

HEALTH & HUMAN SERVICES COMMITTEE MEETING MINUTES
JUNE 24, 2020

HEALTH & HUMAN SERVICES COMMITTEE MEMBERS PRESENT: Clary, Campbell, Skellie, Ferguson, Losaw, Ward, Wilson

HEALTH & HUMAN SERVICES COMMITTEE MEMBERS ABSENT: None.

SUPERVISORS: Hall, Henke, Hicks, O'Brien, Hogan

Debra Prehoda, Clerk

Chris DeBolt, County Administrator

Roger Wickes, County Attorney

Al Nolette, County Treasurer

Patty Hunt, Director Public Health

Tammy DeLorme, Commissioner DSS

Mike Gray, Director Youth Bureau

Gina Cantanucci-Mitchell, OFA/ADRC Director

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

1) Call to Order

2) Accept Minutes – February 26, 2020

3) Department Reports/Requests:

A. LEAP

1) LEAP Contract with Saratoga County

B. Youth Bureau

1) Agency Updates

2) Youth Board Appointments

C. DSS

1) COVID Period Operational Overview

2) Discuss Potential Backfill

D. OFA/ADRC

1) Program Updates

2) Request Resolution to Appropriate Federal Stimulus Funds

E. Public Health

1) Request to Purchase

a) Lead Program

b) WIC Program

2) WIC Staffing

3) Public Health Department Update

4) Miscellaneous

4) Other Business

5) Adjournment

Chairwoman Clary called the meeting to order at 10:00 A.M.

A motion to accept the minutes of the February 26, 2020 meeting was moved by Mr. Campbell, seconded by Mr. Ward and adopted.

DEPARTMENT REPORTS/REQUESTS:

LEAP – Al Nolette, County Treasurer, addressed the following item with the committee:

- LEAP Contract with Saratoga County – A service that LEAP provides for the County is the job training center with federal workforce investment act funding. Currently the funding is flowing directly to LEAP from Saratoga County and requesting to go back to a previous method of having Washington County contract with Saratoga County to be the recipient of the funds and then it flows from Washington County to LEAP. There is no county funding involved. Committee consensus was approval to bring this requested change to the LEAP Board for consideration.

YOUTH BUREAU – Mike Gray, Director, addressed the following items with the committee:

- Agency Updates:

- OCFS funding – Still waiting for fiscal allocation to be released. Once released he will call a meeting of the Youth Board to allocate the funding.
- Community Service Projects – Requesting to purchase a riding lawnmower. During COVID they were unable to maintain the work with the push mowers. They will be selective in the use of the machine. The department has a trust account from donated funds and proceeds from recycling bottles from the fair with a balance of \$11,200 and he is proposing to use some of that money towards the purchase of the riding lawnmower. Requesting to appropriate \$4,000 for equipment from the Trust Account and currently has \$1,600 in the equipment line. They have a trailer and believes the county would have one available if needed. A motion to amend budget for the purchase of a riding lawnmower increasing revenue gifts and donations \$4,000 and increase appropriations – equipment, and forward to the Finance Committee for consideration was moved by Mr. Campbell, seconded by Mr. Wilson and adopted.
- Youth Board Appointments – A motion to appoint the following individuals to the Youth Board: Lauren Archambeault, Town of Cambridge, James Bennefield, Town of Kingsbury and Grace McFarren, Town of Cambridge for a term expiring December 31, 2022 was moved by Mr. Campbell, seconded by Mr. Losaw and adopted.

DEPARTMENT OF SOCIAL SERVICES – Commissioner DeLorme addressed the following items:

- COVID Period Operational Overview – Arranged for two teams of about 20 members working for two weeks at a time during the closure to continue their operations. The state issued waivers for the use of personal equipment/computers and programs remotely which really helped them. Also looking ahead and planning if there is another surge in COVID in the fall. Thanked the Board for the hazardous duty pay and the carryover of the unused vacation and personal time. The operations are currently at about a 50% level. Looking at potential issues with bringing more staff back. On Monday June 29th expect to be at 75% and July 13th at 100%.
- Discuss Potential Backfill – Holding request at this time for backfill of a clerical position.
- Summer Conference of the NYS Public Welfare Association has been canceled and saves them money however the keynote speaker has been retained to do a virtual training and their will be a fee.
- Summer youth employment is administrated by LEAP and funding from the State comes through DSS. Those funds have not been released and will keep the committee posted with any new information.
- Medicaid reimbursement - Some money will be released but unsure when.

OFA/ADRC – Gina Cantanucci-Mitchell, Director, addressed the following items with the committee:

- Program Updates:
 - Majority of department programs have been operational. State and federal governments have provided them with waivers which has allowed them to be flexible with their services and this has been helpful. Meal delivery program has continued at full capacity and the federal government lifted the federal eligibility requirements for

- program recipients to allow shelter in place and the Governor mandated it an essential service. The total number of meals has basically remained the same since January. CWI meal delivery continues to be suspended. Thanked Board for increased per diem drivers.
- Areas impacted by the pandemic - Closure of congregate meal sites and suspended any large scale events.
 - NY Connects Program – Working on completion of the applications and will forward to the Chairman for signature. Funding receiving from NYS Connects program is \$230,867, no local match, 100% funding. They contract with DSS for the implementation of the program and this is what allows them the ability to be co-located and allow them to share staff.
 - Title III funds have flowed without disruption and authorized to use their federal funds with great flexibility during this disaster declaration.
- Budget Amendment – A motion to amend budget to recognize federal stimulus funds received for COVID 19 National Disaster Declaration in the amount of \$176,929, no local match, and increase appropriations subcontractor line to focus on the nutrition program specifically towards the Sheriff’s contract for the provision of meal delivery and congregate meals and forward to the Finance Committee for consideration was moved by Mr. Campbell, seconded by Mr. Skellie and adopted.

PUBLIC HEALTH – Patty Hunt, Director, addressed the following items with the committee:

- Request to Purchase:
 - Lead Program – A motion to approve purchase of items for 500 – 800 Halloween bags for a lead program outreach activity which distributes lead information in the amount of \$747, lead grant funds, was moved by Mr. Campbell, seconded by Mr. Wilson and adopted.
 - WIC Program – A motion to approve restocking 400 sippy cups at \$1,200 and several hundred toothbrushes at a cost of \$538.98 for the WIC program was moved by Mr. Losaw, seconded by Mr. Wilson and adopted.
 - WIC Radio Ad with Warren County – A motion to approve radio ad space for a WIC campaign with Warren County at a cost of about \$200 was moved by Mr. Campbell, seconded by Mr. Wilson and adopted.
- WIC Staffing:
 - WIC Coordinator will retire at the end of July and that will create a cascading effect on staffing within the program. Approved in February temporary Nutritionist position which remains unfilled only due to the shutdown and are interviewing but not filled. Couple of internal candidates to consider for the Coordinator position and planning to interview two. The WIC Coordinator is responsible for the development of the budget, federal fiscal year and that is a very important process to learn. Filling the WIC Coordinator position internally will cause a cascade of backfills. She has had some discussions with the Personnel Director. A motion to promote one in house eligible candidate to WIC Coordinator and one to Senior Nutritionist and that will leave them with two Nutritionist positions that would need to get backfilled and bring WIC Coordinator back on a per diem basis to assist in the development of the

- budget was moved by Mr. Campbell, seconded by Messrs. Losaw and Wilson and adopted. Funds within the WIC budget.
- Outreach Coordinator - temporary position to work with farmers markets over the summer for outreach and education. A motion to approve Outreach Coordinator and amend staffing pattern was moved by Mr. Campbell, seconded by Mr. Wilson and adopted. Funded through WIC.
 - Public Health Department Update – operational summary report, attached. They have done contact tracing for over a hundred years for a wide variety of diseases and it is not a new concept. They have been doing it before it came to the forefront. The population is still widely susceptible to COVID-19. Three percent of those tested are coming back positive. The Warren County testing site was very helpful. There have been forty-four Executive Orders issued and that has been a challenge. Also had to learn a new electronic medical records program – contact tracing COMCARE, while responding to a pandemic. They are preparing for the fall.
 - Miscellaneous:
 - For the committee's information, they have been given some direction from NYS Department of Health and State Education Department on taking baby steps to restart the Early Intervention and Preschool special education in person service delivery. Still encouraging providers to promote remote learning opportunities as much as possible in summer program and if they must provide in person very specific guidelines/precautions. Current transportation vendor is not transporting any children at this time.
 - Now required to do a licensed home care service agency cost report – home visits. Currently have McCarthy and Conlon do the cost reports for Public Health and would like them to continue with this cost report. The cost is \$6,400 which is state required and would be covered under their Article VI funding. Requesting a waiver from the procurement policy to contract with McCarthy and Conlon. A motion to waive the procurement policy to allow contracting with McCarthy and Conlon for licensed home care service agency cost report at a cost of \$6,400 was moved by Mr. Campbell, seconded by Messrs. Skellie and Losaw and adopted.
 - Resolution to recognize DSRIP Funding – A motion to recognize DSRIP funds received in April 2020 in the amount of \$505.23 was moved by Mr. Campbell, seconded by Mr. Ferguson and adopted.

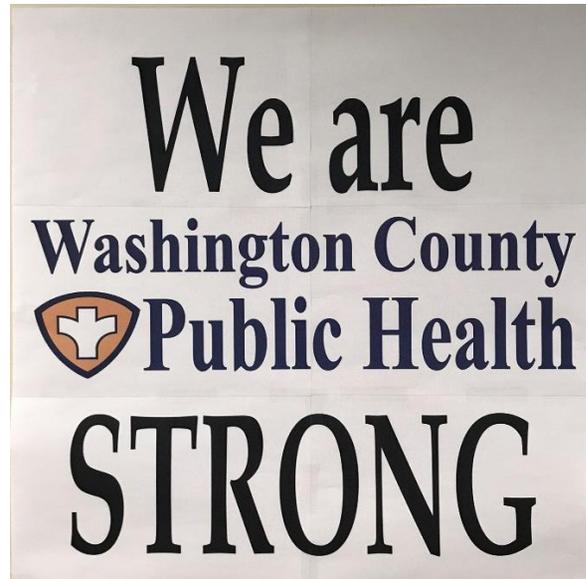
OTHER BUSINESS: None.

A motion to adjourn was moved by Mr. Campbell , seconded and adopted.

The meeting adjourned at 11:23A.M.

*Debra Prehoda, Clerk
Washington County Board of Supervisors*

Operational Summary Report Washington County Health and Human Services Committee June 24, 2020

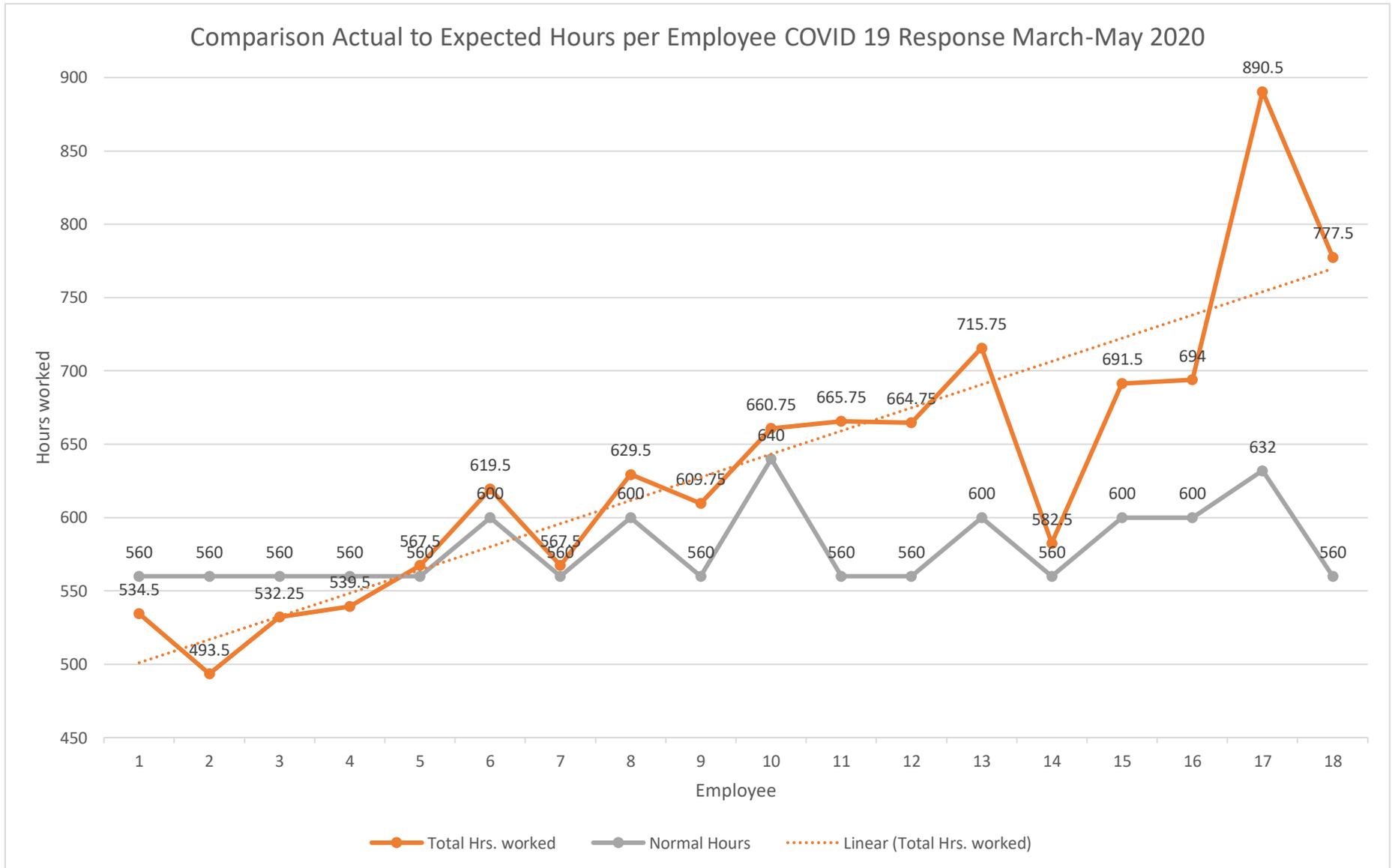


Current pandemic response efforts began on February 1st, 2020 with indicators of widespread infection with SARSCoV-2 (COVID19). Initial signals of widespread disease progression began on the West Coast in late January. NYS first case was on March 1st and Washington County's first quarantine followed rapidly on March 8, 2020. Our first positive case occurred on 3/24/2020.

Since that time (March 5, 2020-May 17,2020) Public Health line Staff have logged a combined 7,101.25-man hours in the fight against COVID19. This is an equivalent of an average 88 additional days worked in the time period. Eighteen staff members manned the office for 63 straight daily operational periods of 8-10 hours from 3/5-5/17. Public Health has investigated over 8,481 lab reports, managed 1,244 isolations and quarantines in the county, with 213 people testing positive. There have been 1,031 people quarantined due to contact with a positive, suspected positive, travel, or other community exposure. Of the 885 people tested for antibodies, an average of 1% showed positive antibodies.

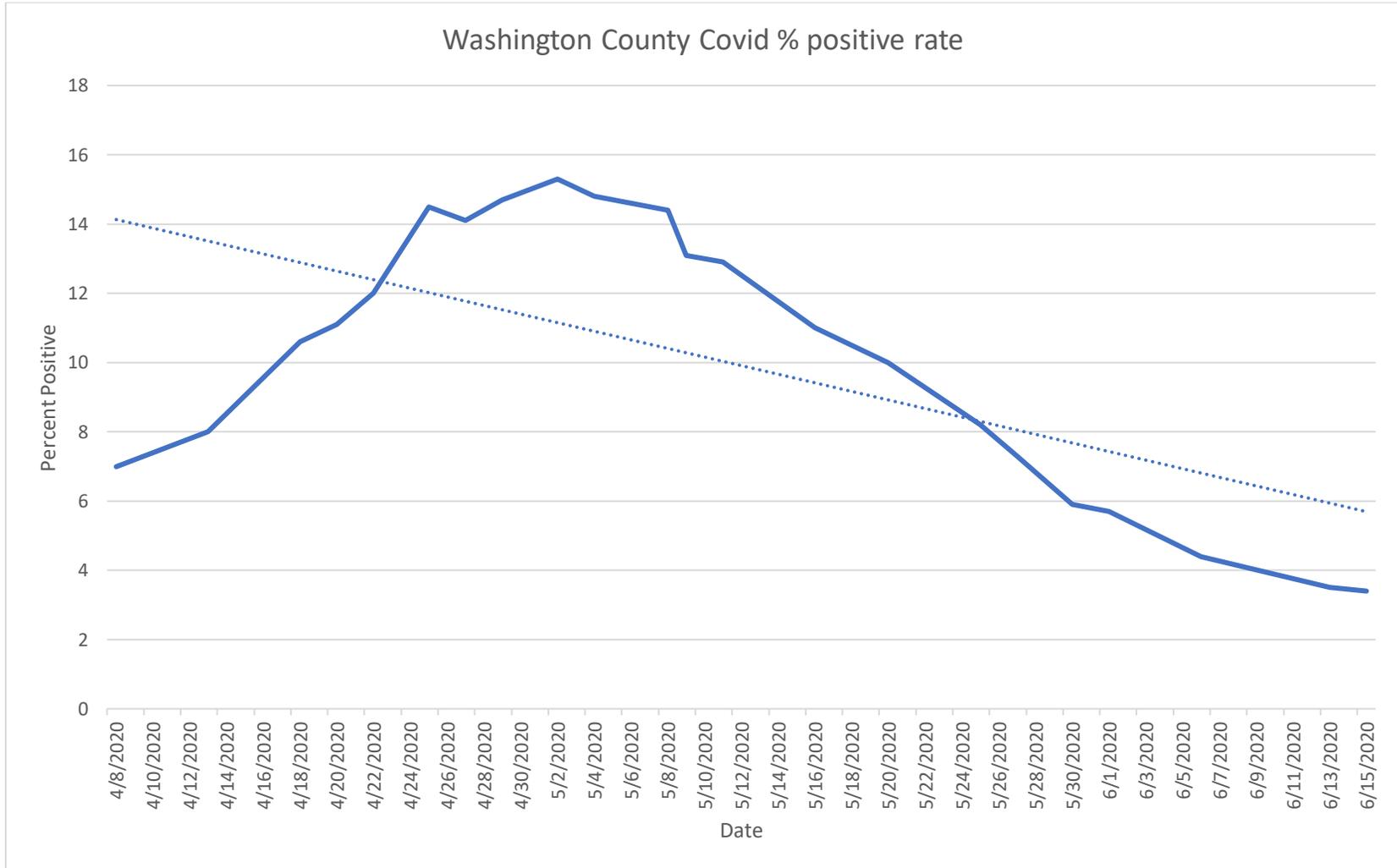
Operational Summary Report Washington County Health and Human Services Committee

June 24, 2020



Operational Summary Report Washington County Health and Human Services Committee

June 24, 2020

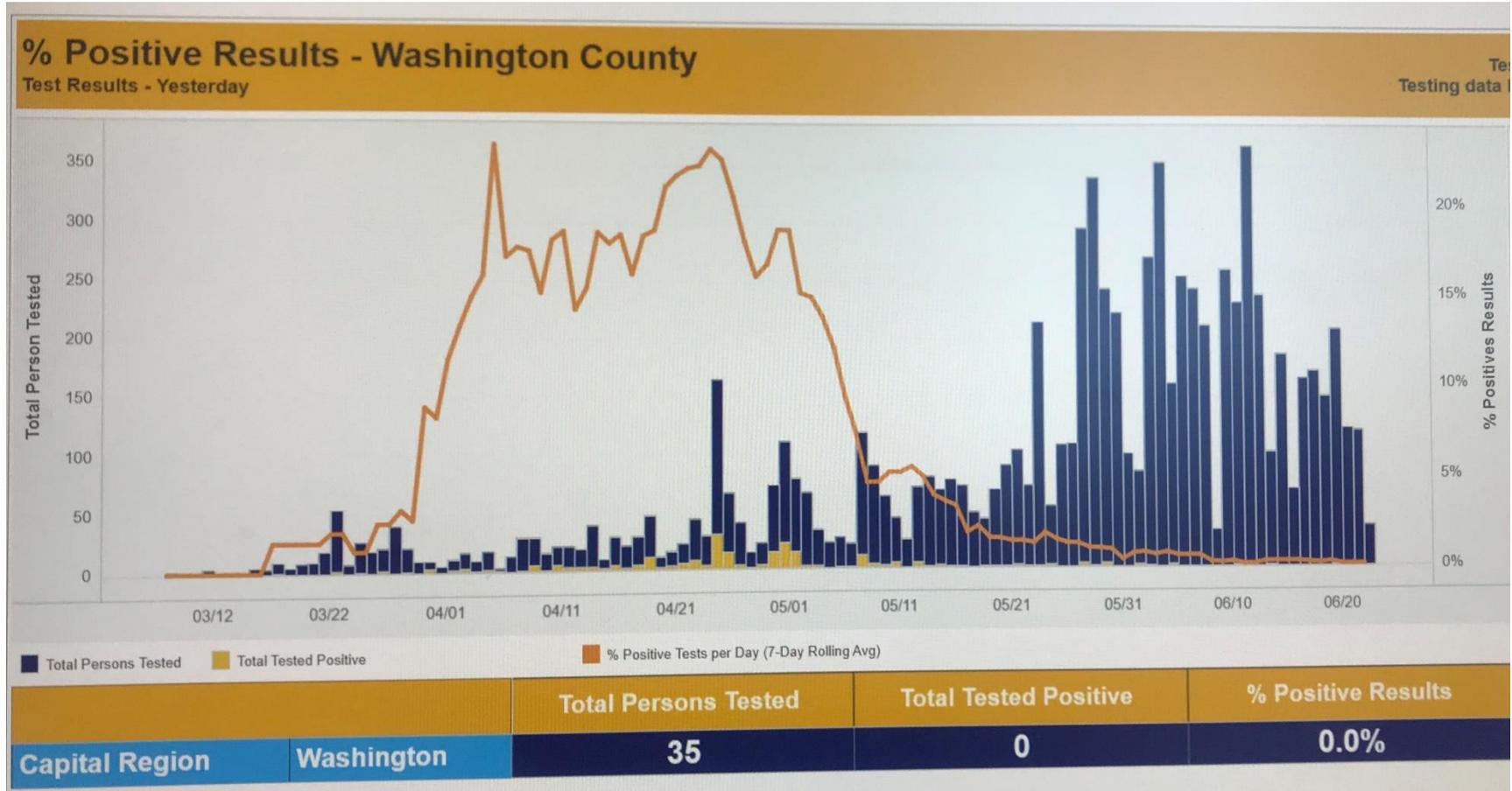


Adirondack Health Institute data 2020

Operational Summary Report Washington County Health and Human Services Committee June 24, 2020

Highest rate: May 2, 2020 15.3%

Lowest rate: June 15, 2020 3.4%

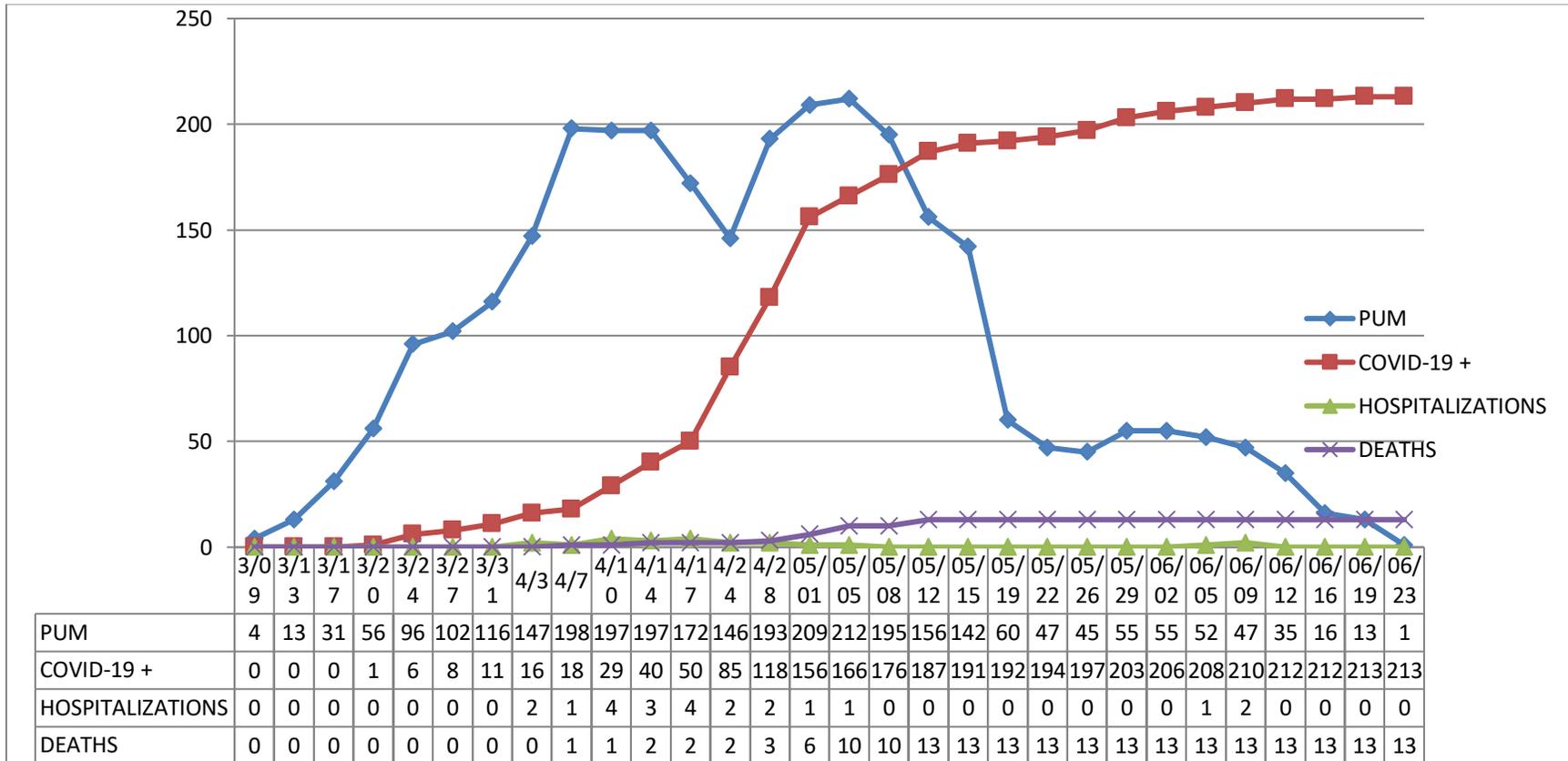


<https://forward.ny.gov/percentage-positive-results-county-dashboard>

As of June 22, 2020

Operational Summary Report Washington County Health and Human Services Committee June 24, 2020

Washington County Department of Public Safety Data Compilation



Total tested as of 6/23/2020 10 am: [8481](#)

People released as of 6/23/2020 10 am : [1222](#)

Total antibody tests as of 6/23/2020 10 am: [885](#)

Persons Under Investigation as of 6/23/2020: [22](#) **Cases** as of 6/23/2020: [1](#)