

PUBLIC WORKS COMMITTEE MEETING MINUTES
JUNE 29, 2021

PUBLIC WORKS COMMITTEE MEMBERS PRESENT: Skellie, Rozell, Campbell, Haff, Hicks, Fedler, Shaw, Wilson

PUBLIC WORKS COMMITTEE MEMBERS ABSENT: Ferguson (via zoom non-voting/quorum)

SUPERVISORS: Hall, Henke, O'Brien, Hogan, Griffith

Debra Prehoda, Clerk

Roger Wickes, County Attorney

Al Nolette, County Treasurer

Melissa Fitch, County Administrator

Deborah Donohue, Supt. Public Works

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

1. Call to Order
2. Accept Minutes – June 1, 2021
3. Department Reports/Requests:
 - A. Sewer District
 - 1) Request for Resolution – SEQRA – Type II – Long Term Control Plan
 - B. Department of Public Works
 - 1) Bridge Updates
 - 2) Pavement Preservation Project Updates
 - 3) Car Pool Overview
 - 4) Miscellaneous
4. Other Business
5. Adjournment

Chairman Skellie called the meeting to order at 10:00 A.M.

A motion to accept the minutes of the June 1, 2021 meeting was moved by Mr. Rozell, seconded by Mr. Shaw, and adopted.

SEWER DISTRICT – In the absence of Joe Brilling, Executive Director, Al Nolette, County Treasurer, addressed the following item with the committee:

- SEQRA Resolution – Type II – Long Term Control Plan – Roger Wickes, County Attorney, stated because this is a replacement in kind it is automatically classified as a Type II. They are not changing anything just upgrading. A motion to declare the Washington County Sewer District #2 Waste Water Treatment Plant Improvements a Type II Action was moved by Mr. Hicks, seconded by Mr. Wilson, and adopted.
- The Executive Director of the Sewer District has indicated that he plans to retire at the end of 2021 not as previously stated in June 2022 which accelerates the process for hiring his replacement and will impact the 2021 budget. Two members from the County will participate in the hiring process with the Sewer District Board of Commissioners; the Personnel Director and one Supervisor.

DEPARTMENT OF PUBLIC WORKS – Deborah Donohue, Superintendent of Public Works, addressed the following items with the committee:

- Bridge Updates:
 - Shushan bridge project will have to be moved to next year because still in the right-of-way process.
 - Church Street bridge in Granville experienced some setbacks when the utilities were not set back in time to start the project but still expect that to be completed this year.

- Applying for two Bridge New York grants for bridge replacements in Whitehall and Jackson noting that the grant competition is tough.
- Co. Rt. 74 bridge just south of the village of Greenwich was red flagged and has to be fixed within six weeks. After reviewing this situation have determined that the best way to address this right now is to put it down to one lane and the State is satisfied with that fix. DPW is going to look at how to fix the red flag issue completely. The bridge is on the plan to be replaced in two years but will look at the 2022 budget because leaving the bridge one-way for two years is a long time. This bridge has treated lumber over weathering steel which is not a really good combination and have some more bridges like this which they are analyzing.
- Pavement Preservation Project Updates – The Pavement Preservation project for CR 35 and 36 were sent out to bid on June 17th for advertising for three weeks and closes on July 9th which is after the committee meeting cycle and requesting to allow Chairman Skellie to sponsor the resolution awarding the bid. A motion to allow Chairman Skellie to sponsor resolution to the full Board awarding bid for Pavement Preservation projects for County Routes 35 and 36 was moved by Mrs. Fedler and seconded by Mr. Wilson. The Superintendent stated the consultant reviews the documents to ensure they are compliant with the bid specifications and will then make a recommendation on the bid award. The County Attorney stated a two-thirds vote will be needed to put this resolution on the floor for consideration. The motion to allow Chairman Skellie to sponsor resolution to the full Board awarding bid for Pavement Preservation projects for County Routes 35 and 36 was moved by Mrs. Fedler, seconded by Mr. Wilson, and adopted.
- WQIP Grant – Last month received approval to apply for a \$1M WQIP grant through the Lake Champlain Lake George Regional Planning Board to fix erosion problems and culvert problems. NYS DEC has a new rule that does not allow roadside erosion fixes to be included in with culvert fixes on a project so the grant will be separated into two grants and plans to apply for in the amounts of \$537,000 and \$508,000. A motion to approve applying for WQIP grants for roadside erosion fixes and culvert fixes in the amount of \$537,000 and \$508,000 was moved by Mrs. Fedler, seconded by Mr. Wilson, and adopted.
- Car Pool Overview – Power Point presentation slides attached. The County Treasurer stated it is his understanding that the four-wheel drive vehicles in the fleet are in good shape and they have a sufficient number so this might be the year to consider sending the Sheriff's cars to auction rather than to the fleet. The current bid for DSS cars came back at \$21,700 for Chevy Trailblazers, our share of that is \$5,400. The cost to the County for purchasing three DSS cars off this bid is \$16,306. The County currently has \$8,600 in unbudgeted revenue from the Hudson Falls Police Department for repairs and maintenance we are doing to their vehicles and if five Sheriff's vehicles were sent to auction and the average bid was \$1,500 those funds could in theory fund the County portion of the three DSS vehicles, Chevy Trailblazers, and have no budget impact. Mr. Hicks likes the Treasurer's suggestion but going forward would like to budget for the purchase of the DSS vehicles and plan for doing that in the 2022 budget. A motion to award bid for three Chevrolet Trailblazers (DSS vehicles) to North Shore Chevrolet – Chevrolet of Smithtown in the amount of \$21,781.40 per vehicle was moved by Mr. Haff and seconded by Mr. Wilson. Discussion. Mr. Shaw asked by purchasing these vehicles is the electric car issue finished. Chairman Skellie stated if this bid is awarded the electric cars through DSS is dead for this year. Mr. Campbell stated vehicles will be looked at department by department going forward for any efficiencies. A motion to award bid for three Chevrolet Trailblazers (DSS vehicles) to North Shore Chevrolet – Chevrolet of Smithtown in the amount of \$21,781.40 per vehicle was moved by Mr. Haff, seconded by Mr. Wilson, and adopted. The

Treasurer stated with the purchase of these three DSS vehicles, the first batch of DSS vehicles will go to Car Pool and then auction off the three worst vehicles. The Superintendent would need to identify and declare three vehicles surplus to enable sending them to auction. The Treasurer stated there are ten cars to send to auction: 5 Sheriff vehicles plus an additional two Sheriff vehicles when the two Tahoe vehicles are received and three or four Car Pool vehicles out of the bottom. The County Administrator recommends letting the DPW Superintendent determine which vehicles go to auction. Mr. Campbell, Budget Officer, suggested using contingency now rather than the unknown auction revenue because it will be hard to determine that number. The Treasurer stated another option is appropriating Car Pool Fund balance. A motion to send to the Finance Committee a budget amendment appropriating funds from Car Pool Fund balance for the County's share of the DSS car purchase in the amount of \$16,306 was moved by Mr. Haff, seconded by Mr. Hicks, and adopted. Mr. Haff would like to see an annual report on our complete Car Pool, unassigned, assigned and what we have, more inventory type report.

- Miscellaneous:
 - Mr. Wilson reported that the septic system at the town/county barn in Putnam failed. The infiltrators that were in place off the distribution box were paved over so that adversely impacted its design. Going to engineer an alternative solution but will need to bring in a lot of fill and create another area for another set of infiltrators to go in using a combination of the engineered solution and our own resources to put that in place.
 - Mr. Hicks thanked the DPW Superintendent for being proactive with the bridges in the County.
 - Mr. Haff asked how often bridges are inspected and the Superintendent stated every two years. If they have a flag on them especially a red flag they are inspected every year; if you have a red flag it has to be addressed and it puts it on the schedule to be inspected every year. Inspections are done year round and a lot of it is done by consultants.

OTHER BUSINESS: None.

The meeting adjourned at 10:49 A.M.

Debra Prehoda, Clerk
Washington County Board of Supervisors

RESOLUTION
TYPE II ACTION DETERMINATION
WASHINGTON COUNTY SEWER DISTRICT #2
WASTE WATER TREATMENT PLANT IMPROVEMENTS
17 CORTLAND STREET, FORT EDWARD, NEW YORK 12828

Whereas, the Washington County Sewer District #2 (WSCD #2) Waste Water Treatment Plant (WWTP) is a vital component of critical public works infrastructure to residents, businesses, and visitors; and

Whereas, the WWTP was constructed in 1986 and has served Washington County Sewer District #2 for 34 years; and

Whereas, WSCD #2 is interested in improving the energy and operating efficiency in their facilities; and

Whereas, the planned WWTP improvements will reduce the district's energy consumption and operating expenses, while also positively impacting the environment by reducing its carbon footprint; and

Whereas, WSCD #2 conducted an energy efficiency study to make an informed implementation decision based on energy, operational, and maintenance savings; and

Whereas, the proposed project includes ten (10) improvements to the existing WWTP, all of which will occur on previously disturbed lands within the facility's existing boundary; and

Whereas, the proposed project is an action under the New York State Environmental Quality Review Act ("SEQRA"); and

Whereas, WSCD #2 must consider the environmental significance of its actions, to include social and economic factors, during discretionary decision-making; and

Whereas, pursuant to 6 NYCRR §617.5(b)(3) actions that are retrofit of an existing structure and its appurtenant areas to incorporate green infrastructure are deemed to be "Type II" actions under SEQRA requiring no further environmental review; and

Whereas, the commissioners of the WSCD #2 find that the proposed project meets

the requirements of 6 NYCRR §617.5(b)(3) such that no further environmental review of the proposed project is required.

Now, Therefore, Be It Resolved, that Washington County Sewer District #2, in accordance with SEQRA, hereby determines that the proposed project, energy efficiency and operational improvements at the existing WWTP at 17 Cortland Street, Fort Edward, New York, 12828, is a Type II Action under SEQRA pursuant to 6 NYCRR §617.5(b)(3), requiring no further SEQRA review.



Washington County Purchasing Department
 383 Broadway
 Fort Edward, NY 12828
 518-746-2103
 procurement@washingtoncountyny.gov

SUBMISSION COMPLIANCE SHEET

2021-19: 2020 or Newer Mid-Size Vehicle

OPENING DATE: May 20, 2021 at 2:30 PM

	Company	Company	Company
Bid Item #1 - Gasoline	North Shore Chevrolet Chevrolet of Smithtown 920-926 Middle Country Rd St. James, NY 11780		
Year	2022		
Make	Chevrolet		
Model	Trailblazer AWD 4dr LS		
Base Price	\$24,795.00		
Rebates	\$21,781.40		
Optional: Backup Camera	Included		
Optional: Bluetooth Radio	Included		
Optional: Lane & Collision Avoidance	Included		
Total Bid Price	\$21,781.40		
Number of Vehicles Available	1 to 3		
Warranty: 3 years/36,000 miles bumper-to-bumper	Included		
Warranty: 5 years/60,000 miles power train warranty	Included		
Ground Clearance	8"		
Delivery Date	10-14 Weeks		
NYS Dealer			



WASHINGTON
COUNTY CAR POOL

Road map of Car Pool

- The Fund has two categories of cars
 - *Fleet*
 - A Fleet vehicle is assigned and housed in a particular department
 - *Pool*
 - A Pool car is unassigned and is available for use by reservation

Pool Cars

- We have 14 unassigned pool cars for use.
 - *Car year ranges from 2007 to 2020*
 - *Annual pool miles is approximately. 150,000*

Fleet (assigned)

- 21 departments with 153 vehicles

- *Alternative Sentencing* 5
- *Buildings & Grounds* 11
- *Code 8*
- *District Attorney* 5
- *DSS/Newco* 14/12
- *Emergency Services* 6
- *Fire* 1
- *Highway/Shop/Car Pool* 30
- *Probation* 2
- *Public Defender* 1
- *Public Health* 7
- *Real Property* 1
- *Safety Officer* 1
- *Senior Center* 2
- *Sheriff* 42
- *Soil & Water* 2
- *Veterans* 1
- *W & M* 1
- *WIC* 1

How car pool works

- Vehicles are added one of two ways:
 - *Purchased through the Car Pool fund*
 - *Received through a grant*
- Vehicles are removed when they reach the end of their service life

Vehicle Age

■ Car Pool Fund

- 1997 - 2006 - 9
- 2007 - 7
- 2008 - 16
- 2009 - 9
- 2010 - 3
- 2011 - 1
- 2012 - 13
- 2013 - 12
- 2014 - 14
- 2015 - 8
- 2016 - 16
- 2017 - 21
- 2018 - 8
- 2019 - 13
- 2020 - 16

QUESTIONS???