

Resolution No. 211 November 15, 2019
By Supervisor Hogan

TITLE: To Relevy Unpaid Sewer District No. 1 User Fees

RESOLVED, that effective December 1, 2019 the Clerk of this Board be and she hereby is authorized to relevy unpaid Sewer District No. 1 user fees; and be it further

RESOLVED, that the County Treasurer be and he hereby is directed to cease collection of unpaid Sewer District No. 1 user fees effective November 30, 2019.

BUDGET IMPACT STATEMENT: None.

Resolution No. 212 November 15, 2019
By Supervisor Middleton

TITLE: To Relevy Unpaid Sewer District No. 2 User Fees

RESOLVED, that effective December 1, 2019 the Clerk of this Board be and she hereby is authorized to relevy unpaid Sewer District No. 2 user fees; and be it further

RESOLVED, that the County Treasurer be and he hereby is directed to cease collection of unpaid Sewer District No. 2 user fees effective November 30, 2019.

BUDGET IMPACT STATEMENT: None.

Resolution No. 213 November 15, 2019
By Supervisor Hogan

TITLE: To Reassess Unpaid Water Rents – Town of Kingsbury

WHEREAS, the Supervisor of the Town of Kingsbury has submitted a statement of unpaid water rents in the Town of Kingsbury, New York; now therefore be it

RESOLVED, that pursuant to Section 198.3d of the Town Law, the Clerk of this Board be and she hereby is authorized to add to the tax roll of designated “Unpaid Water Rents” the amount of water rent unpaid as specified in the report of said Supervisor of the Town of Kingsbury, New York.

BUDGET IMPACT STATEMENT: None.

Resolution No. 214 November 15, 2019
By Supervisor Hicks

TITLE: To Reassess Unpaid Water Rents – Town of Granville

WHEREAS, the Supervisor of the Town of Granville has submitted a statement of unpaid water rents in the Town of Granville, New York; now therefore be it

RESOLVED, that pursuant to Section 198.3d of the Town Law, the Clerk of this Board be and she hereby is authorized to add to the tax roll of designated “Unpaid Water Rents” the amount of water rent unpaid as specified in the report of said Supervisor of the Town of Granville, New York.

BUDGET IMPACT STATEMENT: None.

Resolution No. 215 November 15, 2019
By Supervisor Middleton

TITLE: To Reassess Unpaid Water Rents – Town of Fort Edward

WHEREAS, the Supervisor of the Town of Fort Edward has submitted a statement of unpaid water rents in Water District No. 1 and Water District No. 2, Town of Fort Edward, New York; now therefore be it

RESOLVED, that pursuant to Section 198.3d of the Town Law, the Clerk of this Board is hereby authorized to add to the tax roll of designated “Unpaid Water Rents” the amount of water rent unpaid as specified in the report of said Supervisor of the Town of Fort Edward, New York.

BUDGET IMPACT STATEMENT: None.

Resolution No. 216 November 15, 2019
By Supervisor Ferguson

TITLE: To Reassess Unpaid Sewer #1 and #2 User Fees – Town of Dresden

WHEREAS, the Supervisor of the Town of Dresden has submitted a statement of unpaid sewer user fees in Sewer #1 and Sewer #2, Frederick's Point, in the Town of Dresden, New York; now therefore be it

RESOLVED, that the Clerk of this Board be and she hereby is authorized to add to the tax roll of designated "Unpaid Sewer User Fees" the amount of unpaid Sewer #1 and Sewer #2, Frederick's Point, user fees as specified in the report of said Supervisor of the Town of Dresden, New York.

BUDGET IMPACT STATEMENT: None.

Resolution No. 217 November 15, 2019
By Supervisor LaPointe

TITLE: To Reassess Unpaid Sewer #1 and #2 User Fees – Town of Putnam

WHEREAS, the Supervisor of the Town of Putnam has submitted a statement of unpaid sewer fees in Sewer #1, Black Point Sewer District, and Sewer #2, Royal Anchorage Sewer District, in the Town of Putnam, New York; now therefore be it

RESOLVED, that the Clerk of this Board be and she hereby is authorized to add to the tax roll of designated “Unpaid Sewer User Fees” the amount of unpaid Sewer #1, Black Point Sewer District, and Sewer #2, Royal Anchorage Sewer District, user fees as specified in the report of said Supervisor of the Town of Putnam, New York.

BUDGET IMPACT STATEMENT: None.

Resolution No. 218 November 15, 2019
By Supervisor Clary

TITLE: To Relevy Unpaid Water Rents - Town of Salem

WHEREAS, the Supervisor of the Town of Salem has submitted a statement of unpaid water rents in the Town of Salem, New York; now therefore be it

RESOLVED, that pursuant to Section 198.3d of the Town Law, the Clerk of this Board be and she hereby is authorized to add to the tax roll of designated "Unpaid Water Rents" the amount of water rent unpaid as specified in the report of said Supervisor of the Town of Salem, New York.

BUDGET IMPACT STATEMENT: None.

Resolution No. 219 November 15, 2019
By Supervisor Hogan

TITLE: Set Time and Place for a Public Hearing on Introductory Local Law “B” of 2019

WHEREAS, Introductory Local Law “B” of 2019 providing for a schedule of charges for the discharge of sewage into the sewerage system of Washington County Sewer District No. 1 has been presented in writing and introduced at a meeting of the Board of Supervisors on the 15th day of November, 2019; now therefore be it

RESOLVED, that a public hearing thereon be held by the Board of Supervisors in the Supervisors’ Chambers, Fort Edward, New York on the 20th day of December, 2019 at 10:05 AM; and be it further

RESOLVED, that notice of such hearing be given by publishing at least once prior to said hearing in the official newspapers of Washington County.

BUDGET IMPACT STATEMENT: Costs for advertising contained in the budget.

Resolution No. 220 November 15, 2019
By Supervisor Middleton

TITLE: Set Time and Place for a Public Hearing on Introductory Local Law "C" of 2019

WHEREAS, Introductory Local Law "C" of 2019 providing for a schedule of charges for the discharge of sewage into the sewerage system of Washington County Sewer District No. 2 has been presented in writing and introduced at a meeting of the Board of Supervisors on the 15th day of November, 2019; now therefore be it

RESOLVED, that a public hearing thereon be held by the Board of Supervisors in the Supervisors' Chambers, Fort Edward, New York on the 20th day of December, 2019 at 10:05 AM; and be it further

RESOLVED, that notice of such hearing be given by publishing at least once prior to said hearing in the official newspapers of Washington County.

BUDGET IMPACT STATEMENT: Costs for advertising contained in the budget.

Resolution No. 221 November 15, 2019
By Supervisors LaPointe, Idleman, Campbell, Skellie, Ferguson, Middleton, Clary

TITLE: Appoint Member to the Washington County Community Services Board

WHEREAS, a vacancy exists on the Community Services Board due to a resignation, and

WHEREAS, the Director of Community Services and the Health and Human Services Committee recommend the appointment of Mary Alice Murphy of Hudson Falls to fill the unexpired term; now therefore be it

RESOLVED, that Mary Alice Murphy of Hudson Falls is hereby appointed to the Washington County Community Services Board for a term expiring December 31, 2020, replacing Sharon Mead.

BUDGET IMPACT STATEMENT: None.

Resolution No. 222 November 15, 2019
By Supervisors Hicks, Campbell, LaPointe, Fedler

TITLE: Amend Staffing Pattern – DPW Road Fund

WHEREAS, a Senior Account Clerk in DPW has decided to retire, and

WHEREAS, the position will be backfilled with an Account Clerk, and

WHEREAS, the Department has requested that the Account Clerk begin prior to the retirement of the Senior Account Clerk for training purposes resulting in a two week overlap, and

WHEREAS, the Department has also requested that the Senior Account Clerk work on a part time basis for the months of December 2019 and January 2020, and

WHEREAS, the Staffing Pattern needs to be amended to reflect this change; now therefore be it

RESOLVED, that the Staffing Pattern for DPW Road Fund be amended to add one (1) Account Clerk 40 hours a week beginning November 14, 2019; and be it further

RESOLVED, that the Staffing Pattern for DPW Road Fund be amended to change the Senior Account Clerk to part time effective November 29, 2019 and remove the part time Senior Account Clerk from the Staffing Pattern on February 1, 2020.

BUDGET IMPACT STATEMENT: Funds in the budget. Allows a two week overlap and one day a week for two months to allow for training on payroll.

Resolution No. 223 November 15, 2019
By Supervisors Fedler, Campbell, Shay, Haff, Hicks, Skellie, Middleton, Rozell

TITLE: Authorizing Agreement Between the County of Washington and the County of Warren for the Removal of Snow and Salting/Sanding to Control Ice on Paved Warren County Roads for 2020

WHEREAS, for the safety of the general public, all roads must be maintained during the winter months by removing snow and salting/sanding to control ice and snow on paved roads, and

WHEREAS, certain Warren County roads lead into Washington County roads, which are maintained by Washington County, and

WHEREAS, it has been recommended that an agreement be continued between the County of Warren and the County of Washington for the removal of snow and salting/sanding to control ice and snow on 0.68 miles of paved Warren County roads located within the County of Warren leading into Washington County at the following rates:

\$9,095.43 per mile - Plow/Sand with typical snow/ice removal operations between storms, adjust miles appropriate for multiple land highways.
0.68 miles @ \$9,095.43 = \$6,184.89

\$554.00 per mile – Sweep and remove road sand in spring after winter operations are completed one time per year.
0.68 miles @ \$554.00 = \$376.72

; now therefore be it

RESOLVED, that the Chairman of the Board of Supervisors be, and he hereby is, authorized to enter into an agreement on behalf of the County of Washington with the County of Warren for snow removal and salting/sanding to control ice and snow on paved Warren County roads located within the County of Warren, which roads are maintained by Washington County, for a term commencing January 1, 2020 and terminating December 31, 2020, in a form approved by the County Attorney.

BUDGET IMPACT STATEMENT: This will provide approximately \$6,562 of revenue for the Department of Public Works.

Resolution No. 224 November 15, 2019
By Supervisors Fedler, Campbell, Shay, Haff, Hicks, Skellie, Middleton, Rozell

TITLE: To Award RFP for Sewer District Consolidation

WHEREAS, the County issued RFP # 2019-21 on July 24, 2019 to solicit proposals for conducting a map plan and report of Washington County Sewer District I and the adjoining Town of Kingsbury Sewer District I as well as the slip lining of 10,500 linear feet of gravity sewer lines and the rehabilitation of 42 manholes, and

WHEREAS, five (5) responses were received to the solicitation for proposals, and

WHEREAS, these responses were evaluated by the Executive Director of the Sewer District as well as the Commissioners of the Sewer District, and

WHEREAS, the reviewers have recommended awarding the contract for the services outlined in the received response to Wright-Pierce of Middletown, Connecticut in the amount of \$73,381 and

WHEREAS, the Public Works Committee has concurred and recommended awarding the contract to the aforementioned firm; now therefore be it

RESOLVED, the contract for services outlined in Washington County RFP #2019-21 and the proposal submitted in response to such solicitation is hereby awarded to Wright-Pierce of Middletown, Connecticut for the amount of \$73,381; and be it further

RESOLVED, the Chairman of the Board is hereby authorized to execute any and all documents required to award such contract as outlined above, upon review and approval by the County Attorney.

BUDGET IMPACT STATEMENT: Project is funded by the Sewer District.

Resolution No. 225 November 15, 2019

By Supervisors Shaw, O'Brien, LaPointe, Campbell, Haff, Hicks, Fedler, Skellie, Middleton, Clary

TITLE: To Authorize Chairman to Sign 911 Equipment Service and Support Contract with Motorola

WHEREAS, the County currently owns and operates a 911 phone system that is serviced by Verizon, and

WHEREAS, Verizon has recently notified the County that it will no longer be offering support services for 911 phone systems, and

WHEREAS, the County's current 911 system is in need of replacement, and

WHEREAS, Warren County is partnering with Washington County to procure a new shared, geographically diverse and redundant 911 system for the two counties, and

WHEREAS, the current service agreement between the County and Verizon will expire on November 15, 2019 and

WHEREAS, Warren and Washington County have selected Motorola as the vendor for the new shared 911 system, and

WHEREAS, Motorola has agreed to provide service to the existing 911 system through the end of 2019 at no charge to the County in anticipation of the replacement of the existing system in 2020, and

WHEREAS, the Public Safety and Finance Committees have recommended authorizing the Chairman of the Board of Supervisors to sign the service agreement with Motorola to provide services and support to the County's current 911 system; now therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute any and all documents required to engage Motorola for the service and support of the County's current 911 phone system in a form to be reviewed and approved by the County Attorney.

BUDGET IMPACT STATEMENT: None. No cost service provided through the end of 2019. New system and service to be purchased with DHSES SICG grant funds, pending State approval of procurement methodology.

Resolution No. 226 November 15, 2019
By Supervisors Fedler, Campbell, Shay, Haff, Hicks, Skellie, Middleton, Rozell

TITLE: Establishing the Board of Supervisors of Washington County as Lead Agency Pursuant to the State Environmental Quality Review Act Relative to the Proposed Project to Rescind Local Law No. 3 of 2009 (a Local Law Establishing Reporting Requirements for Waste Haulers Who Operate Within the County)

WHEREAS, the Board of Supervisors of Washington County (hereinafter the "Board") proposes to rescind Local Law 3 of 2009 establishing reporting requirements for waste haulers who operate within the County (hereinafter the "Project"), and

WHEREAS, pursuant to State Environmental Quality Review Act (hereinafter "SEQR") a "Short Environmental Assessment form" has been prepared for the Project dated November 15, 2019, which describes the Project (hereinafter the "EAF"), and

WHEREAS, the EAF, having been reviewed by the Board, was deemed completed and accurate relative to the Project at the meeting of the full board on November 15, 2019 and

WHEREAS, the Board determined that the Project constitutes an Unlisted Action as defined by the SEQR regulation §617.2 (ak). There are no other interested agencies with whom to coordinate review pursuant to 6 NYCRR §617.6 (b)(3), and

WHEREAS, the Board now desires to establish itself Lead Agency with respect to the Project in accordance with the SEQR regulations at 6 NYCRR 617.6 and to give notice of such establishment; now therefore be it

RESOLVED, that:

1. The Board is hereby established as Lead Agency for purposes of SEQR relative to the Project.
2. This Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: None for this resolution.

Resolution No. 227 November 15, 2019
By Supervisors Fedler, Campbell, Shay, Haff, Hicks, Skellie, Middleton, Rozell

TITLE: Set Time and Place for a Public Hearing on Introductory Local Law "E" of 2019

WHEREAS, Introductory Local Law "E" of 2019 repealing Local Law No. 3 of 2009 has been presented in writing and introduced at a meeting of the Board of Supervisors on the 15th day of November, 2019; now therefore be it

RESOLVED, that a public hearing thereon be held by the Board of Supervisors in the Supervisors' Chambers, Fort Edward, New York on the 20th day of December, 2019 at 10:05 AM; and be it further

RESOLVED, that notice of such hearing be given by publishing at least once prior to said hearing in the official newspapers of Washington County.

BUDGET IMPACT STATEMENT: Costs for advertising contained in the budget.

Resolution No. 228 November 15, 2019
By Supervisors Hicks, Campbell, LaPointe, Fedler

TITLE: To Appoint Supervising Attorney in the Assigned Counsel Office

WHEREAS, the Supervising Attorney in the Assigned Counsel office has resigned, and

WHEREAS, the Personnel Committee recommends the appointment of Thomas Cioffi; now therefore be it

RESOLVED, that Thomas Cioffi is hereby appointed Supervising Attorney in the Assigned Counsel office.

BUDGET IMPACT STATEMENT: None.

Amended 11/15/19

Resolution No. 229 November 15, 2019

By Supervisors Shaw, O'Brien, LaPointe, Campbell, Haff, Hicks, Fedler, Skellie, Middleton, Clary

TITLE: To Approve Sale of Land

WHEREAS, the following County-Owned parcels were auctioned at Public Land Sale on October 26, 2019, for the prices listed below, all subject to the approval of the Board of Supervisors; now therefore be it

RESOLVED, that the sale of land to persons named and for the amounts specified be and the same is hereby approved; and be it further

RESOLVED, the County Treasurer of this County, on receipt of full payment for same, and verification that each bidder has complied with the rules of the auction by having no delinquent taxes on record as of this date, execute and deliver Quitclaim Deeds to said persons for land each agreed to so purchase.

Item No.	Town	Successful Bidder/#	Parcel ID	Purchase Amount
12	Easton	Ronald Peters	237.-2-13	\$150.00
13	Easton	Berthram Freed	237.6-2-15	\$21,000.00
14	Easton	Peter Leonbruno	237.10-2-9	\$3,200.00
16	Fort Ann	Cynthia Morehouse & Chantel Thomas	74.-1-7	\$18,000.00
18	Fort Ann	George Thomas	96.-1-34.4	\$37,000.00
19	Fort Ann	Daniel Wood	104.-1-6	\$3,200.00
23	Fort Ann	Peter Leonbruno	105.-1-5.8	\$10,500.00
24	Fort Ann	Tyson Bruhns	110.10-1-25	\$8,000.00
25	Fort Ann	Ryan Atwood	110.14-1-10	\$2,400.00
26	Fort Ann	Taylor Hill Properties	110.18-1-5	\$84,000.00
28	Fort Edward	James J. Harrington	163.9-1-30	\$14,000.00
31	Fort Edward	William Ladd	171.-2-15	\$30,000.00
32	Fort Edward	William Ladd	171.-2-15.1	\$21,000.00
45	Granville	Peter Leonbruno	108.-1-90	\$2,600.00
48	Granville	Stephen Grinnell	133.-1-41.2	\$3,870.00
50	Greenwich	Peter Leonbruno	207.-1-6.5	\$1,000.00
52	Greenwich	Michael Hayes	228.-1-1	\$3,000.00
55	Greenwich	Scott Holman	230.8-1-13	\$6,000.00
60	Hartford	Stephen Grinnell	132.-4-5.1	\$730.00
65	Hebron	Michael Southworth	144.-1-23	\$1,100.00
66	Hebron	Smart Home Holdings	153.-1-15	\$27,000.00
72	Hebron	Tina Manney	167.-1-47.5	\$5,500.00
74	Hebron	Daniel Veltri	175.-1-13.3	\$575.00
77	Hebron	Jonathan Cullinan	184.-2-6	\$24,000.00
78	Hebron	Susan Sheldon	184.-2-7	\$34,000.00
80	Jackson	Scott Holman	224.-1-11	\$21,000.00

83	Jackson	Michael Hayes	248.-2-21	\$416.00
84	Kingsbury	Peter Fraser	146.17-5-7	\$23,000.00
89	Kingsbury	Dante Thompson	154.14-7-54	\$2,800.00
97	Putnam	M and D General LLC	16.-1-3	\$12,000.00
98	Putnam	Todd Drake	16.-1-14	\$30,000.00
99	Salem	Jamie Gagne	193.-1-8.1	\$3,500.00
106	White Creek	Robert Walker	255.20-7-28	\$22,000.00
108	White Creek	Randall Courcelle	256.-3-4	\$200.00
109	White Creek	Michael Hayes	257.-1-1	\$10,084.00
112	White Creek	John Keck, Jr.	284.-1-31	\$3,400.00
113	Whitehall	Peter Fraser	51.9-3-9	\$1,900.00
116	Whitehall	Jeffrey Howland	51.17-7-42.2	\$15,839.00
117	Whitehall	Jeffrey Howland	51.17-4-42.3	\$1,161.00
118	Whitehall	Jeffrey Ledgard	51.17-4-45	\$7,500.00
123	Whitehall	Kevin LeClair, Jr.	60.6-2-26	\$17,000.00
125	Whitehall	Scott Griffin	60.6-6-76	\$10,000.00

BUDGET IMPACT STATEMENT: The 2019 budget includes amounts for the proceeds from public land sale, in the amount of \$250,000. The anticipated amount stated in the above chart is **\$198,599.84** (**\$543,625** in gross sales - **\$345,025.16** in tax liens). The expenses offsetting the proceeds are the administrative costs incurred during the tax enforcement process which extends over two and a half fiscal year period. The administrative costs for the auction include personal services of the Treasurer's Office, Real Property, County Attorney and the Sheriff's Office.

Resolution No. 230 November 15, 2019

By Supervisors Shaw, O'Brien, LaPointe, Campbell, Haff, Hicks, Fedler, Skellie, Middleton, Clary

TITLE: Amend Budget for the 2019-2020 Public Health Preparedness Grant

WHEREAS, Pubic Health has received a Preparedness Grant for the period of 7/1/19 to 6/30/20 in the amount of \$49,625, and

WHEREAS, the personal services portion of the grant, \$39,186, is already included in the 2019 budget so those funds will be placed in contingency; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A.1990.4530	Contingency	39,186
A.4004.2625.99	Grant Equip.	400
A.4004.4625.01	Grant Contractual	<u>10,039</u>
		49,625

Increase Revenue:

A.4004.4489.02	Federal Aid for Bio-Terrorism	49,625
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BUDGET IMPACT STATEMENT: Recognizes preparedness grant in the 2019 budget. If this resolution is approved, the contingency account will be \$88,971.

Resolution No. 231 November 15, 2019

By Supervisors Shaw, O'Brien, LaPointe, Campbell, Haff, Hicks, Fedler, Skellie, Middleton, Clary

TITLE: Amend Pubic Health Budget to Recognize Early Intervention Administration Grant

WHEREAS, Public Health has requested a budget amendment to recognize funds relating to the Early Intervention (EI) Administration grant for the period of 10/1/19 to 9/30/20 in the amount of \$24,911, and

WHEREAS, the personal services portion of the grant, \$20,236, is already budgeted so that amount will be placed in contingency; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A.1990.4530	Contingency	20,236
A.4059.4010	Telephone – EI	1,175
A.4059.4030.01	Office Supplies Other – EI	100
A.4059.4170	Education/Training – EI	1,000
A.4059.4260	Mileage Exp./Car Pool – EI	1,000
A.4059.4310	Maint. In Lieu of Rent – EI	<u>1,400</u>
		24,911

Increase Revenue:

A.4059.4451	Federal Aid for Early Intervention	24,911
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BUDGET IMPACT STATEMENT: Recognize Early Intervention grant in the 2019 budget. Salary portion of the grant is already included in the budget so that portion will be placed in contingency. If this resolution is approved, the contingency account will be \$109,207.

Resolution No. 232 November 15, 2019

By Supervisors Shaw, O'Brien, LaPointe, Campbell, Haff, Hicks, Fedler, Skellie, Middleton, Clary

TITLE: Amend Budget – Mental Health for 100% State Aid

WHEREAS, the Director of Mental Health has requested a budget amendment to allow a pass-through of 100% state aid in the amount of \$4,295, and

WHEREAS, these funds are designated for People, USA, Inc.; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A.4320.404006	OMH 100%	4,295
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Increase Revenue:

A.4320.3490	State Aid – Mental Health	4,295
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BUDGET IMPACT STATEMENT: Recognize the pass-through of 100% state aid in the 2019 budget.

Resolution No. 233 November 15, 2019

By Supervisors Shaw, O'Brien, LaPointe, Campbell, Haff, Hicks, Fedler, Skellie, Middleton, Clary

TITLE: To Amend Capital Project 125 Budget to Reflect Additional Engineering Costs for LEC RTU Replacement Design

WHEREAS, the County budgeted \$8,100 for the engineering and design of the replacement of RTU units #2 and #4 at the Law Enforcement Center, and

WHEREAS, due to the complexity of the replacement and the siting of the new units, a change order for additional architectural services has been requested by the engineers, and

WHEREAS, this change order is for \$1,900 which is not included in the budget originally established for this phase of the project, and

WHEREAS, the Government Operations Committee has recommended the acceptance of this change order and the funding thereof; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized and directed to make the following amendment to the Capital Project 125 Budget:

Increase Appropriation:

H.125.1620.2040.24	2020 LEC RTU Replacement	1,900
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Decrease Appropriation:

H.125.1990.4530	Contingency	1,900
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BUDGET IMPACT STATEMENT: If approved, this resolution will leave a balance of \$855,222 in the contingency account within Capital Project 125.

Resolution No. 234 November 15, 2019

By Supervisors Shaw, O'Brien, LaPointe, Campbell, Haff, Hicks, Fedler, Skellie, Middleton, Clary

TITLE: To Amend the 2019 General Fund Budget to Facilitate IT Purchases Necessary to Implement New York State Criminal Justice Reforms

WHEREAS, the County has decided to purchase hardware and software from Axon Taser to implement criminal justice reforms as enacted as part of the SFY 2019-2020 budget, and

WHEREAS, a budget amendment was made in September of 2019 to effectuate this purchase, and

WHEREAS, it has since been determined that the County will own the hardware obtained from Axon Taser rather than leasing it as originally thought, and

WHEREAS, there is a need to purchase this equipment out of a .2 equipment line rather than the .4 contractual line to which it was originally appropriated; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized and directed to make the following amendment to the 2019 General Fund Budget:

Increase Appropriation:

A.1680.2020	IT – Computer Equipment	50,585
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Decrease Appropriation:

A.1680.4071	IT – Software/IT Subscriptions	50,585
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BUDGET IMPACT STATEMENT: None. Transfer between contractual and equipment lines to reflect purchase of equipment rather than lease as originally planned.

Resolution No. 235 November 15, 2019

By Supervisors Shaw, O'Brien, LaPointe, Campbell, Hicks, Fedler, Skellie, Middleton, Clary

TITLE: Official Newspaper Designation – Democrat

WHEREAS, the majority of Democrat members of the Board of Supervisors have designated the Whitehall Times of Whitehall, New York as the official Democrat newspaper for the year 2020 to publish session laws, concurrent resolutions, election notices, official canvass, Local Laws and notices; now therefore be it

RESOLVED, that the Whitehall Times be and hereby is designated the official Democrat newspaper for 2020.

BUDGET IMPACT STATEMENT: None.

Resolution No. 236 November 15, 2019

By Supervisors Shaw, O'Brien, LaPointe, Campbell, Hicks, Fedler, Skellie, Middleton, Clary

TITLE: Official Newspaper Designation – Republican

WHEREAS, the majority of the Republican members of the Board of Supervisors have designated The Eagle of Cambridge, New York as the official Republican newspaper for the year 2020 to publish session laws, concurrent resolutions, election notices, official canvass, Local Laws and notices; now therefore be it

RESOLVED, that The Eagle be and hereby is designated the official Republican newspaper for 2020.

BUDGET IMPACT STATEMENT: None.

Amended 11/15/19

Resolution No. 237 November 15, 2019

By Supervisors O'Brien, Campbell, Haff, Hicks, Fedler, Skellie, Clary

TITLE: To Amend 2020 Tentative Budget for Personnel Adjustments

WHEREAS, during the 2020 budget workshops, several departments requested changes to their staffing, and

WHEREAS, some of the requests approved during the workshops were not included in the 2020 Tentative Budget, and

WHEREAS, a new tiered structure for the District Attorney, Public Defender and County Attorney's Offices has been presented for consideration; now therefore be it

RESOLVED, that the 2020 Tentative Budget be amended to include the three (3) adjustments to the Civil Service Department as presented by the department head; and be it further

RESOLVED, that the 2020 Tentative Budget be amended to include the Preschool Service Coordinator position requested by Public Health; and be it further

RESOLVED, that the 2020 Tentative Budget be amended to include the new compensation structures for the District Attorney, Public Defender and County Attorney Offices; and be it further

RESOLVED, that the 2020 Tentative Budget be amended for these changes as follows:

Decrease Appropriation:

A.9000.9950.01	Interfund Transfer -Capital Projects	127,166	
A.1165.128	On Call	<u>11,400</u>	
			138,566

Increase Appropriation:

A.1430.121	Civil Service-Regular Time	7,881	
A.9900.9010	Retirement	733	
A.9900.9030	Soc. Sec. & Medicare	<u>568</u>	
			9,182
A.2960.121	Regular Time – EI	41,669	
A.9900.9010	Retirement	3,875	
A.9900.9030	Soc. Sec & Medicare	3,000	
A.9900.9060.01	Health insurance	<u>8,443</u>	
			56,987
A.1165.121	Regular Time – DA	30,328	
A.1170.121	Regular Time – Pub. Defender	12,145	
A.1420.121	Regular Time – Co. Atty.	18,518	

A.9900.9010	Retirement	7,835	
A.9900.9030	Soc. Sec. & Medicare	<u>3,571</u>	
			<u>72,397</u>
			138,566

; and be it further

RESOLVED, that the new compensation structures for the District Attorney, Public Defender and County Attorney offices are hereby rescinded if the new discovery law is delayed by moratorium or is rescinded.

BUDGET IMPACT STATEMENT: Reduces the General Fund contribution to the Capital Plan Capital Project and re-prioritizes the funds to the above personnel adjustments.

Resolution No. 238 November 15, 2019

By Supervisors Shaw, O'Brien, LaPointe, Campbell, Haff, Hicks, Skellie, Middleton, Clary

TITLE: To Amend 2020 Tentative Budget for Real Property Director Stipend

WHEREAS, the Director of Real Property Tax Services requested a stipend for additional grant duties for the County's participation in the re-valuation services to six (6) of the County's towns to be paid during the life of the grant, and

WHEREAS, the stipend would be funded by the six (6) participating towns, and

WHEREAS, the Finance Committee recommends the stipend be approved; now therefore be it

RESOLVED, that the 2020 Tentative Budget be amended to include the Real Property Director stipend as follows:

Increase Revenue:

A.1355.2210.07	Gen. Services Other RP	3,000
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Increase Appropriation:

A.1355.121	RPTS-Regular Time	3,000
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BUDGET IMPACT STATEMENT: Pass through of Town monies to the Director of Real Property Tax Services to end upon the completion of the grant or at such time as the stipend is no longer funded by the participating towns, whichever comes first.

Resolution No. 239 November 15, 2019
By Supervisors O'Brien, Campbell, Haff, Hicks, Fedler, Skellie, Clary

TITLE: To Amend 2020 Tentative Budget for Paving and Bridge Projects

WHEREAS, the Department of Public Works submitted a paving and a bridge project plan for the 2020 budget, and

WHEREAS, in order to make the 2020 Tentative Budget work, significant cuts were made to both of these plans, and

WHEREAS, the amounts included in the 2020 Tentative Budget will place the County even further behind in out years and are detrimental to the condition of our roads and the bridges identified as top priorities for rehab and/or replacement; now therefore be it

RESOLVED, that the 2020 Tentative Budget be amended as follows:

COUNTY ROAD FUND

Increase Appropriated Fund Balance:

D.599	Appropriated Fund Balance	100,000
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Increase Revenue:

D.5000.5010.5031	Interfund Revenues	1,262,343
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Increase Appropriation:

D.5000.5112.202	Road Projects	1,100,000
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D.5000.5120.402	Bridge Projects	<u>262,343</u>
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1,362,343

GENERAL FUND

Increase Appropriation:

A.9000.9901.02	Interfund Transfer-County Road	1,262,343
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Increase Revenue:

A.9900.1110	Sales Tax	625,000
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Decrease Appropriation:

A.9000.9950.01	Interfund Transfer -Capital Projects	37,343
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Increase Appropriated Fund Balance:

A.599	Appropriated Fund Balance	600,000
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BUDGET IMPACT STATEMENT: These additional funds will allow for the ability for the Department of Public works to pave 18 to 20 miles of road rather than the currently reflected 7.5 miles. It will also allow for one additional bridge for a total of three (3) bridges as proposed by the department for 2020 to be completed.

Resolution No. 240 November 15, 2019
By Supervisors O'Brien, Campbell, Hicks, Fedler, Skellie, Clary

TITLE: To Amend 2020 Tentative Budget for Road Machinery Equipment Purchases

WHEREAS, the Washington County Department of Public Works has requested the purchase of three (3) Plow Trucks and a Paver in the 2020 budget, and

WHEREAS, the 2020 Tentative Budget does not include the paver; now therefore be it

RESOLVED, the 2020 vehicle purchase plan in the 2020 Tentative Budget be removed and replaced with the purchase of three (3) plow trucks and a paver; and be it further

RESOLVED, that the 2020 Tentative Budget be amended as follows:

COUNTY ROAD MACHINERY FUND

Increase Revenue:

DM.5130.5031	Interfund Revenues	100,000
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Increase Appropriation:

DM.5130.2070	Equipment-Vehicles	100,000
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GENERAL FUND

Increase Appropriation:

A.9000.9901.05	Interfund Transfer – Road Machinery	100,000
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Decrease Appropriation:

A.9000.9950.01	Interfund Transfer – Capital Projects	100,000
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BUDGET IMPACT STATEMENT: Reduces the contribution to the Capital Plan Capital Project to fund the additional monies required for the purchase of the paver. The purchase of the paver is crucial in the revenues needed to sustain the County Road Machinery Fund through the equipment rental charged to the County Road Fund.

Resolution No. 241 November 15, 2019

By Supervisors Shaw, O'Brien, LaPointe, Campbell, Haff, Hicks, Fedler, Skellie, Middleton, Clary

TITLE: Resolution Adopting the Budget for Fiscal Year 2020 Making Appropriations for the Conduct of County Government

WHEREAS, the Board of Supervisors has met and considered the tentative budget, and

WHEREAS, a public hearing thereon as required by Section 359 of the County Law has been held; now therefore be it

RESOLVED, that the tentative budget as hereinafter set forth is hereby adopted and that the several amounts set forth in the adopted columns of the budget be and they hereby are appropriated for the object and purposes specified effective January 1, 2020.

BUDGET IMPACT STATEMENT: The amount to be raised by taxes in 2020 is \$34,260,150, an increase of \$916,938 compared to 2019 or 2.75%.

Local Law Amended 11/15/19 Resolution No. 242 November 15, 2019

By Supervisors Shaw, O'Brien, LaPointe, Campbell, Haff, Hicks, Fedler, Skellie, Middleton, Clary

TITLE: Set Time and Place for a Public Hearing on Introductory Local Law "D" of 2019

WHEREAS, Introductory Local Law "D" of 2019 providing for the establishment of salaries of the County Administrator, County Attorney, Commissioner of Social Services, Superintendent of Public Works, Sheriff, County Clerk, County Treasurer, Director of Real Property Tax Services, Coroners, Election Commissioners, Personnel Officer has been duly introduced in writing at a meeting of the Board of Supervisors of the County of Washington on the 15th day of November, 2019; now therefore be it

RESOLVED, that a public hearing thereon be held by the Board of Supervisors at County Office Building B, Fort Edward, New York on the 20th day of December, 2019 at 10:05 AM; and be it further

RESOLVED, that notice of such public hearing be published at least five (5) days prior to said hearing in the official County newspapers for 2019.

BUDGET IMPACT STATEMENT: Costs for advertising contained in the budget.

Amended 11/15/19

Resolution No. 243 November 15, 2019

By Supervisors Shaw, O'Brien, LaPointe, Campbell, Haff, Hicks, Fedler, Skellie, Middleton, Clary

TITLE: Establish Salary Schedule for Exempt, Stipend, Seasonal & Per Diem Employees

WHEREAS, the 2020 budget has been prepared using the following exempt salary schedule, and

WHEREAS, the following changes were made to the exempt salary schedule as part of the budget process:

Changes to Exempt:

Add LCLGRPG Bookkeeping Stipend
Add Deputy Public Safety Coordinator Stipend
Add Third Social Services Division Director
Add Real Property Director Stipend

Adjustments Added:

1st Assistant District Attorney
2nd Assistant District Attorney
3rd Assistant District Attorney
Public Defender
1st Assistant Public Defender (Criminal)
Assistant Public Defender (Family Court)
County Attorney
Deputy County Attorney

; now therefore be it

RESOLVED, that the following employee titles be paid as indicated in the following schedule effective January 1, 2020.

BUDGET IMPACT STATEMENT: Funds contained in the 2020 budget.

2020 Exempt Salary Schedule

DEPT	TITLE	2019 Base Salary	2.50%	ADJUSTMENT	BASE SALARY	STEP EARNED YEARS 1-4		LONGEVITY - SEE CHART BELOW		SALARY LEVEL OF INDIVIDUAL IN TITLE AS OF 1/1/2020
			INCREASE			STEP YEAR	AMOUNT	LONGEVITY POINT EARNED	AMOUNT	
A1010	Chairman, Board of Supervisors	\$ 33,225	\$ 830.63		\$ 34,056					\$ 34,056
A1010	Vice Chairman, Board of Supervisors	\$ 23,878	\$ 596.95		\$ 24,475					\$ 24,475
A1010	Budget Officer	\$ 35,496	\$ 887.40		\$ 36,383					\$ 36,383
A1010	Supervisor	\$ 18,671	\$ 466.78		\$ 19,138					\$ 19,138
A1040	Clerk of the Board	\$ 65,900	\$ 1,647.50		\$ 67,548	4	\$ 4,000	25	\$ 5,100	\$ 76,648
(1) A1165	District Attorney	\$ 200,355	\$ -		\$ 200,355					\$ 200,355
A1165	1st Assistant District Attorney	\$ 74,300	\$ 1,857.50	\$ 13,842	\$ 90,000	4	\$ 4,000	15	\$ 3,400	\$ 97,400
A1165	2nd Assistant District Attorney	\$ 68,056	\$ 1,701.40	\$ 8,243	\$ 78,000	4	\$ 4,000	10	\$ 2,550	\$ 84,550
A1165	3rd Assistant District Attorney	\$ 68,056	\$ 1,701.40	\$ 8,243	\$ 78,000		\$ -		\$ -	\$ 78,000
A1165	4th Assistant District Attorney	\$ 68,056	\$ 1,701.40		\$ 69,757	4	\$ 4,000	5	\$ 850	\$ 74,607
A1165	5th Assistant District Attorney	\$ 68,056	\$ 1,701.40		\$ 69,757	3	\$ 3,000		\$ -	\$ 72,757
A1165	6th Assistant District Attorney (vacant)	\$ 68,056	\$ 1,701.40		\$ 69,757		\$ -		\$ -	\$ 69,757
A1165	Senior Crime Victims Advocate	\$ 54,207	\$ 1,355.18		\$ 55,562	3	\$ 3,000		\$ -	\$ 58,562
A1165	Crime Victims Advocate	\$ 48,829	\$ 1,220.73		\$ 50,050	4	\$ 4,000	5	\$ 850	\$ 54,900
A1170	Public Defender	\$ 87,746	\$ 2,193.65	\$ 2,060	\$ 92,000	4	\$ 4,000	10	\$ 2,550	\$ 98,550
A1170	1st Assistant Public Defender (Criminal)	\$ 74,300	\$ 1,857.50	\$ 1,842	\$ 78,000	4	\$ 4,000		\$ -	\$ 82,000
A1170	Assistant Public Defender (Family Court)	\$ 68,056	\$ 1,701.40	\$ 8,243	\$ 78,000	2	\$ 2,000		\$ -	\$ 80,000
A1170	Assistant Public Defender (1 of 4)	\$ 68,056	\$ 1,701.40		\$ 69,757	3	\$ 3,000		\$ -	\$ 72,757
A1170	Assistant Public Defender (2 of 4)	\$ 68,056	\$ 1,701.40		\$ 69,757	3	\$ 3,000		\$ -	\$ 72,757
A1170	Assistant Public Defender (3 of 4)	\$ 68,056	\$ 1,701.40		\$ 69,757		\$ -		\$ -	\$ 69,757
A1170	Assistant Public Defender (4 of 4)	\$ 68,056	\$ 1,701.40		\$ 69,757	1	\$ 1,000		\$ -	\$ 70,757
A1170	Assistant Public Defender (PT)	\$ 52,142	\$ 1,303.55		\$ 53,446					\$ 53,446
A1171	Supervising Attorney, Assigned Co. (PT)	\$ 58,652	\$ 1,466.30		\$ 60,118					\$ 60,118
(2) A1185	Coroner	\$ 6,569	\$ 164.23		\$ 6,733					\$ 6,733
(2) A1230	County Administrator	\$ 88,311	\$ 2,207.78		\$ 90,519	4	\$ 4,000		\$ -	\$ 94,519
A1230	Assistant to County Administrator	\$ 55,600	\$ 1,390.00		\$ 56,990	3	\$ 3,000	15	\$ 3,400	\$ 63,390
(2) A1325	County Treasurer	\$ 88,060	\$ 2,201.50		\$ 90,262					\$ 90,262
A1325	Deputy County Treasurer	\$ 64,557	\$ 1,613.93		\$ 66,171	4	\$ 4,000	20	\$ 4,250	\$ 74,421
(2) A1355	Director of Real Property Tax Services	\$ 59,522	\$ 1,488.05		\$ 61,010	4	\$ 4,000	20	\$ 4,250	\$ 69,260
(2) A1410	County Clerk	\$ 74,957	\$ 1,873.93		\$ 76,831					\$ 76,831
A1410	Deputy County Clerk	\$ 45,844	\$ 1,146.10		\$ 46,990	4	\$ 4,000	20	\$ 4,250	\$ 55,240
(2) A1420	County Attorney	\$ 92,999	\$ 2,324.98	\$ 4,676	\$ 100,000	4	\$ 4,000	20	\$ 4,250	\$ 108,250
A1420	Deputy County Attorney	\$ 74,300	\$ 1,857.50	\$ 13,842	\$ 90,000	4	\$ 4,000	10	\$ 2,550	\$ 96,550
A1420	Assistant County Attorney (1 of 2)	\$ 68,056	\$ 1,701.40		\$ 69,757	4	\$ 4,000	5	\$ 850	\$ 74,607
A1420	Assistant County Attorney (2 of 2)	\$ 68,056	\$ 1,701.40		\$ 69,757		\$ -		\$ -	\$ 69,757
A1420	Cyber Security Officer	\$ 61,500	\$ 1,537.50		\$ 63,038	1	\$ 1,000	25	\$ 5,100	\$ 69,138
A1420	Senior Safety Officer	\$ 57,819	\$ 1,445.48		\$ 59,264	4	\$ 4,000	10	\$ 2,550	\$ 65,814
A1420	Safety Officer	\$ 50,644	\$ 1,266.10		\$ 51,910		\$ -		\$ -	\$ 51,910
(2) A1430	Personnel Officer	\$ 69,470	\$ 1,736.75		\$ 71,207	4	\$ 4,000	5	\$ 850	\$ 76,057
(2) A1450	Elections Commissioners	\$ 50,000	\$ 1,250.00		\$ 51,250					\$ 51,250
(2) A1490	Superintendent of Public Works	\$ 92,250	\$ 2,306.25		\$ 94,556	1	\$ 1,000		\$ -	\$ 95,556
A1490	Deputy Superintendent of Public Works	\$ 70,000	\$ 1,750.00		\$ 71,750		\$ -		\$ -	\$ 71,750
A1620	Superintendent of County Buildings	\$ 68,000	\$ 1,700.00		\$ 69,700	2	\$ 2,000		\$ -	\$ 71,700

UNOFFICIAL

DEPT	TITLE	2019 Base Salary	INCREASE	ADJUSTMENT	BASE SALARY	STEP EARNED YEARS 1-4		LONGEVITY - SEE CHART BELOW		SALARY LEVEL OF INDIVIDUAL IN TITLE AS OF 1/1/2020
						STEP YEAR	AMOUNT	LONGEVITY POINT EARNED	AMOUNT	
A1680	Chief Information Officer	\$ 87,125	\$ 2,178.13		\$ 89,303	1	\$ 1,000			\$ 90,303
A1680	Assistant Dir. of Information Technology	\$ 66,599	\$ 1,664.98		\$ 68,264	4	\$ 4,000	25	\$ 5,100	\$ 77,364
(2) A3110	Sheriff	\$ 90,999	\$ 2,274.98		\$ 93,274					\$ 93,274
A3110	Undersheriff	\$ 77,746	\$ 1,943.65		\$ 79,690	4	\$ 4,000	20	\$ 4,250	\$ 87,940
A3110	Captain	\$ 75,645	\$ 1,891.13		\$ 77,536	2	\$ 2,000	20	\$ 4,250	\$ 83,786
A3110	Lieutenant (1 of 2)	\$ 69,988	\$ 1,749.70		\$ 71,738		\$ -		\$ -	\$ 71,738
A3110	Lieutenant (2 of 2)	\$ 69,988	\$ 1,749.70		\$ 71,738	2	\$ 2,000	20	\$ 4,250	\$ 77,988
A3140	Probation Director II	\$ 61,761	\$ 1,544.03		\$ 63,305	4	\$ 4,000	25	\$ 5,100	\$ 72,405
A3150	Corrections Administrator	\$ 65,659	\$ 1,641.48		\$ 67,300	4	\$ 4,000	15	\$ 3,400	\$ 74,700
A3410	Fire Coordinator	\$ 16,847	\$ 421.18		\$ 17,268					\$ 17,268
A3620	Code Enforcement Administrator	\$ 52,700	\$ 1,317.50		\$ 54,018		\$ -		\$ -	\$ 54,018
A3625	EMS Coordinator, Per Diem	\$ 9,168	\$ 229.20		\$ 9,397					\$ 9,397
A3640	Director, Public Safety	\$ 56,600	\$ 1,415.00		\$ 58,015	4	\$ 4,000	15	\$ 3,400	\$ 65,415
A3640	Deputy Director, Public Safety	\$ 55,450	\$ 1,386.25		\$ 56,836	4	\$ 4,000	15	\$ 3,400	\$ 64,236
A4010	Public Health Director	\$ 84,627	\$ 2,115.68		\$ 86,743	4	\$ 4,000	25	\$ 5,100	\$ 95,843
A4010	Assistant Director, Patient Services PH	\$ 80,899	\$ 2,022.48		\$ 82,921	4	\$ 4,000	25	\$ 5,100	\$ 92,021
(2) A6010	Commissioner of Social Services	\$ 84,627	\$ 2,115.68		\$ 86,743	4	\$ 4,000	25	\$ 5,100	\$ 95,843
A6010	Social Services Division Director (1 of 3)	\$ 65,107	\$ 1,627.68		\$ 66,735	4	\$ 4,000	25	\$ 5,100	\$ 75,835
A6010	Social Services Division Director (2 of 3)	\$ 65,107	\$ 1,627.68		\$ 66,735	1	\$ 1,000	25	\$ 5,100	\$ 72,835
A6010	Social Services Division Director (3 of 3)				\$ 66,735		\$ -		\$ -	\$ 66,735
A6510	Director Veterans Service Agency	\$ 49,880	\$ 1,247.00		\$ 51,127	1	\$ 1,000		\$ -	\$ 52,127
A6610	Director of Weights & Measures	\$ 45,575	\$ 1,139.38		\$ 46,714	3	\$ 3,000		\$ -	\$ 49,714
A6772	Director, Office for the Aging	\$ 64,775	\$ 1,619.38		\$ 66,394	4	\$ 4,000	10	\$ 2,550	\$ 72,944
A7310	County Youth Director	\$ 61,761	\$ 1,544.03		\$ 63,305	4	\$ 4,000	20	\$ 4,250	\$ 71,555
A8020	Economic Development Coordinator	\$ 80,892	\$ 2,022.30		\$ 82,914	4	\$ 4,000	5	\$ 850	\$ 87,764
GB8110	Executive Director of Sewer District II	\$ 82,556	\$ 2,063.90		\$ 84,620	4	\$ 4,000	10	\$ 2,550	\$ 91,170

A step of \$1,000 is earned at years 1 to 4 in title.
Longevity (Years of County Service) earned:

Longevity Point	Amount	Cumulative
5 Years	\$850	\$850
8 Years	\$850	\$1,700
10 Years	\$850	\$2,550
15 Years	\$850	\$3,400
20 Years	\$850	\$4,250
25 Years	\$850	\$5,100

STIPEND, SEASONAL & PER DIEM TITLES	RATE
Abstractor	\$11,275
Fire Investigator	\$4,750
Deputy Clerk, Board of Supervisors	\$10,984
Deputy EMS Coordinator	\$3,059
Deputy Fire Coordinator	\$4,750
Deputy Public Safety Coordinator	\$5,000
LGLCRPB Bookkeeping Stipend	\$3,000
Park Manager (Seasonal)	\$11,066
Park Manager Per Diem	\$80.77
Real Property Director Stipend	\$3,000

(1) Salary set by New York State Law

(2) Salary set by Local Law

Amended 11/15/19

Resolution No. 244 November 15, 2019

By Supervisors Shaw, O'Brien, LaPointe, Campbell, Haff, Hicks, Fedler, Skellie, Middleton, Clary

TITLE: To Adopt Non-Union Grade Schedule for 2020

WHEREAS, the 2020 budget has been prepared using the following non-union grade schedule, and

WHEREAS, the following changes were made to titles within the non-union grade schedule in the 2020 budget process:

Titles that increased in Grade:

Secretary to Sheriff	From Grade 12 to Grade 13
Secretary to County Attorney	From Grade 12 to Grade 13
Deputy to Veterans Director	From Grade 12 to Grade 15

Title that increased from 35 hours a week to 40 hours a week:

Personnel Clerk Trainee	Grade 11
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New Titles:

Purchasing Clerk	Grade 13
Administrative Asst. to Sewer Dist. Exec. Dir.	Grade 13

; now therefore be it

RESOLVED, that the attached schedule for non-union hourly employees be adopted effective January 1, 2020.

BUDGET IMPACT STATEMENT: Funds contained in the 2020 budget.

**SCHEDULE A
TITLES BY GRADE - 2020**

Grade 1
Grade 2

Grade 3

Aging Services Aide PT
Election Inspector
Motor Vehicle Operator

Grade 4

Meal Site Manager (OFA)
* Aging Services Aide
* Clerk, PT

Grade 5

WIC Breastfeeding Peer Couns. (Per Diem)
* Laborer (B&G)
* Laborer, PT (B&G)

Grade 6

Assistant Cook
Substitute Cook
Motor Vehicle Operator, PT (Vet. Van)
* Lifeguard/Laborer

Grade 7

Clerk
Typist
WIC Nutrition Aide
WIC Sr. Breastfeeding Peer Counselor
* Building Maintenance Helper
* Senior Lifeguard

Grade 8

Account Clerk
Cook
Election Custodian
Election Technician
** Account Clerk
* Building Maint. Worker
* Laborer (Sewer)
* Motor Vehicle Operator (Veterans)

Grade 9

Alternative Sent. Program Assistant
Pavement Mngmt. Intern
Senior Cleaner
Senior Clerk
Senior Typist
Sr. WIC Nutrition Aide

Grade 9 con't.

WIC Outreach Worker
** Index Clerk
** Recording Clerk
* Aging Services Assistant
* Civil Clerk
* Correction Officer, PT
* Senior Clerk
* Senior Typist
* Sewer Maintenance Worker

Grade 10

Administrative Secretary
Cook Manager
Deputy Commissioner Bd. of Elections
Dispatcher (Per Diem)
Junior Purchasing Clerk
LPN (PH)
LPN, PT (Jail)
Medical Secretary
Secretary to the Public Defender
Senior Account Clerk
* Administrative Asst. to Comm. of Soc. Svcs.
* Building Maintenance Mechanic
* Crime Victim Adv. Assistant
* Deputy, PT
* Senior Account Clerk
* Supervising Cleaner

Grade 11

Exam Proctor
Data Collector
Principal Engineering Tech, Part Time
Senior Recording Clerk
** County Archivist
* Auto Mechanic
* Laboratory Technician
* Personnel Clerk Trainee

Grade 12

Legal Assistant
Real Prop. Tax Service Asst.
* Assistant Supervising Mechanic
* Code Enforcement Officer
* Legal Assistant
* Personnel Clerk
* Pump Station/Sewer Maint. Worker
* Secretary to Supervising Attorney
* Wst. Water Treatmnt. Plant Oper. Trainee

*HOURLY EMPLOYEE WHO WORKS 40 HOURS PER WEEK OR A 40 HR. WEEK BASIS

**HOURLY EMPLOYEE WHO WORKS 37.5 HOURS PER WEEK

**SCHEDULE A
TITLES BY GRADE - 2020**

Grade 13

Bookkeeper
 Court Referral Specialist (Alt. Sent.)
 Crime Victim Advocate, PT
 Microcomputer Specialist
 Motor Vehicle Supervisor
 Program Specialist
 Purchasing Clerk
 Secretary to County Attorney
 Tax Map Technician
 ** Junior Planner
 * Admin. Asst. to Sewer Dist. Exec. Director
 * Building Maintenance Supervisor
 * Compost Operator
 * Electronic Technician
 * Engineering Technician
 * Head Automotive Mechanic
 * Pump Station Sewer Maint. II
 * Secretary to the District Attorney
 * Secretary to Sheriff
 * Senior Audit Clerk
 * Waste Water Treatment Plant Operator

Grade 14

Caseworker, PT
 Early Intervention Services Coordinator
 Emergency Mngmnt. Coordinator
 Paving Supervisor (Seasonal)
 Pre-School Service Coordinator
 Welfare Investigator
 Youth Program Coordinator

Grade 15

Alcohol/Substance Abuse Prog. Coord.
 Deputy to Director of Veterans
 Office Manager (PH)
 Principal Account Clerk
 Purchasing Coordinator
 Senior Investigator, PT
 * Civil Service Technician
 * Principal Account Clerk
 * Sr. Waste Water Treatment Plant Operator

Grade 16

Administrator, Legal Defense of Indigents
 Early Intervention Program Coordinator
 Medical Services Supervisor
 Public Health Educator
 Youth Bureau/Alt. Sent. Supervisor
 WIC Program Nutritionist
 * Highway General Supervisor III
 * Principal Social Services Examiner

Grade 16 con't.

* Senior Engineering Technician
 * Staff Development Coordinator
 * Training & Resource Dev. Coordinator

Grade 17

* Benefits Specialist
 * Communications Center Supervisor
 * Computer Operations Coordinator (DSS)

Grade 18

Assessor, Part Time
 Dietetic Services Supervisor
 Registered Professional Nurse, PT (Jail)
 Senior Health Educator
 Sr. WIC Program Nutritionist
 * Grade B Case Supervisor (DSS)

Grade 19

Asst. Director Youth Bureau
 Director of Alcohol/Substance Abuse
 Geographic Information Sys. Specialist
 Probation Supervisor
 * DPW Maint. Shop Supervisor
 * Grade A Case Supervisor (DSS)
 * Principal Engineering Technician
 * Registered Professional Nurse (Jail)
 * Supervisor of Pumping Stations & Sewers

Grade 20

Fiscal Officer
 * Accounting Supervisor, Grade B

Grade 21

PH Emg. Preparedness Coord. Infect. Ctl.
 WIC Program Coordinator

Grade 22

* Supervising Nurse (Jail)

Grade 23

Grade 24

** Supervising Public Health Nurse
 * Chief WWTP Operator

Grade 25

Grade 26

* Senior Engineer

Grade 27

Grade SPO

*HOURLY EMPLOYEE WHO WORKS 40 HOURS PER WEEK OR A 40 HR. WEEK BASIS

**HOURLY EMPLOYEE WHO WORKS 37.5 HOURS PER WEEK

2020 Non-Union Hourly

YEAR	WORKING DAYS	40 hrs/week	35 hrs/week
		ANNUAL HRS	ANNUAL HRS
2020	262	2,096	1,834

GRADE	BASE	1ST YEAR	2ND YEAR	3RD YEAR	4TH YEAR
1	8.99	9.20	9.41	9.62	9.83
2	10.27	10.49	10.69	10.91	11.11
3	11.84	12.05	12.26	12.47	12.68
4	12.59	12.79	13.01	13.21	13.43
5	13.18	13.43	13.67	13.91	14.16
6	13.87	14.11	14.35	14.60	14.83
7	15.04	15.27	15.53	15.79	16.02
8	16.27	16.50	16.76	16.99	17.25
9	17.51	17.74	18.00	18.23	18.49
10	18.59	18.85	19.09	19.34	19.59
11	19.45	19.70	19.94	20.18	20.43
12	20.54	20.82	21.09	21.38	21.66
13	21.63	21.91	22.20	22.47	22.76
14	22.72	23.00	23.28	23.56	23.84
15	23.80	24.08	24.36	24.64	24.92
16	24.88	25.15	25.44	25.72	25.99
17	25.97	26.25	26.54	26.81	27.09
18	27.07	27.36	27.63	27.91	28.19
19	28.14	28.41	28.68	28.96	29.23
20	29.25	29.55	29.86	30.17	30.47
21	30.33	30.64	30.94	31.24	31.55
22	31.41	31.70	32.01	32.32	32.63
23	32.51	32.82	33.13	33.44	33.73
24	33.58	33.89	34.18	34.49	34.80
25	34.70	34.99	35.30	35.61	35.91
26	35.75	36.06	36.37	36.66	36.97
27	36.85	37.15	37.45	37.76	38.07
28	37.94	38.24	38.55	38.85	39.16
29	39.04	39.37	39.69	40.02	40.34
30	40.10	40.43	40.75	41.08	41.41
31	41.22	41.54	41.87	42.19	42.52

GRADE	HARTFORD	ARGYLE	GREENWICH	WHITEHALL	HUDSON FALLS
SPO	22.00	22.23	22.65	27.78	28.76

LONGEVITY INCREMENTS

5 years	45¢ per hour
8 years	45¢ per hour
10 year	45¢ per hour
15 years	45¢ per hour
20 years	45¢ per hour
25 years	45¢ per hour

Shift Differential

Shift 2	30¢ per hour
Shift 3	62¢ per hour