

PUBLIC WORKS COMMITTEE MEETING MINUTES  
JANUARY 28, 2020

PUBLIC WORKS COMMITTEE MEMBERS PRESENT: Skellie, Rozell, Campbell, Haff, Hicks, Fedler, Shaw, Ferguson, Wilson

PUBLIC WORKS COMMITTEE MEMBERS ABSENT: None.

SUPERVISORS: Hall, Henke, Ward, O'Brien, Hogan, Clary

Debra Prehoda, Clerk

Roger Wickes, County Attorney

Al Nolette, County Treasurer

Chris DeBolt, County Administrator

Deborah Donohue, Supt. Public Works

Joe Brilling, Executive Director Sewer District

Laura Oswald, Economic Development Director

Media & Public

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

1. Call to Order
2. Accept Minutes – November 26, 2019
3. Department Reports/Requests:
  - A. Sewer District
    - 1) Request Amendment to Local Law No. 4 of 2019 – Flat Rate Correction - \$421.89 to \$421.76
    - 2) Request Budget Amendment to Correct 2020 Budget – Various Appropriation Lines
    - 3) Request RFP for Sewer District Extensions
    - 4) WCSD Board of Commissioners Appointment – Lester Losaw, Fort Edward Supervisor
  - B. Department of Public Works
    - 1) Award Construction Inspection for Church Street Bridge
    - 2) Award Design for County Route 35 & 36
    - 3) Discuss Auction Items
    - 4) 2020 Paving Plan
    - 5) 2020 Equipment Purchase Plan
    - 6) Miscellaneous
4. Other Business
5. Adjournment
6. Adjournment

Chairman Skellie called the meeting to order at 10:00 A.M.

The November 26, 2019 minutes were approved.

SEWER DISTRICT – Joe Brilling, Executive Director, addressed the following items with the committee:

- Amendment to Local Law No. 4 of 2019 – Miscalculated the rates for Sewer District #2 for 2020 and requesting to amend the local law prior to the April billings. The rate is decreasing from \$421.89 to \$421.76. This will require a public hearing. A motion to amend Local Law No. 4 of 2019 to correct rate was moved by Mr. Campbell, seconded by Mr. Ferguson and adopted.
- Budget Amendments 2020 Budget – Requesting to amend three budget line items: increasing postage, contracted services and consultant for a total of \$25,000 and decreasing fund balance. No monies were budgeted in these line items in the 2020 budget. A motion to amend Sewer District budget increasing various lines in the amount of \$25,000 and decrease Sewer District #2 fund balance and forward to the Finance Committee for consideration was moved by Mr. Ferguson, seconded by Mr. Campbell and adopted.

- Request RFP for Sewer District Extensions – He would like to put out an RFP for map planning reports to extend the boundaries of Sewer District #2 to include portions of the Towns of Kingsbury and Fort Edward. Kingsbury is already moving forward with some of that work. They will need the assistance of the Sewer District to get this done and it is in the Sewer District best interest to help the two towns. He would like this all done as one project/one extension including both towns and set the stage for the future. He wants to be involved and part of this process. A motion to approve an RFP for Sewer District extensions was moved by Mr. Haff, seconded by Mr. Campbell and adopted.
- WCSD Board of Commissioners Appointment – A motion to appoint Lester Losaw, Fort Edward Town Supervisor, to the Sewer District Board of Commissioners was moved by Mrs. Fedler, seconded by Mr. Campbell and adopted. The term will expire when his term as Supervisor expires.
- Miscellaneous:
  - Truck Bid – F550 with plow from Auto Saver Ford \$65,500 – A motion to approve low bid from Auto Saver Ford for an F550 truck with plow in the amount of \$65,500 was moved by Mr. Campbell, seconded by Mrs. Fedler and adopted.
  - 2019 Grant Funds – A motion to move 2019 grant funds related to Feeder Street project forward to the 2020 budget and forward to the Finance Committee for consideration was moved by Mr. Campbell, seconded by Mrs. Fedler and adopted.

DEPARTMENT OF PUBLIC WORKS – Deborah Donohue, Superintendent of Public Works, addressed the following items with the committee:

- Award Construction Inspection for Church Street Bridge (Granville) – A motion to award construction inspection for the Church Street Bridge (Granville) to CHA (Clough Harbor Associates) was moved by Mr. Campbell and seconded by Mr. Ferguson. Discussion. Mr. Campbell asked if this project was going to happen this year and the Superintendent stated it is not looking good that it happens this year. The motion to award construction inspection for the Church Street Bridge (Granville) to CHA (Clough Harbor Associates) was moved by Mr. Campbell, seconded by Mr. Ferguson and adopted.
- Award Design for County Route 35 & 36 (includes construction inspection) – Pavement Preservation Project – A motion to award design for County Routes 35 & 36 – Pavement Preservation Project was moved by Mr. Campbell, seconded by Mr. Ferguson and adopted.
- Discussed Auction Items, handout attached. – Items were auctioned and the revenue exceeded budgeted amount. Auction proceeds totaled \$46,470. Superintendent noted item #04050 has not been paid (\$2,670) and going back on auction list. The loader discussed last year sold for \$16,525 and the lowboy sold for \$6,520. The Jeep Grand Cherokee, Silverado and Audi have not gone to auction yet (Car Pool vehicles). A motion to approve item #08848 pickup truck for auction was moved by Mr. Campbell, seconded by Mrs. Fedler and adopted.
- 2020 Paving Plan – Distributed and discussed 2020 Paving Plan map, 2020 Road Projects list indicating paving 17.02 miles and three-year Road Projects list, attached. CHIPS projects have to be bid out. Working together with Warren County on paving Pilot Knob area.
- 2020 Equipment Purchase Plan – Paver bid results listed on attached handout. They are all on State Contract except Tracey Road Equipment bid. Recommending to move forward with Milton-Cat Tracked Asphalt Paver with trade-in for \$381,437. A motion to authorize purchase on state contract of tracked asphalt paver with trade-in from Milton-Cat in the amount of \$381,437 was moved by Mr. Campbell and seconded by Mrs. Fedler. Discussion. \$500,000 was budgeted for this item. Mr. Hogan asked if we were purchasing this outright. The Treasurer stated there is \$880,000 in the County Road fund/fund balance and this would significantly deplete those reserves, discussed last year a lease-purchase option and possibly consider a BAN noting our money invested is making 1.7%. The County Administrator

suggested we consider due to the differential in the interest rate including the three dump trucks (\$660,000) included in the 2020 budget to the BAN. Then the entire \$1.1M outlay would be done through a one-year BAN. It is the recommendation of the Treasurer to BAN the paver and County Administrator recommends including the three dump trucks with the paver in the one-year BAN. Mr. Haff asked should we be in the paving business, why are we paving? Mr. Campbell stated it allows us to control when we pave; don't have to wait for business to get to us to do the paving work. The Superintendent stated the DPW crews do a fantastic job paving and very efficient. The motion to authorize purchase on state contract of tracked asphalt paver with trade-in from Milton-Cat in the amount of \$381,437 was moved by Mr. Campbell, seconded by Mrs. Fedler and adopted. Mr. Haff opposed. A motion to authorize the Treasurer to go out for a one-year BAN up to the amount budgeted in the 2020 Road Machinery budget for the paver and three dump trucks and forward to the Finance Committee for consideration was moved by Mr. Hicks and seconded by Mr. Campbell. Discussion. This just changes how we pay for the budgeted equipment. The Treasurer stated other capital project needs (Information Technology and Buildings and Grounds) will be discussed at Finance for inclusion in the BAN. If we are going to have capital needs then include them all rather than pay an additional \$5,000 to borrow. County Administrator plans to make a presentation at the Finance Committee regarding capital needs. The Treasurer stated the only reason he looked at borrowing is due to cash flow. The motion to authorize the Treasurer to go out for a one-year BAN up to the amount budgeted in the 2020 Road Machinery budget for the paver and three dump trucks and forward to the Finance Committee for consideration was moved by Mr. Hicks, seconded by Mr. Campbell and adopted. The Superintendent stated the electronics on the paver are covered this year but there will be a monthly charge going forward of approximately \$17 to \$18 per month. It allows them to diagnose before they have to come up to fix the machine and know what parts are needed. DPW is also purchasing two manual transmission and one automatic transmission dump trucks.

Miscellaneous:

- National Association of County Engineers is going to have an annual meeting in New York State in 2022 so to prepare and plan for that event NYS Association of County Highway Superintendents needs to plan for that event by going to the 2020 and 2021 annual meetings. She was one of six Superintendents selected by the NYS County Highway Superintendents Association to attend the 2020 annual meeting in Orange Beach, Alabama free of charge to the County. A motion to approve the Superintendent attending the 2020 National Associations of County Engineers annual meeting in Orange Beach, AL at no cost to the County was moved, seconded and adopted.
- DOT: Working in the right of way – Need to sign an agreement that the County agrees to comply with DOT's working in the right of way rules, place signs properly, etc., and sign an undertaking regarding highway work permits that allows the County to work in the right of way and it is good for 20 years at no cost. If the undertaking is not signed, the County would be required to have a \$1M surety bond to work in the highway. The County Attorney will review but this is the concept the County has been working under. A motion to sign undertaking subject to review by the County Attorney was moved by Mr. Ferguson, seconded by Mr. Campbell and adopted.
- March 4<sup>th</sup> is State Advocacy Day – Urged everyone to attend and DPW provides transportation.
- Pave NY – Possibly the Governor has put Pave NY back into the budget and the County Superintendents sent a letter recommending that. CHIPS has been flat for twelve years. The Governor has decided to pave one road in every county this year calling it a local road but every road is a state road.

- Fixed Asset Level Change – With the change to the fixed asset level, requesting to move three equipment accounts, i.e. small tools, in County Road Machinery to contractual. Also, \$6500 in Car Pool needs to be moved. A motion to forward request to amend budget to move equipment accounts affected by the fixed asset level change to contractual was moved by Mr. Wilson, seconded by Mr. Rozell and adopted.
- Plow hit a wall in Putnam – The County Attorney stated the County has received a notice of claim on this matter and recommends any discussion take place in executive session. Requesting to recognize revenue from insurance company for damage to the plow. A motion to forward budget amend to Finance to recognize revenue from insurance and put the appropriation in the supplies line in Road Machinery to cover the repairs to the truck was moved by Mrs. Fedler, seconded by Mr. Campbell and adopted.
- Car Pool replacement list was not included in the budget. They are requesting two (2) one-ton Foreman pickups, one  $\frac{3}{4}$  ton pickup, two compact cars and four Sheriff SUV's, handout attached. The County Administrator stated if the committee approves, he would like to get the bid process started. Noted also that three more cars will be purchased through DSS in the next month or two. \$20,000 will come out of contingency for DSS vehicles. A motion to move forward with mini bid for vehicle purchases was moved by Mr. Hicks and seconded by Mr. Ferguson. Discussion. The Treasurer stated there is only \$100,000 in Car Pool so when we purchase these and when we pay for them may be a further discussion. The purchases are included in the budget. The motion to move forward with mini bids for vehicle purchases was moved by Mr. Hicks, seconded by Mr. Ferguson and adopted.

#### OTHER BUSINESS:

Mr. O'Brien stated WL Plastics is still interested in coming here but have a timeline they have to meet. The one issue that is outstanding and it is the last issue they have to clear is durable access to the property/road. The EPA took the road and it was supposed to go back to the Canal Corporation and from Canal Corporation back to the two municipalities. Canal Corporation cannot give a permanent access/easement to any organization/business. They are proposing to give the IDA an access permit but WL Plastic has a problem clearing title due to this; needs durable access. He stated the Board has known about this issue for years. Previously there has never been an opportunity for funding for the bridge without having a project to build upon. EPA called and is proposing to go directly from the EPA to a local entity. The EPA, Canal Corporation, Governor's Office and ESD proposed facilitating a meeting to walk through this proposal - asking the County to take the road and would like to convey to one entity. The EPA will be here on Friday and believe they can provide some kind of permit that will allow WL Plastics to access. The property has been assessed and the IDA has offered a PILOT (payment in lieu of taxes). Mr. O'Brien asked would the County be willing to do that, stating he is unsure that is the only solution. The conditions need to be discussed. There is a lot of interest in this project. The EPA is coming up to discuss access point. Mr. Campbell asked about the parts the EPA does not own. Mr. O'Brien stated there are currently discussions between FELPDC and WCC and should have a resolution by Friday. Ms. Oswald told the Board last Friday that she would not submit the funding application that required the County to contribute any cash from General Fund or any place else. What is being planned is to use any residual money from the temporary bridge and the value of any of the parcels that WCC was going to donate to the project and that would constitute our match. The application is ready to go but there are a couple of unanswered questions in terms of the parcels from WCC; the issue is really the termination of the road. WCC expressed willingness to turn over the Mary Webb parcel so what is still under discussion is where the road terminates. That parcel that connects the road also contains the dock. It needs to be determined from the EPA what is being turned over to the County. Mr. O'Brien stated just the road; not the entire parcel. The County Attorney stated the proposal from EPA is to give us the width of the road. Real Property

has mapped the proposal. You cannot get to it from the north. The committee viewed the map of the road/property. The EPA owns the property; took it by eminent domain. The Canal Corporation has proposed to give us the width of the road on the property they own. For disclosure, the map being displayed does indicate a parcel of land in the northern corner of the map owned by the County Attorney, not in the immediate vicinity of this road/property being discussed, and Supervisor Hogan has relatives that own property in the area of the road but he has no financial interest whatsoever in the property. The County Attorney stated the question is do you want this property; landlocked. The Economic Development Director stated she cannot go to ESD to ask for the funding for the bridge because she cannot tell them we are creating a public road to the parcel; creating a public road that gets to WCC parcel. She stated further action is required. The County Administrator stated the only document the County has is a means and bounds description of what is proposed; road transfer. The DPW Superintendent estimates replacement of the bridge would cost about \$1.3M. The County Administrator stated to submit URI application, we need more information on what it is going to cost to replace bridge. It would help to have an independent Engineer look at it bridge and estimated longevity left in the current temporary structure. Estimating scope of engineering in the \$5,000 range and AGFTC will finance but needs to wait until end of month but could use County DPW funds to fund. To proceed the County needs a written proposal from WCC to convey both the south and north end of the road. Mr. Haff stated this was not supposed to be a county road. Mr. O'Brien stated WL Plastics is looking for assurances of durable access to the parcel. Mr. Haff stated have the EPA transfer the property to the two towns not the County. Mr. Shaw stated if the County takes the road then we want a road to somewhere – out to East Street or out to Rt. 197; it is our time to negotiate. Mr. Campbell stated he asked for a through road six years ago. Mr. O'Brien stated they are not ready to release the wharf yet because Canal Corporation needs a portion of this land. Mr. Rozell asked what is needed for the Economic Director to proceed with the grant application. The Economic Development Director stated the grant is essentially written but cannot ask ESD for funding for a bridge when there is no road to the project. The problem would be solved if WCC on Friday submits what they are willing to turn over. Chairman Hall stated Friday is not designed to pass any resolution but to have discussion by the parties involved, everyone needs to hear what the EPA and Canal Corporation have to say. There is no intent to move any motion forward at that time.

A motion to adjourn was moved by Mrs. Fedler, seconded by Mr. Rozell and adopted.

The meeting adjourned at 12:30 P.M.

*Debra Prehoda, Clerk*  
*Washington County Board of Supervisors*

**From:** Ty McLenithan <tmclenithan@washingtoncountyny.gov>  
**Sent:** Friday, December 27, 2019 1:00 PM  
**To:** Deborah Donohue <ddonohue@washingtoncountyny.gov>  
**Subject:** auction



unit 09027 2009 International 5500i Ready for Auction 30 Dec 2019 08:00 AM ET 13 Jan 2020  
09:15 PM ET  
Select a shortcut. [Duplicate   
[259]



unit 08060 2008 International 5500i Ready for Auction 30 Dec 2019 08:00 AM ET 13 Jan 2020  
09:00 PM ET  
Select a shortcut. [Duplicate   
[258]



unit 08762 2008 Ford Focus SE Sedan Ready for Auction 30 Dec 2019 08:00 AM ET 13 Jan 2020  
08:00 PM ET  
Select a shortcut. [Duplicate   
[256]



unit 04050 2004 International 7600 Ready for Auction 30 Dec 2019 08:00 AM ET 13 Jan 2020  
08:30 PM ET  
Select a shortcut. [Duplicate   
[255]



unit 03043 2003 International 2574 Ready for Auction 30 Dec 2019 08:00 AM ET 13 Jan 2020  
08:45 PM ET



2012 Audi Q7 3.0 Premium quattro Ready for Review 30 Dec 2019 08:00 AM ET 13 Jan 2020  
09:30 PM ET  
Select a shortcut. [Duplicate   
[257]



unit 05835 2005 Jeep Grand Cherokee Laredo 4WD Ready for Review 30 Dec 2019 08:00 AM  
ET 13 Jan 2020 08:15 PM ET  
Select a shortcut. [Duplicate

[254]



unit 03868 2003 Chevrolet Silverado 2500HD 4WD Ready for Review 30 Dec 2019 08:00 AM  
ET 13 Jan 2020 10:00 PM ET

[262]



05295 Red River Trail King asphalt Trailer Sent to Auction 27 Dec 2019 11:10 AM ET 10 Jan 2020  
11:10 AM ET

Select a shortcut. [Duplicate \]

[242]



98109 (201) 1998 CASE 621B Sent to Auction 27 Dec 2019 12:09 PM ET 13 Jan 2020 12:09 PM  
ET

Select a shortcut. [Duplicate \]

[241]



79203 (201) 1978 FORD CA261F Broom Tractor Sent to Auction 27 Dec 2019 12:02 PM ET 13 Jan  
2020 12:02 PM ET

I will be adding 2 more old sweeper tractors. I need to figure out the correct serial numbers before I post. The Audi money goes back to the Federal Forfeiture fund. The cars will not appear on the auction until Jamie approves the description. Everything else will be live within the hour. The loader already has a bid.

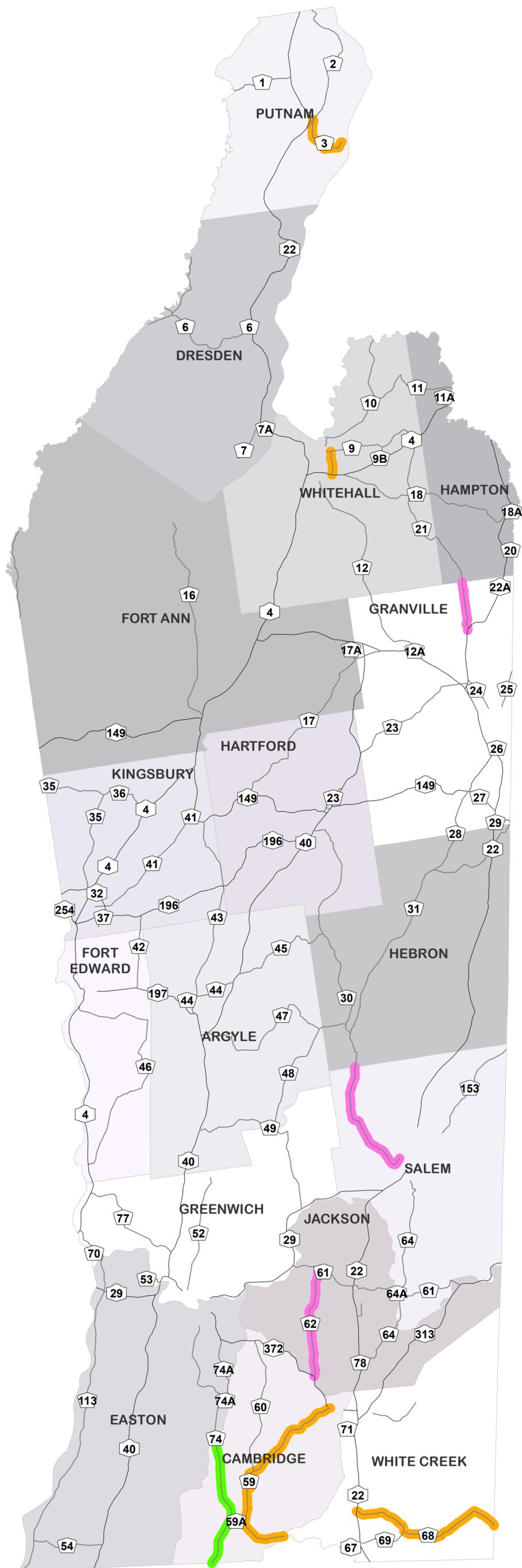
**Ty McLenithan**

Washington County DPW Shop Supervisor

385 Broadway

Fort Edward New York 12828

518-746-2467



## Legend

-  State Road
-  County Road
-  Binder, Top, FDR
-  T&L, Top, HtR Scar\*\*
-  Tack, T & L, Top

## WashCo DPW Pavement Management Program

WashCo DPW Pavement Management Program 2020 Road Projects				
Miles	Town	Co Rte	Project Limits	WashCo Treatment Option (consid. CAMP-RS recommendation)
0.79	Putnam	3	Lake Rd to DE @ Lake Champlain	Tack, T&L, Top
0.92	Whitehall	9A	US Rte 4 to CR9	Tack, T&L, Top
1.92	Granville	21	NYS Rte 22A to Hampton Town Line	Binder, Top, FDR
3.93	Salem	30	C62 to N Joe Bean Rd	Binder, Top, FDR
2.26	Cambridge	59	English Rd to NYS Rte 372	Tack, T&L, Top
3.55	Jackson	62	NYS Rte 372 to Kenyon Hill Rd	Binder, Top, FDR
1.60	White Creek	68	Meetinghouse Rd to VT State Line	Tack, T&L, Top
2.05	Cambridge	74	Lee's Cossing to Whiteside/Bridge C103	T&L, Top, HTR Scar**
<b>17.02</b>				

## 3 Year Road Projects

MILES	TOWN	CO RTE	PROJECT LIMITS	YEAR
1.72	Dresden	7	Pike Brook rd to NYS Rte 22	2021
2.13	Whitehall	10	Stalker Rd to CR11	2021
1.46	Whitehall	11	CR10 to Abair Rd	2021
2.83	Fort Ann	16	Friedmans Pit to South Bay Hamlet	2021
3.42	Hartford	17	NYS Rte 149 to Brayton Rd	2021
2.21	Whitehall	21	Whl/Ham Townline to CR18	2021
2.14	Granville	24	NYS Rte 149 to NYS Rte 22A	2021
0.38	Salem	30	NYS Rte 22 to Bridge C62	2021
0.50	Hebron	30	2019 Rd Proj to West Hebron Hamlet	2021
0.64	Argyle	48	Street Rd to East Lake Rd	2021
1.93	Salem	61	Newman Rd to Buffums Bridge	2021
2.84	Cambridge	74	Whiteside Rd to Brownell Rd	2021
1.29	Easton	113	Rennselaer Co Line to CR54	2022
1.36	Dresden	6	Pike Brook Rd to Cross Rd	2022
0.74	Hampton	11A	US Rte 4 to CR11	2022
1.40	Granville	25	CR24 to Vermont Line	2022
3.58	Hebron	31	CR30 to Cambell Rd	2022
2.26	Fort Edward	46	Cary Rd to Plum Rd	2022
2.14	Greenwich	52	Village Line to Spraguetown Rd	2022
2.39	Greenwich	52	Spraguetown Rd to Edie Rd	2022
2.76	Easton	54	CR113 to NYS Rte 40	2022
2.16	Cambridge	59	CR59A to Center Cambridge Rd	2022
1.69	Dresden	6	CR6A to Pike Book Rd	2023
0.83	Whitehall	10	Abair Rd to Vermont State Line	2023
1.15	Whitehall	12	Upper Turnpike to Village line	2023
0.45	Hampton	20	NYS Rte 22A to Vermont State Line	2023
0.63	Granville	26	NYS Rte 22 to Potter Ave	2023
1.64	Granville	28	Town Line to NYS Rte 149	2023
2.29	Fort Edward	42	NYS Rte 197 to Town Line	2023
0.56	Kingsbury	42	Town Line to NYS Rte 196	2023
3.93	Argyle	43	NYS Rte 197 to Town Line	2023
1.27	Kingsbury	43	Town Line to NYS Rte 196	2023
4.11	Argyle	45	NYS Rte 40 to CR 30	2023
<b>60.83</b>				

Washington County  
 Department of Public Works  
**TRACKED ASPHALT PAVER (Quantity 1)**  
**DATED: January 28, 2020**  
**BID/QUOTE RESULTS**

Name of Company	BASE PRICE	TRADE OPTION	PRICE W/TRADE
MILTON-CAT (SOUTHWORTH MILTON) 55 INDUSTRIAL PARK DRIVE BINGHAMPTON, NY 13904 Nick Battaglini 1-607-422-9523 1-607-772-6500	\$405,437.00 w/Options per Quote	\$24,000.00 2007 Cedar Rapids CR452	<b>\$381,437.00</b>
STEPHENSON EQUIPMENT INC (SEI) ALBANY, NY 518-357-2200 Jeffrey Lantz 518-491-8598	\$421,997.00 w/Options per Quote	\$30,000.00 2007 Cedar Rapids CR452	\$391,997.00
TRACEY ROAD EQUIPMENT 6803 MANLIUS CENTER ROAD E. SYRACUSE, NY 13057 Wade Marvin 1-315-800-2204 1-315-437-1471	\$424,860.00 w/Options per Quote	\$25,000.00 2007 Cedar Rapids CR452	\$399,860.00
VANTAGE EQUIPMENT 5985 COURT STREET ROAD SYRACUSE, NY 13206 Jeff Osborne 518-848-6352 Anne Jackson 1-315-437-2611	\$434,106.00 w/Options per Quote	\$15,000.00 2007 Cedar Rapids CR452	\$419,106.00

## 2020 carpool replacement list

- |   |           |
|---|-----------|
| 1. Two one ton Foreman pick ups @ \$48,000 each | \$96,000  |
| 2. One ¾ ton pick ups @ \$38,000 each           | \$38,000  |
| 3. Two compact cars @ \$18,000 each             | \$36,000  |
| 4. Four Sheriff SUV's @ \$38,000 each           | \$152,000 |

✍

Total \$ 322,000

\*Plan as of 1/17/2020

Plows and inserts included in the \$48,000 for foremen 1 tons

The ¾ ton pick up needs a redding tool box and is included in the price