



WASHINGTON COUNTY BOARD OF SUPERVISORS

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*****FOR INFORMATION ONLY – NOT A LEGAL NOTICE*****

MEMO

CLERK OF THE BOARD

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Samuel J. Hall, Chairman

ARGYLE

Robert A. Henke, Vice Chairman

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DRESDEN

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FORT EDWARD

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HEBRON

Brian R. Campbell

KINGSBURY

Dana Hogan

JACKSON

Jay B. Skellie

PUTNAM

Darrell T. Wilson

SALEM

Evera Sue Clary

WHITE CREEK

James S. Griffith

WHITEHALL

John W. Rozell

TO:

Chairman of the Board

Members of the Personnel Committee: Supervisors Hicks, Ward, O'Brien, Skellie, Clary

FROM:

Clerk of the Board

Chair Hicks has scheduled a Personnel Committee meeting for Tuesday, July 7, 2020 IMMEDIATELY FOLLOWING the Information Technology Committee meeting scheduled for 10:00 am via teleconference.

The public may view the meeting here:

https://www.youtube.com/channel/UC_fkXChkwTrSnynELWO5bqA

The Agenda is as follows:

1. Call to Order
2. Accept Minutes – June 11, 2020
3. Department Staffing Requests/Staffing Pattern Changes:
 - A. Department of Public Works
 1. Highway Worker II (1) – Backfill (Retirement)
 2. Highway Supervisor I – Backfill
 3. Highway Worker III – Backfill
 4. Highway Worker II – Backfill in September
 - B. Public Defender
 1. Part-Time Assistant Public Defender – Backfill - Retirement
 - C. Sheriff
 1. New Deputy Sheriff – Remove Senior Civil Enforcement Officer Upon Retirement
****Staffing Pattern Change****
 2. Full time Assistant Cook – Remove (2) Part time Assistant Cooks
****Staffing Pattern Change****
 3. Senior Account Clerk – Backfill - Resignation
 - D. Fire Coordinator – Backfill – Retirement
 - E. Public Health
 1. WIC Outreach Worker Per Diem /Seasonal –
 2. WIC Program Coordinator – Retirement
 3. WIC Senior Program Nutritionist
 4. WIC Program Nutritionists -Backfill due to Promotions
 5. WIC Program Coordinator – Temporary
****Staffing Pattern Change****
4. Other Business
 - A. Temporary Positions
 - B. Backfill Process
5. Adjournment

*****Committee Members: Please notify this office if you are unable to attend.*****

DATED: July 1, 2020

Fort Edward, New York