



WASHINGTON COUNTY BOARD OF SUPERVISORS

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CLERK OF THE BOARD

Debra R. Prehoda

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Samuel J. Hall, Chairman

ARGYLE

Robert A. Henke, Vice Chairman

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Cassie Fedler

DRESDEN

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FORT EDWARD

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Evera Sue Clary

WHITE CREEK

James S. Griffith

WHITEHALL

John W. Rozell

MEMO

TO: Chairman of the Board
Members of the Personnel Committee: Supervisors Hicks, Ward, O'Brien, Skellie, Clary
Members of the Finance Committee: Supervisors Campbell, O'Brien, Hicks, Fedler, Skellie, Hogan, Clary, Rozell, Losaw, Ward, Griffith

FROM: Clerk of the Board

Chairs Campbell and Hicks have scheduled a joint **Finance and Personnel Committee** meeting for **Tuesday, October 6, 2020 at 10:00 AM** via teleconference.

The Agenda is as follows:

1. Call to Order
2. Accept Minutes – September 8 & 10, 2020
3. Department Staffing Requests/Staffing Pattern Changes:
 - A. Public Defender
 1. Supervising Assistant Public Defender – Backfill
 2. Assistant Public Defender – Backfill
 3. Assistant Public Defender PT - Backfill
 - B. Department of Social Services
 1. Principal Account Clerk (promoted) – Backfill w/Bookkeeper
****Staffing Pattern Change****
 2. Sr. Account Clerk (pending promotion) – Backfill
 3. Caseworker – Backfill
 4. Temp. Account Clerk – to fill FT Employee on Medical Leave
 - C. Public Health
 1. Remove 1 Emergency Preparedness Coord/Infection Control (Currently 2)
 2. Add 1 RN (currently 3)
**** Staffing Pattern Change****
4. Other Business
 - A. Retirement Acknowledgements
 - B. NYS Election Law 3-110 Changes
 - C. 2021 Budget Request
5. Adjournment

******Committee Members: Please notify this office if you are unable to attend.******

DATED: September 29, 2020
Fort Edward, New York