

JOINT FINANCE AND INFORMATION TECHNOLOGY COMMITTEE MEETING MINUTES  
OCTOBER 2, 2019

INFORMATION TECHNOLOGY COMMITTEE MEMBERS PRESENT: O'Brien, Clary, LaPointe, Middleton

INFORMATION TECHNOLOGY COMMITTEE MEMBERS ABSENT: Fedler, Hogan, Ferguson

FINANCE COMMITTEE MEMBERS PRESENT: Shaw, O'Brien, LaPointe, Campbell, Hicks, Clary

FINANCE COMMITTEE MEMBERS ABSENT: Haff, Fedler, Skellie, Hogan, Middleton

SUPERVISORS: Henke, Idleman

Debra Prehoda, Clerk of the Board

Roger Wickes, County Attorney

Al Nolette, County Treasurer

Chris DeBolt, County Administrator

Teri McNall, CIO - Information Technology

Public

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

1. Call to Order
2. Accept Minutes – September 10, 2019
3. Consider 2019 Budget Requests:
  - A. Information Technology
4. Other Business
5. Adjournment

Chairman O'Brien called the Information Technology committee meeting to order at 1:52 P.M. and Finance Committee was in session.

2020 BUDGET REQUESTS: Teri McNall, CIO, Information Technology, addressed the 2019 budget request.

A.1680 DATA PROCESSING		
Personal Services	\$ 605,307	\$ 605,307
Equipment	\$ 219,200	\$ 176,200
Contractual	\$ 737,829	\$ 786,545
Total	\$1,562,336	\$1,568,052

Revenue: \$9,450 Highlights: Equipment – DSS items reduced by \$11,000 because DSS has funds in her budget to purchase this year. PCs for new users cut due to being included in passage of discovery resolution. Sewer District tablets will come out of Sewer budget. Telephone went down due to the Director negotiating a reduction in the monthly cost. Maintenance contract reduced for items due to capital plan and passage of discovery resolution. Also replacing computers that do not have Windows 10 and County Administrator moved them to capital plan and that cannot be done so this expense, \$120,000, has to move back to IT budget or reduce the transfer out this year.

The Information Technology Committee meeting adjourned at 2:00 P.M.

MISCELLANEOUS REQUESTS: The County Administrator addressed several miscellaneous items in the 2020 budget as requested:

No quorum of Finance Committee.

Revenue:

- Contribution to ACC \$730,000 – Still need the Governor to sign additional mortgage tax and may need to reduce.

- Real Property Taxes \$34,176,792 – 2.5% tax levy
- Sales and Use Tax \$20,672,724. County Administrator estimating we will be at \$21M or \$21.3M after AIM reduction.
- Will need to discuss interest in all funds going to the capital plan. General Fund at about \$240,000 now and hopefully countywide reach the \$500,000.
- OTB revenue flat, down from several years ago. sports book is probably going to further hurt OTB revenue.
- Raise the Age revenue budgeted but no approved plan yet. Did not receive revenue for 2019 and Mr. Campbell stated if we break the tax cap, this revenue should be removed from the budget.
- Discussed borrowing money for capital plan but not for maintenance items.
- Fort Edward will take a big hit if the County breaks the tax cap.
- To try to address the problems, the County would need a 10% increase but the community cannot sustain that increase. Another scenario is an increase in the sales tax to 8% and a sizable debt issue. The sales tax increase could pay the debt service. The Treasurer suggested waiting until you have the tentative budget and then decide how to proceed. Overriding the tax cap can be done after that there is still time. Also need to look at how and what we do.
- Doing well with NYMIR
- Community College Chargebacks – will be overbudget in 2019 and did not budget for chargebacks to Fashion Institute in 2020 and full Board resolution is need to direct Treasurer not to pay.
- Centralized arraignment submitted budget and approved but no payment due to no agreement on who is paying between two state agencies OCS or ILS.
- Not-for-profits stayed flat.
- Hudson River Black River – next year is the last year of agreement. Need a legislative solution.
- Interfund transfer to County Road \$9.7M up \$211,000.
- Interfund transfer to Capital Project – amount will be adjusted down.
- State retirement is up from last year and the rate was not cut like anticipated and will adjust that figure.
- Only three years left of the PV money.

The meeting dissolved at 2:50 P.M.

*Debra Prehoda, Clerk*  
*Washington County Board of Supervisors*