

Resolution No. 8 January 15, 2021
By Supervisor Hall

TITLE: Supervisors Appointed to the Soil and Water Conservation District Board

WHEREAS, Article 2, Section 6 of the Soil and Water Conservation District law provides that the Board of Supervisors shall appoint, among others, two members to the Soil and Water Conservation District Board from the County Board of Supervisors; now therefore be it

RESOLVED, that Cassie Fedler and Jay B. Skellie be and they hereby are appointed to the Washington County Soil and Water Conservation District Board as Supervisor members for the calendar year 2021.

BUDGET IMPACT STATEMENT: None.

Resolution No. 9 January 15, 2021
By Supervisor Hall

TITLE: Appoint Members of the Intercounty Legislative Committee of the Adirondacks

WHEREAS, the counties of the Adirondack region have established the Intercounty Legislative Committee of the Legislative bodies of the Adirondacks for the purpose, among other things, of initiating and taking positions on pending state legislation affecting the Adirondack area, and

WHEREAS, the by-laws provide for representatives of each County be appointed annually by the Legislative body of each County; now therefore be it

RESOLVED, that the Chairman of the Board of Supervisors, Clerk of the Board of Supervisors, and the following Supervisors: Brian R. Campbell, Robert A. Henke, David K. O'Brien and Paul D. Ferguson, be and they hereby are designated as representatives of the County of Washington on the Intercounty Committee of the Legislative bodies of the Adirondacks during 2021.

BUDGET IMPACT STATEMENT: None.

Resolution No. 10 January 15, 2021

By Supervisors Skellie, Rozell, Campbell, Haff, Hicks, Fedler, Shaw, Ferguson, Wilson

TITLE: To Authorize the Washington County Sewer Districts to Take Such Steps as May be Necessary to Collect Out of District User Fees

WHEREAS, Washington County's sewer districts enter into agreements with out of district users to provide sewage disposal services, and

WHEREAS, from time to time those out of district users fail to pay the amounts due and owing under those agreements, and

WHEREAS, relevy of those fees is not possible for out of district users leaving no alternative but to pursue legal action to recover the amounts owed; now therefore be it

RESOLVED, that the Washington County Board of Supervisors hereby authorizes the Washington County sewer districts and their Board of Commissioners to take such legal action, as they from time to time may determine to be necessary, to collect amounts owed to the districts by any out of district users, and to retain any such services as are necessary to pursue those collections.

BUDGET IMPACT STATEMENT: These amounts and costs are solely the responsibility of the districts and those within them.

Resolution No. 11 January 15, 2021

By Supervisors Campbell, O'Brien, Hicks, Fedler, Skellie, Hogan, Clary, Rozell, Losaw, Ward, Griffith

TITLE: Amend 2020 Budget – Sewer District No. 2

WHEREAS, the Executive Director of the Sewer District has requested a budget amendment to cover 2020 year end shortfalls; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following 2020 budget amendment:

Increase Appropriation:

| | | |
|----------------------|-------------------------------|--------------|
| GB.8000.8110.4030.01 | Office Supplies – SD#2 Admin. | 380 |
| GB.8000.8110.4100 | Printing – SD#2 Admin. | 10 |
| GB.8000.8110.4250.01 | Fees Other – SD#2 Admin. | 9,500 |
| GB.8000.8120.4280.01 | Supplies Other – SD#2 Sewers | 5,000 |
| GB.8000.8120.4320.01 | Repair & Main. – SD#2 Sewers | 20,000 |
| GB.8000.8130.4010 | Telephone – SD#2 O&M | 1,200 |
| GB.8000.8131.4280.01 | Supplies Other – SD#2 Compost | 8,500 |
| GB.8000.8131.4590 | Testing – SD#2 Compost | <u>2,000</u> |
| | | 46,590 |

Increase Appropriated Fund Balance:

| | | |
|--------|----------------------------------|--------|
| GB.599 | Appropriated Fund Balance – SD#2 | 46,590 |
|--------|----------------------------------|--------|

BUDGET IMPACT STATEMENT: Amend 2020 budget to cover shortfalls.

Amended 01/15/21

Resolution No. 12 January 15, 2021

By Supervisors Campbell, O'Brien, Hicks, Fedler, Skellie, Hogan, Clary, Rozell, Losaw, Ward, Griffith

TITLE: Amend 2021 DSS/OFA Budget for DSRIP Funds

WHEREAS, OFA has been awarded funding in the amount of \$2,500 from the Adirondack Health Institute as part of the Delivery System Reform Incentive Program (DSRIP), and

WHEREAS, these funds will be used to purchase iPads for the office; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following 2021 budget amendment:

Increase Appropriation:

| | | |
|-------------|------------------------------|-------|
| A.6010.4035 | Equipment – Non Asset | 2,500 |
|-------------|------------------------------|-------|

Increase Revenue:

| | | |
|----------------|---------------------|-------|
| A.6772.4489.09 | Federal Aid – DSRIP | 2,500 |
|----------------|---------------------|-------|

BUDGET IMPACT STATEMENT: Recognize DSRIP funds in the budget to purchase iPads.

Amended 01/15/21

Resolution No. 13 January 15, 2021

By Supervisors Campbell, O'Brien, Hicks, Fedler, Skellie, Clary, Rozell, Losaw, Ward, Griffith

TITLE: Amend Budget – Capital Project No. 125 – Capital Improvement Plan

WHEREAS, Capital Project No. 125 was created for the purpose of tracking costs related to the County's Capital Plan, and

WHEREAS, many of the 2020 capital improvements are either at or nearing completion and contain surplus funds remaining, and

WHEREAS, the Finance Committee has recommended that these funds be returned to the project's contingency account to be utilized for future projects; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

CAPITAL PROJECT 125

Decrease Appropriation:

| | | |
|-------------------|----------------------------------|----------------|
| H125.1620.2040.28 | Fire System Replacement | 100,000 |
| H125.1620.2040.29 | Fuel System Upgrades | 9,638 |
| H125.1621.2040.30 | Burgoyne Ave. Generator Purchase | 12,500 |
| H125.1680.2040.19 | Pulse VPN | <u>672</u> |
| | | 122,810 |

Increase Appropriation:

| | | |
|----------------|-------------|----------------|
| H125.1990.4530 | Contingency | 122,810 |
|----------------|-------------|----------------|

BUDGET IMPACT STATEMENT: Returns the unused funds for the 2020 completed projects along with the funds for the Fire System, which has been deferred. If adopted, the project contingency account will have a balance of **\$936,194**.

Resolution No. 14 January 15, 2021

By Supervisors Campbell, O'Brien, Hicks, Fedler, Skellie, Hogan, Clary, Rozell, Losaw, Ward, Griffith

TITLE: Authorize Agreement with Jaeger & Flynn Associates for Health Insurance Brokerage Services

WHEREAS, the County issued a request for proposals (RFP) for Health Insurance Brokerage Services, and

WHEREAS, interviews of the various parties were conducted, and

WHEREAS, the Finance Committee has recommended entering into a two year contract with Jaeger & Flynn to implement their proposal with a three year option to renew done either in three one year periods or for one three year term at the County's discretion; now therefore be it

RESOLVED, that the Chairman of the Board is hereby authorized to execute a contract with Jaeger & Flynn for Health Insurance Brokerage Services in a form approved by the County Attorney.

BUDGET IMPACT STATEMENT: Costs contained in the 2021 budget.

Resolution No. 15 January 15, 2021

By Supervisors Campbell, O'Brien, Hicks, Fedler, Skellie, Hogan, Clary, Rozell, Losaw, Ward, Griffith

TITLE: To Ratify Agreement Between Washington County and United Public Service Employee Union (UPSEU) for Years 2021-2023

WHEREAS, the membership of United Public Service Employee Union (UPSEU) in the Public Safety Department have ratified a proposed collective bargaining agreement with Washington County for the years 2021-2023; now therefore be it

RESOLVED, that Washington County does hereby ratify the aforesaid agreement; and be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute the agreement with the United Public Service Employee Union (UPSEU) for the years 2021-2023 for employees of the Public Safety Department in a form to be approved by the County Attorney.

BUDGET IMPACT STATEMENT: There are 14 members within the UPSEU bargaining unit. This agreement adjusts wages approximately \$4 per hour in 2021 (change in grade), and a 2.5% wage increase in both 2022 and 2023, increases shift differential to \$.45 per hour for hours worked between 6:00 pm and 6:00 am, increases longevity from \$.40 per hour to \$.45 per hour, increases employees health insurance contribution to 23% in 2021 and 25% in 2022, regarding sick leave reduced from 5 days to 3 days for requiring doctor's note, and requires Department Head's approval for any work other than the County.

Resolution No. 16 January 15, 2021

By Supervisors Campbell, O'Brien, Hicks, Fedler, Hogan, Clary, Rozell, Losaw, Ward, Griffith

TITLE: To Establish Reserve – Technology Projects

WHEREAS, the County adopted a five (5) year Capital Plan to allow for the future planning of the County's Capital needs, and

WHEREAS, it is the recommendation of the County Treasurer that the Technology Projects remain within the General Fund based on the monetary value of the individual projects and that a reserve be established for the preservation, funding and implementation of these projects, and

WHEREAS, the Finance Committee desires to establish the reserve to perpetuate the planning needs of the Information Technology Department; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to establish a General Fund Reserve for Technology Projects; and be it further

RESOLVED, the Technology Project Reserve be established with the remaining 2020 Fiscal year balance in the Computer Equipment line, in the amount of \$233,928.

BUDGET IMPACT STATEMENT: Reclassifies and restricts \$233,928 of Unreserved-Unappropriated Fund Balance within the General Fund to Reserved Fund Balance.

Amended 01/15/21

Resolution No. 17 January 15, 2021

By Supervisors Skellie, Rozell, Campbell, Hicks, Fedler, Shaw, Ferguson, Wilson

TITLE: To Authorize Chairman to Sign Condemnation Petition and Necessary Documents to Obtain Property for Reconstruction of Shushan Bridge

WHEREAS, the County is preparing for the replacement of the Shushan Bridge including obtaining the necessary easements and rights of way for the project, and

WHEREAS, it appears necessary to condemn a portion of a parcel for the purpose of placing a utility pole and associated support wires for the project to continue, and

WHEREAS, the Superintendent of DPW has recommended that the property be condemned in order to obtain the **1,115** square feet necessary, and

WHEREAS, the Public Works Committee has voted to support such action; now therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign a condemnation petition and necessary documents in order to move forward with the Bridge project.

BUDGET IMPACT STATEMENT: Costs associated with acquisition which are built in to the bridge project and are part of the project budget, are reimbursed accordingly.

Resolution No. 18 January 15, 2021
By Supervisor Hall

TITLE: To Appoint Member to the Lake Champlain Lake George Regional Planning Board

WHEREAS, the Lake Champlain Lake George Regional Planning Board is comprised of representatives from five counties, and

WHEREAS, the term of Matthew Hicks expired on December 31, 2020, and

WHEREAS, Evera Sue Clary has been recommended to fill the vacancy; now therefore be it

RESOLVED, that Evera Sue Clary is hereby appointed to the Lake Champlain Lake George Regional Planning Board for a term expiring December 31, 2023.

BUDGET IMPACT STATEMENT: None.

Resolution No. 19 January 15, 2021

By Supervisors Skellie, Rozell, Campbell, Haff, Hicks, Fedler, Shaw, Ferguson, Wilson

TITLE: To Authorize Retention of Engineering Firm to Conduct Feasibility Study

WHEREAS, the Washington County Sewer District No.2 issued a Request for Qualifications for the selection of an engineering company with expertise in various types of collection system investigation including, but not limited to, modeling, I/I study and remediation projects, oversight of administration and implementation of same utilizing various funding sources, and

WHEREAS, 10 firms responded to the request, and

WHEREAS, after examination of the qualifications and information provided, Environmental Design & Research was chosen, and

WHEREAS, the Sewer District Commissioners and Executive Director recommend award to Environmental Design Partnership of Clifton Park and the Public Works Committee agrees; now therefore be it

RESOLVED, that the Washington County Sewer District No. 2 Board of Commissioners is hereby authorized to retain the above referenced firm pursuant to the Request for Qualifications.

BUDGET IMPACT STATEMENT: Costs associated with this project are part of the Sewer District budget. The District has budgeted \$50,000 for this project.

Resolution No. 20 January 15, 2021
By Supervisors Clary, Hall

TITLE: To Approve Agreement with Cambridge Valley Rescue Squad, Inc. For Point of Dispensing Support Services

WHEREAS, the County anticipates receiving doses of the COVID-19 vaccines shortly, and

WHEREAS, the Public Health Department will begin operating a Point of Dispensing (POD) or PODs in order to distribute those doses to the appropriate categories of persons eligible, and

WHEREAS, operation of a POD or PODs will require support services with a medical background from outside our operational structure in order to serve as many people as possible, and

WHEREAS, the Cambridge Valley Rescue Squad has a county wide license to provide needed services that will support Public Health operation of the POD or PODs and has provided a proposal to offer such services at the rate of \$35/hour per person, and

WHEREAS, expediently setting up operations is of utmost importance in order to distribute as much vaccine as possible; now therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute a contract with Cambridge Valley Rescue Squad for provision of POD support services as required by Public Health for its operations in a form approved by the County Attorney; and be it further

RESOLVED, that due to the need to expedite operations, the purchasing policy rules governing requests for proposals are hereby waived in this instance.

BUDGET IMPACT STATEMENT: Direct costs are unknown. The ability to operate PODs are first contingent upon the allocation of vaccine received from the State. Every available attempt will be made to recoup costs through federal and state funding sources wherever possible. Operational tempo is dependent upon the amount allocated.

Resolution No. 21 January 15, 2021
By Supervisors Clary, Hall

TITLE: To Appoint Interim Public Health Director

WHEREAS, the current Director of Public Health has indicated her intent to retire as of January 29, 2021, and

WHEREAS, in order to ensure continuity of operations in the department, the current Assistant Director of Patient Services, who is approved by New York State Department of Health, is willing to step in to an interim role while the County determines the best way to fill the Director of Public Health vacancy, and

WHEREAS, Kathy Jo McIntyre has served the County for many years in her role as Assistant Director of Patient Services as well as other roles and is experienced in operations within the Department of Public Health; now therefore be it

RESOLVED, that Kathy Jo McIntyre is hereby appointed Interim Director of Public Health, effective January 30, 2021, at step 4 of the salary schedule for the position of Director of Public Health to serve until the appointment of a Director of Public Health.

BUDGET IMPACT STATEMENT: Salary will be equivalent to the Director of Public Health who is leaving.