

PUBLIC WORKS COMMITTEE MEETING MINUTES
JULY 28, 2020

PUBLIC WORKS COMMITTEE MEMBERS PRESENT: Skellie, Campbell, Haff, Hicks, Fedler, Shaw, Ferguson

PUBLIC WORKS COMMITTEE MEMBERS ABSENT: Rozell, Wilson

SUPERVISORS: Hall, Henke, Losaw, O'Brien, Hogan, Clary, Griffith

Debra Prehoda, Clerk

Chris DeBolt, County Administrator

Al Nolette, County Treasurer

Deborah Donohue, Supt. Public Works

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

1. Call to Order
2. Accept Minutes – June 30, 2020
3. Department Reports/Requests:
 - A. Sewer District
 - 1) Requests for Resolution – Budget Amendment to cover cost of New Computer Purchases - \$6,000
 - B. Department of Public Works
 - 1) Project Updates
 - 2) Miscellaneous
4. Other Business
5. Adjournment

Chairman Skellie called the meeting to order at 10:00 A.M. via teleconference.

The minutes of the June 30, 2020 meeting were approved as mailed.

DEPARTMENT OF PUBLIC WORKS – Deborah Donohue, Superintendent of Public Works, addressed the following items with the committee:

- Project Updates: In April, a Pavement Preservation Project was approved and currently in the design phase but no budget was established. The Treasurer is recommending establishing a capital project for these smaller federal Marchiselli projects. A motion to move request to establish a capital project for federal Marchiselli projects to the Finance Committee was moved by Mr. Hicks, seconded by Mr. Ferguson and adopted.
- Previously approved to spend 80% of paving funds and would like the additional 20%. The County Administrator stated there are too many variables right now to recommend this request. Unknown if there will be funding from the federal government to state and local municipalities. Suggesting to hold off until the Finance committee meeting in August. He cannot support floating 20% to the department. It was suggested that the DPW Superintendent should look for funds within her budget; the additional 20% amount is \$530,000. The Treasurer stated if there are savings in the DPW budget he recommends leaving it there until we work on the 2021 budget. DPW has \$2.650M in the budget for paving. Authorized to use up to 80% of funding streams: CHIPS, PaveNY and Extreme Winter Recovery. They are operating with no County dollars right now. Road projects in the budget totaled \$3.241M with only CHIPS against it. The 2020 budget assumed zero for PaveNY and Extreme Winter Recovery. The \$3.24M had \$1.94M in state aid (CHIPS) against it and in about \$1.3M county dollars. No action taken on allocating any additional funding at this time.
- Adopt a Road – Received a request from the Cambridge Food Bank to adopt a section of road for roadside trash clean up. Currently they have two other agencies doing it on other roads. DPW supplies the bags, road signage, etc. for the roadside pickup. Unsure what is needed to approve this request and will check further with the County Attorney.
- Hudson Falls Police Department has made a request to have the County DPW maintain their fleet of eight (8) vehicles similar to vehicles they currently maintain. They would do this

work at cost and labor. They feel this could be done without any additional personnel. They could try this for a year and then re-evaluate. She feels it would be a good shared services opportunity. They would need to develop an agreement/MOU with the Hudson Falls Police Department. Looking for conceptual approval and then will work out details. Consensus was work on an agreement.

- Auction List attached – Going to offer the snow plows and wings to the towns first before they scrape them and not sure about the Derrick truck yet so that is not on the list. A motion to declare items surplus was moved by Mr. Hicks, seconded by Mrs. Fedler and adopted.
- Finished paving: 1.92 miles on Co. Rt. 21, 3.55 miles on Co. Rt. 62 and completed federal aid bridge projects: Doc Johnson, Cemetery and Shushan.
- Control of Invasive Species – Received complaints from different parts of the county about invasive species. The DPW Superintendent would like to move forward with a road side/curb side vegetation management program. They are working with DEC on how to implement the program. The knotweed and poison parsnip are getting out of control in the county and also phragmites in our right of way. The money is in the 2020 budget for the sprayer for use next year; budgeted \$12,000 in equipment .2290. Mr. Haff mentioned there will be a mailing expense to landowners in the area being sprayed. The State does spray for the control of invasive species and have been trying to get the County involved. Training will take place this winter for implementation to start next year. This will require pesticide licenses. A motion to allow the DPW Superintendent to move forward with a road side/curb side vegetation management program was moved by Mr. Campbell, seconded by Messrs. Ferguson and Haff and adopted.

SEWER DISTRICT – In the absence of Joe Brillling, Executive Director, Chris DeBolt, County Administrator addressed the following agenda items:

- Amend Budget: Computer Purchases – Requesting to purchase three new computers. A motion to amend budget to move \$6,000 from Sewer District fund balance to equipment .2020 was moved by Mr. Campbell, seconded by Mrs. Fedler and adopted.
- The Treasurer stated he is working with the Sewer District Executive Director on the budget for the next phase of his long term control plan. If finalized will present at the Finance Committee and will need a budget amendment.

OTHER BUSINESS: None.

A motion to adjourn was moved by Mr. Campbell, seconded by Mrs. Fedler and adopted. The meeting adjourned at 10:44 A.M.

Debra Prehoda, Clerk
Washington County Board of Supervisors

7/28/2020 upcoming auction/surplus list

- 05835 - 2005 Jeep Cherokee – rust & mechanical (attempted to sell last auction, didn't sell)
- 06739 - 2006 Jeep Cherokee – rust & mechanical
- 08849 - 2008 Ford F350 - rust & mechanical
- 03868 - 2003 Chevy HD2500 - rust & mechanical
- 74077 – 1974 Ford Military broom tractor – Transmission
- Unknown – 1970's Ford Military “parts” tractor (Same as above) at pit (sell as scrap metal)
- 3 Bent snow plows (accident plows) scrap metal
- 10-12 rusted out wings from 1970's, 1980's etc. Located at various highway barns. Scrap metal
- 12601 – 2012 Audi Mechanical (selling for Sheriff Department, not a County asset)
- 54125 – 1954 Military trailer (scrap)
- ~~89194 – 1989 Military Derrick Truck (runs/drives)~~

Old Highway tools/pumps/generators

- 4 - Old 2 inch water pumps (don't run) 1990's
- 1 - 1970's 4 inch water pump (cracked)
- 3 - 1990's pressure washers (don't run)
- 2 – Generators 5500 and 6500 1990's (don't run)

Every effort will be made to get serial numbers off the above to identify and clear the asset.