

AUDIT COMMITTEE MEETING MINUTES
SEPTEMBER 16, 2020

AUDIT COMMITTEE MEMBERS PRESENT: Losaw, O'Brien, Ferguson, Clary

AUDIT COMMITTEE MEMBERS ABSENT: Hogan, Rozell, Griffith

SUPERVISORS: Henke

Debra Prehoda, Clerk

Stacey Benson-Doty, Sr. Audit Clerk

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

- 1) Call to Order
- 2) Accept Minutes – August 19, 2020
- 3) Audit Monthly Bills
 - Motion to pay all bills as audited
- 4) Other Business
- 5) Adjournment

Chairman Losaw called the meeting to order at 9:00 A.M.

A motion to accept the minutes of the August 19, 2020 Audit Committee meeting was moved by Mr. Ferguson, seconded by Mrs. Clary and adopted.

Stacey Benson-Doty, Senior Audit Clerk, addressed the following items with the committee:

- Summary of accounts payable by fund distributed, attached.
- Stale Vouchers – Vouchers submitted for payment of prior year expenses after prior year books are closed. Stale vouchers submitted totaled \$11,691.91. A motion to approve payment of stale vouchers totaling \$11,691.91: Assigned Counsel Department \$134.75, Fire Bureau \$2,054.16, Public Safety \$2,000 and Medical/Dental \$7,503, was moved by Mr. Ferguson, seconded by Mrs. Clary and adopted.

The committee proceeded with auditing the bills.

The committee reconvened.

A motion to pay all bills as audited was moved by Mr. Clary, seconded by Mr. Ferguson and adopted.

OTHER BUSINESS: None.

The meeting adjourned at 10:00 A.M.

Debra Prehoda, Clerk

Washington County Board of Supervisors

SUMMARY OF ACCOUNTS PAYABLE BY FUND

Submitted To Audit Committee For Approval : Meeting Date 9/16/20

<u>FUND</u>	<u>AMOUNT</u>	<u>DATE</u>
GENERAL	\$650,830.35	9/16/20
CAR POOL	\$14,386.27	9/16/20
COUNTY ROAD	\$994,290.43	9/16/20
COUNTY ROAD MACHINERY	\$95,857.78	9/16/20
SEWER DIST NO 1	\$ 0	9/16/20
SEWER DIST NO 2	\$229,786.58	9/16/20
CAPITAL CONSTRUCTION	\$275,966.81	9/16/20
<u>Workers Compensation</u>	\$0	9/16/20
<u>Health/Dental(MS)</u>	\$19,699.00	9/16/20
<u>TOTAL ALL FUNDS</u>	<u>\$2,280,817.22</u>	589

SPECIAL AUDIT 9/1/20

GENERAL	\$45,562.50	9/1/20
CAR POOL	\$261.59	9/1/20
COUNTY ROAD	\$205.33	9/1/20
COUNTY ROAD MACHINERY	\$1,867.69	9/1/20
SEWER NO 1	\$45.52	9/1/20
SEWER NO 2	\$11,098.16	9/1/20
<u>TOTAL</u>	<u>\$59,040.79</u>	70

PRELIMINARY TOTAL AMOUNT PAID OUT OF AUDIT WITH APPROVAL OF COUNTY AUDITOR

	<u>AMOUNT</u>	<u>DATE</u>
	<u>\$1,436,781.08</u>	8/10/20-9/14/20
<u>Grand Total Presented to Audit Committee</u>	<u>\$3,776,639.09</u>	9/16/20

TOTAL NUMBER OF VOUCHERS BEFORE COMMITTEE =659

STALE VOUCHERS PRESENTED FOR APPROVAL IN CURRENT AUDIT

<u>DEPARTMENT</u>	<u>VENDOR</u>	<u>AMOUNT</u>	<u>DATE OF SERVICE</u>
<i>Public Safety (Emergency Services)</i>	<i>Motorola Solutions</i>	<i>\$2,000.00</i>	<i>12/18/19-12/31/19</i>
<i>MedicalDental- Civil Service</i>	<i>Washington County Personnel</i>	<i>\$7,503.00</i>	<i>2019 Clip to Cover Salaries</i>
<i>Fire Bureau</i>	<i>Warren County Treasurer</i>	<i>\$2,054.16</i>	<i>10/19-12/19 – Wash Co Share of Fire Training Expense</i>
<i>1171 Assigned Counsel</i>	<i>Anne Bair Esq</i>	<i>134.75</i>	<i>11/21/19-12/9/19</i>
TOTAL		\$11,691.91	

NOTES:

1. **COVID (4189) PAYMENTS TOTALED \$536.60 IN THE REGULAR AUDIT. REPORT ATTACHED.**

Prepared by Clerk of the Board's Office 9/16/20