

AUDIT COMMITTEE MEETING MINUTES  
JULY 15, 2020

AUDIT COMMITTEE MEMBERS PRESENT: Losaw, Hogan, O'Brien, Ferguson, Clary, Griffith  
AUDIT COMMITTEE MEMBERS ABSENT: Rozell  
SUPERVISORS: Henke  
Debra Prehoda, Clerk  
Al Nolette, County Treasurer

Stacey Benson-Doty, Sr. Audit Clerk

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

- 1) Call to Order
- 2) Accept Minutes – February 19, 2020
- 3) Audit Monthly Bills
- 4) Other Business
- 5) Adjournment

Chairman Losaw called the meeting to order at 9:00 A.M.

A motion to accept the minutes of the March 18, 2020 Audit Committee meeting was moved by Mr. Hogan, seconded by Mr. O'Brien and adopted.

Stacey Benson-Doty, Senior Audit Clerk, addressed the following items with the committee:

- COVID Payments – COVID payments for the month totaled \$11,318.94.
- DSS Cars – DSS ordered three Ford Fusions in 2019. They were delivered and paid in this audit; 2019 budgeted funds.

GAR Associates LLC – The Clerk mentioned at the June 22<sup>nd</sup> Agriculture, Planning, Tourism & Community Development Committee meeting it was stated that the vendor doing the assessing grant had been paid \$150,000 but the State grant was not in place due to missing paperwork but had been resubmitted. Vouchers were submitted and payments issued to GAR for services provided with a fully executed contract between GAR and the County in place; copy on file. Paid from a fully executed contract and had no knowledge of State grant funding not finalized.

The committee proceeded with auditing the bills.

The committee reconvened and being no questions or concerns, all vouchers were signed and approved for payment.

OTHER BUSINESS: None.

A motion to adjourn was moved by Mr. Ferguson, seconded by Mr. Hogan and adopted. The meeting adjourned at 10:00 A.M.

*Debra Prehoda, Clerk  
Washington County Board of Supervisors*

**SUMMARY OF ACCOUNTS PAYABLE BY FUND**

**Submitted To Audit Committee For Approval : Meeting Date 7/15/20**

<u>FUND</u>	<u>AMOUNT</u>	<u>DATE</u>
GENERAL	\$676,083.98	7/15/20
CAR POOL	\$14,284.04	7/15/20
COUNTY ROAD	\$312,978.54	7/15/20
COUNTY ROAD MACHINERY	\$52,407.82	7/15/20
SEWER DIST NO 1	\$0	7/15/20
SEWER DIST NO 2	\$20,458.27	7/15/20
CAPITAL CONSTRUCTION	\$301,277.58	7/15/20
<u>Workers Compensation</u>	\$0	7/15/20
<u>Health/Dental(MS)</u>	\$12,348.00	7/15/20
<b><u>TOTAL ALL FUNDS</u></b>	<b><u>\$1,389,838.23</u></b>	<b>513</b>

**SPECIAL AUDIT 6/30/20**

GENERAL	\$37,569.60	6/30/20
CAR POOL	\$242.38	6/30/20
COUNTY ROAD	\$281.74	6/30/20
COUNTY ROAD MACHINERY	\$2,101.64	6/30/20
SEWER NO 1	\$45.82	6/30/20
SEWER NO 2	\$10,063.25	6/30/20
<b><u>TOTAL</u></b>	<b><u>\$50,304.43</u></b>	<b>89</b>

**PRELIMINARY TOTAL AMOUNT PAID OUT OF AUDIT WITH APPROVAL OF COUNTY AUDITOR**

	<u>AMOUNT</u>	<u>DATE</u>
	<b><u>\$1,467,628.23</u></b>	6/15/20-7/14/20
<b><u>Grand Total Presented to Audit Committee</u></b>	<b><u>\$2,907,770.89</u></b>	6/30/20

**TOTAL NUMBER OF VOUCHERS BEFORE COMMITTEE =602**

STALE VOUCHERS PRESENTED FOR APPROVAL IN CURRENT AUDIT

<u>DEPARTMENT</u>	<u>VENDOR</u>	<u>AMOUNT</u>	<u>DATE OF SERVICE</u>
		\$0	

NOTES:

1. COVID (4189) PAYMENTS TOALED \$11,318.94 IN THE REGULAR AUDIT. REPORT ATTACHED.
2. DSS IS PAYING METRO FORD \$66,972.72 FOR 3 FORD FUSIONS – 2019 CAR PURCHASE JUST BEING DELIVERED.

*Prepared by Clerk of the Board's Office 6/15/20*