

JOINT COMMUNITY COLLEGE COMMITTEE AND FINANCE COMMITTEE
MEETING MINUTES
SEPTEMBER 10, 2021

COMMUNITY COLLEGE COMMITTEE MEMBERS PRESENT: Clary, Campbell, Griffith

COMMUNITY COLLEGE COMMITTEE MEMBERS ABSENT: Shaw, Skellie

FINANCE COMMITTEE MEMBERS PRESENT: Campbell, O'Brien, Hicks, Fedler, Clary, Ward, Griffith

FINANCE COMMITTEE MEMBERS ABSENT: Haff, Skellie, Hogan, Rozell

SUPERVISORS: Hall, Henke

Debra Prehoda, Clerk

Melissa Fitch, County Administrator

Al Nolette, County Treasurer

Warren County Supervisors

SUNY Adirondack President Duffy

Ann Marie Scheidegger, Vice President for Administrative Services and Treasurer

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

1. Call to Order
2. College Update
 - a. Higher Education Emergency Relief Fund
 - b. 2021 Facilities Master Plan Update
 - c. Enrollment
 - d. Other
3. 2021 – 2022 Capital Request
4. Other Business
5. Adjournment

Chairwoman Clary called the Community College Committee meeting to order at 11:00 A.M. and Chairman Campbell called the Finance Committee meeting to order at 11:01 via teleconference. This meeting was held jointly with members of the Warren County Board of Supervisors.

COLLEGE UPDATE:

Ann Marie Scheidegger, Vice President for Administrative Services and Treasurer, updated the committee on the following items:

- Higher Education Emergency Relief Fund – Three rounds of funding received: CARES \$2.6M, CRRSAA \$5M and ARP \$9.4M all one time funding sources. The CARES funding has been fully allocated, currently allocating the CRRSAA funding and just received guidance on spending guidelines for ARP funding. Monies in the relief funding allocated in the institutional category went to campus safety and operations and rent for vacant buildings – Saratoga campus. SUNY provided for the technology needs of the students
- 2021 Facilities Master Plan Update – This was put on hold due to the COVID 19 pandemic. They are planning to present to the campus community, the Board of Trustees, and sponsors this fall for approval. Due to lack of funding from the state, no capital request was submitted for 2021-2022. They expect phase 1 of the Synthetic Turf Field to be constructed in the summer of 2022.

President Duffy updated the committee on the following items:

- Enrollment – Classes started Wednesday. They will meet budgeted enrollment. +4% in new full-time students (first time to college and transfers). She is calling this a reset. More than doubled those in housing vs. fall 2020. +12% new students from Washington County. They

are doing a pilot program of conducting classes both in person and on line simultaneously with success and will review and hope to do more of this in the future.

- Growth areas: Qatar (50 or so students), Prison Education (22 students Washington Center), athletes and out of state students. Expect to meet budgeted enrollment
- 2021 – 2022 Priorities
 - Manage ongoing pandemic,
 - Launching Adirondack 2025,
 - DEI Review/Community dialogue,
 - Grant implementation,
 - securing workforce development funding through NYS,
 - the workplace of the future.

2021-2022 CAPITAL REQUEST – Ann Marie Scheidegger, Vice President for Administrative Services and Treasurer:

- 2022-2023 Capital Request, handout attached. Projects include: Parking Lot Repair/Replacement, Phone System, Facilities Master Plan, Academic Equipment and Cafeteria Renovation. The total cost is \$1,701,500 and the local share will be funded by private donations and capital chargebacks. No sponsor contribution requested.
- No projects unfunded and no sponsor contribution.
- Draft resolution attached, Title: Support Adirondack Community College Capital Improvement Plan for 2022-2023 in the Total Amount of \$1,701,500.

Warren County moved the resolution forward to their full Board for consideration.

Washington County Community College Committee – A motion to approve 2022-2023 Adirondack Community College Capital Improvement Plan was moved by Mr. Griffith, seconded by Mr. Campbell, and adopted.

Washington County Finance Committee – A motion to approve 2022-2023 Adirondack Community College Capital Improvement Plan and forward to the full Board for consideration was moved by Mr. O'Brien, seconded, and adopted.

OTHER BUSINESS: SUNY Adirondack had a booth/display at the Washington County Fair.

The meeting adjourned at 11:39 A.M.

Debra Prehoda, Clerk

Washington County Board of Supervisors



2022-2023 Capital Request

<u>Project:</u>	<u>Funding Source:</u>	<u>Local Share:</u>	<u>Total Cost:</u>	<u>Comments:</u>
Parking Lot Repair/Replacement	Capital Chargebacks	\$ 550,000	\$ 1,100,000	North Lot and others per FMP
Phone System	Capital Chargebacks	50,000	100,000	Previous project was over budget
Facilities Master Plan	Third Party Donations	15,750	31,500	Performing Arts Center Feasibility Study - Complete
Academic Equipment	Third Party Donations	200,000	400,000	Various
Cafeteria Renovation	In-Kind Donation	35,000	70,000	Cafeteria Renovation
		\$ 850,750	\$ 1,701,500	
 Funding:				
	Local Share Capital Chargebacks Required	\$ (600,000)		FY21 and FY21 Chargebacks
	Third Party Donations	(215,750)		
	In-Kind Donation	(35,000)		
		\$ (850,750)		
 Unfunded:				
		\$ -		

**ADIRONDACK COMMUNITY COLLEGE
WASHINGTON COUNTY BOARD OF SUPERVISORS
RESOLUTION
2022-2023 Capital Projects**

TITLE: Support Adirondack Community College Capital Improvement Plan
for 2022-2023 in the Total Amount of \$1,701,500

WHEREAS, the need for improvements to the College’s facilities is necessary to provide an improved learning environment, necessary repairs to old equipment, purchases of new equipment, upgrades to existing facilities which have deteriorated; and

WHEREAS, the following capital needs are required for the Campus:

Capital Expenditure	Building/Area	Category	Estimated Cost
Parking Lot Repair	Campus Wide	Central Services	\$1,100,000
Phone System	Campus Wide	Central Services	100,000
Facilities Master Plan	Campus Wide	Central Services	31,500
Academic Equipment	Campus Wide	Academic	400,000
Cafeteria Renovation	Student Center	Student Life/Services	70,000

; and

WHEREAS, the total cost of the above capital needs projects is One Million Seven Hundred One Thousand Five Hundred Dollars and no/100 (\$1,701,500), of which Fifty percent (50%) will be funded by the State of New York and the remaining Fifty percent (50%) is funded by the Sponsors; and

WHEREAS, the Sponsor share in the amount of Eight Hundred Fifty Thousand Seven Hundred Fifty Dollars and no/100 (\$850,750) shall be borne by the capital chargebacks collected by the College and/or other resources, including donations the College may receive; now therefore be it

RESOLVED, that the Washington County Board of Supervisors authorizes the above capital projects; and be it further

RESOLVED, that the Sponsor’s share of the cost of the projects of \$1,701,500 shall be paid from the accumulated capital chargeback funds and/or other resources.