

**Washington County Local Development Corporation
Audit and Finance Committee Meeting**

Friday, May 20, 2016

8:15 a.m.

Supervisors Classroom

Meeting Minutes

Present: Jared Humiston, Rich Norman, Cassie Fedler, Seth Pitts and Jay Niles
Others present: Deanna Derway, President WCLDC

Rich called the meeting to order at 8:18 a.m.

After reviewing the minutes from the March meeting, Cassie Fedler made a motion to approve as presented and Jared Humiston seconded. There was no further discussion and it was approved unanimously.

We reviewed the March and April financials and Cassie Fedler made the motion to approve the financials as submitted. Jay Niles seconded. There was no further discussion and it was approved unanimously. Each committee member signed off on the monthly reports in the binder.

Next, the Committee reviewed the proposed RFP's for Audit and Accounting services. PAAA requires that every 5 years RFP's are put out for these services and that, at the very least, the lead audit partner that completes these reports changes. Cassie made a motion to recommend both RFP's to the full Board for review. Jay Niles seconded and it was approved unanimously.

The meeting was adjourned at 8:32 a.m. with a motion from Jared Humiston and a second by Cassie Fedler.

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Seth Pitts, Chairman