



## WASHINGTON COUNTY BOARD OF SUPERVISORS

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## MEMO

TO: Chairman of the Board  
Members of the Personnel Committee:  
Supervisors Hicks, Ward, Campbell, Skellie, Clary

FROM: Clerk of the Board

The Personnel Committee meeting held on **Tuesday, March 10, 2020** has been recessed and will reconvene on **Thursday, March 12, 2020 at 9:00 AM** in the Board of Supervisors' Conference Room #1, B244A, 2<sup>nd</sup> Floor of County Office Building B, 383 Broadway, Fort Edward, New York.

The Agenda is as follows:

1. Call to Order
2. Consider the following Policies/Procedures introduced at the March 10, 2020 Personnel Committee Meeting:
  - A. Washington County Policy on Employee Absences Stemming from Declared Public Health Emergencies
  - B. Amend the Employee Handbook Regarding Employees in Arrears for Sick Time
  - C. Authorize Remote Work for Employees at the Discretion of the Department Head
  - D. Temporarily Suspend the Staffing Pattern and Standard Personnel Committee Procedures for the Hiring of Temporary Per Diem Employees in Response to COVID-19
3. Other Business
4. Adjournment

\*\*\*\*Committee Members: Please notify this office if you are unable to attend.\*\*\*\*

DATE: March 10, 2020  
Fort Edward, New York