

INFORMATION TECHNOLOGY COMMITTEE MEETING MINUTES
JULY 6, 2021

INFORMATION TECHNOLOGY COMMITTEE MEMBERS PRESENT: Griffith, Clary, Hicks, Shaw, Hogan, Ward

INFORMATION TECHNOLOGY COMMITTEE MEMBERS ABSENT: Ferguson

SUPERVISORS: Hall, Henke, O'Brien, Campbell, Skellie

Debra Prehoda, Clerk of the Board

Roger Wickes, County Attorney

Al Nolette, County Treasurer

Teri McNall, CIO Information Technology

Melissa Fitch, County Administrator

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

1. Call to Order
2. Accept Minutes – June 8, 2021
3. County Attorney
 - A. Cyber Security Report
4. Information Technology
 - A. Project Updates
5. Other Business
6. Adjournment

Chairman Griffith called the meeting to order at 10:49 A.M.

A motion to accept the minutes of the June 8, 2021 meeting was moved by Mr. Shaw, seconded by Mr. Ward, and adopted.

COUNTY ATTORNEY: Roger Wickes, County Attorney, addressed the following items with the committee:

- Cyber Security Report, handout attached. The numbers are staying fairly consistent. Noted that an old County email address is being spammed. The old email address is still active and discussed permanently shutting it down. No one can log into the old email domain or send out emails. Possibly target the end of the year as closing it down. A motion to close out the old email domain by December 31, 2021 was moved by Mr. Hogan, seconded by Mr. Ward, and adopted.
- Monthly item of interest – Board of Elections workgroup. Washington County has been very heavily involved and the State likes that we have a Cyber Security Officer dedicated to that particular item. The Cyber Security Officer is very active in the election feedback and has gone through a couple of different table top exercises.
- Mr. Campbell, Budget Officer, asked if the County should we be looking for more cyber security insurance coverage. That is something he would need to look into further.

INFORMATION TECHNOLOGY: Teri McNall, Information Technology CIO, addressed the following items with the committee:

- Project Updates, handout attached. Completed cyber security app upgrade and expansion from grant.

OTHER BUSINESS:

- Mr. Hicks suggested combining the Personnel and Information Technology meetings on the same day as Health and Human Services. Possibly have Information Technology meet at 10 AM followed by Health and Human Services and Personnel at 1 PM. The chairpersons of the three committees agreed to this change.

The meeting adjourned at 11:15 A.M.

Debra Prehoda, Clerk, Washington County Board of Supervisors



WASHINGTON COUNTY ATTORNEY'S OFFICE

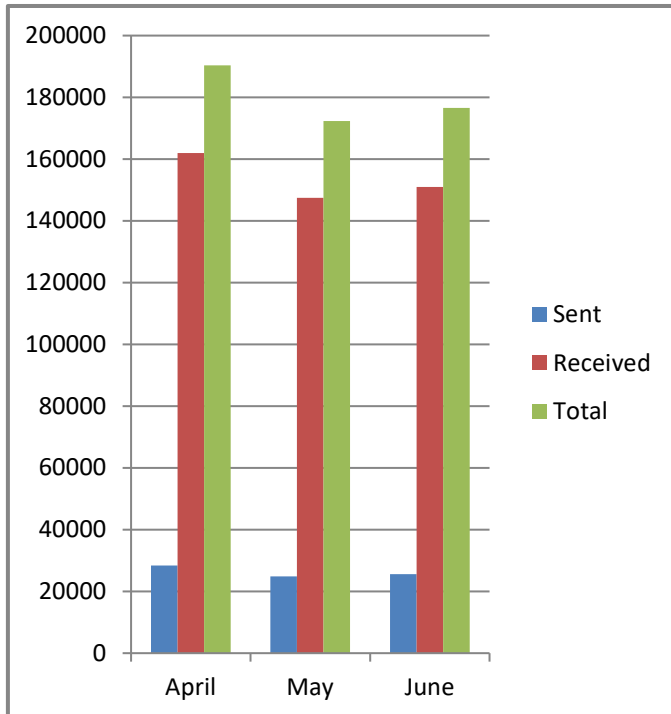
County Cyber Security Office

383 BROADWAY, FORT EDWARD, NY 12828
PHONE (518)746-2106 – FAX (518)746-2137
cyberaware@washingtoncountyny.gov

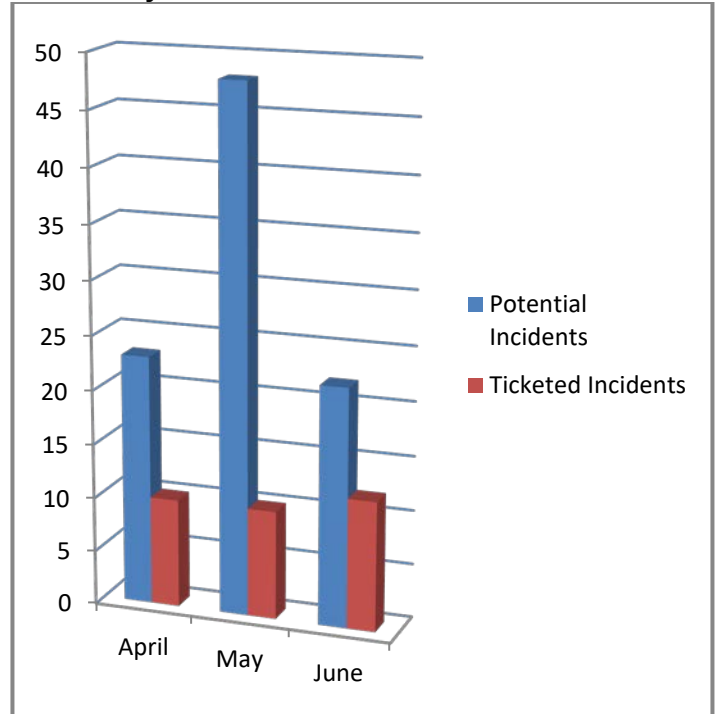
Karen R Pratt
Cyber Security Officer

Cyber Report 6/1/2021 – 6/30/2021

Email Transaction Statistics



Security Statistics/363 Million Data Points



Incident/Remediation Efforts

- Received 60 advisories/vulnerabilities/security updates. Reviewed, distributed and remediated where necessary.
- Shared with colleagues pertinent situational awareness notifications received via NYS and/or other resources.
- Researched and discussed 66 inquiries of e-mail or other containing information or links that elevated suspicion.
- Researched and discussed 57 alerts of abnormal file behavior within organization.

Monthly Item of Interest

- June marked the last meeting of the NYS Board of Elections Cyber Regulations Workgroup, of which Washington County was asked to be a participant, reviewing and providing feedback on upcoming cyber regulations. The regulations, which are expected to become law later this year, reinforce our cyber posture throughout county departments. See https://www.elections.ny.gov/NYSBOE/download/law/Part6220_ElectionsCyberReg.pdf for the draft regulation document.

| On Time | | | Later than expected | OverDue | | | |
|------------|------|------------|----------------------------|--|------------------|----------|---------------------------------------|
| Start Date | Goal | Status | Item | Description | Dept | Complete | Latest Activity |
| 10/19 | 2/20 | In Process | windows 10 deployment | All computer up to windows 10 OS | All | 99% | Finalizing and cleaning up |
| 12/19 | 7/21 | In Process | MDM solution deployment | MDM solution to manage mobile devices | All | 40% | Building policies and testing devices |
| 1/21 | 7/21 | Pre work | Patrol Car Router upgrade | Router upgrade for Patrol Cars | Sheriff/IT | 10% | Working with cars and vendors |
| 1/21 | 7/21 | In Process | GIS Server replacement | Upgrading and replacement of GIS Server/Workstations | Real Property/IT | 50% | Working with vendor |
| 5/21 | 7/21 | In Process | Remote environment upgrade | Upgrade of remote application environment | IT | 70% | Installing applications |
| 3/21 | 6/21 | Complete | Cyber app upgrade | Cyber Security App upgrade and expansion | IT | 100% | Working with vendor |