

AUDIT COMMITTEE MEETING MINUTES
MARCH 18, 2020

AUDIT COMMITTEE MEMBERS PRESENT: Losaw, O'Brien, Ferguson, Clary, Rozell, Griffith

AUDIT COMMITTEE MEMBERS ABSENT: Hogan

SUPERVISORS: Henke

Debra Prehoda, Clerk

Stacey Benson-Doty, Sr. Audit Clerk

Al Nolette, County Treasurer

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

- 1) Call to Order
- 2) Accept Minutes – February 19, 2020
- 3) Audit Monthly Bills
- 4) Other Business
- 5) Adjournment

Chairman Losaw called the meeting to order at 9:00 A.M.

A motion to accept the minutes of the February 19, 2020 Audit Committee meeting was moved by Mr. O'Brien, seconded by Mr. Ferguson and adopted.

Stacey Benson-Doty, Senior Audit Clerk, addressed the following items with the committee:

- Stale vouchers are vouchers submitted for payment of prior year expenses after prior year books are closed. Stale vouchers submitted totaled \$3,470.34, detailed on attached handout. A motion to approve payment of stale vouchers, Assigned Counsel Department – Michele Hervieux-Osgood, Esq., vendor, for a case that spanned 4/2/18 – 7/21/18 in the amount of \$1,026.44 and James Curran, Esq. cases from 12/14/16 – 11/15/18 in the amount of \$2,443.90 for a total of \$3,470.34, was moved by Mr. O'Brien, seconded by Mr. Rozell and adopted.
- Capital Construction Voucher Paid Out of the Audit Cycle Per the Chairman's Approval – The Finance Committee authorized the Chairman to approve and allow the Treasurer to pay T McElligott voucher in the amount of \$336,775 for roof top units at the Law Enforcement Center. A motion to approve payment was moved by Mr. Ferguson, seconded by Mr. Griffith and adopted.

The committee proceeded with auditing the bills.

The committee reconvened.

A motion to pay all bills as audited was by moved Mr. Ferguson, seconded by Mr. Griffith and adopted.

OTHER BUSINESS:

A motion to adjourn was moved by Mr. Rozell, seconded by Mr. Ferguson and adopted. The meeting adjourned at 9:52 A.M.

Debra Prehoda, Clerk

Washington County Board of Supervisors

SUMMARY OF ACCOUNTS PAYABLE BY FUND

Submitted To Audit Committee For Approval : Meeting Date 3/18/20

<u>FUND</u>	<u>AMOUNT</u>	<u>DATE</u>
GENERAL	\$1,311,159.25	3/18/2020
CAR POOL	\$18,236.13	3/18/2020
COUNTY ROAD	\$212,444.18	3/18/2020
COUNTY ROAD MACHINERY	\$133,025.29	3/18/2020
SEWER DIST NO 1	\$29.98	3/18/2020
SEWER DIST NO 2	\$89,899.40	3/18/2020
CAPITAL CONSTRUCTION	\$542,760.14	3/18/2020
<u>Workers Compensation</u>	\$84,494.41	3/18/2020
<u>Health/Dental(MS)</u>	\$12,264.00	3/18/2020
<u>TOTAL ALL FUNDS</u>	<u>\$2,404,212.78</u>	<u>894</u>

***CAPITAL CONSTRUCTION BILL IN THE AMOUNT OF \$336,775.00 PAID OUT OF THE AUDIT CYCLE WITH FINANCE COMMITTEE APPROVAL AND AUTHORIZED BY CHAIRMAN HALL. Total Capital Construction = \$879,535.14

SPECIAL AUDIT 3/5/2020

GENERAL	\$44,834.76	3/5/2020
CAR POOL	\$1,312.96	3/5/2020
COUNTY ROAD	\$ 262.86	3/5/2020
COUNTY ROAD MACHINERY	\$4,780.42	3/5/2020
SEWER NO 1	\$0	3/5/2020
SEWER NO 2	\$7,778.18	3/5/2020
<u>TOTAL</u>	<u>\$59,936.22</u>	<u>78</u>

PRELIMINARY TOTAL AMOUNT PAID OUT OF AUDIT WITH APPROVAL OF COUNTY AUDITOR

	<u>AMOUNT</u>	<u>DATE</u>
	\$1,546,081.07	2/19/2020-3/16/2020
	\$336,775.00	
	<u>Total Out of Audit = \$1,882,856.07</u>	
<u>Grand Total Presented to Audit Committee</u>	<u>\$4,347,005.074</u>	<u>3/18/2020</u>

TOTAL NUMBER OF VOUCHERS BEFORE COMMITTEE = 972

STALE VOUCHERS PRESENTED FOR APPROVAL IN CURRENT AUDIT

<u>DEPARTMENT</u>	<u>VENDOR</u>	<u>AMOUNT</u>	<u>DATE OF SERVICE</u>
A1171	Michele Hervieux-Osgood, Esq	\$1,026.44	4/2/18-7/21/18
	James Curran	\$337.80	12/14/16-12/15/16
		\$225.30	2/14/17-2/21/17
		<u>1256.60</u>	4/11/18-11/15/18
		<u>624.20</u>	8/4/18-10/22/18
<u>TOTAL</u>		\$5351.34 \$3470.34	

Prepared by Clerk of the Board's Office 3/18/2020.