

INFORMATION TECHNOLOGY COMMITTEE MEETING MINUTES
MARCH 9, 2021

INFORMATION TECHNOLOGY COMMITTEE MEMBERS PRESENT: Griffith, Clary, Hicks, Shaw, Hogan, Ferguson, Ward

INFORMATION TECHNOLOGY COMMITTEE MEMBERS ABSENT: None.

SUPERVISORS: Hall, Henke, Losaw, O'Brien, Hogan, Skellie, Wilson, Clary

Debra Prehoda, Clerk of the Board

Al Nolette, County Treasurer

Roger Wickes, County Attorney

Teri McNall, CIO Information Technology

Melissa Fitch, County Administrator

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

1. Call to Order
2. Accept Minutes – January 6, 2021
3. County Attorney – Cyber Security Report
4. Information Technology
 - A. Project Updates
5. Other Business
6. Adjournment

Chairman Griffith called the meeting to order at 10:17 A.M.

A motion to accept the minutes of the February 9, 2021 meeting was moved by Mr. Shaw, seconded by Mrs. Clary, and adopted.

COUNTY ATTORNEY: Roger Wickes, County Attorney, addressed the following items with the committee:

- Cyber Security Report, handout attached. With elections ramping up doing some security programs for them. Continue to receive inquiries about suspicious email. Potential and ticketed incidents were down for the month of February but the severity of them continues to go up. Working on another grant for next year.

INFORMATION TECHNOLOGY: Teri McNall, Information Technology CIO, addressed the following items with the committee:

- Project Updates, handout attached.
 - Completed the upgrade of application for DPW gas system. Installed all new routers/ access points in all of the DPW barns. Improved the setup for the Compu-Spread program making it easier for connecting the trucks with the wi-fi system.
 - Completed router upgrade for DPW barns. All the gas pumps now talking over wireless, no more dial up modems. Upgraded the windows pc which was one of their last holdouts for windows 7 computers so they are up and running on the new system. The CIO stated this was a very good team project between DPW staff and IT.

Also working on the following projects:

- GIS server replacements – about five new servers.
- Patrol car router upgrade and the equipment costs have gone up a little making the project \$9,700 short and requesting a budget amendment. A motion to amend capital project #125 for the patrol car router project moving \$9700 from contingency in the project to the project line (Cradlepoint Replacement) and forward to the Finance Committee for consideration was moved by Mr. Ward, seconded by Mr. Ferguson, and adopted.

- Mobile device management is in process. Testing some devices with DSS and the installation is moving forward. Received the phones this week, starting to roll them out to departments and then will commence training.

The CIO stated the project updates cover the larger projects the department is working on and the department is also doing smaller projects like application updates, imaging of the loaner laptops and other day to day items. Chairman Griffith suggested continuing with highlighting the major projects and if she feels there is something else that should be brought up to the committee, she should go ahead and address it with the committee.

- Review Assessment of Computer Operations – A motion to enter an executive session to discuss confidential matters pertaining to the County’s computer system and operations, security posture, was moved by Mr. Ward, seconded by Mr. Hogan, and adopted. A motion to return to regular session was moved by Mr. Ward, seconded by Mr. Shaw, and adopted. No action was taken in the executive session, updated on status of computer operations.

OTHER BUSINESS: None.

The meeting adjourned at 11:21 A.M.

Debra Prehoda, Clerk
Washington County Board of Supervisors



WASHINGTON COUNTY ATTORNEY'S OFFICE

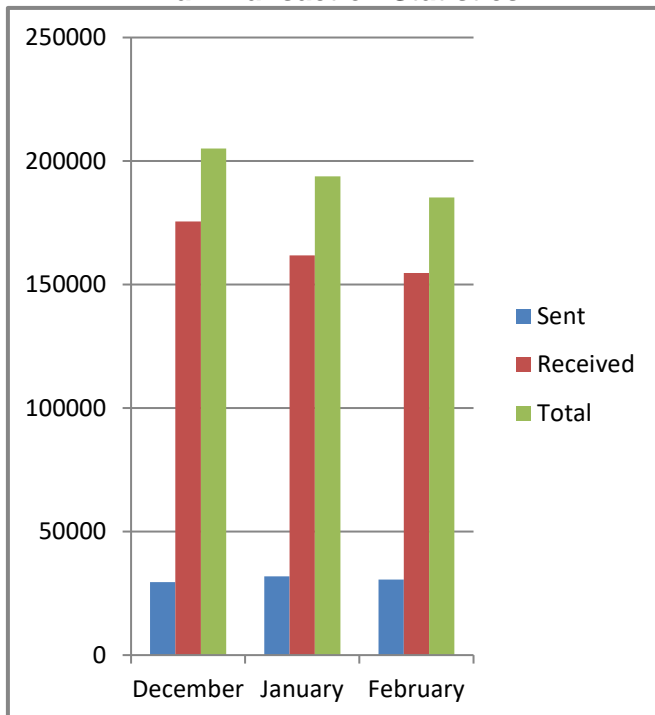
County Cyber Security Office

383 BROADWAY, FORT EDWARD, NY 12828
PHONE (518)746-2106 – FAX (518)746-2137
cyberaware@washingtoncountyny.gov

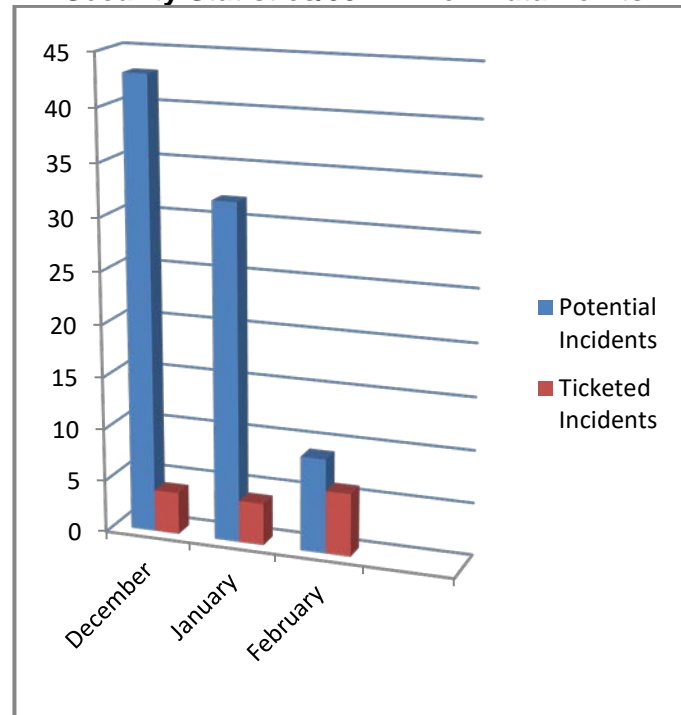
Karen R Pratt
Cyber Security Officer

Cyber Report 2/1/2021 – 2/28/2021

Email Transaction Statistics



Security Statistics/351 Million Data Points



Incident/Remediation Efforts

- Received 41 advisories/vulnerabilities/security updates. Reviewed, distributed and remediated where necessary.
- Received 5 advisories relating to elections subject. Reviewed, distributed and remediated where necessary.
- Shared with colleagues pertinent situational awareness notifications received via NYS and/or other resources.
- Researched and discussed 35 inquiries of e-mail or other containing information or links that elevated suspicion.
- Researched and discussed 27 alerts of abnormal file behavior within organization.

Monthly Statistic of Interest

- Blocked 66 malware attempts via email.

| On Time | | | Later than expected | OverDue | | | |
|------------|-------|------------|-----------------------------|--|------------------|----------|---|
| Start Date | Goal | Status | Item | Description | Dept | Complete | Latest Activity |
| 10/19 | 2/20 | In Process | windows 10 deployment | All computer up to windows 10 OS | All | 99% | Finalizing and cleaning up |
| 10/20 | 12/20 | In Process | Soft Phone installation | Installation of servers/networking for Soft phone deployment | All | 95% | Hardware received and phase 1 rollouts in process |
| 12/19 | 5/21 | In Process | MDM solution deployment | MDM solution to manage mobile devices | All | 30% | Building policies and testing devices |
| 1/21 | 5/21 | Pre work | Patrol Car Router upgrade | Router upgrade for Patrol Cars | Sheriff/IT | 5% | kicking off this week |
| 1/21 | 4/21 | In Process | GIS Server replacement | Upgrading and replacement of GIS Server/Workstations | Real Property/IT | 40% | Working with vendor |
| 10/20 | 2/21 | Complete | Gas software/system upgrade | upgrade of application for Gas system | DPW/IT | 100% | complete |
| 1/21 | 5/21 | Complete | DPW Barn Router upgrade | Router upgrade for DPW Barns | DPW/IT | 100% | complete |