

**Washington County Local Development Corporation  
Governance Committee Meeting  
Monday, May 16, 2016  
9:00 a.m.**

Present: Cassie Fedler, George Gang, Dave O'Brien and Dan Shaw  
Others present: Deanna Derway, WCLDC President

Meeting was brought to order at 8:58 a.m.

We reviewed the meeting minutes from April. Dan Shaw made the motion to approve and Dave O'Brien seconded. There was no further discussion and it was approved by all.

Next, the Committee continued to work through and discuss the WCLDC By-Laws. The Committee went through each section of the By-Laws and conferred about the proposed changes and edits that needed to be made. Dave O'Brien will once again put these edits in place and send the updated document to the Committee members to review and continue updating at the next meeting. Once the Committee is done reviewing everything, Deanna will send to the LDC attorney for review and input.

Next, the Committee reviewed the proposed Governance and Audit & Finance Committee Policies. There was a discussion about which Committee reviews and approves audit and accounting contracts which it was determined that this is a duty of the Audit & Finance Committee, therefore, Deanna will have the RFP's reviewed and approved by that Committee to recommend to the full BOD. There were a few items that the Committee would like Deanna to look into which she will do and report back on. Both of these policies will be attached to the By-Laws as appendices. The Committee will review again next month and recommend to the full BOD once the By-Law review is also complete.

Dave O'Brien made the motion to adjourn at 9:47 a.m. and Dan Shaw seconded. There was no further discussion and it was approved unanimously.

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George Gang, Committee Chairman