

Washington County Local Development Corporation
Audit and Finance Committee Meeting
Tuesday, October 11, 2016
10:00 a.m.
Supervisors Classroom

Meeting Minutes

Present: Jared Humiston, Cassie Fedler, and Jay Niles
Others present: Deanna Derway, President WCLDC

Jay called the meeting to order at 10:15 a.m.

After reviewing the minutes from the September meeting, Cassie Fedler made a motion to approve as presented and Jared Humiston seconded. There was no further discussion and it was approved unanimously.

We reviewed the September financials and Jared Humiston made the motion to approve the financials as submitted. Cassie Fedler seconded. There was no further discussion and it was approved unanimously. Each committee member signed off on the monthly reports in the binder.

Next, the Committee continued to review the RFP responses that were submitted in regards to Audit and Accounting services that were due by 9/1/16. We received 5 proposals for Audit Services and 3 for accounting services. At the last meeting, the Committee asked Deanna to reach out to the local references for some of the companies. Deanna shared the responses that she received with the Committee. After narrowing the list down significantly based on cost and references, the Committee then looked at which businesses were located in Washington County and were able to weight the pros and cons of each and make a recommendation. Jared Humiston made a motion to accept the RFP proposal from Jenkins, Beecher, Bethel CPA for Accounting Services and Nolan CPA Service for Auditing services for review by the Full Board of Directors. Cassie Fedler seconded and it was approved unanimously. The Full BOD will review this and make a final decision on 10/21/16 and Deanna will then notify those selected.

The meeting was adjourned at 10:30 a.m. with a motion from Cassie Fedler and a second by Jay Niles.

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Seth Pitts, Chairman