

INFORMATION TECHNOLOGY COMMITTEE MEETING MINUTES
JULY 7, 2020

INFORMATION TECHNOLOGY COMMITTEE MEMBERS PRESENT: Griffith, Clary, Hicks, Fedler, Hogan, Ferguson, Ward

INFORMATION TECHNOLOGY COMMITTEE MEMBERS ABSENT: None.

SUPERVISORS: Hall, Henke, O'Brien, Campbell, Skellie

Debra Prehoda, Clerk of the Board

Al Nolette, County Treasurer

Roger Wickes, County Attorney

Chris DeBolt, County Administrator

Teri McNall, CIO Information Technology

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

1. Call to Order
2. Accept Minutes – March 10, 2020
3. County Attorney
 - A. Cyber Security Report
4. Information Technology
 - A. Projects Updates
 - B. Laptops for Supervisors
5. Other Business
6. Adjournment

Chairman Griffith called the meeting to order at 10:02 A.M.

A motion to accept the minutes of the March 10, 2020 meeting was moved by Mr. Hicks, seconded by Mrs. Clary and adopted.

COUNTY ATTORNEY: Roger Wickes, County Attorney, addressed the following item with the committee:

- Cyber Security Update – Continue to address and track cyber security remotely. The Cyber Security Officer has flagged several attempts to gain access to our network and sent out email alerts. Have not seen any problems due to employees working remotely.

INFORMATION TECHNOLOGY: Teri McNall, CIO, addressed the following items with the committee:

- Projects Update, handout attached.
 - Projects delayed and picked back up are the windows 10 deployment and the timekeeping software upgrade, Kronos. The new clocks have been installed; employees use their fob and do not have to touch the time clock. This has been very well received.
 - In progress is the firewall and financial apps server upgrade.
 - Pending complete, Cloud DR solution and time clocks.
 - On hold – MDM solution deployment.
 - Complete: DPW truck communication, Firewall Phase 1, AV migration, printer server, VPN expansion, loaner laptops and CAD/Axon Integration.
 - Deployed about 90 loaner laptops. The County Administrator stated IT has been very responsive and enabled operations to be highly functional remotely. He praised the CIO for the advancements she has made in the last two years and they have been highly beneficial in allowing us to successfully remote work. We need to continue to make investments in technology because we do not know what the new normal is and how long the current operational period is going to continue.

- Laptops for Supervisors – Discussed issuing laptops to Supervisors for county business and then IT could support and help with any problems. Chairman Griffith supports providing the laptops and having a secure system for the Supervisors to use. Several other Supervisors expressed their support. Mr. O'Brien supports and suggested possibly issuing tablets for ease of carrying. Laptops are available and have been charged to COVID. Mr. Hicks stated rules need to be instituted and Supervisors instructed that this is not for town or personal use. A policy is needed prior to the laptops being issued. The County Attorney stated the County's cyber security policy already exists and probably is sufficient. The Governor just issued a new executive order that further extended the authority to hold virtual meetings. The County Administrator stated the County needs to prepare that there may be some restriction of operations again in the near and long future and assess our hardware and work with the CIO to potentially make another purchase of laptops. A motion to move forward with supplying laptops to the Supervisors at next Board meeting was moved by Mr. Ferguson, seconded by Mrs. Clary and adopted.

OTHER BUSINESS: None.

A motion to adjourn was moved by Mrs. Clary, seconded by Mr. Ferguson and adopted. The meeting adjourned at 10:28 A.M.

Debra Prehoda, Clerk
Washington County Board of Supervisors

On Time			Later than expected	OverDue			
Start Date	Goal	Status	Item	Description	Dept	Complete	Latest Activity
10/19	2/20	In Process	windows 10 deployment	All computer up to windows 10 OS	All	90%	Upgrading pcs that are compatible, replacing those that are not
11/18	6/20	In Process	Timekeeping software upgrade	Upgrade of time keeping software and move to cloud	All	80%	Clock install complete, completing configuration
5/20	9/20	In Process	Firewall phase 2	Server Networks	All	60%	In process
6/20	9/20	In Process	Financial apps server upgrade	Upgrade server	All	10%	In process
1/20	8/20	pending complete	Cloud DR Solution	DR Cloud solution deployment	All	98%	Making final configuration adjustments
4/20	8/20	pending complete	time clocks	install new time clocks	All	97%	Waiting on part for final install
12/19	12/20	on hold	MDM solution deployment	MDM solution to manage mobile devices	All	20%	Kicking off project
8/20	2/28	not yet started	Firewall phase 3	Full Segmentation	All	0%	pending phase 2
3/19	12/19	Complete	DPW truck communication	Communication of Trucks through wifi	DPW	100%	Complete
1/20	9/20	Complete	Firewall Phase 1	New Firewalls	All	100%	Complete
1/20	9/20	Complete	AV Migration	Migration to new AV and Content filter	All	100%	Complete
4/20	7/20	Complete	print server	Upgrade and migrate print server	All	100%	Complete
3/20	3/20	Complete	VPN expansion	expand vpn access for remote work	All	100%	Complete
3/20	3/20	Complete	loaner laptops	expand laptop pool for remote work	All	100%	Complete
10/19	2/20	Complete	CAD/Axon Integration	auto mapping integration	Sheriff	100%	Complete