 CFR 135.30 - Numerical goal for meeting the greatest extent feasible requirement).

- 30 percent of the aggregate number of new hires/training opportunities annually;
- 10 percent of the total dollar amount of all Section 3 covered construction contracts annually.
 - o Building trades work arising in connection with housing

rehabilitation, housing construction and other public construction (ex. demolition);

- 3 percent of the total dollar amount of covered non-construction (ex. professional services) contracts annually.
 - o Section 3 covered non-construction projects include professional service contracts associated with construction (ex.: architectural, engineering, legal services, accounting, marketing, etc.)

Pursuant to the U.S. Housing Act of 1937 (42 U.S.C. 1437a (b) (2)) and 24 CFR 135.5, the Secretary is authorized to establish income limits to consider an individual to be a Section 3 resident. This Notice authorizes grantees to determine that an individual is eligible to be considered a Section 3 resident if the annual wages or salary of the person are at, or under, the HUD-established income limit for a one-person family for the jurisdiction.

It is the responsibility of contractors to implement efforts to attain Section 3 compliance. Any contractor that does not meet the Section 3 numerical goals must demonstrate why meeting such goals was not feasible. Those contractors that demonstrate exceeding minimum Section 3 goals and/or provide internal training/apprenticeship opportunities shall receive preference for additional projects.

Should the contractor fail to meet the Section 3 reporting requirements, the following actions may be taken:

- Written warning notice of non-compliance and remedial actions needed; and/or
- Failure to meet the reporting requirements may result in termination of the contract for default, suspension or jeopardize receiving future HUDS funded contracts.

B. Contractor Requirements

After the award of contract but prior to beginning work, the contractor must, in a visible location within the construction site, complete and post a formal notice to project residents which will provide the following information:

- Set forth number of jobs and titles for hire
- Availability of apprenticeships and training positions, if any
- Contact information for person(s) taking applications or providing information on qualifications for new hires, apprenticeships and training positions
- Anticipated date the work shall begin

If a Section 3 eligible worker is removed from a position, the employer must first seek to

again fill the job with a Section 3 eligible worker.

Contractors are encouraged to offer on-the-job or continuing training to Section 3 hires that is comparable to, or exceeds, the training provided to non-- Section 3 eligible employees throughout the life of the contract/project.

III. Section 3 Procedure for Reporting Non-Compliance

In an effort to resolve Section 3 concerns due to non-compliance, Washington County encourages a written submittal of the concerns to its Section 3 Coordinator. Concerns should contain the name of the complainant and a brief description of the alleged violation. An investigation will be conducted to determine if the Section 3 requirements were fulfilled in compliance with the Section 3 laws and regulations and the contract.

In the event the Section 3 resident or Section 3 business does not feel Washington County satisfactorily resolved the concern, complainants should file the concern using form HUD 958 and submit to:

U.S. Department of Housing and Urban Development
451 7th Street S.W.
Washington, DC 20410

A complete complaint must be received no later than 180 days of the action of omission upon which the complaint is based, unless the time for filing is extended by the Assistant Secretary for good cause shown. Submission must include name and address of complainant, name and address of party against whom the complaint is remitted (Respondent), description of acts or omissions by Respondent.

Resolution No. 97 March 18, 2016
By Supervisors LaPointe, O'Brien, Shay, Suprenant, Pitts

TITLE: Amend the Staffing Pattern – County Clerk

WHEREAS, in 2015, the Government Operations and Finance Committees approved a one year pilot program for a DMV satellite office to try to recoup revenue lost due to online transactions and preaddressed mailings to a State processing center in Utica, and

WHEREAS, the proposal includes a part time Account Clerk which is in the 2016 budget but not on the Staffing Pattern, and

WHEREAS, the Personnel Committee has approved offering a resolution to amend the Staffing Pattern for this position; now therefore be it

RESOLVED, that the Staffing Pattern for the County Clerk is hereby amended to add one (1) part time Account Clerk.

BUDGET IMPACT STATEMENT: None.

Resolution No. 98 March 18, 2016
By Supervisors LaPointe, O'Brien, Shay, Suprenant, Pitts

TITLE: Amend Staffing Pattern for Title Changes in the Department of Social Services

WHEREAS, the Personnel Officer has reviewed titles in the Department of Social Services and recommends changes which will update the duties and allow for further promotional opportunities, and

WHEREAS, the Personnel Committee has approved these changes; now therefore be it

RESOLVED, that the Staffing Pattern in the Department of Social Services be amended to reflect the title changes as follows:

Current Title:

Social Welfare Examiner
Support Investigator
Senior Social Welfare Examiner
Senior Support Investigator

New Title:

Social Services Examiner
Social Services Examiner
Senior Social Services Examiner
Senior Social Services Examiner

; and be it further

RESOLVED, that the Chairman of the Board is hereby authorized to execute an agreement with CSEA for these title changes.

BUDGET IMPACT STATEMENT: None. Amends the Staffing Pattern to reflect the new titles.

Resolution No. 99 March 18, 2016

By Supervisors Campbell, LaPointe, Shay, Suprenant, Idleman, Haff, Pitts, O'Brien, Fedler, Shaw, Hogan

TITLE: Amend Real Property 2016 Budget to Purchase a Plotter

WHEREAS, a printer purchased in 2008 is making noise and not working and the cost to repair the printer is \$850, and

WHEREAS, the Director has consulted with the Information Technology department and determined that a new HP printer/scanner (plotter) would cost \$8,775 after a \$200 trade in of the old copier, and

WHEREAS, a five year maintenance contract for the plotter will cost \$3,047 including a \$75 credit, and the cost for initial ink for the plotter is \$816, for a total cost of \$12,638, and

WHEREAS, this purchase will be funded by remaining grant funds; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A1355.2620	Grant Equip. – Real Property	8,775
A1355.4620	Grant Contractual – Real Property	<u>3,863</u>
		12,638

Increase Revenue:

A3040	State Aid – Real Property Admin.	12,638
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BUDGET IMPACT STATEMENT: Remaining grant funds used to purchase new plotter for the office.

Resolution No. 100 March 18, 2016

By Supervisors Campbell, LaPointe, Shay, Suprenant, Idleman, Haff, Pitts, O'Brien, Fedler, Shaw, Hogan

TITLE: To Amend 2016 Budget Sewer District No. 2 – Capital Repairs

WHEREAS, the Sewer District No. 2 Executive Director has reported that the pump station at the Drifting Ridge development in the Town of Fort Edward has had two forced main breaks in the last fifteen months, and

WHEREAS, the Executive Director has requested to move forward with the required engineering for the mitigation of this issue; now therefore be it

RESOLVED, the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

GB8120.2097	Capital Expenses – Sanitary Sewers	20,000
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Increase Appropriated Fund Balance:

GB599	Appropriated Fund Balance	20,000
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BUDGET IMPACT STATEMENT: Transfer of funds out of the Capital Reserves for emergency capital engineering and repairs.

Resolution No. 101 March 18, 2016

By Supervisors Campbell, LaPointe, Shay, Suprenant, Idleman, Haff, Pitts, O'Brien, Fedler, Shaw, Hogan

TITLE: To Create a Capital Project for Sewer District No. 1 Engineering and Rehabilitation

WHEREAS, the Washington County Sewer District No. 2 has completed a precursors assessment of the needs of the Washington County Sewer District No. 1 (IDA), and

WHEREAS, it has been determined that there is a need for engineering and rehabilitation of the existing system along with potential alternatives for the future of the system; now therefore be it

RESOLVED, the County Treasurer is hereby authorized to create a Capital Project for the Engineering and Rehabilitation of the Washington County Sewer District No. 1 (IDA); and be it further

RESOLVED, that the County Treasurer be hereby authorized to make the following budget amendment:

Increase Appropriation:

HDI8130.200202	Engineering	30,000
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Increase Revenue:

HDI5031	Interfund Transfers	30,000
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SEWER DISTRICT NO. 1

Increase Appropriation:

GA9950.901	Interfund Transfer-Capital Construction	30,000
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Appropriated Fund Balance-Reserved:

GA599	Appropriated Fund Balance	30,000
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BUDGET IMPACT STATEMENT: The engineering funding for the project will be paid out of the districts fund balance. It is anticipated that any costs arising from the engineering will have to be borrowed.

Resolution No. 102 March 18, 2016

By Supervisors Campbell, LaPointe, Shay, Suprenant, Idleman, Haff, Pitts, O'Brien, Fedler, Shaw, Hogan

TITLE: Amend 2015 Budget – Solid Waste for Testing Services

WHEREAS, a budget amendment is needed in the Solid Waste fund to cover testing done in 2015 at the Easton landfill; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following 2015 budget amendment:

Increase Appropriation:

CLB8160.4590	Testing – Solid Waste	300
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Increase Appropriated Fund Balance:

CLB599	Appropriated Fund Balance	300
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BUDGET IMPACT STATEMENT: Transfer from fund balance to cover landfill testing.

Resolution No. 103 March 18, 2016

By Supervisors Campbell, LaPointe, Shay, Suprenant, Idleman, Haff, Pitts, O'Brien, Fedler, Shaw, Hogan

TITLE: To Accept I Love NY Matching Grant Funds and Amend Tourism Budget

WHEREAS, the County has been awarded \$60,098 in I Love New York Matching Funds for the promotion of tourism within Washington County, and

WHEREAS, this grant requires a 1 to 1 match of local to State funds, and

WHEREAS, funds for Tourism promotion were appropriated in the 2016 budget in the Contingency account, and

WHEREAS, the revenue from the State for these funds was not included in the 2016 budget; now therefore be it

RESOLVED that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Revenue:

A3715	State Aid for Tourism Promotion	60,098
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Decrease Appropriation:

A1990.4530	Contingency	60,098
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Increase Appropriation:

A6411.422004	I Love New York	120,196
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BUDGET IMPACT STATEMENT: This will leave a balance of \$163,321 in Contingency for general expenses, and \$16,602 for Tourism expenses.

Resolution No. 104 March 18, 2016

By Supervisors Campbell, LaPointe, Shay, Suprenant, Idleman, Haff, Pitts, O'Brien, Fedler, Shaw, Hogan

TITLE: Amend 2016 Budget – WIC to Purchase a Van

WHEREAS, the Director of Public Health has requested a budget amendment to transfer unallocated WIC funding to purchase a larger van to be able to transport all the materials needed for their clinics, and

WHEREAS, the minivan purchased three years ago will be returned to the County fleet, and

WHEREAS, this purchase is 100% funded; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A4082.2070	Vehicles – WIC	25,000
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Decrease Appropriation:

A4082.4610	WIC Funding	25,000
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BUDGET IMPACT STATEMENT: 100% funded.

Resolution No. 105 March 18, 2016

By Supervisors Campbell, LaPointe, Shay, Suprenant, Idleman, Haff, Pitts, O'Brien, Fedler, Shaw, Hogan

TITLE: To Amend Planning Department Budget for Solar Training

WHEREAS, the Planning Department will be offering a training on Solar Power in conjunction with the Center for Economic Growth (CEG) and the New York State Energy Research and Development Authority (NYSERDA) on April 19th, 2016 at the Kingsbury Firehouse, and

WHEREAS, there will be a registration fee charged for this training to cover the cost of the venue rental and refreshments provided to participants, and

WHEREAS, the revenue from this event was not anticipated in the 2016 budget; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Revenue:

A2655.8020	Minor Sales – Planning	500
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Increase Appropriation:

A8020.4180	Conference Expense – Planning	500
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BUDGET IMPACT STATEMENT: None. Amount expended will not exceed the amount raised by registration fees.

Resolution No. 106 March 18, 2016

By Supervisors Campbell, LaPointe, Shay, Suprenant, Idleman, Pitts, O'Brien, Fedler, Shaw, Hogan

TITLE: To Adopt Crime Forfeiture Plan and Amend 2016 Budget - District Attorney

WHEREAS, the District Attorney has provided the committee with his spending plan, and

WHEREAS, the Public Safety Committee recommends accepting the spending plan; now therefore be it

RESOLVED, that the Washington County Board of Supervisors hereby adopts the 2016 District Attorney's crime forfeiture spending plan; and be it further

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A1165.103	Overtime 1.5 – DA	5,000
A1165.2900F	Equip. – Forfeiture – DA	43,999
A1165.4900F	Contractual – Crime Proceeds – DA	<u>20,000</u>
		68,999

Increase Appropriated Fund Balance:

A599	Appropriated Fund Balance – Forfeiture Reserve	68,999
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BUDGET IMPACT STATEMENT: Transfers \$68,999 of previously reserved crime forfeiture monies to the District Attorney's 2016 budget.

OFFICE OF THE DISTRICT ATTORNEY

WASHINGTON COUNTY – STATE OF NEW YORK



383 Broadway – Building C
Fort Edward, New York 12828
Telephone: (518) 746-2525
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Paul R. Frettoloso

Investigator

Rebecca A. Evansky

Laura C. Taylor

Crime Victim Specialists

SPENDING PLAN FOR FORFEITED FUNDS 2016

Current Funds Available as of 3/01/2016: \$68,999.22

Federal Funds Totaling: \$55,390.33

State Funds Totaling: \$13,608.89

Intended usage for the year 2016

1. **INVESTIGATIONS:** The support of investigations and operations that will result in furthering our law enforcement goals and missions including,
 - A. Payments to informants; “buy,” “flash,” or reward money;
 - B. The purchase of evidence.
2. **TRAINING** The training of investigators and District Attorney personnel in any area that is necessary to perform official law enforcement duties.
3. **EQUIPMENT AND RELATED ITEMS TO SUPPORT OUR LAW ENFORCEMENT EFFORTS:** The costs associated with the purchase, lease, maintenance, or operation of law enforcement equipment for use by law enforcement personnel that supports law enforcement activities. Includes, but not limited to, the following: furniture, file cabinets, office supplies, telecommunications equipment, copiers, safes, computers, computer accessories and software, uniforms, clothing, radios, cellular telephones, electronic surveillance equipment and vehicles.
4. **TRAVEL AND TRANSPORTATION:** The costs associated with travel and transportation to perform or in support of law enforcement duties and activities.
5. **AWARDS AND MEMORIALS:** The costs of award plaques and certificates for law enforcement personnel.

SPECIFIC USAGE FOR 2016

I. Payroll (Point 1)

- A. INVESTIGATIONS: It is difficult to plan for future investigations while not knowing what the future holds for us. I intend to utilize shared funds to cover prosecution for drug investigations, arrests and enforcement details.

\$5,000

II. Contractual (Point 4 Non-Fixed Assets)

- B. TRAINING: I plan on significantly increasing the amount of training offered to and provided for our members, with an emphasis on local and no fee or cost training. There are however several courses and conferences that do charge for attendance and have been avoided in the past.

1. The amount required for the cost or fees related to the registration for training courses and conferences.
2. Travel for out of Town Conferences, including Hotels, mileage, air fares, etc...
3. Web Site fees
4. Promotional items/drug awareness

\$15,000.00

III. Equipment (Point 2 Fixed Assets)

- C. EQUIPMENT: This category would be the largest area of the spending plan. There are several items related to equipment that we would look to use shared funds for which are included in the description on page 1 number 3 *EQUIPMENT AND RELATED ITEMS TO SUPPORT OUR LAW ENFORCEMENT EFFORTS.* Items specifically identified for 2016 include surveillance cameras, identifying uniforms for on-scene investigations, computers and accessories and training equipment.

\$ 43,999.22

IV. Travel, Transportation and Awards and Memorials

- D. The costs associated with travel and transportation to perform or in support of law enforcement duties and activities as well as the costs of award plaques and certificates for law enforcement personnel.

\$5,000.00

Resolution No. 107 March 18, 2016

By Supervisors Campbell, LaPointe, Shay, Suprenant, Idleman, Haff, Pitts, O'Brien, Fedler, Shaw, Hogan

TITLE: Authorizing the Implementation, and Funding in the First Instance 100% of the Federal-aid and State "Marchiselli" Program-aid Eligible Costs of a Transportation Federal-aid Project and Appropriating Funds Therefore; Bridge Painting for Two Bridges (BIN 3306120) Town of Granville and (BIN 3306710) Town of Jackson & Greenwich PIN 1760.05

WHEREAS, Projects Bridge Painting for Two Bridges (BIN 3306120) Town of Granville and (BIN 3306710) Town of Jackson & Greenwich PIN 1760.05 are eligible for funding under Title 12 US Code, as amended, that calls for the apportionment of the costs of such program to be borne at the rate of 80% federal funds and 20% non federal funds, and

WHEREAS, the County of Washington desires to advance the Project by making a commitment of 100% of the non federal share of the costs of design; now therefore be it

RESOLVED, that the Washington County Board of Supervisors hereby approves the above subject project; and be it further

RESOLVED, that the Board hereby authorizes the County of Washington to pay in the first instance 100% of the federal and non federal share of the cost of design; and be it further

RESOLVED, that the sum of \$50,000.00 is hereby appropriated and made available to cover the cost of participation in the above phase of the project; and be it further

RESOLVED, that in the event the full federal and non federal share costs of the project exceeds the amount appropriated above, the Board shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof; and be it further

RESOLVED, that the Chairman of the Board of Supervisors or Superintendent of Public Works be and hereby are authorized to execute all necessary agreements, certifications or reimbursement requests for federal aid and/or Marchiselli Aid on behalf of the County with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal aid and state aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and be it further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and be it further

RESOLVED, that this resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: 5% local share costs of this project.

Resolution No. 108 March 18, 2016

By Supervisors Campbell, LaPointe, Shay, Suprenant, Idleman, Haff, Pitts, O'Brien, Fedler, Shaw, Hogan

TITLE: Support for State Base Aid Increase for Adirondack Community College

WHEREAS, Chancellor Zimpher of the State University of New York, with the support of the State University of New York Board of Trustees, has launched an advocacy plan across the State to “Stand With SUNY,” and

WHEREAS, included in this “Stand With SUNY” initiative, is a request to increase state base aid support for our community colleges in 2016-2017 by \$285/FTE, and

WHEREAS, the SUNY Board of Trustees, the SUNY Community College Presidents' Association, the New York Community College Trustees Association, the SUNY Faculty Council, and others have expressed their support for this advocacy plan, and

WHEREAS, recent base aid increases have not kept pace with the ongoing increased costs of Adirondack Community College's basic operations despite continued focus on expense reduction and pursuit of alternative revenue sources, and

WHEREAS, Adirondack Community College's current (2015-2016) base aid, despite the State's 2015-2016 year-over-year increase, remains \$78/FTE lower than it was five years ago, and has not kept pace with increases mandated by contractual obligations, and

WHEREAS, State support for community college operating budgets, currently at 28 percent for Adirondack Community College, is far below the regulated 1/3 of our operating costs that the State is meant to contribute per New York State Education Law (see Education Law Article 26, Section 6304), and

WHEREAS, as one of the co-sponsors of Adirondack Community College, it is difficult to support our community college to the extent we would like due to the limitations imposed by the property tax cap and other financial costs associated with State and Federal mandates, and

WHEREAS, we recognize that Adirondack Community College is a vital part of the overall economic ecosystem of our communities, and

WHEREAS, our ability to continue to attract and grow business in our community is dependent on an educated and qualified workforce, which is provided in large part by the services of Adirondack Community College, and

WHEREAS, these circumstances for community colleges and their respective county sponsors are similar throughout the SUNY system; now therefore be it

RESOLVED, for all of these reasons, the Washington County Board of Supervisors requests that the New York State Legislature and Governor Cuomo support a base aid increase of \$285/FTE for SUNY's community colleges.

BUDGET IMPACT STATEMENT: None.

Resolution No. 109 March 18, 2016
By Supervisors LaPointe, O'Brien, Shay, Suprenant, Pitts

TITLE: Amend Staffing Pattern – Code Enforcement

WHEREAS, due to an upcoming retirement in Code Enforcement the Personnel Committee has authorized creating one (1) part time Code Enforcement Officer position; now therefore be it

RESOLVED, that the Staffing Pattern for Code Enforcement be amended to add one (1) part time Code Enforcement Officer.

BUDGET IMPACT STATEMENT: None.

Resolution No. 110 March 18, 2016

By Supervisors Campbell, LaPointe, Shay, Suprenant, Idleman, Haff, Pitts, O'Brien, Fedler, Shaw, Hogan

TITLE: To Authorize Acceptance of Safe Harbour Funding from the State of New York and Participate in the Program

WHEREAS, Washington County is one of 24 counties to which the State is providing funding to develop their Safe Harbour system in response to commercially sexually exploited children and trafficked and at risk youth, and

WHEREAS all counties that receive Safe Harbour funding are committed to meet the following expectations:

- develop a critical team
- develop an asset map and needs assessment related to services that can support youth that have experienced these issues
- screen and assess youth for these issues
- provide referral pathways to ensure appropriate service response
- attend training regarding these issues
- participate in Safe Harbour calls
- monthly updates to the State on status
- providing year end progress reports
- providing a proposed budget and program plan each year

,and

WHEREAS, the Finance Committee has recommended accepting the proposed 2016 funding of \$75,000 to participate in this program; now therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign those documents necessary for participation in the Safe Harbour program and acceptance of the funding therefore in a form approved by the County Attorney

BUDGET IMPACT STATEMENT: \$75,000 in additional revenue which must be spent by the end of 2016.

Resolution No. 111 March 18, 2016
By Supervisor Campbell

TITLE: Amend Budget - District Attorney for Model Office Grant

WHEREAS, the District Attorney applied for and received a \$6,684 Office of Victims Services grant for technology upgrades, and

WHEREAS, the Public Safety Committee recommends acceptance of this grant; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A1165.2620	Equipment – DA Grants	6,684
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Increase Revenue:

A3031	State Aid – DA Crime Grants	6,684
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BUDGET IMPACT STATEMENT: Recognize revenue and expense for grant award.

Resolution No. 112 March 18, 2016

By Supervisors Campbell, LaPointe, Shay, Suprenant, Idleman, Haff, Pitts, O'Brien, Fedler, Shaw, Hogan

TITLE: To Amend Duties of the County Auditor and Deputy County Auditor

WHEREAS, per Resolution No. 9 of January 4, 2016, the Board of Supervisors has established the position of County Auditor and Deputy County Auditor and approved various bills that can be paid outside the normal auditing time frame, and

WHEREAS, the County Treasurer has recommended to the Finance Committee that the duties of the County Auditor be expanded to include Capital Construction Bills for Adirondack Community College in order to make payment to their vendors in a timely manner; now therefore be it

RESOLVED, that the duties of the County Auditor and the Deputy County Auditor be expanded to include Adirondack Community College Capital Construction Bills.

BUDGET IMPACT STATEMENT: The Audit Committee will be able to review the documents through their out of audit review while making sure that the County retains control over the expenses now being administrated by the College.

Resolution No. 113 March 18, 2016

By Supervisors Campbell, LaPointe, Shay, Suprenant, Idleman, Haff, Pitts, O'Brien, Fedler, Shaw, Hogan

TITLE: To Create Capital Project for Adirondack Community College (SUNY Adirondack) NSTEM Capital Project

WHEREAS, Resolution No. 254 dated 10/17/2014 supported Adirondack Community College's (SUNY Adirondack) application to NYS for their 2015-2016 Capital Improvement Plan, and

WHEREAS, the plan included the renovation of a center for health care research and the construction of an NSTEM (Nursing, Science, Technology, Engineering and Math) building, and

WHEREAS, the project has received State approval and is ready to move forward; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to create a capital project for the Construction/Renovation of an NSTEM building at Adirondack Community College (SUNY Adirondack); and be it further

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

HDJ2495.2040	NSTEM Construction/Renovation	5,472,470
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Increase Revenue:

HDJ5730	Proceeds from BAN	2,736,235
HDJ3097	State Aid-ACC Capital	2,736,235

BUDGET IMPACT STATEMENT: The total project has been approved at \$16,998,835. Washington County will pay 32.191% and Warren County will pay 67.809% based on the current assessed valuations of each County. Each County will then receive 50% of their costs back in State Aid.