

Resolution No. 280 December 18, 2020
By Supervisors Skellie, Campbell, Haff, Hicks, Fedler, Shaw, Ferguson, Wilson

TITLE: A Resolution Authorizing the Implementation, and Funding in the First Instance 100% of the Federal-aid and State "Marchiselli" Program-aid Eligible Costs, of a Transportation Federal-aid Project, and Appropriating Funds Therefore for Design and ROW Incidentals and Acquisition

WHEREAS, a Project, BIN 3306450, CR 61 (Shushan), Over Batten Kill, Towns of Jackson & Salem, Washington County, P.I.N. 1755.28 (the Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80 % Federal funds and 20 % non-federal funds, and

WHEREAS, the County of Washington desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Design and ROW Incidentals & Acquisition; now therefore be it

RESOLVED, that the Washington County Board of Supervisors hereby approves the above-subject project; and be it further

RESOLVED, that the Washington County Board of Supervisors hereby authorizes the County of Washington to pay in the first instance 100% of the federal and non-federal share of the cost of Design and ROW Incidentals & Acquisition work for the Project or portions thereof; and be it further

RESOLVED, that the sum of \$322,776.00 has previously been appropriated and made available to cover the cost of participation in the above phases of the Project; and be it further

RESOLVED, that the additional sum of \$16,973.00 is hereby appropriated and made available to cover the cost of participation in the above phases of the Project; and be it further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Washington County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof; and be it further

RESOLVED, that the Chairman of the Board of Supervisors of Washington County be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Washington with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and be it further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and be it further

RESOLVED, this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: The County is responsible for 20% of these costs if Marchiselli funds do not come through. If Marchiselli funds are obtained, the County is responsible for 5% of the costs.

Resolution No. 281 December 18, 2020
By Supervisor Hogan

TITLE: To Adopt Introductory Local Law "E" of 2020

WHEREAS, Introductory Local Law "E" of 2020 establishes a rate schedule of charges for the discharges into the Washington County Sewer District No. 1 sewerage system and all systems tributary thereto for the fiscal year 2021, and

WHEREAS, pursuant to Resolution No. 257 adopted November 20, 2020, the Board of Supervisors scheduled and conducted a public hearing on Introductory Local Law "E" of 2020 on the 18th day of December, 2020 at which time all interested parties were given the opportunity to speak; now therefore be it

RESOLVED, that the Board of Supervisors of the County of Washington, New York does hereby enact Introductory Local Law "E" of 2020.

BUDGET IMPACT STATEMENT: The sewer rates are figured into the 2021 budget.

Resolution No. 282 December 18, 2020
By Supervisor Losaw

TITLE: To Adopt Introductory Local Law "F" of 2020

WHEREAS, Introductory Local Law "F" of 2020 establishes a rate schedule of charges for discharges into the Washington County Sewer District No. 2 sewerage system and all systems tributary thereto for the fiscal year 2021, and

WHEREAS, pursuant to Resolution No. 258 adopted November 20, 2020, the Board of Supervisors scheduled and conducted a public hearing on Introductory Local Law "F" of 2020 on the 18th day of December, 2020 at which time all interested parties were given the opportunity to speak; now therefore be it

RESOLVED, that the Board of Supervisors of Washington County, New York does hereby enact Introductory Local Law "F" of 2020.

BUDGET IMPACT STATEMENT: The sewer rates are figured into the 2021 budget.

Resolution No. 283 December 18, 2020
By Supervisor Hall

TITLE: To Set Date of Organizational Meeting

RESOLVED, that the Organizational Meeting of the 2021 Washington County Board of Supervisors will be held at 2:00 PM on Monday, January 4, 2021.

BUDGET IMPACT STATEMENT: None.

Resolution No. 284 December 18, 2020

By Supervisors Campbell, O'Brien, Hicks, Fedler, Skellie, Hogan, Clary, Rozell, Losaw, Ward, Griffith

TITLE: To Levy Taxes Required for Purposes of Annual Budgets in the Towns of Washington County

WHEREAS, there has been presented to the Board of Supervisors a duly certified copy of the Annual Budget of each of the several towns in the County of Washington for the fiscal year beginning January 1, 2021, in which are set forth the various amounts required to be raised by taxation for general and other purposes of each of the said towns as well as the special and improvement districts therein; now therefore be it

RESOLVED, that there shall be hereby assessed and levied upon and collected from the taxable property situated in the several towns of Washington County outside of any incorporated Village of partially located therein; for general town purposes and all other purposes, and from the several towns as hereinafter set forth in the following table, or statement all as specified in the respective annual budgets of the several towns to wit:

TOWN	GENERAL FUND	HIGHWAY TOWNWIDE (#2,3,4)	HWY-TOWN OUTSIDE VILLAGE	DISTRICT	LIGHT DISTRICT	TOWN GEN. OUTSIDE VILLAGE	FIRE PROT. OUTSIDE VILLAGE
ARGYLE	439,208.00	544,500.00	414,043.00			2,155.00	95,000.00 46,000.00
CAMBRIDGE	197,543.00	271,425.00	212,120.00			0.00	35,101.00 9,000.00 17,459.00
DRESDEN	179,889.00	546,455.00		0.00 24,132.00			45,000.00 30,000.00
EASTON	168,776.00	10,000.00	598,040.00			20,700.00	79,204.00 39,603.00 3,922.00
FORT ANN	432,036.00	647,127.00	407,826.00	187,145.00			199,390.00 100,850.00 249,734.00
FORT EDWARD	602,909.00		515,600.00	0.00 25,160.00	33,985.00	60,150.00	375,710.84
GRANVILLE	311,000.00	424,000.00	264,800.00	51,000.00	3,900.00 2,000.00	13,000.00	90,998.00 71,807.00 72,049.00
GREENWICH	385,030.50	11,605.00	625,954.00		1,173.50 2,208.50 897.00 3,382.00 1,173.50	3,000.00	112,584.00 92,174.00 73,750.00 18,392.00
HAMPTON	54,037.00	264,583.00					43,297.00 10,200.00
HARTFORD	227,280.00	526,643.00					170,453.00
HEBRON	129,350.00	535,000.00			3,200.00		99,780.00
JACKSON	136,032.00	472,350.00					33,774.00 16,830.00 54,121.00 3,150.00
KINGSBURY	570,639.00	235,233.00	590,954.00	12,350.00		58,664.00	260,620.00
PUTNAM	340,795.00	588,109.00					162,600.00
SALEM	122,861.00	577,013.00		90,009.00	5,000.00 18,000.00		168,202.00 53,024.00
WHITE CREEK	237,792.00	107,867.00	554,078.00			0.00	120,556.00
WHITEHALL	378,000.00	264,000.00	141,118.00			11,893.00	130,875.00
TOTALS	4,913,177.50	6,025,910.00	4,324,533.00	389,796.00	74,919.50	169,562.00	3,185,209.84

Resolution No. 285 December 18, 2020
By Supervisors Hicks, Ward, O'Brien, Skellie, Clary

TITLE: Amend Staffing Pattern – Public Health

WHEREAS, a Bookkeeper in Public Health has decided to retire, and

WHEREAS, the Personnel Committee has approved promoting a Senior Account Clerk to Bookkeeper and the backfill of the Senior Account Clerk with an Account Clerk, and

WHEREAS, the Staffing Pattern needs to be changed to reflect this change; now therefore be it

RESOLVED, that the Staffing Pattern for Public Health be amended to add one (1) Account Clerk and remove one (1) Senior Account Clerk.

BUDGET IMPACT STATEMENT: None.

Resolution No. 286 December 18, 2020
By Supervisors Ward, Hogan, Haff, Hicks, O'Brien, Clary

TITLE: To Make Reappointments to the Washington County EMS Advisory Board

WHEREAS, several reappointments are needed on the Washington County EMS Advisory Board, and

WHEREAS, the Public Safety Committee recommends these appointments be made; now therefore be it

RESOLVED, that the following be reappointed to the Washington County EMS Advisory Board for a term commencing January 1, 2021 and expiring December 31, 2023:

Agency

Fort Edward Rescue Squad
Cambridge Valley Rescue Squad
Shushan Volunteer Fire Company
Cossayuna Volunteer Fire Department
Argyle EMS
Hartford Volunteer Fire Company
Fort Ann Rescue Squad
Whitehall Volunteer Fire Company
Easton-Greenwich Rescue Squad
Granville Rescue Squad
Skenesborough Emergency Squad
Salem Rescue Squad

Representative

William Tokos
Mark Spiezio
Jeannette Carman
John Solan
Holly Desourdy
Timothy Zinn
Allison Vrooman
Todd Newton
Frank Brownell
Roland Steves
Brandon Sparks
Vicky Campbell

BUDGET IMPACT STATEMENT: None.

Resolution No. 287 December 18, 2020
By Supervisor Clary

TITLE: To Reappoint Members to the Washington County Community Services Board

WHEREAS, the Director of Mental Health recommends the reappointment of Mary Alice Murphy of Hudson Falls and Heather Adams-Wendell of Fort Edward to the Washington County Community Services Board; now therefore be it

RESOLVED, that Mary Alice Murphy of Hudson Falls and Heather Adams-Wendell of Fort Edward are hereby reappointed to the Washington County Community Services Board for a term commencing January 1, 2021 and expiring December 31, 2024.

BUDGET IMPACT STATEMENT: None.

Resolution No. 288 December 18, 2020
By Supervisor Hall

TITLE: Reappointment to the Washington County Soil & Water Conservation District Board

WHEREAS, the term of the Member-At-Large representative on the Washington County Soil & Water Conservation District Board will expire on December 31, 2020; now therefore be it

RESOLVED, that John Rieger be reappointed to the position of Soil & Water Conservation District Board Member-At-Large representative for a three year term commencing January 1, 2021 and expiring December 31, 2023.

BUDGET IMPACT STATEMENT: None.

Resolution No. 289 December 18, 2020

By Supervisors Campbell, O'Brien, Hicks, Fedler, Skellie, Hogan, Clary, Rozell, Losaw, Ward, Griffith

TITLE: To Adopt Introductory Local Law "G" of 2020

WHEREAS, Introductory Local Law "G" of 2020 providing for the salaries of the County Attorney, Commissioner of Social Services, Superintendent of Public Works, Sheriff, County Clerk, County Treasurer, Director of Real Property Tax Services, Coroners, Election Commissioners, Personnel Officer for the calendar year 2021 was duly presented to the Board of Supervisors, and

WHEREAS, pursuant to Resolution No. 272 adopted November 20, 2020 authorizing a public hearing to be held on December 18, 2020 on proposed Introductory Local Law "G" of 2020 and notice of such hearing having been properly advertised and all persons appearing at such hearing having been heard; now therefore be it

RESOLVED, that the Board of Supervisors of the County of Washington, New York does hereby adopt Introductory Local Law "G" of 2020; and be it further

RESOLVED, that this local law be effective upon filing with the Secretary of State of the State of New York.

BUDGET IMPACT STATEMENT: Salaries contained in the 2021 budget.

Resolution No. 290 December 18, 2020
By Supervisors Hicks, Ward, O'Brien, Skellie, Clary

TITLE: To Adopt Staffing Pattern for All Washington County Departments

WHEREAS, the 2021 adopted budget contains the funding for staff in the various departments as indicated in the attached 2021 Staffing Pattern, including changes made at the November 24, 2020 Personnel Committee meeting, and

WHEREAS, any changes within the Staffing Pattern must come back to the full Board of Supervisors for consideration; now therefore be it

RESOLVED, that the attached 2021 Staffing Pattern is hereby approved by this Board.

BUDGET IMPACT STATEMENT: Positions funded in the 2021 budget.

DEPARTMENT / ACCOUNT	JOB TITLE	HOURS	2021			NOTES	
			FT	PT	TOTAL		
GENERAL FUND							
LEGISLATIVE BOARD	A1010 Supervisor	elected	0	17	17	(includes Budget Officer, Chairman, Vice-Chairman)	
			0	17	17		
CLERK OF THE BOARD	A1040 Clerk of the Board	exempt - 35	1	0	1	(stipend, Deputy Clerk of the Board)	
		Senior Audit Clerk	40	1	0		1
		Senior Account Clerk	40	1	1		2
			3	1	4		
DISTRICT ATTORNEY	A1165 District Attorney	elected	1	0	1		
		Chief Assistant District Attorney	exempt - 40	1	0		1
		Supervising Assistant District Attorney	exempt - 40	2	0		2
		Assistant District Attorney	exempt - 40	3	0		3
		Legal Assistant	40	4	0		4
		Senior Crime Victim Advocate	exempt - 40	1	0		1
		Crime Victim Advocate	exempt - 40	1	0		1
		Crime Victim Advocate Assistant	40	1	0		1
		Secretary to District Attorney	40	1	0		1
		Senior Investigators (PT)	20	0	1		1
		Clerk	40	1	0		1
			16	1	17		
PUBLIC DEFENDER	A1170 Public Defender	exempt - 35	1	0	1		
		Supervising Assistant Public Defender	exempt - 35	2	0		2
		Assistant Public Defender	exempt - 35	4	0		4
		Assistant Public Defender (PT)	exempt - pt	0	2		2
		Legal Assistant	40	3	0		3
		Secretary to the Public Defender	35	1	0		1
			11	2	13		
ASSIGNED COUNSEL	A1171 Administrator Legal Defense of Indigents	35	1	0	1		
		Supervising Attorney (PT)	exempt	0	1		1
		Secretary to Supervising Attorney	40	1	0		1
			2	1	3		
MEDICAL EXAMINERS	A1185 Coroner	elected	0	4	4		
			0	4	4		
COUNTY ADMINISTRATION	A1230 County Administrator	exempt - 35	1	0	1		
		Assistant to County Administrator	exempt - 35	1	0		1
		Purchasing Coordinator (PT)	vary	0	1		1
		Purchasing Clerk	35	1	0		1
			3	1	4		

DEPARTMENT / ACCOUNT	JOB TITLE	HOURS	2021			NOTES
			FT	PT	TOTAL	
TREASURER	A1325 Treasurer	elected	1	0	1	{stipend LCLGRP Bookkeeping} {stipend Abstractor}
	Deputy County Treasurer	exempt - 35	1	0	1	
	Principal Account Clerk	40	1	0	1	
	Bookkeeper 35 hrs	35	2	0	2	
	Bookkeeper 40 hrs	40	1	0	1	
	Account Clerk	35	1	0	1	
	Sr. Account Clerk	35	2	0	2	
	Account Clerk, PT	vary	0	1	1	
	Temporary Clerk (Summer / Annual)	temp	0	1	1	
			9	2	11	
REAL PROPERTY TAX SERVICES	A1355 Director of Real Property Tax Services	exempt - 35	1	0	1	{RPTS Director project stipend}
	Account Clerk	35	1	0	1	
	Clerk	35	1	0	1	
	Tax Map Technician	35	1	0	1	
	GIS Specialist	35	1	0	1	
	Data Collector	35	1	0	1	
	Assessor Part Time	vary	0	1	1	
			6	1	7	
COUNTY CLERK	A1410 County Clerk	elected	1	0	1	
	Deputy County Clerk	exempt - 35	1	0	1	
	Motor Vehicle Bureau Supervisor	37.5	1	0	1	
	Senior Motor Vehicle License Clerk	37.5	2	0	2	
	Motor Vehicle License Clerk	37.5	6	0	6	
	Recording Clerk	37.5	2	0	2	
	Account Clerk	37.5	1	0	1	
	Account Clerk PT	vary	0	1	1	
	Index Clerk	37.5	1	0	1	
	Archivist	37.5	1	0	1	
	Clerk PT, Historian	vary	0	2	2	
			16	3	19	
COUNTY ATTORNEY	A1420 County Attorney	exempt - 35	1	0	1	
	Deputy County Attorney	exempt - 40	1	0	1	
	Assistant County Attorney	exempt - 35	2	0	2	
	Legal Assistant	35	1	0	1	
	Secretary to the County Attorney	35	1	0	1	
	Senior Safety Officer	exempt - 40	1	0	1	
	Coordinator to Safety Officer	40	1	0	1	
	Cyber Security Officer	exempt - 35	1	0	1	

DEPARTMENT / ACCOUNT	JOB TITLE	HOURS	2021			NOTES
			FT	PT	TOTAL	
			9	0	9	
PERSONNEL / CIVIL SERVICE	A1430 Personnel Officer	exempt - 35	1	0	1	
	Benefit Specialist	40	1	0	1	
	Civil Service Technician	40	2	0	2	
	Sr. Account Clerk	40	1	0	1	
	Exam Proctor	vary	0	6	6	
			5	6	11	
BOARD OF ELECTIONS	A1450 Commissioner of Elections - Democratic	exempt - 35	1	0	1	(Plus addition poll site staff at election time)
	Commissioner of Elections - Republican	exempt - 35	1	0	1	
	Deputy Commissioner of Elections - Democratic	35	1	0	1	
	Deputy Commissioner of Elections - Republican	35	1	0	1	
			4	0	4	
DPW: ADMINISTRATION	A1490 Superintendent of Public Works	exempt - 35	1	0	1	
	Deputy Superintendent of Public Works	exempt - 40	1	0	1	
			2	0	2	
BUILDINGS & GROUNDS	A1620 Superintendent of County Buildings & Grounds	exempt - 35	1	0	1	
	Senior Account Clerk	40	1	0	1	
	Building Maintenance Supervisor	40	2	0	2	
	Building Maintenance Mechanic	40	4	0	4	
	Supervising Cleaner	40	1	0	1	
	Building Maintenance Worker	40	3	0	3	
	Building Maintenance Helper	40	10	0	10	
	Laborer, PT	vary	0	3	3	
			22	3	25	
INFORMATION TECHNOLOGY	A1680 Chief Information Officer	exempt - 35	1	0	1	
	Assistant Director of Information Technology	exempt - 35	1	0	1	
	Network Analyst	40	2	0	2	
	Computer Programmer	40	3	0	3	
	Electronic Technician	40	1	0	1	
	Micro Computer Specialist (PT)	vary	0	1	1	
	Micro Computer Specialist (FT)	40	1	0	1	
			9	1	10	
CHILDREN WITH SPECIAL NEEDS	A2960 Pre-School Service Coordinator	35	4	0	4	
	Early Intervention Program Coordinator	35	1	0	1	
	Bookkeeper	35	1	0	1	
			6	0	6	

DEPARTMENT / ACCOUNT	JOB TITLE	HOURS	2021			NOTES
			FT	PT	TOTAL	
SHERIFF'S DEPARTMENT	A3110 Sheriff	elected	1	0	1	
	Undersheriff	exempt - 40	1	0	1	
	Captain	exempt - 40	1	0	1	
	Lieutenant	exempt - 40	2	0	2	
	Investigator Sergeant	40	1	0	1	
	Investigator	40	6	0	6	
	Sergeant	40	7	0	7	
	Deputy Sheriff	40	24	0	24	
	Secretary to Sheriff	40	1	0	1	
	Civil Clerk	40	2	0	2	
	Deputy PT	vary	0	19	19	
	Senior Clerk	40	1	0	1	
	Typist (PT)	vary	0	1	1	
	Court Attendant	vary	0	3	3	
	Special Patrol Officer	FT (40) school yr	8	0	8	
			55	23	78	
PROBATION	A3140 Probation Director (Group A)	exempt - 35	1	0	1	
	Probation Supervisor 1	40	2	0	2	
	Probation Officer 2/Senior Probation Officer	40	2	0	2	
	Probation Officer 1	40	8	0	8	
	Probation Officer 1 Trainee (transitional title)	40	2	0	2	
	Probation Assistant	40	1	0	1	
	Account Clerk	35	1	0	1	
	Typist	35	1	0	1	
			18	0	18	
JAIL	A3150 Corrections Administrator	exempt - 40	1	0	1	
	Assistant Corrections Administrator	40	2	0	2	
	Cook Manager	35	2	0	2	
	Cook	35	2	1	3	
	Assistant Cook	35	2	2	4	
	Corrections Officer	40	50	0	50	
	Corrections Officer PT	vary	0	20	20	
	Dietetic Services Supervisor	35	1	0	1	
	LPN, PT	vary	0	7	7	
	LPN	35	1	0	1	
	RN	35	1	0	1	
	RN, PT	vary	0	2	2	
	Sr. Account Clerk	35	1	0	1	
Senior Corrections Officer	40	7	0	7		
Supervising Nurse	40	1	0	1		

DEPARTMENT / ACCOUNT	JOB TITLE	HOURS	2021			NOTES
			FT	PT	TOTAL	
			71	32	103	
FIRE BUREAU	A3410 Fire Coordinator	exempt - pt	0	1	1	
	Deputy Fire Coordinator	stipend	0	2	2	
	Fire Investigator	stipend	0	6	6	
			0	9	9	
CODE ENFORCEMENT	A3620 Code Enforcement Administrator	exempt - 40	1	0	1	
	Code Enforcement Officer	40	7	0	7	
	Account Clerk	40	1	0	1	
			9	0	9	
EMS	A3625 EMS Coordinator	exempt - pt	0	1	1	
	Deputy EMS Coordinator	stipend	0	1	1	
			0	2	2	
PUBLIC SAFETY	A3640 Director of Public Safety	exempt - 35	1	0	1	
	Deputy Director of Public Safety	exempt - 40	1	0	1	
	Communications Center Supervisor	40	1	0	1	
	Supervising Communications Officer	40	4	0	4	
	Communications Officer FT	40	12	0	12	
	Communications Officer Per Diem	vary	0	12	12	
	Deputy Public Safety Coordinator (PT)	vary	0	1	1	
	Administrative Secretary	40	1	0	1	
			20	13	33	
PUBLIC HEALTH	A4004 Public Health Director	exempt - 35	1	0	1	
	Assistant Director of Patient Svcs	exempt - 40	1	0	1	
	Office Manager	35	1	0	1	
	Fiscal Officer	35	1	0	1	
	Supervisor, Public Health Nurses	37.5	1	0	1	
	Public Health Emer Prep Coord/ Infection Cntrl Coord	37.5	1	0	1	
	Public Health Educator	35	2	0	2	
	Registered Professional Nurse	37.5	4	0	4	
	Senior Account Clerk	35	2	0	2	
	Account Clerk	35	1	0	1	
	Senior Typist	35	3	0	3	
			18	0	18	
WIC	A4082 WIC Program Coordinator	35	1	0	1	
	WIC Senior Program Nutritionist FT	35	1	0	1	
	WIC Program Nutritionist FT	35	2	0	2	

DEPARTMENT / ACCOUNT	JOB TITLE	HOURS	2021			NOTES	
			FT	PT	TOTAL		
	WIC Program Nutritionist PT	vary	0	2	2		
	WIC Nutrition Aide FT	35	2	0	2		
	WIC Outreach Worker, Per Diem	vary	0	1	1	{ position funding renewed annually @ Pers Committee renewed 7.7.20 }	
	Senior Breastfeeding Peer Counselor PT	vary	0	1	1		
	Breastfeeding Peer Counselor Per Diem	vary	0	1	1		
	Senior Clerk	35	1	0	1		
			7	5	12		
SOCIAL SERVICES	A6010 Commissioner of Social Services	exempt - 35	1	0	1		
	Social Services Division Director	exempt - 35	3	0	3		
	titles in DSS departmental order	Account Clerk	40	1	0	1	
		Accounting Supervisor, Grade B	40	1	0	1	
		Administrative Assistant to Commissioner of Social Services	40	1	0	1	
		BICS Operator	40	1	0	1	
		Bookkeeper	40	1	0	1	
		Case Supervisor, Grade B	40	4	0	4	
		Caseworker	40	37	0	37	
		Community Services Worker	40	2	0	2	
		Computer Operations Coordinator	40	1	0	1	
		Principal Social Services Examiner	40	6	0	6	
		Senior Account Clerk	40	4	0	4	
		Senior Caseworker	40	5	0	5	
		Senior Clerk	40	1	0	1	
		Senior Typist	40	4	0	4	
		Senior Social Services Examiner	40	10	0	10	
		Social Services Examiner	40	35	0	35	
		Social Services Examiner, FT Temp Seasonal	40	2	0	2	
		Staff Development Coordinator	40	1	0	1	
		Training & Resource Dev. Coord.	40	1	0	1	
Typist	40	15	0	15			
Welfare Employment Representative	40	4	0	4			
			141	0	141		
VETERANS	A6510 Director, Veterans Service Agency	exempt - 35	1	0	1		
	Deputy Director, Veterans Service Agency	35	1	0	1		
	Sr. Clerk	35	1	0	1		
	Motor Vehicle Operator, PT	up to 34 hrs	0	2	2		
			3	2	5		
SEALER OF WEIGHTS & MEASURES	A6610 Director, Weights & Measures	exempt - 35	1	0	1		
			1	0	1		

DEPARTMENT / ACCOUNT	JOB TITLE	HOURS	2021			NOTES
			FT	PT	TOTAL	
AGING & DISABILITIES RES CTR / OFFICE FOR THE AGING	A6772 Director, Office for the Aging	exempt - 35	1	0	1	
	Aging Services Aide, FT	40	1	0	1	
	Aging Services Aide, PT	vary	0	5	5	
	Aging Services Aide, per diem	per diem	0	8	8	
	Aging Services Assistant	40	2	0	2	
	Meal Site Manager, PT	vary	0	1	1	
	OFA Nutrition Services Coordinator	40	1	0	1	
	Typist	40	1	0	1	
	Senior Typist	40	1	0	1	
			7	14	21	
HULETTS PARK	A7110 Sr, Lifeguard (as needed)	40 seasonal	0	2	2	
	Lifeguard / Laborer	40 seasonal	0	7	7	
			0	9	9	
LAUDERDALE PARK	A7111 Park Manager	40 seasonal	0	1	1	{ Park Manager handles both Parks }
	Sr, Lifeguard (as needed)	40 seasonal	0	2	2	
	Lifeguard / Laborer	40 seasonal	0	8	8	
			0	11	11	
YOUTH BUREAU/ ALTERNATIVE SENTENCING	A7310 County, Youth Director	exempt - 35	1	0	1	
	Assistant Director Youth Bureau / Alt Sent	35	1	0	1	
	Alcohol/Substance Abuse Prg Coord.	35	1	0	1	
	Alternative Sentencing Program Assistant	35	1	0	1	
	Alternative Sentencing Program Assistant (seasonal)	seasonal	0	1	1	
	Court Referral Specialist	35	3	0	3	
	Program Specialist	35	4	0	4	
	Youth Bureau / Alt Sent Supervisor	35	1	0	1	
			12	1	13	
PLANNING / ECONOMIC DEVELOPMENT	A8020 Economic Development Coordinator	exempt - 35	1	0	1	
	Junior Planner	37.5	1	0	1	
			2	0	2	
GRAND TOTAL GENERAL FUND			487	164	651	

DEPARTMENT / ACCOUNT	JOB TITLE	HOURS	2021			NOTES
			FT	PT	TOTAL	
DPW: CAR POOL						
CM5135	Head Automotive Mechanic	40	1	0	1	
	Auto Mechanic, FT	40	1	0	1	
			2	0	2	
DPW: ROAD FUND						
D5000	Senior Engineer	40	1	0	1	
	Principal Engineering Technician	40	1	0	1	
	Senior Engineering Technician	40	1	0	1	
	Bridge Repair Person	40	2	0	2	
	Highway General Supervisor III	40	1	0	1	
	Highway Supervisor I	40	4	0	4	
	Highway Supervisor II	40	4	0	4	
	Highway Worker I	40	4	0	4	
	Highway Worker I (Seasonal)	seasonal	0	12	12	
	Highway Worker II	40	38	0	38	
	Highway Worker III	40	7	0	7	
	Principal Engineering Technician PT	vary	0	1	1	
	Pavement Management Intern	seasonal	0	1	1	
	Principal Account Clerk	40	1	0	1	
	Senior Account Clerk	40	2	0	2	
	Account Clerk	40				
	Sign Maintenance Supervisor	40	1	0	1	
			67	14	81	
DPW: ROAD MACHINERY						
DM5130	DPW Maintenance Shop Supervisor	40	1	0	1	
	Storekeeper	40	1	0	1	
	Assistant Storekeeper	40	1	0	1	
	Senior Account Clerk	40	1	0	1	
	Heavy Equipment Mechanic	40	6	0	6	
			10	0	10	
TOTAL DPW FUNDS			79	14	93	
* NOTE: Plus 2 titles under General Fund for DPW Administration (A1490) *						
SEWER DISTRICT NO. 2						
GB8000	Executive Director of Sewer District II	exempt - 35	1	0	1	
	Chief Waste Water Treatment Plant Operator	40	1	0	1	
	Administrative Assistant to the Executive Director	40	1	0	1	
	Compost Operator	40	1	0	1	
	Laborer	40	4	0	4	
	Laborer, Summer Temp	40 seasonal	0	1	1	
	Pump Station Sewer Maintenance Worker	40	1	0	1	
	Pump Station Sewer Maintenance Worker II	40	1	0	1	

DEPARTMENT / ACCOUNT	JOB TITLE	HOURS	2021			NOTES
			FT	PT	TOTAL	
	Account Clerk	35	1	0	1	
	Sewer Maintenance Worker	40	2	0	2	
	Supervisor, Pump Station and Sewers	40	1	0	1	
	Waste Water Treatment Plant Operator	40	4	0	4	{ Personnel Comm 6/13/19 leave on pattern even when vacant }
	Waste Wtr Trtmnt Plant Oper Trainee (transitional title)	40	1	0	1	
	Senior Waste Water Treatment Plant Operator	40	1	0	1	
			20	1	21	
	TOTAL OTHER FUNDS		99	15	114	
	TOTAL GENERAL FUND		487	164	651	
	GRAND TOTAL		586	179	765	

Resolution No. 291 December 18, 2020

By Supervisors Campbell, O'Brien, Hicks, Fedler, Skellie, Hogan, Clary, Rozell, Losaw, Ward, Griffith

TITLE: To Award the County's Audit Services to EFPR Group, CPA's, PLLC, and Authorize the Chairman to Sign Those Documents Required to Retain These Services

WHEREAS, the County issued RFP 2020-28 Auditing Services to solicit proposals from qualified accounting firms to conduct the County's required annual financial audit, and

WHEREAS, four (4) responses were received from qualified firms to perform this work, and

WHEREAS, based on a thorough review of the submitted proposals, the Treasurer has recommended the retention of EFPR Group, CPA's, PLLC of Williamsville, New York to perform the County's annual financial audit; now therefore be it

RESOLVED, the County's Auditing Services are hereby awarded to EFPR Group, CPA's, PLLC of Williamsville New York for the preparation of the annual fiscal audit for County Fiscal Years 2020-2024 for a rate of \$45,000, \$46,000, \$47,000, \$48,000 and \$49,000 respectively; and be it further

RESOLVED, that the Chairman of the Board is hereby authorized to sign those documents necessary, as approved by the County Attorney, to retain the services of EFPR Group, CPA's, PLLC to carry out the County's annual fiscal audit for the County Fiscal Years enumerated above.

BUDGET IMPACT STATEMENT: Funds are contained within the 2021 budget.

Resolution No. 292 December 18, 2020

By Supervisors Campbell, O'Brien, Hicks, Fedler, Skellie, Hogan, Clary, Rozell, Losaw, Ward, Griffith

TITLE: To Increase Petty Cash – Public Health

WHEREAS, the County is currently under an emergency order in response to the world-wide COVID-19 Pandemic, and

WHEREAS, current directive requires the County's Public Health Department to provide certain resources to County residents under quarantine protocols, and

WHEREAS, the Public Health Director has requested an increase in their Petty Cash account to accommodate these requirements; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to increase the Public Health Petty Cash Account from \$175 to \$675; and be it further

RESOLVED, the County Treasurer take the necessary steps to return the Public Health Petty Cash account to its original level once the pandemic requirements have subsided and the additional funds are no longer needed.

BUDGET IMPACT STATEMENT: None. These additional funds will follow all existing policies and procedures for the utilization and replenishment of Petty Cash funds.

Resolution No. 293 December 18, 2020

By Supervisors Campbell, O'Brien, Hicks, Fedler, Skellie, Hogan, Clary, Rozell, Losaw, Ward, Griffith

TITLE: Amend Budget for Psychiatric Expenses

WHEREAS, CPL 730 of the New York State Criminal Procedure Law outlines the thresholds and procedures for the psychiatric examination of persons charged with a crime and whose fitness to stand trial for such offenses is unclear, and

WHEREAS, these examinations are ordered by the criminal court before which the defendant appears, and

WHEREAS, the Director of Mental Health has requested a budget amendment to allow for payment of these court-ordered expenses; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A.4390.4290	Psychiatric Expense – Program Exp.	112,470
-------------	------------------------------------	---------

Increase Appropriated Fund Balance:

A.599	Appropriated Fund Balance	112,470
-------	---------------------------	---------

BUDGET IMPACT STATEMENT: Appropriates fund balance to cover court-ordered mental health expenses.

Resolution No. 294 December 18, 2020

By Supervisors Campbell, O'Brien, Hicks, Fedler, Skellie, Hogan, Clary, Rozell, Losaw, Ward, Griffith

TITLE: Amend Budget – Mental Health for DSRIP Funding

WHEREAS, the Director of Mental Health has requested a budget amendment to recognize DSRIP funds in the amount of \$1,854, and

WHEREAS, these funds will be used to purchase laptops for remote work, and

WHEREAS, these funds need to be recognized in the budget; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A.4310.4420	Mental Hlth. Admin.	1,854
-------------	---------------------	-------

Increase Revenue:

A.4310.4489.09	Federal Aid for DSRIP	1,854
----------------	-----------------------	-------

BUDGET IMPACT STATEMENT: Recognizes DSRIP funds in the budget.

Resolution No. 295 December 18, 2020

By Supervisors Campbell, O'Brien, Hicks, Fedler, Skellie, Hogan, Clary, Rozell, Losaw, Ward, Griffith

TITLE: Amend Budget Public Health for DSRIP Funds

WHEREAS, Washington County Public Health received funding in the amount of \$3,064.90 from the Adirondack Health Institute as part of the Delivery System Reform Incentive Program (DSRIP), and

WHEREAS, these funds need to be recognized in the budget; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A.4004.4080	Consultant	3,065
-------------	------------	-------

Increase Revenue:

A.4004.4489.09	Federal Aid – DSRIP	3,065
----------------	---------------------	-------

BUDGET IMPACT STATEMENT: Recognize DSRIP funds in the budget.

Resolution No. 296 December 18, 2020

By Supervisors Campbell, O'Brien, Hicks, Fedler, Skellie, Hogan, Clary, Rozell, Losaw, Ward, Griffith

TITLE: Award Bid #2020-30 Pharmacy Services for Jail

WHEREAS, the County solicited bids for pharmacy services for the County jail due to the end of the contract, and

WHEREAS, bids are solicited based upon a grand total cost on the top 50 medications dispensed in prior years together with evaluation of hours of operations, returned/stocking fee, brand name/generic discount costs and dispensing fees, and

WHEREAS, the purchasing department has determined from among the Bidders, MAO Pharmacy Inc. d/b/a Westwood Pharmacy, Diamond and Omnicare, that Westwood has the lowest cost; now therefore be it

RESOLVED, that the County hereby awards Bid #2020-30 Pharmacy Services for Washington County Jail to MAO Pharmacy Inc. d/b/a Westwood Pharmacy.

BUDGET IMPACT STATEMENT: Current contract was with Westwood. Costs will fluctuate with the medication requirements of inmates that are incarcerated and the length of their sentences.

Resolution No. 297 December 18, 2020

By Supervisors Campbell, O'Brien, Hicks, Fedler, Skellie, Hogan, Clary, Rozell, Losaw, Ward, Griffith

TITLE: Supplemental Mortgage Tax Disbursements

WHEREAS, per Resolution No. 215 entitled: Authorizing the Increase of the County Clerk's Mortgage Tax Administrative Fees dated August 17, 2018 the County Clerk increased the Mortgage Tax Administration fee to reflect the actual cost incurred by the office, and

WHEREAS, the Board of Supervisors elects to reimburse the several tax districts their total amount collected; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A.1410.4440.MT	Misc. – Supp. Mort. Tax	20,462
----------------	-------------------------	--------

Increase Revenue:

A.1410.1255	Clerk Fees	20,462
-------------	------------	--------

; and be it further

RESOLVED, this Board of Supervisors issues the payment of the amounts listed below, and authorize and direct the County Treasurer to make payment of said amounts to the respective districts in accordance with the report.

TOWN OF ARGYLE	\$ 1,200.53
TOWN OF CAMBRIDGE	\$ 944.78
TOWN OF DRESDEN	\$ 204.62
TOWN OF EASTON	\$ 802.19
TOWN OF FORT ANN	\$ 3,216.64
TOWN OF FORT EDWARD	\$ 1,129.04
TOWN OF GRANVILLE	\$ 1,042.77
TOWN OF GREENWICH	\$ 1,832.46
TOWN OF HAMPTON	\$ 204.62
TOWN OF HARTFORD	\$ 818.48
TOWN OF HEBRON	\$ 613.86
TOWN OF JACKSON	\$ 818.48
TOWN OF KINGSBURY	\$ 2,696.57
TOWN OF PUTNAM	\$ 613.86
TOWN OF SALEM	\$ 1,023.10

TOWN OF WHITE CREEK	\$ 992.42
TOWN OF WHITEHALL	\$ 315.50
VILLAGE OF ARGYLE	\$ 27.19
VILLAGE OF CAMBRIDGE	\$ 313.62
VILLAGE OF FORT ANN	\$ 57.27
VILLAGE OF FORT EDWARD	\$ 303.30
VILLAGE OF GRANVILLE	\$ 184.95
VILLAGE OF GREENWICH	\$ 230.03
VILLAGE OF HUDSON FALLS	\$ 781.97
VILLAGE OF WHITEHALL	\$ 93.74
GRAND TOTAL TO BE APPORTIONED AND DISTRIBUTED	\$20,461.99

BUDGET IMPACT STATEMENT: Distributes additional mortgage tax administration fees to the several tax districts.

Resolution No. 298 December 18, 2020

By Supervisors Campbell, O'Brien, Hicks, Fedler, Skellie, Hogan, Clary, Rozell, Losaw, Ward, Griffith

TITLE: Standard Work Day and Reporting Resolution

BE IT RESOLVED, that the WASHINGTON COUNTY BOARD OF SUPERVISORS hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Standard Work Day (Hrs/day) Min. 6 hrs Max. 8 hrs	Name (First and Last)	Social Security Number (Last 4 Digits)	Registration Number	Tier 1 (Only)	Current Term Begin/End Dates	Days/Month Based on Record of Activities	Not Submitted
Appointed Officials								
Budget Officer	6	Brian R. Campbell				05/29/20-12/31/21	16.20	

BUDGET IMPACT STATEMENT: Establishes County's contribution to the New York State Retirement System.

Resolution No. 299 December 18, 2020

By Supervisors Campbell, O'Brien, Hicks, Fedler, Skellie, Hogan, Clary, Rozell, Losaw, Ward, Griffith

TITLE: To Authorize Washington County's Participation in PEPPM Cooperative Purchasing Organization

WHEREAS, Washington County strives to ensure the efficient and effective use of all public monies, and

WHEREAS, procuring goods and services at the best possible price, and in compliance with County policy and applicable State and Federal requirements is imperative to furthering this goal, and

WHEREAS, PEPPM is a national purchasing cooperative serving education agencies and other public sector governments throughout the United States and throughout the United States, and

WHEREAS, the County wishes to participate in this collective purchasing organization; now therefore be it

RESOLVED, that Washington County is hereby authorized to participate in the PEPPM organization and procure goods and services through procurement vehicles developed by PEPPM; and be it further

RESOLVED, the Chairman of the Board is hereby authorized to execute any and all documents required to register the County with this organization.

BUDGET IMPACT STATEMENT: None.

Resolution No. 300 December 18, 2020

By Supervisors Campbell, O'Brien, Hicks, Fedler, Skellie, Hogan, Clary, Rozell, Losaw, Ward, Griffith

TITLE: Authorize Intermunicipal Agreements for Aid to Municipalities (AIM) Equitable Distribution Partnership Proposal and Amend 2020 Budget

WHEREAS, in the FY2020 New York State budget, all municipalities for whom the AIM award amount was less than 2% of their budget were converted to the AIM-Related payment system, and

WHEREAS, the AIM-Related payment system funds those municipalities with sales tax monies diverted from online sales tax due to the County, and

WHEREAS, five municipalities in the County funded through the State have been advised that 20% of their AIM funds are to be withheld, and

WHEREAS, the impact on these municipalities is as follows:

	<u>AIM Award</u>	<u>20% Withheld</u>	<u>Net to Municipality</u>
Town of Whitehall	\$25,923.00	\$5,184.60	\$20,738.40
Town of Granville	\$45,727.00	\$9,145.40	\$36,581.60
Town of Kingsbury	<u>\$102,834.00</u>	<u>\$20,566.80</u>	<u>\$82,267.20</u>
Town Total	\$174,484.00	\$34,896.80	\$139,587.20
Village of Hudson Falls	\$115,416.00	\$23,083.20	\$92,332.80
Village of Argyle	<u>\$3,853.00</u>	<u>\$770.60</u>	<u>\$3,082.40</u>
Village Total	\$119,269.00	\$23,853.80	\$95,415.20
Grand Total	<u>\$293,753.00</u>	<u>\$58,750.60</u>	<u>\$235,002.40</u>

, and

WHEREAS, in the spirit of fairness and a partnership between the County and the five municipalities, the Finance Committee recommends the County make the five municipalities whole, and

WHEREAS, if at any time the State restores all or part of the AIM funding to the Towns and/or Villages made whole by the County, the municipality agrees to return to the County the amount of the restoration previously distributed by the County, and

WHEREAS, the 2020 budget needs to be amended for the make whole payments to the Towns; now therefore be it

RESOLVED, that the Chairman of the Board is authorized to sign intermunicipal agreements with the affected Towns and Villages in a form approved by the County Attorney; and be it further

RESOLVED, that the County Treasurer is hereby authorized to disburse these funds to the Towns and make the following budget amendment to the 2020 budget:

<u>Increase Appropriation:</u> (No. to be assigned by Treas.)	Sales Tax Dist. – Other	34,897
--	-------------------------	--------

<u>Increase Revenue:</u> A.9900.1110	Sale & Use Tax	34,897
---	----------------	--------

BUDGET IMPACT STATEMENT: Amends the 2020 budget to allow for AIM funding make whole payments to the Towns. The 2021 budget will need to be amended for the make whole payments to the Villages.

Resolution No. 301 December 18, 2020

By Supervisors Campbell, O'Brien, Hicks, Fedler, Skellie, Clary, Rozell, Losaw, Ward, Griffith

TITLE: To Authorize One-Time Compensation for COVID-19 Incident Management Team Members

WHEREAS, the COVID-19 Pandemic has caused unprecedented disruption to County operations in 2020, and

WHEREAS, the members of the County's Incident Management Team put in tremendous effort and hours from March to December 1 of this year, and

WHEREAS, the Finance Committee has recommended that all members of the Incident Management Team receive a one-time compensation in the amount of \$5,000 in recognition for their efforts in response to this challenging situation; now therefore be it

RESOLVED, that the members of the County's COVID-19 Incident Management Team, the Public Health Director, the Assistant Director of Patient Services PH, the County Attorney, the Director of Public Safety, the Deputy Director of Public Safety and the County Administrator are hereby granted a one-time compensation in the amount of \$5,000 each in addition to their regular wages in recognition of their tremendous efforts.

BUDGET IMPACT STATEMENT: One-time compensation to the Incident Management Team will cost \$30,000.

Resolution No. 302 December 18, 2020

By Supervisors Campbell, O'Brien, Hicks, Fedler, Skellie, Clary, Losaw, Ward, Griffith

TITLE: To Authorize Buyback of Up to Two (2) Weeks of Vacation Time for Exempt Employees

WHEREAS, the COVID-19 Pandemic has caused unprecedented disruption to County operations in 2020, and

WHEREAS, in recognition of the increased risk posed to employees who continued to work during the nationwide lockdown earlier this year the Board of Supervisors authorized time and a half hazard pay for all hourly employees who reported to work, and

WHEREAS, the Board of Supervisors recognizes that many exempt employees worked throughout this period as well, and

WHEREAS, the Finance Committee has recommended that all exempt employees be eligible to have up to two (2) weeks of vacation time purchased back by the County at the employee's standard daily rate of pay in recognition that many exempt employees worked throughout the nationwide shutdown and may not be able to use all of their accrued time; now therefore be it

RESOLVED, that all exempt employees are eligible to have up to two (2) weeks of accrued vacation time bought back by the County at the employee's regular daily pay rate; and be it further

RESOLVED, that such election must be made in full-day increments, and all eligible employees must notify the County Treasurer of their intent to exercise this option prior to December 31, 2020.

BUDGET IMPACT STATEMENT: Estimated monetary cost for the buyout of vacation time is \$75,000 but may be higher or lower depending on the utilization of exempt employees electing to exercise this option.