

Resolution No. 208 September 18, 2020
By Supervisor Hall

TITLE: Appointing Member of the Counties of Warren and Washington Industrial Development Agency and Civic Development Corporation

RESOLVED, that Michael J. Grasso be, and hereby is, appointed effective September 18, 2020 as a member of the Counties of Warren and Washington Industrial Development Agency and Civic Development Corporation, to serve at the pleasure of the appointing authority, upon the adoption of a similar resolution by the County of Warren.

BUDGET IMPACT STATEMENT: None.

Resolution No. 209 September 18, 2020
By Supervisors Hicks, Ward, O'Brien, Skellie, Clary

TITLE: Amend Employee Handbook for Remote Work Policy

WHEREAS, the Board of Supervisors desires to allow employees to work remotely, and

WHEREAS, the Personnel Committee has approved amending the Employee Handbook; now therefore be it

RESOLVED, that the Employee Handbook be amended to add the following:

Section: The Workplace	Issue Date: 09/18/2020	Section #6.016
Subsection: Remote Work Policy	Revised Date:	Page 1

Remote work may be allowed by County Employees at the sole discretion of the Department Head.

BUDGET IMPACT STATEMENT: None.

Resolution No. 210 September 18, 2020
By Supervisors Hicks, Ward, O'Brien, Skellie, Clary

TITLE: Amend Staffing Pattern – Buildings & Grounds and Information Technology

WHEREAS, the Personnel Committee has considered a request to transfer the Electronic Technician position and duties from Buildings & Grounds to Information Technology, recommending approval, and

WHEREAS, the Chief Information Officer of IT also recommends the elimination of one (1) full time Micro Computer Specialist in the department, and

WHEREAS, the Personnel Committee recommends these staffing pattern changes be made; now therefore be it

RESOLVED, that the Staffing Pattern for Buildings & Grounds be amended to remove one full time Electronic Technician effective October 1, 2020; and be it further

RESOLVED, that the Staffing Pattern for IT be amended to add one (1) full time Electronic Technician, 40 hours a week effective October 1, 2020 and remove one (1) full time Micro Computer Specialist, 40 hours a week effective immediately.

BUDGET IMPACT STATEMENT: The increase of the Electronics Technician title from Grade 13 to Grade 14 will result in an increase of \$1.08 in the hourly rate. This equates to \$2,263.68 in additional wages on an annualized basis, and a total increased annual cost of \$2,773.01 including fringe benefits. This change will take effect October 1st, with an estimated cost of \$693.26 for the remainder of 2020. The elimination of the Microcomputer Specialist position will produce an estimated annual savings \$73,349.52, including fringe, and \$21,393.61 for the remainder of 2020.

Resolution No. 211 September 18, 2020
By Supervisors Ward, Hogan, Hicks, O'Brien, Clary

TITLE: To Waive Requirements of Executive Law Section 381 and Assume Responsibility for Code Enforcement in the Town of Cambridge Effective Immediately

WHEREAS, Section 381(2) of the NYS Executive Law requires local municipalities to determine on or before July 1 of the year whether they will defer code enforcement duties to the County beginning on January 1 of the next calendar year, and

WHEREAS, the Town of Cambridge has requested that the County waive this requirement and assume code enforcement responsibilities effective immediately, and

WHEREAS, the County has assumed code enforcement duties for the Town of Cambridge pursuant to an emergency agreement as authorized by Resolution of the Board of Supervisors, and

WHEREAS, the Code Enforcement Administrator has indicated that there is sufficient staffing to assume these additional responsibilities, and

WHEREAS, the Public Safety Committee has agreed and endorsed the request; now therefore be it

RESOLVED, that the County of Washington hereby waives its right to notice under NYS Executive Law Sect. 381 and agrees to assume code enforcement duties in the Town of Cambridge effective immediately; and be it further

RESOLVED, that should any intermunicipal agreements be required for this transition, the Chairman of the Board of Supervisors is hereby authorized to execute the same in a form approved by the County Attorney.

BUDGET IMPACT STATEMENT: Staffing in the department should be sufficient to cover these duties. Overall staffing is being examined in light of other issues within the County.

Resolution No. 212 September 18, 2020
By Supervisors Hicks, Ward, Skellie, Clary

TITLE: Amend Staffing Pattern – Code Enforcement

WHEREAS, the Code Enforcement Administrator brought a request for three new Code Enforcement Officers to the Public Safety Committee, which forwarded the discussion to the Finance Committee, and

WHEREAS, the Finance Committee reviewed the request and recommends one additional Code Enforcement Officer, and

WHEREAS, the Personnel Committee recommends one new Code Enforcement Officer be added to the Staffing Pattern; now therefore be it

RESOLVED, that the Staffing Pattern for Code Enforcement be amended to add one (1) Code Enforcement Officer, 40 hours a week.

BUDGET IMPACT STATEMENT: Estimated cost of \$65,000 including benefits.

Resolution No. 213 September 18, 2020

By Supervisors Campbell, O'Brien, Hicks, Fedler, Skellie, Clary, Rozell, Losaw, Ward, Griffith

TITLE: To Approve Sale of Land – Village of Hudson Falls

WHEREAS, the County obtained title to parcel 154.17-1-4 located in the Village of Hudson Falls, Town of Kingsbury through its foreclosure of tax liens in 1985 (parcel 8416), and

WHEREAS, the Real Property Tax Director has received an offer on the parcel from an adjacent landowner, in the amount of \$4,000.00, and

WHEREAS, the Finance Committee recommends the sale of said land; now therefore be it

RESOLVED, that the sale of said land to GA Bove Fuels be authorized, in the amount of \$4,000.00; and be it further

RESOLVED, that the County Treasurer of this County, on receipt of this resolution, execute all documents necessary to affect the sale of the parcel.

BUDGET IMPACT STATEMENT: Unbudgeted revenues for the County. This parcel is currently exempt and will now be placed back on the tax rolls in accordance with RPTL. Based on a March 1, 2021 taxable status date, the first bill generated will be the 2021-2022 Hudson Falls School bill.

Resolution No. 214 September 18, 2020

By Supervisors Campbell, O'Brien, Hicks, Fedler, Skellie, Clary, Rozell, Losaw, Ward, Griffith

TITLE: To Authorize the Cancellation and Exemption of a Certain Parcel Located in the Town of Salem from Taxation Pursuant to RPTL Article 11 Section 1138

WHEREAS, Washington County has a tax lien for 2018 on the parcel listed below, within the County, and

WHEREAS, it is the finding of the Board of Supervisors that there is no practical method to enforce these liens and that a supplemental proceeding would not be effective, and

WHEREAS, the Board of Supervisors finds that there is no practical method to enforce collection of taxes that would otherwise be levied against these parcels in the future; now therefore be it

RESOLVED, that the tax liens on the following property be canceled pursuant to Section 1138 of the Real Property Tax Law:

Salem	Battenkill Woods Corp.			534800; 216.1-2-18.-8810	
Tax Lien Yr.	County	Town	Salem School	Salem Fire	Total
2018	\$583.36	\$197.37	\$932.30	\$84.43	\$1,797.46
Total	\$583.36	\$197.37	\$932.30	\$84.43	\$1,797.46

; and be it further

RESOLVED, that pursuant to Article 11 of the Real Property Tax Law, the portion of the canceled tax which was guaranteed to other municipal corporations and school district be charged back to those parties; and be it further

RESOLVED, that this parcel be made exempt pursuant to RPTL Sect. 1138; and be it further

RESOLVED, that the Treasurer is hereby authorized and directed to issue certificates of prospective cancellations; and be it further

RESOLVED, that a copy of this resolution be filed with the county tax enforcement officer (County Treasurer).

BUDGET IMPACT STATEMENT: This will result in a loss of revenue to the county offset by the charge back amounts applicable to other municipalities.

Resolution No. 215 September 18, 2020

By Supervisors Campbell, O'Brien, Hicks, Fedler, Skellie, Clary, Rozell, Losaw, Ward, Griffith

TITLE: To Authorize Chairman to Sign Contracts with Various Municipalities for the Provision of Assessing and Data Collecting Services

WHEREAS, the County currently has contractual agreements with the Towns of Fort Ann and Cambridge for the provision of assessing services and the Town of Argyle for data collecting services, and

WHEREAS, these agreements are either currently up for renewal or coming up for renewal, and

WHEREAS, the County currently charges a per parcel fee for these services that covers the costs to the County, and

WHEREAS, the Board of Supervisors would like to continue providing these services to those municipalities who are interested; now therefore be it

RESOLVED, the Chairman of the Board is hereby authorized to sign and/or renew agreements with any municipality within Washington County for the provision of assessing and/or data collecting services in a form to be reviewed and approved by the County Attorney; and be it further

RESOLVED, the per parcel charge contained in the aforementioned contracts shall be mutually agreed upon by the County and the participating municipality in an amount that will ensure all costs to the County are covered by said fees.

BUDGET IMPACT STATEMENT: None to the County.

Resolution No. 216 September 18, 2020

By Supervisors Campbell, O'Brien, Hicks, Fedler, Skellie, Clary, Rozell, Losaw, Ward, Griffith

TITLE: To Accept Payment of Returned Village Taxes

WHEREAS, the Villages in Washington County are required by statute (Section 1442-Real Property Tax Laws) to return to the County Treasurer a listing of all unpaid village taxes, and

WHEREAS, the Treasurer has the capability to accept payment of these taxes until November 30, 2020; now therefore be it

RESOLVED, that the Treasurer of the County of Washington is directed to accept payment of any returned village taxes until November 30, 2020, and after said date the same be levied on the following year's Town and County tax bill as provided by law.

BUDGET IMPACT STATEMENT: None.

Resolution No. 217 September 18, 2020

By Supervisors Campbell, O'Brien, Hicks, Fedler, Skellie, Clary, Rozell, Losaw, Ward, Griffith

TITLE: To Accept Payment of Returned School Taxes

WHEREAS, the school districts in Washington County are required by statute (Section 1330-Real Property Tax Laws) to return to the County Treasurer a listing of all unpaid school taxes, and

WHEREAS, the Treasurer has the capability to accept payment of these taxes until November 30, 2020; now therefore be it

RESOLVED, that the Treasurer of the County of Washington is directed to accept payment of any returned school taxes until November 30, 2020, and after said date the same be levied on the following year's Town and County Tax bill as provided by law.

BUDGET IMPACT STATEMENT: None.

Resolution No. 218 September 18, 2020

By Supervisors Campbell, O'Brien, Hicks, Fedler, Skellie, Clary, Rozell, Losaw, Ward, Griffith

TITLE: To Authorize Inter-Fund Loan to Capital Project No. 128 – Marchiselli Grant Projects

WHEREAS, Resolution No. 197 dated August 21, 2020 established a capital project to track the costs associated with Marchiselli Grant Projects and

WHEREAS, a portion of these projects is funded through Federal and State Marchiselli Aid, which must be expended by the County and then claimed for reimbursement, requiring eighty-five percent of the project to be cash flowed by Washington County; now therefore be it

RESOLVED, the County Treasurer is hereby authorized to make an inter-fund loan from the General Fund not to exceed the total amount of authorized Federal and State Marchiselli Aid.

BUDGET IMPACT STATEMENT: Loss of interest income for the General Fund for the period of time the monies are loaned to the project.

Resolution No. 219 September 18, 2020

By Supervisors Campbell, O'Brien, Hicks, Fedler, Skellie, Clary, Rozell, Losaw, Ward, Griffith

TITLE: Amend Sewer District No. 2 Budget for Phones & Fuel

WHEREAS, the Executive Director of the Sewer District has requested a budget amendment to replace outdated phones and for diesel fuel, and

WHEREAS, the Public Works and Finance Committees have approved this request; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

GB.8000.8110.2010	SD#2 Admin. – Office Equip.	600
GB.8000.8130.4270	SD#2 O&M – Auto Fuel	340
GB.8000.8131.4270	SD#2 Compost – Auto Fuel	<u>2,111</u>
		3,051

Decrease Appropriation:

GB.8000.8120.4270	SD#2 Sewers – Auto Fuel	2,451
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Increase Appropriated Fund Balance:

GB.599	SD#2 Appropriated Fund Balance	600
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BUDGET IMPACT STATEMENT: Replace outdated phone system and reallocate fuel budget.

Resolution No. 220 September 18, 2020

By Supervisors Campbell, O'Brien, Hicks, Fedler, Skellie, Clary, Rozell, Losaw, Ward, Griffith

TITLE: Amend Budget – Capital Project No. 125 for Burgoyne Avenue Roof Engineering

WHEREAS, the structural and mechanical engineering for the Burgoyne Avenue roof has been completed and the hazmat removal engineering needs to be done at a cost of \$15,225, and

WHEREAS, an additional \$11,850 is needed in the account and there are funds available in the project contingency for this engineering; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

H125.1621.2040.31	Burgoyne Ave. Roof Engineering	11,850
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Decrease Appropriation:

H125.1990.4530	H125 Contingency	11,850
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BUDGET IMPACT STATEMENT: This will leave a balance of \$879,797 in the project contingency. Once this engineering is completed, the project can go out to bid.

Resolution No. 221 September 18, 2020

By Supervisors Campbell, O'Brien, Hicks, Fedler, Skellie, Clary, Rozell, Losaw, Ward, Griffith

TITLE: To Amend Capital Project No. 81 – County Route 10 Bridge over Poultney River for Marchiselli Supplemental Aid No. 5 PIN 1757.25

WHEREAS, the Superintendent of Public Works is in receipt of a supplemental Marchiselli agreement for the County Route 10 bridge over the Poultney River, and

WHEREAS, the project budget has to be amended to reflect the additional construction costs and corresponding Marchiselli Aid; now therefore be it

RESOLVED, the County Treasurer be hereby authorized to amend the Capital Project No. 81 – County Route 10 Bridge over Poultney River budget as follows:

Increase Appropriation:

H81.5000.5120.2006.05	Construction	120,000
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Increase Revenue:

H81.5000.5120.3597	State Marchiselli Aid	24,000
H81.5000.5120.4597	Federal Marchiselli Aid	<u>96,000</u>
		120,000

BUDGET IMPACT STATEMENT: None. Project is currently funded 80% Federal aid and 20% State aid with no local share.

Resolution No. 222 September 18, 2020

By Supervisors Campbell, O'Brien, Hicks, Fedler, Skellie, Clary, Rozell, Losaw, Ward, Griffith

TITLE: Amend Public Safety Budget for FY2020 Emergency Management Performance Grant (EMPG)

WHEREAS, Public Safety was notified of award of FY2020 EMPG funds in the amount of \$28,272 for the period of October 1, 2019 – September 30, 2022, and

WHEREAS, these funds are provided by the U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA) and the New York State Division of Homeland Security and Emergency Services (DHSES) will administer the funding on behalf of FEMA, and

WHEREAS, these funds need to be recognized in the 2020 budget; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A.3640.2625.99	Grant Equipment	10,798
A.3640.4625.01	Grants Other	<u>17,474</u>
		28,272

Increase Revenue:

A.3640.4305	Federal Aid for Emg. Svcs.	28,272
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BUDGET IMPACT STATEMENT: Recognizes FY2020 EMPG grant in the 2020 budget.

Resolution No. 223 September 18, 2020

By Supervisors Campbell, O'Brien, Hicks, Fedler, Skellie, Clary, Rozell, Losaw, Ward, Griffith

TITLE: Amend the Non-Union Title by Grade Schedule for Electronic Technician

WHEREAS, the Board of Supervisors approved moving the Electronic Technician position and duties from Buildings & Grounds to Information Technology, and

WHEREAS, the CIO of IT recommends upgrading the position from Grade 13 to Grade 14 due to the additional skills the position will have to learn to be a functioning part of the IT department, and

WHEREAS, the Finance Committee recommends upgrading the Electronic Technician position to Grade 14; now therefore be it

RESOLVED, that the Non-Union Title by Grade Schedule be amended to increase the Electronic Technician from Grade 13 to Grade 14 effective October 1, 2020.

BUDGET IMPACT STATEMENT: Funds in the budget for this change.

Resolution No. 224 September 18, 2020

By Supervisors Campbell, O'Brien, Hicks, Fedler, Skellie, Clary, Rozell, Losaw, Ward, Griffith

TITLE: To Amend the Non-Union Title by Grade Schedule to Establish Pay Rates for Special Patrol Officers

WHEREAS, the Sheriff has entered into contracts with five (5) local school districts to provide Special Patrol Officers for the school districts, and

WHEREAS, each school district has requested to pay a different hourly rate for the Special Patrol Officer provided by the Sheriff; now therefore be it

RESOLVED, the non-union Title by Grade schedule be amended for the title of Special Patrol Officers (SPO) at the following pay rates effective *Nunc Pro Tunc* to the first day of the contracted school year:

Grade	Hartford	Argyle	Greenwich	Whitehall	Hudson Falls
SPO	\$22.00	\$22.90	\$22.65	\$30.30	\$28.76

; and be it further

RESOLVED, the title of Special Patrol Officer shall not receive steps or annual base rate increases as the pay rates are set via contract with participating school districts from August 24th through June 30th of each year and shall not change during that period.

BUDGET IMPACT STATEMENT: Payments made by school districts pursuant to contract terms cover the costs associated with these positions.

Resolution No. 225 September 18, 2020

By Supervisors Campbell, O'Brien, Hicks, Fedler, Skellie, Clary, Rozell, Losaw, Ward, Griffith

TITLE: To Authorize Chairman to Sign Letter of Agreement for Autopsy and Morgue Services for 2020/2021 and Future Years Subject to Appropriation Therefore

WHEREAS, the County previously used the morgue facility at Albany Medical Center for the performance of autopsies in recent years, and

WHEREAS, Albany Med raised their charges for these services significantly, and

WHEREAS, the County Coroners worked with Glens Falls Hospital and a regional forensic pathologist to reactivate the morgue facility at Glens Falls Hospital for the performance of some autopsies ordered by the County Coroners, and

WHEREAS, through discussions with the involved parties, Glens Falls Hospital developed a fee schedule and letter of agreement for the provision of these services and provided the same for 2019/2020, and

WHEREAS, the Finance Committee has recommended the County enter into an agreement with Glens Falls Hospital for 2020/2021 services, and allow for future agreements subject to appropriation due to the necessity of providing these services; now therefore be it

RESOLVED, the Chairman of the Board of Supervisors is hereby authorized to sign the letter of agreement presented by Glens Falls Hospital for the provision of autopsies services, and any and all other documentation required to establish the relationship described herein in a form to be reviewed and approved by the County Attorney; and be it further

RESOLVED, that the Chairman be authorized to execute such agreements with Glens Falls Hospital, or other provider as approved by the Public Safety Committee, in future years subject to the limits of appropriation therefore made by the Board of Supervisors.

BUDGET IMPACT STATEMENT: Costs determined by level of usage during the fiscal year.

Resolution No. 226 September 18, 2020

By Supervisors Campbell, O'Brien, Hicks, Fedler, Skellie, Clary, Rozell, Losaw, Ward, Griffith

TITLE: To Amend 2020 Budget to Reflect Cost-Saving Measures Implemented in Response to COVID-19 Pandemic

WHEREAS, the ongoing COVID-19 pandemic has created significant budgetary uncertainty at all levels of government, and

WHEREAS, the Budget Officer has worked with the County's Department Heads to identify savings that can be realized during the 2020 budget year, and

WHEREAS, after identifying these various savings, the Budget Officer has recommended implementing these savings via a formal budget amendment; now therefore be it

RESOLVED, the Treasurer is hereby authorized and directed to make the following 2020 budget amendment:

GENERAL FUND

Decrease Appropriation:

A.1490.121	DPW Admin – Regular Earnings	71,750
A.1620.121	B&G – Regular Earnings	30,000
A.1620.4420	B&G – Outside Services	55,000
A.3110.3112.121	Sheriff – Regular Earnings	100,000
A.3110.3112.123	Sheriff – OT (1.5)	50,000
A.3110.3113.121	Sheriff (PT) – Regular Earnings	40,000
A.3150.3152.123	Corrections – OT (1.5)	25,000
A.3150.3153.121	Corrections (PT) – Regular Earnings	50,000
A.6010.121	DSS – Regular Earnings	47,500
A.6010.2020	DSS – Computer Equipment	2,500
A.6010.4030.01	DSS – Office Supplies	2,250
A.6010.4170	DSS – Education/Training	3,750
A.6010.4260	DSS – Mileage/Car Pool	5,000
A.6010.4400	DSS – Subcontractor – OFA	39,063
A.6100.4290	Medicaid – Program Expense	680,886
A.6119.4290	Child Care – Program Expense	25,000
A.9000.9901.02	Interfund Transfer – County Road	1,442,000
A.9000.9901.05	Interfund Transfer – Road Machinery	100,000
A.9000.9950.01	Interfund Transfer – Capital Projects	66,413
A.9900.9060.01	Pooled – Employee Health Insurance	617,316
A.9900.9065.01	Pooled – Retiree Under 65 Health Insurance	84,919
	Total	3,538,347

Decrease Revenue:

A.599	Appropriated Fund Balance	2,360,623
A.1410.1136	County Clerk – Auto Use Tax	30,000

A.1410.1255	County Clerk – Clerk Fees	75,000
A.2495.1189	ACC Contribution – Mortgage Tax	130,000
A.6411.3715	Tourism – I Love NY Funding	45,000
A.9900.1051	Pooled – Tax Auction Sales	250,000
A.9900.1110	Pooled – Sales Tax	297,724
A.9900.2401.01	Pooled – Interest and Earnings	100,000
A.9900.3089	Pooled – Rivers Casino Distr.	250,000
	Total	3,538,347

COUNTY ROAD FUND

Decrease Revenue:

D.5000.5010.5031	Interfund Revenue	1,442,000
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Increase Revenue:

D.5000.5010.3589	State Aid – Other Transportation	178,412
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Decrease Appropriation:

D.5000.5112.202	Road Projects	963,588
D.5000.5120.402	Bridge Projects	300,000
	Total	1,263,588

COUNTY ROAD MACHINERY FUND

Decrease Revenue:

DM.5130.5031	Interfund Revenue	100,000
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Decrease Appropriation:

DM.5130.4270	Auto Fuel	100,000
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CAPITAL PROJECT NO. 125

Decrease Revenue:

H125.9900.5031	Interfund Revenue	66,413
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Decrease Appropriation:

H125.1990.4530	Contingency	66,413
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BUDGET IMPACT STATEMENT: Reduction of various revenues and appropriations totaling \$3,538,347. Will reduce the total appropriated Fund Balance in General Fund by \$2,360,623. Reduction of Interfund Transfers to small funds resulting in decreased appropriations in those funds.

Resolution No. 227 September 18, 2020

By Supervisors Campbell, O'Brien, Hicks, Fedler, Skellie, Clary, Rozell, Losaw, Ward, Griffith

TITLE: To Waive Building and Demolition Permit Fees for Work Performed in Response to Damage Caused by August 24, 2020 Flooding Event in Town and Village of Whitehall

WHEREAS, on August 24, 2020 the Town and Village of Whitehall were impacted by a significant, and localized, heavy rain event that resulted in significant flooding damage to many structures, and

WHEREAS, due to the localized nature of this event, the cumulative damage threshold of \$30 million required to qualify for FEMA assistance will not be reached, and

WHEREAS, the Board of Supervisors would like to assist the community in their recovery efforts by waiving permit fees associated with the repair or demolition of structures effected by this event; now therefore be it

RESOLVED, Building Permit and Demolition Permit fees for applications filed by September 30, 2020 for structures located within the Town and Village of Whitehall for projects to remediate damage caused by the heavy rain event of August 24, 2020 are hereby waived.

BUDGET IMPACT STATEMENT: Loss of permit fee revenue of approximately \$3,500 - \$5,000.