

INFORMATION TECHNOLOGY COMMITTEE MEETING MINUTES
DECEMBER 21, 2021

INFORMATION TECHNOLOGY COMMITTEE MEMBERS PRESENT: Griffith, Clary, Hicks, Shaw, Hogan, Ferguson

INFORMATION TECHNOLOGY COMMITTEE MEMBERS ABSENT: Ward

SUPERVISORS: Hall, Henke, Fedler, Skellie, Wilson

Debra Prehoda, Clerk of the Board

Roger Wickes, County Attorney

Melissa Fitch, County Administrator

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

1. Call to Order
2. Accept Minutes – December 1, 2021
3. Cyber Security Report
4. Information Technology
 - A. Project Updates
 - B. Ticketing Report
5. Other Business
6. Adjournment

Chairman Griffith called the meeting to order at 10:28 A.M.

A motion to accept the minutes of the December 1, 2021 meeting was moved by Mr. Shaw, seconded by Messrs. Ferguson and Hogan, and adopted.

COUNTY ATTORNEY:

- Cyber Security Report, handout attached. Cyber Security has been in the news a lot lately due to Kronos getting hacked but that did not affect the County. The Cyber Security Officer has been participating in a lot of exercises/simulations. Washington County is becoming pretty well know in the area of cyber security and probably leading in this area in terms of those counties about our size and the amount of effort we are devoting to cyber security.

INFORMATION TECHNOLOGY: Teri McNall, Information Technology CIO, addressed the following items with the committee:

- Project Updates, handout attached. The project report has not changed much from the last meeting two and a half weeks ago. The Window's 10 project is pretty much done with only two computers outstanding using super old software and trying to find a workaround for.
- Completed Ticket Report, handout attached for the month of November. These are just standard tickets for items such as setting up new computers, setting up new owners or user accounts getting locked out. The tickets listed are completed tickets and not reflective of everything that is happening during the month. Holds a monthly service desk meeting to go through the tickets and discuss any items that seem to be repetitive. The IT tickets in general involve larger project tickets; i.e., servers, patching, items relating to IT in general not a specific department. The Sheriff's Department ticket number is high because they just completed the Cradle Point install – new routers.
- Testing Windows 11 but it would be at least a year before we start moving to that.

OTHER BUSINESS: None.

The meeting adjourned at 10:37 A.M.

*Debra Prehoda, Clerk
Washington County Board of Supervisors*

On Time			Later than expected	OverDue			
Start Date	Goal	Status	Item	Description	Dept	Complete	Latest Activity
10/19	2/20	pending complete	windows 10 deployment	All computer up to windows 10 OS	All	99%	Finalizing and cleaning up
12/19	12/21	In Process	MDM solution deployment	MDM solution to manage mobile devices	All	85%	Working with carriers, testing
1/21	10/21	pending complete	GIS Server replacement	Upgrading and replacement of GIS Server/Workstations	Real Property/IT	90%	IT portion complete, Real Property working with vendor
5/21	10/21	In Process	Remote environment upgrade	Upgrade of remote application environment	IT	98%	Most old environment down, working through challenges
8/21	11/21	In Process	Pub Safety/Sheriff VPN upgrade	Upgrade of VPN application for these offices	Sheriff/Pub Safety	30%	working with vendor
8/21	11/21	In Process	Call account software upgrade	Build new server and install new software	IT	95%	Working with vendor on go live
8/21	12/21	In Process	co.washington.ny.us end of email	planning and prep for end of email using old domain	IT	75%	Updating servers, people, accounts and locations
8/21	3/22	In Process	Replacement of patrol car pcs	Replace patrol car pcs in all vehicles	Sheriff/IT	5%	Waiting for product
11/21	2/22	kicking off	Camera project	Camera install and replace	All	5%	Kick off with vendor this week



WASHINGTON COUNTY ATTORNEY'S OFFICE

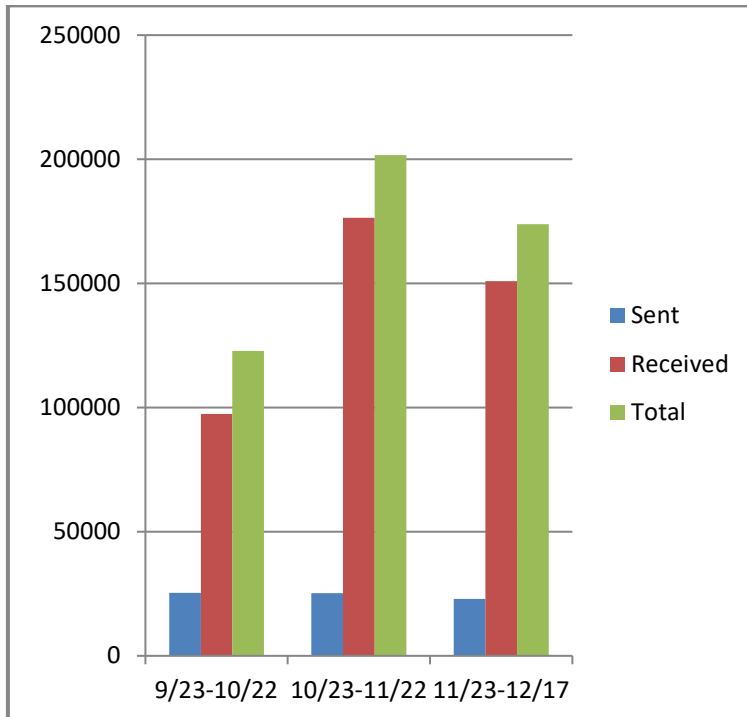
County Cyber Security Office

383 BROADWAY, FORT EDWARD, NY 12828
PHONE (518)746-2106 – FAX (518)746-2137
cyberaware@washingtonty.gov

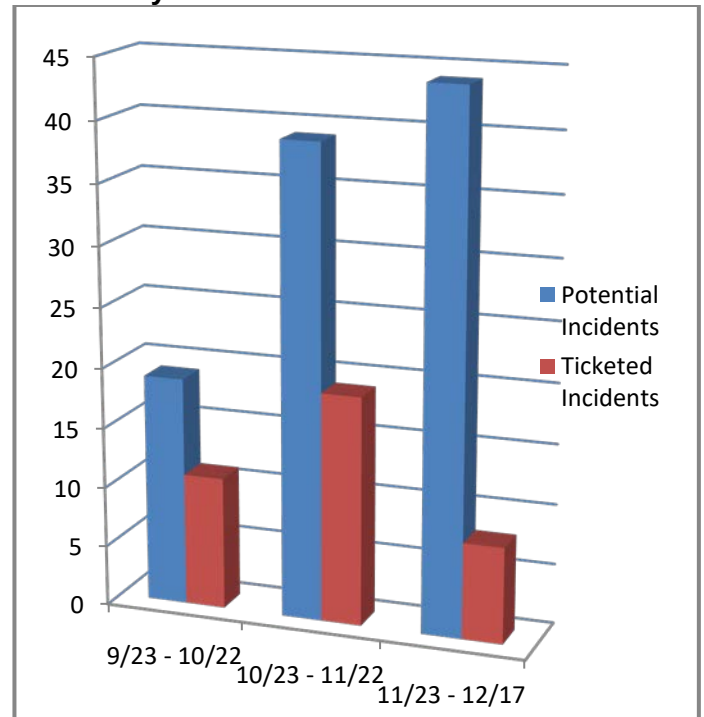
Karen R Pratt
Cyber Security Officer

Cyber Report 11/23/2021 – 12/17/2021

Email Transaction Statistics



Security Statistics/441 Million Data Points



Incident/Remediation Efforts

- Received 89 advisories/vulnerabilities/security updates. Reviewed, distributed and remediated where necessary.
- Received 10 advisories relating to elections subject. Reviewed, distributed and remediated where necessary.
- Shared with colleagues pertinent situational awareness notifications received via NYS and/or other resources.
- Researched and discussed 11 inquiries of e-mail or other containing information or links that elevated suspicion.
- Researched and discussed 92 alerts of abnormal file behavior within organization.

Monthly Items of Interest

- Malicious actors are exploiting a vulnerability in a commonly used library causing organizations to be on high alert. The library is free and is used in applications and operational technology products as a way to record activity for many purposes like troubleshooting, tracking data and auditing. Exploit of the vulnerability leads to malicious actors taking control of affected system. Incidents like this demonstrate the importance of having software inventory, detection tools, good vendor relationships, communication and response plans.
- Participated in the National Association of Counties Insider Attack Cyber Simulation.