

AUDIT COMMITTEE MEETING MINUTES  
JANUARY 15, 2020

AUDIT COMMITTEE MEMBERS PRESENT: O'Brien, Ferguson, Clary, Rozell

AUDIT COMMITTEE MEMBERS ABSENT: Losaw, Hogan, Griffith

SUPERVISORS: Henke, Shaw

Debra Prehoda, Clerk

Stacey Benson-Doty, Sr. Audit Clerk

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

- 1) Call to Order
- 2) Accept Minutes – December 18, 2019
- 3) Audit Monthly Bills
- 4) Other Business
- 5) Adjournment

In the absence of Chairman Losaw (attending training in Albany), Mr. O'Brien called the meeting to order at 9:01 A.M.

A motion to accept the minutes of the December 18, 2019 Audit Committee meeting was moved by Mr. Rozell, seconded by Mr. Ferguson and adopted.

Summary of accounts payable by fund was distributed, attached.

Stacey Benson-Doty, Senior Audit Clerk, addressed the following item with the committee:

- Additional Vouchers – DPW submitted salt and utility vouchers this morning and due to the system being down unable to enter prior to audit. The committee approved the vouchers for payment and entry once the system is back online.
- 2019 Audit Totals – Processed 10,978 vouchers for a total of \$29,952,817.65.

The committee proceeded with auditing the bills.

The committee reconvened.

A motion to pay all bills as audited was by moved Mr. Ferguson, seconded by Mr. Rozell and adopted.

OTHER BUSINESS: None.

The meeting adjourned at 10:34 A.M.

*Debra Prehoda, Clerk*

*Washington County Board of Supervisors*

**SUMMARY OF ACCOUNTS PAYABLE BY FUND**

**Submitted To Audit Committee For Approval : Meeting Date 1/15/2020**

<u>FUND</u>	<u>AMOUNT</u>	<u>DATE</u>
GENERAL	\$1,014,435.87	1/15/2020
CAR POOL	\$8,292.85	1/15/2020
COUNTY ROAD	<del>\$230,935.95</del> <del>\$305,409.64</del>	1/15/2020 <i>Added vouchers with Committee approval as system was down temporarily for updates.</i>
COUNTY ROAD MACHINERY	\$131,647.03	1/15/2020
SEWER DIST NO 1	\$16,023.31	1/15/2020
SEWER DIST NO 2	\$70,500.64	1/15/2020
CAPITAL CONSTRUCTION	\$220,395.76	1/15/2020
<u>Workers Compensation</u>	\$255.97	1/15/2020
<u>Health/Dental(MS)</u>	\$13,444.90	1/15/2020
<u>TOTAL ALL FUNDS</u>	<del>\$1,705,932.28</del> <del>\$1,780,405.97</del>	680-684

**SPECIAL AUDIT 11/18/19 & 12/3/19**

GENERAL	\$37,673.34	12/30/19
CAR POOL	\$1,057.88	12/03/19
COUNTY ROAD	\$118.66	12/30/19
COUNTY ROAD MACHINERY	\$3,634.66	12/30/19
SEWER NO 1	\$49.85	12/30/19
SEWER NO 2	\$3,661.24	12/30/19
<u>TOTAL</u>	<u>\$46,195.63</u>	52

**PRELIMINARY TOTAL AMOUNT PAID OUT OF AUDIT WITH APPROVAL OF COUNTY AUDITOR**

	<u>AMOUNT</u>	<u>DATE</u>
	<del>\$1,114,366.96</del> <del>\$1,143,456.96</del>	12/18/19-1/14/2020
<u>Grand Total Presented to Audit Committee</u>	<u>\$2,895,494.87</u> <u>\$2,970,058.56</u>	1/15/2020

**TOTAL NUMBER OF VOUCHERS BEFORE COMMITTEE -732-736**

**STALE VOUCHERS PRESENTED FOR APPROVAL IN CURRENT AUDIT**

<b><u>DEPARTMENT</u></b>	<b><u>VENDOR</u></b>	<b><u>AMOUNT</u></b>	<b><u>DATE OF SERVICE</u></b>
<b>TOTAL</b>		<b>\$0</b>	

**Prepared by Clerk of the Board's Office 1/15/2020**

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