

INFORMATION TECHNOLOGY COMMITTEE MEETING MINUTES
MAY 11, 2021

INFORMATION TECHNOLOGY COMMITTEE MEMBERS PRESENT: Griffith, Clary, Hicks, Shaw, Hogan, Ferguson, Ward

INFORMATION TECHNOLOGY COMMITTEE MEMBERS ABSENT: None.

SUPERVISORS: Hall, Henke, O'Brien, Campbell, Skellie

Debra Prehoda, Clerk of the Board

Teri McNall, CIO Information Technology

Melissa Fitch, County Administrator

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

1. Call to Order
2. Accept Minutes – April 6, 2021
3. County Attorney
 - A. Cyber Security Report
 - B. Cyber Security Grant
4. Information Technology
 - A. Project Updates
5. Other Business
6. Adjournment

Chairman Griffith called the meeting to order at 10:15 A.M.

A motion to accept the minutes of the April 6, 2021 meeting was moved by Mrs. Clary, seconded by Mr. Shaw, and adopted.

COUNTY ATTORNEY: In the absence of Roger Wickes, County Attorney, Teri McNall, CIO Information Technology, addressed the following items with the committee:

- Cyber Security Report, handout attached.
- Cyber Security Grant – Washington County was awarded a \$50,000 Cyber Security grant. A motion to move acceptance of the Cyber Security Grant to the Finance Committee was moved by Mr. Hogan, seconded by Mr. Ward, and adopted.
- Chairman Griffith stated cyber security has been in the news lately and he is very happy how well we perform our cyber security here at Washington County. This is a testament to our department and really staying on top this benefiting and protecting County operations.

INFORMATION TECHNOLOGY: Teri McNall, Information Technology CIO, addressed the following items with the committee:

- Project Updates, handout attached.
 - Three projects coming off this week: Softphone installation with the exception of some zoom training sessions, time clock installation at the Parks and backup structure reconfiguration. Added one new project a remote environment upgrade which is an upgrade to the remote environment people use to come into from the outside for applications specifically Real Property and the Assessors applications. The other projects continue to move along.

OTHER BUSINESS: None.

The meeting adjourned at 10:20 A.M.

*Debra Prehoda, Clerk
Washington County Board of Supervisors*



WASHINGTON COUNTY ATTORNEY'S OFFICE

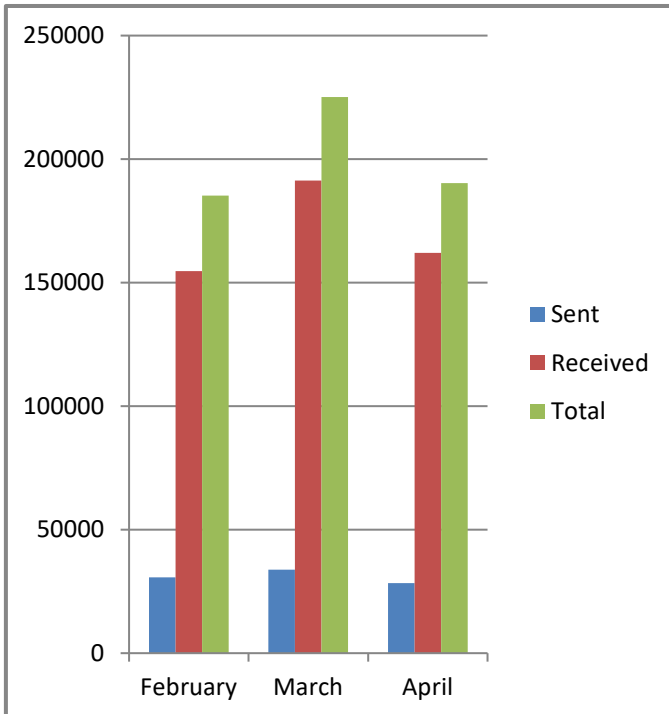
County Cyber Security Office

383 BROADWAY, FORT EDWARD, NY 12828
PHONE (518)746-2106 – FAX (518)746-2137
cyberaware@washingtoncountyny.gov

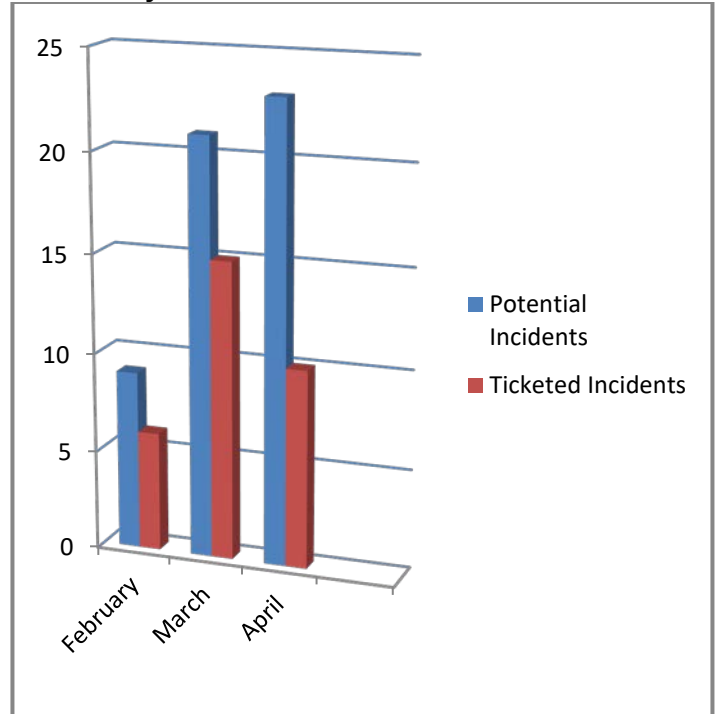
Karen R Pratt
Cyber Security Officer

Cyber Report 4/1/2021 – 4/30/2021

Email Transaction Statistics



Security Statistics/387 Million Data Points



Incident/Remediation Efforts

- Received 52 advisories/vulnerabilities/security updates. Reviewed, distributed and remediated where necessary.
- Received 2 advisories relating to elections subject. Reviewed, distributed and remediated where necessary.
- Shared with colleagues pertinent situational awareness notifications received via NYS and/or other resources.
- Researched and discussed 26 inquiries of e-mail or other containing information or links that elevated suspicion.
- Researched and discussed 61 alerts of abnormal file behavior within organization.

Monthly Item of Interest

On April 12, we learned that Washington County had been awarded the full \$50,000 to further enhance and sustain our cyber posture, helping to protect our information systems from cyber incidents. This based upon the application submitted in January 2021, for the FY2019 Cyber Security Grant Program, a competitive federal funding opportunity through the US Department of Homeland Security. The performance period for this award is April 1, 2021 through August 31, 2022.

On Time			Later than expected	OverDue			
Start Date	Goal	Status	Item	Description	Dept	Complete	Latest Activity
10/19	2/20	In Process	windows 10 deployment	All computer up to windows 10 OS	All	99%	Finalizing and cleaning up
12/19	7/21	In Process	MDM solution deployment	MDM solution to manage mobile devices	All	40%	Building policies and testing devices
1/21	7/21	Pre work	Patrol Car Router upgrade	Router upgrade for Patrol Cars	Sheriff/IT	5%	waiting on hardware
1/21	7/21	In Process	GIS Server replacement	Upgrading and replacement of GIS Server/Workstations	Real Property/IT	40%	Working with vendor
3/21	6/21	In Process	Cyber app upgrade	Cyber Security App upgrade and expansion	IT	75%	Servers are built and migration in progress
5/21	7/21	In Process	Remote environment upgrade	Upgrade of remote application environment	IT	30%	Building servers and policies
10/20	12/20	Complete	Soft Phone installation	Installation of servers/networking for Soft phone deployment	All	99%	Complete with exception of user training as needed
3/21	4/21	Pending Complete	Time clock installation for Parks	Install new Prox reader time clocks at Parks	B&G	100%	Ready for install this week
3/21	5/21	Pending Complete	Backup structure reconfiguration	Restructuring backup to new devices	IT	95%	Wrapping up