

PUBLIC WORKS COMMITTEE MEETING MINUTES  
JUNE 30, 2020

PUBLIC WORKS COMMITTEE MEMBERS PRESENT: Skellie, Rozell, Campbell, Haff, Hicks, Fedler, Shaw, Ferguson, Wilson

PUBLIC WORKS COMMITTEE MEMBERS ABSENT: None

SUPERVISORS: Hall, Henke, O'Brien, Hogan, Clary, Griffith

Debra Prehoda, Clerk

Roger Wickes, County Attorney

Chris DeBolt, County Administrator

Deborah Donohue, Supt. Public Works

Al Nolette, County Treasurer

Joe Brilling, Exec. Director Sewer District

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

1. Call to Order
2. Accept Minutes – May 8, 2020
3. Department Reports/Requests:
  - A. Sewer District
    - 1) Amend Budget for Feeder St. Project – DASNY (\$220,000) & Capital Reserve (\$176,132)
    - 2) Amend Budget for SD#1 MPR & Rehab - \$31,000
    - 3) Amend Budget for Compost O&M Manual Updates - \$5,800
    - 4) Amend Budget for Hydro Jetter - \$12,250
  - B. Department of Public Works
    - 1) Paving Funding Update
    - 2) Award Pavement Marking Bids
    - 3) Consider Land Interest on State Route 22
    - 4) Backfill Positions
    - 5) Brine Maker
4. Other Business
5. Adjournment

Chairman Skellie called the meeting to order at 10:00 A.M. via teleconference.

A motion to approve the minutes of the May 8, 2020 meeting was moved by Mr. Campbell, seconded by Mrs. Fedler and adopted.

DEPARTMENT OF PUBLIC WORKS – Deborah Donohue, Superintendent of Public Works, addressed the following items with the committee:

- Brine Maker – Present: David Wick, Executive Director Lake George Park Commission, Beth Gillis, Executive Director Lake George Lake Champlain Regional Planning Board and Kevin Hajos, Warren County Superintendent of Public Works. Deb Donohue, Washington County Superintendent of Public Works, stated Washington County for the last two years has been implementing a new program in the county using brine on the roads made possible by various grants and purchases. The trucks are equipped with the necessary equipment and all the barns are outfitted with tanks for the brine. Warren County has been approved for a grant for a portable brine maker and wants to utilize it through a shared services agreement with the county and towns that participate in the brining program. They are requesting Washington County contribute \$10,000. This portable machine makes a two month supply of brine in four hours at a location. Mr. Wick stated they have \$74,000 in grant funding to utilize towards the purchase of a portable brine maker and need around \$100,000 to \$102,000. They have been asking each of the involved organization to contribute between \$5,000 and \$10,000 depending on their utilization. Washington County would utilize it in the Lake George watershed and other communities. Any overage in donations would go toward future maintenance of the machine. The Warren County Department of Public Works would be responsible for the purchase and maintaining of the unit. The unit would then to be loaned out to the county and towns to fill up

their brine tanks. Making your own brine cost about six cents and this year's cost for purchase and delivery to various Warren County towns is somewhere between thirty and forty cents. The return on investment is about one-year. He would love to have Washington County involved in the program. The County already has four trucks equipped with the spreaders to pre-treat and the storage tanks for the brine at the various barns; each has a 3,000- and 1,000-gallon tanks. Trucks go out in advance of a storm and pre-treat the roads. This results in significant less use of salt. Henderson is the vendor for the brine maker and will send out a representative to train on the use of the equipment. This is an industrial grade/heavy duty brine maker. Kevin Hajos, Warren County Superintendent of Public Works, stated they have been using brine especially around the Lake George basin and pre-treating allows crews more time before they have to respond to a storm and do not need to go out directly with salt. Use less sand, salt and labor for a cost savings. Warren County maintain the unit and Henderson staff would come out and train Warren County staff and they would do a fee for a trainer to instruct on how to use the unit and it would be scheduled through his shop. He would set up an MOU with the County and any town to use this piece of equipment and they would train them and probably provide an operator the first couple of times and after that allow the County/town to come pick it up and use it. A motion to authorize \$10,000 towards the portable brine maker was moved by Mr. Campbell and seconded by Mrs. Fedler. Discussion. Mr. Haff asked where the money is coming from. Mr. Campbell stated from salt savings. The Treasurer stated we are not going to own the asset and there is enough money in her supplies line. There will be future maintenance costs. The motion to authorize \$10,000 towards the portable brine maker was moved by Mr. Campbell, seconded by Mrs. Fedler and adopted.

- Paving Funding Update – In the adopted state budget flat funding for PaveNY, Extreme Winter Recovery and CHIPS. Received a letter from the NYS Department of Budget to plan for a 20% reduction in those awards. The County Administrator stated the Superintendent is asking if the Extreme Winter Recovery and PaveNY funds should be recognized in the budget; recognize revenue in budget to coincide with plan discussed at last meeting. DPW has been authorized to spend up to the amount we are expected to receive. No budget change is needed to continue paving. DPW plans to spend the 80% and hopefully get the remaining 20%. The Treasurer stated we have time to wait and stick to plan. No action taken.
- Award Pavement Marking Bids – Pavement markings went out to bid with two responses. Atlantic Pavement Markings was the low bidder; \$41.50 per center lane mile without materials. A motion to award pavement markings to Atlantic Pavement Markings, lowest bidder, was moved by Mr. Campbell and seconded by Messrs. Ferguson, Wilson, Haff and Mrs. Fedler. Discussion. All roads are painted every year. The motion to award pavement markings to Atlantic Pavement Markings, lowest bidder, was moved by Mr. Campbell, seconded by Messrs. Ferguson, Wilson, Haff and Mrs. Fedler and adopted.
- Consider Land Interest on State Route 22 – The County owns a piece of property on Co. Rt. 22 in Putnam; originally highway by use. It is a quarter to a third of an acre and the adjoining owner is requesting to purchase. NYS DOT released restriction of this land; NYS DOT approves. The County does not need this property; on a State road. Requesting a resolution to request NYSDOT release maintenance of jurisdiction of that piece of property; first step in process. A motion to go forward with request was moved by Mr. Campbell, seconded by Mr. Haff, Mrs. Fedler and Mr. Ferguson and adopted. Mr. Wilson abstained.

- Backfill Positions:
  - DPW has three open HWY Worker II positions and one backfill has a cascading effect: backfill a Hwy Worker II Supervisor who retired and would like permission to backfill with the promotion of a Hwy Worker I Supervisor which creates a vacancy in a Hwy Worker 1 Supervisor and they would promote a Hwy Worker III which creates a vacancy and would promote a Hwy Worker II and then hire a Hwy Worker II position. Requesting to backfill the cascading titles including the Hwy Worker II. A motion to backfill Highway Worker II and cascading title changes was moved by Mr. Campbell, seconded by Mrs. Fedler and Messrs. Wilson and Ferguson and adopted.
  - Backfill two Hwy Worker II positions effective September 1<sup>st</sup> – They have to put the positions out to bid per the union contract and anyone currently working can move from one barn to another and would like to get the process going. A motion to approve starting the process to backfill two Hwy Worker II positions effective September 1<sup>st</sup> was moved by Mr. Campbell, seconded by Mrs. Fedler and Messrs. Ferguson and Wilson and adopted.
- Miscellaneous:
  - Statewide Transportation Improvement Program - 80/20 Marchiselli – The next project is the Batten Dugan Bridge repairs along with Co. Rt. 53 bridge repairs. Need permission to progress this project. The design estimate is \$49,000 and the current anticipated construction cost is \$222,000. There are three yellow flags on this bridge. A motion to progress with Batten Dugan Bridge repairs project on the STIP was moved by Mr. Campbell and seconded by Mrs. Fedler. Discussion. The Superintendent with this can move forward with selecting a designer for the project which does not require an RFP because they select from an approved NYS DOT list. The Treasurer stated no costs should be incurred on a project without a signed agreement. The County Administrator stated this motion could be passed and the Superintendent could not incur any cost until presentation of further information at the Finance Committee meeting. A motion to amend to grant a waiver from the procurement policy and forward to the Finance Committee for consideration was moved by Mr. Campbell, seconded by Mrs. Fedler and adopted. A motion to approve the Superintendent moving forward with the Batten Dugan Bridge repair project on the STIP and grant a waiver from the procurement policy to award to a qualified engineer from the list and forward to the Finance Committee for consideration was adopted as amended. (*Forwarded to the Finance Committee*)
  - For the committee's information, two or three trucks need to be sandblasted and painted at a cost of about \$10,000 each.

SEWER DISTRICT – Joe Brilling, Executive Director, addressed the following agenda items:

- Amend Budget:
  - Feeder St. Project DASNY \$220,000 and Capital Reserve \$176,132 – The project has been awarded and looking to start in early August. A motion to amend budget to allocate \$220,000 DASNY grant and \$176,232 of capital reserves from the district to cover the cost of construction and engineering of the project and forward to the Finance Committee for consideration was moved by Mr. Campbell, seconded by Mrs. Fedler and adopted.
  - SD#1 MPR & Rehab \$31,000 map plan and report – A motion to amend budget to for Sewer District #1 map plan and report for the sewer rehabilitation project in the amount of \$31,000 from Sewer District #1 fund balance and forward to the Finance Committee for consideration was moved by Mr. Campbell, seconded by Mrs. Fedler and Mr. Ferguson and adopted.

- Compost O&M Manual Updates \$5,800 – In 2018 DEC regulations changed and required an updated operations and maintenance manual for all compost facilities. He engaged an engineering firm to complete the manual and DEC has accepted. A motion to amend budget for the required O&M Manual in the amount of \$5,800 from compost reserves and Sewer District #2 fund balance if needed and forward to the Finance Committee for consideration was moved by Mr. Campbell, seconded by Mrs. Fedler and Mr. Ferguson and adopted.
- Hydro Jetter \$12,250 – After further investigation purchased a more reliable hydro-jetter than what they budgeted. A motion to amend budget to move \$12,250 from capital reserves to the equipment line for the purchase of the hydro jetter and forward to the Finance Committee for consideration was moved by Mr. Campbell, seconded by Mrs. Fedler and adopted.

**OTHER BUSINESS:**

Sales Tax Update – The Treasurer emailed a sale tax update to all Supervisors this morning. He hopes that it reflects we are catching back up. Hopeful back to new normal.

Road Detours – Tim Hardy, Deputy Director Public Safety, announced two road detours:

- St. Rt. 196 for two weeks due to installing pedestrian tunnel – detour between upper and lower New Swamp,
- Rt. 149 between Searles Road and Lily Pond Road (Hartford to Granville) starts Monday for three weeks.

A motion to adjourn was moved by Mr. Campbell, seconded by Mrs. Fedler and adopted. The meeting adjourned at 11:17 A.M.

*Debra Prehoda, Clerk*  
*Washington County Board of Supervisors*