

**Washington County Local Development Corporation  
Governance Committee Meeting  
Wednesday, March 30, 2016  
9:00 a.m.**

Present: Cassie Fedler, George Gang, Dave O'Brien, Jared Humiston  
Others present: Deanna Derway, WCLDC President and Seth Pitts, WCLDC Chairman  
Meeting was brought to order at 9:02 a.m.

We reviewed the minutes from the December 2015 meeting. Dave made the motion to approve and Cassie seconded. There was no further discussion and it was approved by all.

Next, the Committee discussed the need to review and update the WCLDC By-Laws to better reflect the structure of the LDC. The Committee went through the By-Laws and conferred about some of these proposed changes that everyone agrees on. Dave O'Brien will put all of the edits into one document and send that to the Committee members in order to review and continue updating at the next meeting. Deanna will re-send the original By-Laws to everyone to aid in the editing process.

Deanna also informed the Committee that PAAA requires a Discretionary Funds Policy be adopted and presented the proposed Policy based on the PAAA model. The Committee reviewed the policy and Dave made a motion to recommend this policy to the Full Board for approval. Cassie seconded and it was approved unanimously.

The Committee was also informed that the LDC's 5 year contract for Auditing and Accounting services will end at 12/31/16 and therefore, RFP's must be prepared and sent out to acquire these services for another 5 year term. Deanna will prepare the RFP's and submit to the Committee for approval in the.

Dave made the motion to adjourn at 9:52 a.m. and Jared seconded. There was no further discussion and it was approved unanimously.

DD

---

George Gang, Committee Chairman