

WASHINGTON COUNTY LOCAL DEVELOPMENT CORPORATION
Governance Committee Meeting
Friday, November 16, 2018
8:20 a.m. Meeting

Board Members Present: Jared Humiston, Brian Campbell and Dave O'Brien

Staff Present: Deanna Derway – WCLDC President

Guests: None

I. Call to Order

Chairman O'Brien called the meeting to order at 8:47 AM.

II. Approval of Meeting Minutes

After reviewing the February meeting minutes, Jared Humiston made a motion to approve as presented. Brian Campbell seconded and it was approved unanimously.

III. New Business

A. Review and Approve Sexual Harassment Prevention Policy and Complaint Form

The Committee reviewed the documentation and being that it is just one employee (the Executive Director), they wanted to be sure that the Executive Director position was also protected and therefore, amended to document to read that sexual harassment can be reported "to either the Executive Director or a member of the Executive Committee". Deanna will make this addition to the document. There was no further discussion.

Brian Campbell made a motion to recommend this policy and complaint form with the noted addition to the Full Board of Directors for approval. Jared Humiston seconded and it was approved unanimously.

VIII. Adjournment

The meeting was adjourned at 8:50 am. Motion made by Brian Campbell, seconded by Jared Humiston and approved by all.



Dave O'Brien, Chairman

4/16/19

Date

Submitted by Deanna Derway, Executive Director/President