



WASHINGTON COUNTY BOARD OF SUPERVISORS

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MEMO

CLERK OF THE BOARD

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ARGYLE

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WHITEHALL

John W. Rozell

TO: Chairman of the Board
Members of the Personnel Committee: Supervisors Hicks, Ward,
O'Brien, Skellie, Clary

FROM: Clerk of the Board

Chairman Hicks has scheduled a Personnel Committee meeting for Tuesday, September 8, 2020 immediately following the IT Committee meeting schedule for 10:00 AM via teleconference.

The **public** may view the meeting here:

https://www.youtube.com/channel/UC_fkXChkwTrSnynELWQ5bqA

The Agenda is as follows:

1. Call to Order
2. Accept Minutes – August 11, 2020
3. Department Staffing Requests/Staffing Pattern Changes:
 - A. DA – Backfill Legal Assistant - Resignation
 - B. DSS – Backfill Accounting Supervisor Grade B - Retirement
 - C. DPW – Temporary Fill HWII
 - D. IT – Electronic Technician – Transfer from B&G to IT
****Staffing Pattern Change****
4. Other Business
 - A. Remote Work Policy – Add to Handbook
“Remote work may be allowed by County Employees at the sole discretion of the Department Head.”
 - B. Civil Service Exams Update
 - C. Benefits Update
 - D. Kronos Update
5. Adjournment

******Committee Members: Please notify this office if you are unable to attend.******

DATED: September 1, 2020
Fort Edward, New York