

GOVERNMENT OPERATIONS COMMITTEE MEETING MINUTES
AUGUST 28, 2019

GOVERNMENT OPERATIONS COMMITTEE MEMBERS PRESENT: Hogan, Haff, O'Brien, Shaw, Middleton, Ferguson

GOVERNMENT OPERATIONS COMMITTEE MEMBERS ABSENT: Rozell

SUPERVISORS: Fedler, Hicks, Idleman, Campbell, Skellie, LaPointe, Clary

Debra Prehoda, Clerk of the Board

Roger Wickes, County Attorney

Al Nolette, County Treasurer

Laura Chadwick, Real Property Director

Stephanie Lemery, County Clerk

Leslie Allen, Commissioner BOE

Public

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

- 1) Call to Order
- 2) Accept Minutes – July 23, 2019
- 3) Department Requests/Reports
 - A. Real Property
 - 1) Auction Update
 - a) Granville Online Auction
 - b) Tax Foreclosure Auction
 - 2) Training in Lake Placid
 - B. County Clerk
 - 1) DMV Operations Options
 - 2) Grant Request
 - 3) Monthly Updates
- 4) Other Business
- 5) Adjournment

Chairman Hogan called the meeting to order at 11:20 A.M.

A motion to approve the minutes of the July 23, 2019 meeting was moved by Mr. Shaw, seconded by Mr. Middleton and adopted.

REAL PROPERTY – Laura Chadwick, Director, addressed the following items with the committee:

- Auction Update:
 - Granville Online Auction – According to Auctions International website, the current bid on the Granville Head Start building in Granville is \$20,100. The auction closes on Friday.
 - Tax Foreclosure Auction – Auction date changed to 10 AM Saturday October 26th at the Hartford Firehouse, flyer attached. Signs are going up on the properties in the next couple of weeks. The list of available properties will be out sometime after the September 12th Finance meeting.
 - Overnight Request – A motion to approve overnight stay to attend NYS Assessors conference in Lake Placid and budgeted expense was moved by Mr. Ferguson, seconded by Mr. Middleton and adopted.
 - RFP is going out today for proposals for revals.

COUNTY CLERK – Stephanie Lemery, County Clerk, addressed the following items with the committee:

- DMV Operations Options – The County Clerk has had discussions with the County Administrator and talked with the Budget Officer and County Treasurer and she is looking into possible changes. Long term they are going to try and find a new location. She has contacted the State because it is a State Agency so they have to approve any major changes to the office space. The newly purchased building on Burgoyne Avenue is not a possibility because that office is overseen by the County Clerk and she has an employee that works between the County Clerk's Office and DMV. Also, the court is located at the Municipal Center and lawyers come to the Clerk's Office to file paperwork. As a short-

term fix discussed with the County Administrator adding a number system and having a triage when you first come in. A number system is estimated to cost under \$900 and putting benches in down the center of the office space for people in line. Another option is installing a TV, muted/closed captioned. Hopefully the state will think the vault is a positive move. Requesting a new employee for DMV in the 2020 budget. Discussion ensued on the three driver's licenses available and how it takes two employees to process the non-standard driver's licenses. Also, in December, they are scheduled to start issuing licenses to undocumented residents and changes starting in October of 2020 regarding flying within the United States. Julie Hunt, DMV Supervisor, explained the three licenses: standard/regular to drive a vehicle, Real ID covers driving a motor vehicle, flying within the US after October 1st of next year and go into government buildings and the enhanced is all of that plus going by land or sea into Canada, Mexico and Caribbean Islands.

- Grant Request – Original grant request for this year was declined but has been informed they are doing another one and requesting to apply. A motion to approve reapplying for grant was moved by Mr. Middleton, seconded by Mr. O'Brien and adopted.
- Monthly Updates:
 - IQS going great.
 - Going forward with other offices with the remaining grant funding to get records on line; Treasurer is next.

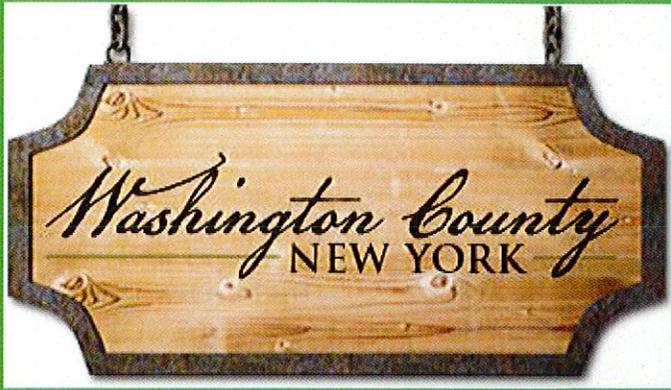
OTHER BUSINESS:

BOARD OF ELECTIONS – Leslie Allen, Commissioner, addressed the committee. The State has provided two pots of money for early voting and electronic poll books. The first pot of money was \$15,000 to each Board of Elections Office for a poll site and extra money. It is that extra money that is in question. For Washington County to do early voting only one location is needed and the \$15,000 will cover that without a problem. They would like to use electronic poll books for all the rest of the elections and they had hoped to add the two pots of money together to purchase enough poll books for the election this year and may need to purchase a few more for next year, a Presidential election year. She wanted to clarify that yes there is money for early voting and hopes to still be able to get some e-poll books with the funding that was pulled. It is her understanding that the county will be getting about \$15,000 less than what we thought. The question is if the remainder of the early voting money can be used to purchase additional e-poll books. The Treasurer is working with the Commissioner on how to maximize that money. This is not advanced money but spend and get reimbursed. The Commissioners have to write a workplan to the State Board of Elections for what they plan to do. The Treasurer stated they are not going to buy anything until that plan is adopted by the State and contract in hand. They would like to roll e-poll books out this year rather than have to wait to institute during a Presidential primary and election year. The grant period is from October 1, 2019 until December 31, 2020.

OPIOID SETTLEMENT - Will check with our attorney to inquire if the county was part of the recent opioid settlement.

A motion to adjourn was moved by Mr. Middleton, seconded by Mr. Ferguson and adopted. The meeting adjourned at 12:10 P.M.

Debra Prehoda, Clerk
Washington County Board of Supervisors



Real Property Tax Foreclosure Auction

New Date
Saturday
October 26th, 2019

New Location

Hartford Firehouse
8118 State Route 40
Hartford, NY 12838

