

PUBLIC SAFETY COMMITTEE MEETING MINUTES
MAY 8 2020

PUBLIC SAFETY COMMITTEE MEMBERS PRESENT: Ward, Hogan, Haff, Hicks, O'Brien, Clary, Rozell

PUBLIC SAFETY COMMITTEE MEMBERS ABSENT: None.

SUPERVISORS: Hall, Henke, Fedler, Ferguson, Shaw, Losaw, Campbell, Skellie, Griffith

Debra Prehoda, Clerk

Chris DeBolt, County Administrator

Roger Wickes, County Attorney

Al Nolette, County Treasurer

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

1. Call to Order
2. Accept Minutes – March 3, 2020
3. Department Reports/Requests:
 - A. EMS Advisory Board Appt. – Holly Desourdy – Argyle EMS
 - B. Alternative Sentencing – Agency Update
 - C. Code Enforcement – Department Status
 - D. Public Defender – Office Updates
 - E. District Attorney
 - 1) Update on County Court and Grand Jury
 - 2) Update on Local Court Operations
 - 3) Impact of Courts Opening on Staff Needs & Challenges
 - 4) Update of Office Operations including Victim Services Operations
 - F. Public Safety – Department Updates
4. Other Business
5. Adjournment

Chairman Ward called the meeting to order at 10:19 A.M. via teleconference.

A motion to accept the minutes of the March 3, 2020 meeting was moved by Mr. Rozell, seconded and adopted.

DEPARTMENT REPORTS /REQUESTS:

EMS – Advisory Board Appointments

- A motion to appoint the following individuals to EMS Advisory Board:
 - Holly Desourdy, Argyle EMS replacing Roberta Brown for a term expiring 12/31/20
 - Mal Lambert – Greenwich Fire Responders for a term expiring 12/31/22
- was moved by Mr. O'Brien, seconded by Mrs. Clary and adopted.

ALTERNATIVE SENTENCING – Mike Gray, Director, addressed the following items:

- Agency Update:
 - Release under supervision - Twenty defendants released under supervision and four clients on electronic monitoring
 - Office is staying in contact meeting on zoom once or twice a week. In daily contact with program staff.
 - Community service clients that can socially distance are still continuing to do that.
 - IT has been very supportive, doing webinars and training.
 - Challenges – face to face connection with clients.
 - Funding is performance based and have changed the milestones. No issue with funding at this time and controlling costs.

CODE ENFORCEMENT – John Graham, Code Enforcement Administrator, addressed the following items:

- Department Status:
 - Checking in at the office and doing certificate of occupancy assistance to not hold up real estate transactions,
 - New code regulations start May 12th and copies have been distributed to the Code Officers and cell phones issued,
 - Working with IT to connect to data remotely,
 - Fifty applications with half approved, 18 waiting for additional information and 7 in review process,
 - Not doing any inspections as a general rule but will for a final certificate.
 - Following through with any emergency complaints.
 - Moving forward will be very busy getting caught up. They are accepting application but expects a jump in new applications when they reopen,
 - Depositions, paperwork, inspections, and applications will need to be caught up plus adjusting to new codes.
 - Mr. Shaw asked if Code should come back and get the department running. The County Attorney stated per the Governor the workforce can only be at 50%; mandatory staff reduction. Easing of NY Pause will start on May 16th by region but with our numbers going up it is unlikely we will start at that time. Status of every region is reexamined every two weeks. There are ten economic development regions and we are in the Capital District. Could we be removed from region and Chairman Hall stated we sent a letter requesting removal. County Administrator stated the North Country Region does not want us. Advocating for latitude that there are sub regions within the Economic Development zones. Likely not to get moved to a different district. Chairman Hall under his emergency authority authorized this letter.

DISTRICT ATTORNEY – Tony Jordan, District Attorney, addressed the following items:

- Update on County Court and Grand Jury – The Governor’s latest executive order appears to continue closure of local courts through June 6th. There is a statewide push to continue conducting hearings and skype for business is what the court system is using. They have done some arraignments and court conferences. Concern if they move to hearings virtually they would have to bring in witnesses. Right now, there are no trials or grand jury.
- Update on Local Court Operations – There are going to be some real challenges when NY Pause is released. During this NY Pause period there have been some 150 arrest and 60 of those include victims. There will be a backlog, working with the local Judges and once the courts are open there will be a trickle-down effect on other departments.
- The office does have all evidence/discovery in and entered and the crime victim specialist have reached out to victims. Significant work done during shutdown thanks to the new technology instituted. Concern is the rise in domestic violence and the impact on children subject to abuse.
- Vacation carry over of time and would like to know the process. Employees are working from home.
- Social distancing at local courts and how and who will enforce or monitor.
- Mr. Hogan mentioned the passing of Judge Keenan in Kingsbury. Untimely and working through the replacement process.

PUBLIC SAFETY – Tim Hardy, Deputy Director, addressed the following items detailed on attached handout:

- Grants: Moving forward with Radio System and 911 Phone System projects.
- CAD System – March 10th last group meeting and doing monthly scheduled reboots.
- COVID-19 Update as of close of business yesterday – 201 PUI, confirmed cases 174 total – active and recovered which includes nursing home residents and deceased 10. Communication center on restricted access – employees only and instituted a work safety rule.
- Activity reports – March: CAD incidents 5,154 and calls 9,649, April: CAD incidents 4,285 and calls 8,304.
- Cloth mask distribution – 22,000 all distributed. Joined with Warren County on mask up initiative and a drop off box in front of the Municipal Center. Masks then go to Dr. Leach to get them ready for distribution.
- Food distribution at fairgrounds: 360 vehicles – 200 volunteers. Chairman Ward expressed his appreciation.
- Drones – Transmission to the internet can be turned off for any critical infrastructure. Not tracking people and not sharing privacy information. Recently used the drones in coordination with Warren County for COVID-19 preplanning for mapping areas to stage resources or a temporary hospital site. Public Safety and Sheriff have drone policies.

OTHER BUSINESS:

PROBATION – Anthony White, Director, and Dan Boucher, Probation Supervisor, addressed the committee. Submitted a COVID-19 response and a return to work plan, attached. Supervising 500 probationers and restitution collected and \$12,000 distributed to victims.

ASSIGNED COUNSEL – update attached.

A motion to adjourn was moved by Mr. Hicks, seconded by Mr. O'Brien and adopted.

The meeting adjourned at 11:44A.M.

Debra Prehoda, Clerk
Washington County Board of Supervisors

DEPARTMENT OF PUBLIC SAFETY



EMERGENCY MANAGEMENT * COMMUNICATIONS * FIRE * EMS * HAZMAT

383 BROADWAY – BUILDING B, FORT EDWARD, NY 12828 ● PHONE (518)747-7520 FAX (518)746-2157 TDD (518)746-2146 ● WWW.WASHINGTONCOUNTYNY.GOV

PUBLIC SAFETY COMMITTEE REPORT

MAY 8, 2020

GRANT PROJECT UPDATES

● **RADIO SYSTEM PROJECT (UPDATE)**

We are on hold with the next phase of the Radio Communications System Project, which includes the migration to simul-cast of the frequencies not yet allocated (DPW, Public Safety, Law Enforcement).

● **911 PHONE SYSTEM PROJECT (UPDATE)**

Our joint 911 Phone System upgrade project continues moving forward, we held our kick-off meeting two weeks ago with Warren County and our vendor. We are planning to begin receiving equipment and implementation planning for June.

CAD SYSTEM PROJECT (UPDATE)

The Cushing / Washington County systems project team last met on March 10, 2020, following an early morning scheduled reboot and system application update (coordinated). We continue to experience intermittent issues with a component of the system that the vendor is looking to migrate from a classic version to a web version (mobile piece) for the field units, which was set for April 1, 2020 previously but placed on hold due to COVID-19. Scheduled, coordinated reboots of our systems continue monthly with Information Technology, Public Safety and the vendor.

- Next Project Team Meeting: TBA

CORONAVIRUS (COVID-19) – PREPARATION, RESPONSE AND CONTINUED MONITORING

Washington County's Departments of Public Health and Public Safety in conjunction with County Administration are continuing to work closely with our state and federal health agencies to monitor the spread of the disease and act decisively to ensure we are as prepared as possible to keep Washington County safe and healthy. We will continue our coordination and support for our local agencies and communities alongside our Public Health partners to best keep our stakeholders updated and informed. In an effort to enhance public awareness and simplify access to public information, we coordinated with Public Health and County Administration to publish a public information page, which will be updated frequently with any changes or local statistics, at washingtonty.gov/coronavirus.

- Local Officials & First Responder Leadership Briefings – We continue to coordinate virtual briefings twice weekly (Tuesday and Friday) at 3:00 PM to ensure all of our local officials and first responder leadership remain informed, aware and have the opportunity to address any needs and questions.
- Communications Center Updates - The Communications Center remains on restricted access to Communications personnel only, we have been pre-screening employees since March (which includes a temperature check and pre-screening worksheet) and instituted a work safety rule limiting outside employment to best ensure continuity of operations, due to the importance of the operating environment and staff.
 - Quick Response performed a decontamination / sanitization of the Communications Center and Public Safety offices on April 30th, their service and work was donated – we are thankful and appreciative for their work and support in keeping our staff and Center healthy!

COMMUNICATIONS CENTER ACTIVITY REPORTS

The 911 Communications Center Activity Reports for the months of March and April are attached for review. *A well deserved continued THANK YOU to our 9-1-1 Communications Center staff for their continued commitment, diligence and efforts to ensure all who contact our center receive the assistance they need, when and where they need it!*

We truly appreciate the continued and proven partnership and assistance of all of our elected officials, Communications Center personnel, field partners in Law Enforcement, Fire, EMS, Public Works, as well as our Municipal, County and State agency partners as we continue to navigate through any challenges we're faced with as a county and a team. Many thanks to all for their work on behalf of those we serve!

Respectfully Submitted,

Glen P. Gosnell
Director

Timothy R. Hardy
Deputy Director

Bruce K. Mason
EMS Coordinator

Glenn E. Bristol
Fire Coordinator



WASHINGTON COUNTY, NY

DEPARTMENT OF PUBLIC SAFETY

EMERGENCY MANAGEMENT * COMMUNICATIONS * FIRE * EMS * HAZMAT



PSAP ACTIVITY REPORT

for the month of

MARCH 2020

TOTAL NUMBER OF INCIDENTS PROCESSED IN CAD FOR MARCH: 5,154

CAD Incident Summary By Agency and Month MARCH 2020

<u>AGENCY</u>	<u>INCIDENTS</u>	<u>MONTH</u>
21-ARGYLE EMS	40	3/2020
21-ARGYLE FD	3	3/2020
22-CAMBRIDGE EMS	162	3/2020
22-CAMBRIDGE FD	10	3/2020
23-COSSAYUNA FD	4	3/2020
23-COSSAYUNA FR	10	3/2020
24-DRESDEN FD	1	3/2020
25-EASTON FD	3	3/2020
25-EASTON FR	10	3/2020
26-FORT ANN EMS	36	3/2020
26-FORT ANN FD	5	3/2020
27-FORT EDWARD EMS	231	3/2020
27-FORT EDWARD FD	28	3/2020
28/29-GRANVILLE FD	13	3/2020
29-GRANVILLE EMS	148	3/2020
32-EASTON/GREENWICH EMS	61	3/2020
32-GREENWICH FD	4	3/2020
32-GREENWICH FR	22	3/2020
33-HAMPTON FD	3	3/2020
34-HARTFORD FD	6	3/2020
34-HARTFORD FR	13	3/2020
35-HEBRON FD	6	3/2020
35-HEBRON FR	6	3/2020

36-HUDSON FALLS FD	35	3/2020
37-HULETTS LANDING FR	1	3/2020
38-KINGSBURY FD	21	3/2020
39-MIDDLE FALLS FD	5	3/2020
39-MIDDLE FALLS FR	19	3/2020
41-MIDDLE GRANVILLE FD	5	3/2020
42-NORTH GRANVILLE FD	3	3/2020
43-PUTNAM FD	3	3/2020
43-PUTNAM FR	4	3/2020
44-SALEM EMS	22	3/2020
44-SALEM FD	6	3/2020
45-SHUSHAN FD	2	3/2020
45-SHUSHAN FR	12	3/2020
46-WEST FORT ANN FD	5	3/2020
46-WEST FORT ANN FR	4	3/2020
47-WHITE CREEK FD	2	3/2020
48- WHITEHALL FR	42	3/2020
48-WHITEHALL FD	9	3/2020
49-SKENESBOROUGH EMS	58	3/2020
51-DORSET FD	5	3/2020
52-FAIR HAVEN EMS	29	3/2020
52-FAIR HAVEN FD	7	3/2020
53-MIDDLETOWN SPRINGS FD	3	3/2020
54-PAWLET FD	1	3/2020
55-POULTNEY EMS	42	3/2020
55-POULTNEY FD	7	3/2020
56-RUPERT FD	2	3/2020
57-WELLS FD	5	3/2020
58-WEST PAWLET FD	1	3/2020
59-EAST DORSET FD	3	3/2020

89-TICONDEROGA EMS	5	3/2020
CAMBRIDGE-GREENWICH PD	293	3/2020
FORT EDWARD PD	365	3/2020
GRANVILLE PD	131	3/2020
HUDSON FALLS PD	543	3/2020
MUTUAL AID EMS	1	3/2020
NEW YORK CONSERVATION	18	3/2020
NEW YORK FOREST RANGERS	3	3/2020
NEW YORK STATE POLICE	404	3/2020
OTHER	1	3/2020
TOWN/VILLAGE HIGHWAY	19	3/2020
UTILITY COMPANIES	22	3/2020
WASHINGTON CO 911	716	3/2020
WASHINGTON CO CODE ENFORCEMENT	5	3/2020
WASHINGTON CO CORONERS	6	3/2020
WASHINGTON CO PROBATION	32	3/2020
WASHINGTON CO PUBLIC WORKS	17	3/2020
WASHINGTON CO SAFETY	2	3/2020
WASHINGTON CO SEWER	1	3/2020
WASHINGTON CO SHERIFF	1135	3/2020
WASHINGTON CO SOCIAL SERVICE	77	3/2020
WHITEHALL PD	170	3/2020

PHONE CALL STATISTICS / OVERVIEW FOR MARCH: Total Phone Calls (All Lines / All Categories) 9,649



PHONE CALL BREAKDOWN BY LINE FOR MARCH: (All Incoming Calls / All Lines)

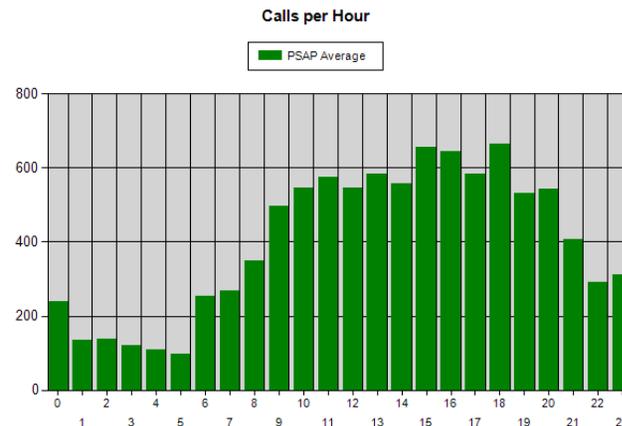
Trunk Group	Line	March 2020	% of Group	Total	
911	Wash (8438D1)	173	9.82%	173	
	Wash (8438D2)	174	9.88%	174	
	Wash (8438D3)	178	10.11%	178	
	Wash (8439D1)	407	23.11%	407	
	Wash (8439D2)	402	22.83%	402	
	Wash (8439D3)	417	23.68%	417	
	Wash (8657D1)	3	0.17%	3	
	Wash (8657D2)	2	0.11%	2	
	Wash (8657D3)	0	0.00%	0	
	Wash (8658D1)	2	0.11%	2	
	Wash (8658D2)	1	0.06%	1	
	Wash (8658D3)	2	0.11%	2	
	Total		1761		1761

Admin	747-3325	820	13.57%	820
	747-3326	25	0.41%	25
	747-3327	6	0.10%	6
	2140	4	0.07%	4
	2142	198	3.28%	198
	2143	16	0.26%	16
	2144	876	14.49%	876
	2245	218	3.61%	218
	CAM / GNH PD	171	2.83%	171
	COMM 2127	873	14.44%	873
	COMM 2129	366	6.06%	366
	COMM 5851	302	5.00%	302
	FTE PD	309	5.11%	309
	GVL PD	150	2.48%	150
	HFL PD	814	13.47%	814
	Line Pool 1	0	0.00%	0
	PDDESK2	0	0.00%	0
	PD Roll Over	76	1.26%	76
	Sheriffs Office	707	11.70%	707
	TDD	5	0.08%	5
	Wash CO 3111	10	0.17%	10
	WHL PD	98	1.62%	98
	Total		6044	

	March 2020	Total	
911	Inbound	1,670	1,670
	Abandoned	91	91
	Abandoned %	5.17%	5.17%
	Unparsed	0	0
Total	1,761	1,761	
10-Digit Emerg	Inbound	0	0
	Abandoned	0	0
	Outbound	0	0
	Unparsed	0	0
	Total	0	0
Administrative	Inbound	6,022	6,022
	Abandoned	22	22
	Outbound	1,844	1,844
	Unparsed	0	0
	Total	7,888	7,888
	Avg Call Duration	84.6	84.6
Total	9,649	9,649	

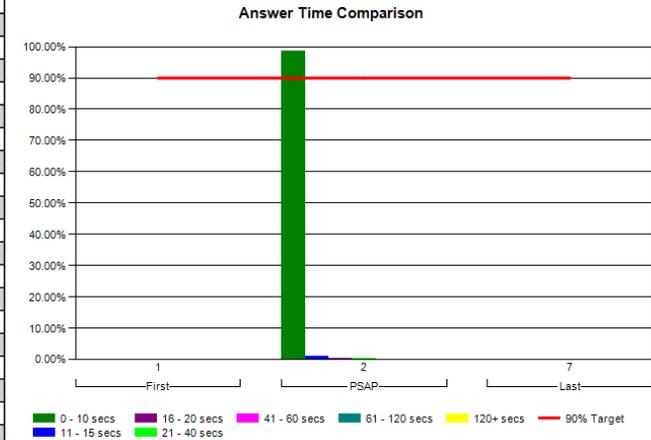
PHONE CALLS PER HOUR FOR MARCH: (All Calls / All Lines / All Categories)

Date	00:00	01:00	02:00	03:00	04:00	05:00	06:00	07:00	08:00	09:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	Total
March 2020	240	135	137	122	109	97	253	268	350	498	545	575	547	584	558	657	643	584	665	531	544	407	291	311	9649
Total	240	135	137	122	109	97	253	268	350	496	545	575	547	584	558	657	643	584	665	531	544	407	291	311	9649
Abandoned Calls	1	1	2	3	2	1	8	3	3	8	7	10	7	9	7	7	12	4	5	3	2	8	0	0	113



PHONE CALL ANSWER TIME IN SECONDS FOR MARCH: (All Incoming Phone Calls / All Incoming Lines)

Call Hour	Answer Times In Seconds							Total	Avg. Duration	% Answered			
	0 - 10	11-15	16 - 20	21 - 40	41 - 60	61 - 120	120+			≤ 10 Secs	≤ 15 Secs	≤ 20 Secs	≤ 40 Secs
00:00	179	2	1	1	0	0	0	183	90.5	97.81 %	98.91 %	99.45 %	100.00 %
01:00	110	0	0	0	0	0	0	110	101.7	100.00 %	100.00 %	100.00 %	100.00 %
02:00	106	0	0	0	0	0	0	106	87.8	100.00 %	100.00 %	100.00 %	100.00 %
03:00	102	0	0	0	0	0	0	102	69.8	100.00 %	100.00 %	100.00 %	100.00 %
04:00	91	0	0	0	0	0	0	91	104.6	100.00 %	100.00 %	100.00 %	100.00 %
05:00	76	0	0	0	0	0	0	76	85.5	100.00 %	100.00 %	100.00 %	100.00 %
06:00	185	11	10	6	0	0	0	212	71.9	87.26 %	92.45 %	97.17 %	100.00 %
07:00	221	3	0	0	0	0	0	224	82.1	98.66 %	100.00 %	100.00 %	100.00 %
08:00	293	1	0	0	0	0	0	294	87.3	99.66 %	100.00 %	100.00 %	100.00 %
09:00	413	4	1	0	0	0	0	418	91.8	98.80 %	99.76 %	100.00 %	100.00 %
10:00	445	7	2	0	0	0	0	454	91.8	98.02 %	99.56 %	100.00 %	100.00 %
11:00	461	10	1	0	0	0	0	472	79.7	97.67 %	99.79 %	100.00 %	100.00 %
12:00	456	2	0	0	0	0	0	458	93.0	99.56 %	100.00 %	100.00 %	100.00 %
13:00	482	4	0	0	0	0	0	486	88.4	99.18 %	100.00 %	100.00 %	100.00 %
14:00	458	7	1	0	0	0	0	466	93.8	98.28 %	99.79 %	100.00 %	100.00 %
15:00	539	2	0	0	0	0	0	541	94.9	99.63 %	100.00 %	100.00 %	100.00 %
16:00	528	8	0	2	0	0	0	538	91.1	98.14 %	99.63 %	99.63 %	100.00 %
17:00	472	6	0	0	0	0	0	478	93.2	98.74 %	100.00 %	100.00 %	100.00 %
18:00	523	3	3	0	0	0	0	529	88.1	98.87 %	99.43 %	100.00 %	100.00 %
19:00	405	1	0	0	0	0	0	406	96.8	99.75 %	100.00 %	100.00 %	100.00 %
20:00	405	2	0	0	0	0	0	407	100.0	99.51 %	100.00 %	100.00 %	100.00 %
21:00	293	1	0	0	0	0	0	294	87.8	99.66 %	100.00 %	100.00 %	100.00 %
22:00	242	0	0	0	0	0	0	242	87.2	100.00 %	100.00 %	100.00 %	100.00 %
23:00	218	0	0	0	0	0	0	218	78.5	100.00 %	100.00 %	100.00 %	100.00 %
Total:	7,703	74	19	9	0	0	0	7,805	89.9	98.69 %	99.64 %	99.88 %	100.00 %
Overall %:	98.69%	0.95%	0.24%	0.12%	0.00%	0.00%	0.00%						



DISCOVERY RECORDS REQUESTS FOR THE MONTH OF MARCH: 79

Our Administrative staff continues our coordinated efforts with our Law Enforcement and District Attorney's office partners to provide rapid returns of recording and incident documentation relative to the Discovery changes.

This report has been compiled with data available from the Cushing Computer Aided Dispatch system and the ECATS Smart 9-1-1 reporting solution. A very special **THANK YOU** to our 9-1-1 Communications Center staff for their continued commitment, diligence and efforts to ensure all who contact our center receive the assistance they need, when and where they need it!

Respectfully Submitted,

Glen P. Gosnell
Director

Timothy R. Hardy
Deputy Director

WASHINGTON COUNTY, NY

DEPARTMENT OF PUBLIC SAFETY

EMERGENCY MANAGEMENT * COMMUNICATIONS * FIRE * EMS * HAZMAT



PSAP ACTIVITY REPORT

for the month of

APRIL 2020

TOTAL NUMBER OF INCIDENTS PROCESSED IN CAD FOR APRIL: 4,285

**CAD Incident Summary By Agency and Month
APRIL 2020**

21-ARGYLE EMS	32	4/2020
21-ARGYLE FD	7	4/2020
22-CAMBRIDGE EMS	121	4/2020
22-CAMBRIDGE FD	6	4/2020
23-COSSAYUNA FD	5	4/2020
23-COSSAYUNA FR	9	4/2020
24-DRESDEN FD	1	4/2020
25-EASTON FD	2	4/2020
25-EASTON FR	7	4/2020
26-FORT ANN EMS	36	4/2020
26-FORT ANN FD	6	4/2020
27-FORT EDWARD EMS	203	4/2020
27-FORT EDWARD FD	23	4/2020
28/29-GRANVILLE FD	8	4/2020
29-GRANVILLE EMS	98	4/2020
31-GREAT MEADOW FD	1	4/2020
32-EASTON/GREENWICH EMS	68	4/2020
32-GREENWICH FD	7	4/2020
32-GREENWICH FR	34	4/2020
33-HAMPTON FD	6	4/2020
34-HARTFORD FD	3	4/2020
34-HARTFORD FR	14	4/2020
35-HEBRON FD	5	4/2020
35-HEBRON FR	15	4/2020

36-HUDSON FALLS FD	21	4/2020
37-HULETT'S LANDING FD	1	4/2020
38-KINGSBURY FD	16	4/2020
39-MIDDLE FALLS FD	4	4/2020
39-MIDDLE FALLS FR	12	4/2020
42-NORTH GRANVILLE FD	3	4/2020
43-PUTNAM FD	1	4/2020
43-PUTNAM FR	2	4/2020
44-SALEM EMS	37	4/2020
44-SALEM FD	3	4/2020
45-SHUSHAN FD	4	4/2020
45-SHUSHAN FR	7	4/2020
46-WEST FORT ANN FD	2	4/2020
46-WEST FORT ANN FR	7	4/2020
47-WHITE CREEK FD	2	4/2020
48- WHITEHALL FR	35	4/2020
48-WHITEHALL FD	9	4/2020
49-SKENESBOROUGH EMS	43	4/2020
51-DORSET FD	11	4/2020
52-FAIR HAVEN EMS	12	4/2020
52-FAIR HAVEN FD	7	4/2020
53-MIDDLETOWN SPRINGS FD	2	4/2020
54-PAWLET FD	2	4/2020
55-POULTNEY EMS	32	4/2020
55-POULTNEY FD	5	4/2020
56-RUPERT FD	3	4/2020
57-WELLS FD	5	4/2020
59-EAST DORSET FD	1	4/2020
73-BUSKIRK FD	2	4/2020
85-SCHUYLERVILLE FD	1	4/2020

89-TICONDEROGA EMS	2	4/2020
CAMBRIDGE-GREENWICH PD	153	4/2020
CANADIAN PACIFIC RAILWAY	2	4/2020
EMS TRAINING	4	4/2020
FORT EDWARD PD	349	4/2020
GRANVILLE PD	111	4/2020
HUDSON FALLS PD	460	4/2020
MUTUAL AID EMS	3	4/2020
NEW YORK CONSERVATION	14	4/2020
NEW YORK FOREST RANGERS	6	4/2020
NEW YORK STATE POLICE	348	4/2020
OTHER	1	4/2020
TOWN/VILLAGE HIGHWAY	10	4/2020
UTILITY COMPANIES	27	4/2020
WASHINGTON CO 911	602	4/2020
WASHINGTON CO CODE ENFORCEMENT	7	4/2020
WASHINGTON CO CORONERS	10	4/2020
WASHINGTON CO PROBATION	26	4/2020
WASHINGTON CO PUBLIC WORKS	14	4/2020
WASHINGTON CO SEWER	1	4/2020
WASHINGTON CO SHERIFF	1007	4/2020
WASHINGTON CO SOCIAL SERVICE	68	4/2020
WHITEHALL PD	151	4/2020

PHONE CALL STATISTICS / OVERVIEW FOR APRIL: Total Phone Calls (All Lines / All Categories) 8,304



PHONE CALL BREAKDOWN BY LINE FOR APRIL: (All Incoming Calls / All Lines)

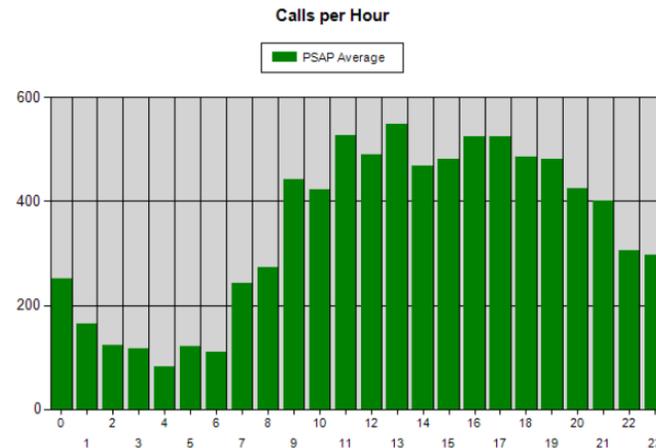
Trunk Group	Line	April 2020	% of Group	Total	
911	Wash (8438D1)	147	9.45%	147	
	Wash (8438D2)	147	9.45%	147	
	Wash (8438D3)	151	9.71%	151	
	Wash (8439D1)	355	22.83%	355	
	Wash (8439D2)	350	22.51%	350	
	Wash (8439D3)	365	23.47%	365	
	Wash (8657D1)	2	0.13%	2	
	Wash (8657D2)	2	0.13%	2	
	Wash (8657D3)	0	0.00%	0	
	Wash (8658D1)	0	0.00%	0	
	Wash (8658D2)	2	0.13%	2	
	Wash (8658D3)	34	2.19%	34	
	Total		1555		1555

Admin	747-3325	692	13.48%	692
	747-3326	15	0.29%	15
	747-3327	5	0.10%	5
	2140	3	0.06%	3
	2142	163	3.17%	163
	2143	11	0.21%	11
	2144	706	13.75%	706
	2245	207	4.03%	207
	CAM / GNH PD	163	3.17%	163
	COMM 2127	712	13.87%	712
	COMM 2129	237	4.62%	237
	COMM 5851	310	6.04%	310
	FTE PD	289	5.63%	289
	GVL PD	164	3.19%	164
	HFL PD	638	12.42%	638
	Line Pool 1	0	0.00%	0
	PDDESK2	0	0.00%	0
	PD Roll Over	43	0.84%	43
	Sheriffs Office	662	12.89%	662
	TDD	7	0.14%	7
Wash CO 3111	5	0.10%	5	
WHL PD	103	2.01%	103	
Total		5135		5135

	April 2020	Total	
911	Inbound	1,461	1,461
	Abandoned	94	94
	Abandoned %	6.05%	6.05%
	Unparsed	0	0
	Total	1,555	1,555
10-Digit Emerg	Inbound	0	0
	Abandoned	0	0
	Outbound	0	0
	Unparsed	0	0
	Total	0	0
Administrative	Inbound	5,122	5,122
	Abandoned	13	13
	Outbound	1,614	1,614
	Unparsed	0	0
	Total	6,749	6,749
	Avg Call Duration	89.9	89.9
	Total	8,304	8,304

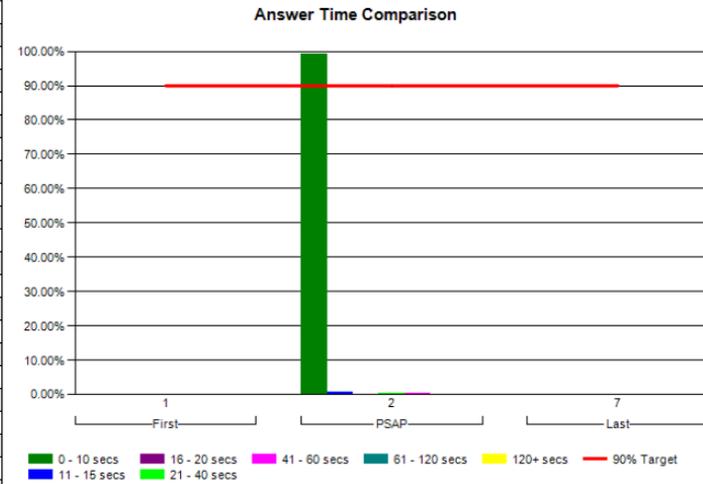
PHONE CALLS PER HOUR FOR APRIL: (All Calls / All Lines / All Categories)

Date	00:00	01:00	02:00	03:00	04:00	05:00	06:00	07:00	08:00	09:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	Total
April 2020	251	165	124	117	82	121	110	242	272	441	423	527	489	548	468	481	524	525	485	481	425	401	305	297	8304
Total	251	165	124	117	82	121	110	242	272	441	423	527	489	548	468	481	524	525	485	481	425	401	305	297	8304
Abandoned Calls	3	2	5	3	0	2	0	4	2	4	6	6	9	7	11	5	6	11	3	8	3	5	1	1	107



PHONE CALL ANSWER TIME IN SECONDS FOR APRIL: (All Incoming Phone Calls / All Incoming Lines)

Call Hour	Answer Times In Seconds							Total	Avg. Duration	% Answered			
	0 - 10	11-15	16 - 20	21 - 40	41 - 60	61 - 120	120+			≤ 10 Secs	≤ 15 Secs	≤ 20 Secs	≤ 40 Secs
00:00	183	1	0	0	0	0	0	184	79.4	99.46 %	100.00 %	100.00 %	100.00 %
01:00	125	1	0	0	0	0	0	126	117.2	99.21 %	100.00 %	100.00 %	100.00 %
02:00	91	1	0	0	0	0	0	92	97.7	98.91 %	100.00 %	100.00 %	100.00 %
03:00	87	0	0	0	0	0	0	87	87.7	100.00 %	100.00 %	100.00 %	100.00 %
04:00	73	0	0	0	0	0	0	73	70.1	100.00 %	100.00 %	100.00 %	100.00 %
05:00	92	3	0	0	0	0	0	95	76.4	96.84 %	100.00 %	100.00 %	100.00 %
06:00	96	1	0	0	0	0	0	97	103.8	98.97 %	100.00 %	100.00 %	100.00 %
07:00	190	2	0	0	0	0	0	192	80.4	98.96 %	100.00 %	100.00 %	100.00 %
08:00	224	5	0	0	0	0	0	229	92.4	97.82 %	100.00 %	100.00 %	100.00 %
09:00	364	2	0	0	0	0	0	366	88.5	99.45 %	100.00 %	100.00 %	100.00 %
10:00	357	5	0	0	0	0	0	362	87.6	98.62 %	100.00 %	100.00 %	100.00 %
11:00	416	4	0	2	0	0	0	422	106.4	98.58 %	99.53 %	99.53 %	100.00 %
12:00	408	3	0	0	0	0	0	411	91.6	99.27 %	100.00 %	100.00 %	100.00 %
13:00	443	4	0	0	0	0	0	447	97.7	99.11 %	100.00 %	100.00 %	100.00 %
14:00	375	3	0	0	1	0	0	379	90.0	98.94 %	99.74 %	99.74 %	99.74 %
15:00	419	5	0	0	0	0	0	424	106.8	98.82 %	100.00 %	100.00 %	100.00 %
16:00	434	6	0	0	0	0	0	440	105.3	98.64 %	100.00 %	100.00 %	100.00 %
17:00	434	3	0	0	0	0	0	437	94.0	99.31 %	100.00 %	100.00 %	100.00 %
18:00	370	2	0	0	0	0	0	372	101.4	99.46 %	100.00 %	100.00 %	100.00 %
19:00	376	0	0	0	0	0	0	376	94.8	100.00 %	100.00 %	100.00 %	100.00 %
20:00	332	1	0	0	0	0	0	333	97.5	99.70 %	100.00 %	100.00 %	100.00 %
21:00	304	1	0	0	0	0	0	305	112.3	99.67 %	100.00 %	100.00 %	100.00 %
22:00	230	0	0	0	0	0	0	230	101.3	100.00 %	100.00 %	100.00 %	100.00 %
23:00	211	0	0	0	0	0	0	211	91.7	100.00 %	100.00 %	100.00 %	100.00 %
Total:	6,634	53	0	2	1	0	0	6,690	96.4	99.16 %	99.96 %	99.96 %	99.99 %
Overall %:	99.16%	0.79%	0.00%	0.03%	0.01%	0.00%	0.00%						



DISCOVERY RECORDS REQUESTS FOR THE MONTH OF APRIL: 52

Our Administrative staff continues our coordinated efforts with our Law Enforcement and District Attorney's office partners to provide rapid returns of recording and incident documentation relative to the Discovery changes.

This report has been compiled with data available from the Cushing Computer Aided Dispatch system and the ECATS Smart 9-1-1 reporting solution. A very special **THANK YOU** to our 9-1-1 Communications Center staff for their continued commitment, diligence and efforts to ensure all who contact our center receive the assistance they need, when and where they need it!

Respectfully Submitted,

Glen P. Gosnell
Director

Timothy R. Hardy
Deputy Director



**WASHINGTON COUNTY
DEPARTMENT OF PROBATION**

383 Broadway

Fort Edward, NY 12828

PHONE: (518) 746-2260 FAX: (518) 746-2277

Anthony M. White
Probation Director II

Albert J. Caprood
Probation Supervisor
Daniel J. Boucher
Probation Supervisor

May 6, 2020

Donald B. Ward, Chair
Public Safety Committee

Supervisor Ward,

Attached you will find the Washington County Probation Department's COVID-19 Response that was submitted to the County Administrator and to the Chairman of the Board. As you will see, this plan evolved very quickly from 50% staffing to bare bones functioning.

During emergency staffing, our department maintained functioning in the field, the office and remotely from home. Officers have worked hard to maintain requirements set forth by the New York State Division of Criminal Justice Services in regards to supervision contacts and Sex Offender Registry compliance. These include:

- Sex Offender home verifications/checks (in-person)
- Violation and arrest of high risk individuals
- General in-person, telephone, email and mail contacts
- Collateral contacts with treatment providers, community members and other agencies
- Attending virtual arraignments and court case conferences
- Submitting court required paperwork & correspondence
- Submitting all Pre-Sentence Investigations
- Limited home searches when public safety was at risk only

Our department is ready to return today at 50% and can be at full staffing within a week or two. Return to work will involve an increased need for PPE for our officers who must conduct home visits and office reports on all Probationers. There will be an increase in court filings and newly assigned court ordered investigations and attendance at delayed court proceedings. Our department is asking to utilize (2) two additional pool cars and anticipates a strategic need for overtime in the first pay period back to work.

Respectfully Submitted,


Anthony M. White
Probation Director



WASHINGTON COUNTY DEPARTMENT OF PROBATION

383 Broadway
Fort Edward, NY 12828
PHONE: (518) 746-2260 FAX: (518) 746-2277

Anthony M. White
Probation Director II

Albert J. Caprood
Probation Supervisor

Daniel J. Boucher
Probation Supervisor

April 2, 2020

Probation Department COVID-19 Response

The Washington County Probation Department has 13 sworn Probation Officers and three clerical workers employed within the department. Due to certain specialized areas of work, our department's minimum staffing would necessitate coverage in areas of juvenile supervision, general adult supervision, and sex offender supervision at the office. General Paperwork, phone contacts, and court ordered investigations could be conducted remotely.

50% Staffing Plan *(Implemented 3/17/2020)*

This option provided a modified functioning with only the highest risk cases/situations being addressed in person with some employees working from home.

- The department utilized one supervisor/director in the building during work hours.
- The department used one juvenile officer, two general adult supervision officers and one sex offender officer in the building during work hours.
- The department received (7) additional laptop computers for staff working from home.
- Appropriate home visits only to be conducted at the doorway if possible.
- Office reports conducted outside of the building. No visitors inside the building.

Emergency Staffing Plan *(Implemented 3/18/2020)*

This option would provide a modified functioning with only the highest risk cases/situations being addressed in person with all Probation Officers and clerical employees working from home.

- The department would have (1) Director and (2) Supervisors in the building during work hours to maintain essential functioning of the department and keep track of offenders.
- The department has been provided enough laptop computers for Probation Officer titles working from home.
- Appropriate home visits only to be conducted at the doorway if possible. Appropriate home/field contacts would be conducted on a case by case basis approved by the director. In this situation, the director assigned officers would report to the office to suit up in their mandated equipment, complete work and then return home to finish their shift.
- Urgent office reports shall be conducted outside of the building. No visitors will be permitted inside the county building.
- On call duties will continue as usual.
- Restitution Clerk will be called in to make deposits and issue checks to victims when approved by the director and county administration.

Return Plan *(TBA)*

Return to work will involve an increased need for home visits, office reports, court filings and newly assigned court ordered investigations and attendance at delayed court proceedings.

- The department sees the need to utilize (2) pool cars in addition to existing vehicles.
- The department anticipates a brief, strategic need for overtime in the first pay period back to work.

WASHINGTON COUNTY ASSIGNED COUNSEL OFFICE
WASHINGTON COUNTY COURTHOUSE

THOMAS CIOFFI, ESQ.
SUPERVISING ATTORNEY

MARIE DECARLO-DROST
ADMINISTRATOR

PATRICIA CONNORS
CONFIDENTIAL SEC. TO SUPV. ATTY.

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383 BROADWAY
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ASSIGNEDCOUNSEL@WASHINGTONCOUNTYNY.GOV

May 7, 2020

BY FAX: 746-2219

Hon. Donald Ward, Charmain
Washington County Public Safety Committee
383 Broadway
Fort Edward, New York 12828

Re: Assigned Counsel Office

Dear Mr. Ward:

At this time, we do not have any agenda items for discussion before the committee.

We would like to advise you as to how our office has been operating. We are processing our duties remotely and on a limited basis accessing the data base in the office as needed. We need one employee and myself to accomplish this.

We continue to assign cases as necessary and process vouchers. Applications for assignment have been very limited. Family Court is currently only acting on an emergency basis. Once this is over, we expect a large number of applications. This would also apply to Criminal Courts since most Courts are adjourned to at least June. Currently we are up to date with our responsibilities.

Thank you for your support during these difficult times.

Very truly yours,


Tom Cioffi

cc: Chris DeBolt (By Email)