



WASHINGTON COUNTY BOARD OF SUPERVISORS

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MEMO

CLERK OF THE BOARD

Debra R. Prehoda

FORT ANN

Samuel J. Hall, Chairman

ARGYLE

Robert A. Henke, Vice Chairman

CAMBRIDGE

Cassie Fedler

DRESDEN

Paul D. Ferguson

EASTON

Daniel B. Shaw

FORT EDWARD

Lester Losaw

GRANVILLE

Matthew Hicks

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Donald B. Ward

HAMPTON

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Dana E. Haff

HEBRON

Brian R. Campbell

KINGSBURY

Dana Hogan

JACKSON

Jay B. Skellie

PUTNAM

Darrell T. Wilson

SALEM

Evera Sue Clary

WHITE CREEK

James S. Griffith

WHITEHALL

John W. Rozell

TO:

Chairman of the Board

Members of the Personnel Committee: Supervisors Hicks, Ward, O'Brien, Skellie, Clary

Members of the Finance Committee: Supervisors Campbell, O'Brien, Hicks, Fedler, Skellie, Hogan, Clary, Rozell, Losaw, Ward, Griffith

FROM:

Clerk of the Board

Chairs Campbell and Hicks have scheduled a joint Finance and Personnel Committee meeting for **Thursday, June 11, 2020 at 10:00 AM via teleconference.**

The Agenda is as follows:

1. Call to Order
2. Discuss Procedure for Backfills for Remainder of the Year
3. Department Staffing Requests/Staffing Pattern Changes:
 - A. Department of Public Works
 1. Highway Worker II (2) – Backfill (Currently Vacant)
 2. Highway Supervisor II – Backfill (Retirement)
 3. Highway Supervisor I – Backfill (Promote to Hwy. Supervisor II)
 4. Highway Worker III – Backfill (Promote to Hwy. Supervisor I)
 5. Highway Worker II – Backfill (Promote to Hwy. Worker III)
 - B. Buildings & Grounds
 1. Laborer Part-Time (2) – Backfill
 2. Building Maintenance Helper - (Backfill)
 - C. Office for the Aging
 1. Aging Services Aide Part-Time (2) – Backfill
 2. Aging Services Aide Per Diem - Backfill
 3. Request to Add 4 Additional Per Diem Aging Services Aides (Drivers)
****Staffing Pattern Change****
 - D. Sheriff – Temporarily Add 1 Deputy Sheriff; Removing 1 Vacant Sgt. Position.
(Once a Deputy Sheriff is promoted to Sgt., then Staffing Pattern would go back; adding 1 Sgt. And Removing 1 Deputy Sheriff) ****Staffing Pattern Change****
4. Treasurer – Monthly Reports
5. DPW Items
 - A. Marchiselli Supplemental Agreement #2 for Bridge Preservation Construction/CI
 - B. Marchiselli Supplemental Agreement #1 for Church Street ROW
 - C. Marchiselli Supplemental Agreement #2 for CR46 Pavement Preservation Construction/CI
 - D. CHIPS, PaveNY & EWR Funding Discussion
6. County Administrator
 - A. Award Contract & Approve Technical Change Order – Feeder Street Project
 - B. Review & Approve Workforce Development Board Agreements
7. Other Business
8. Adjournment

******Committee Members: Please notify this office if you are unable to attend.******

DATED: June 5, 2020

Fort Edward, New York