

2017 DSS

# Annual Report Supplement

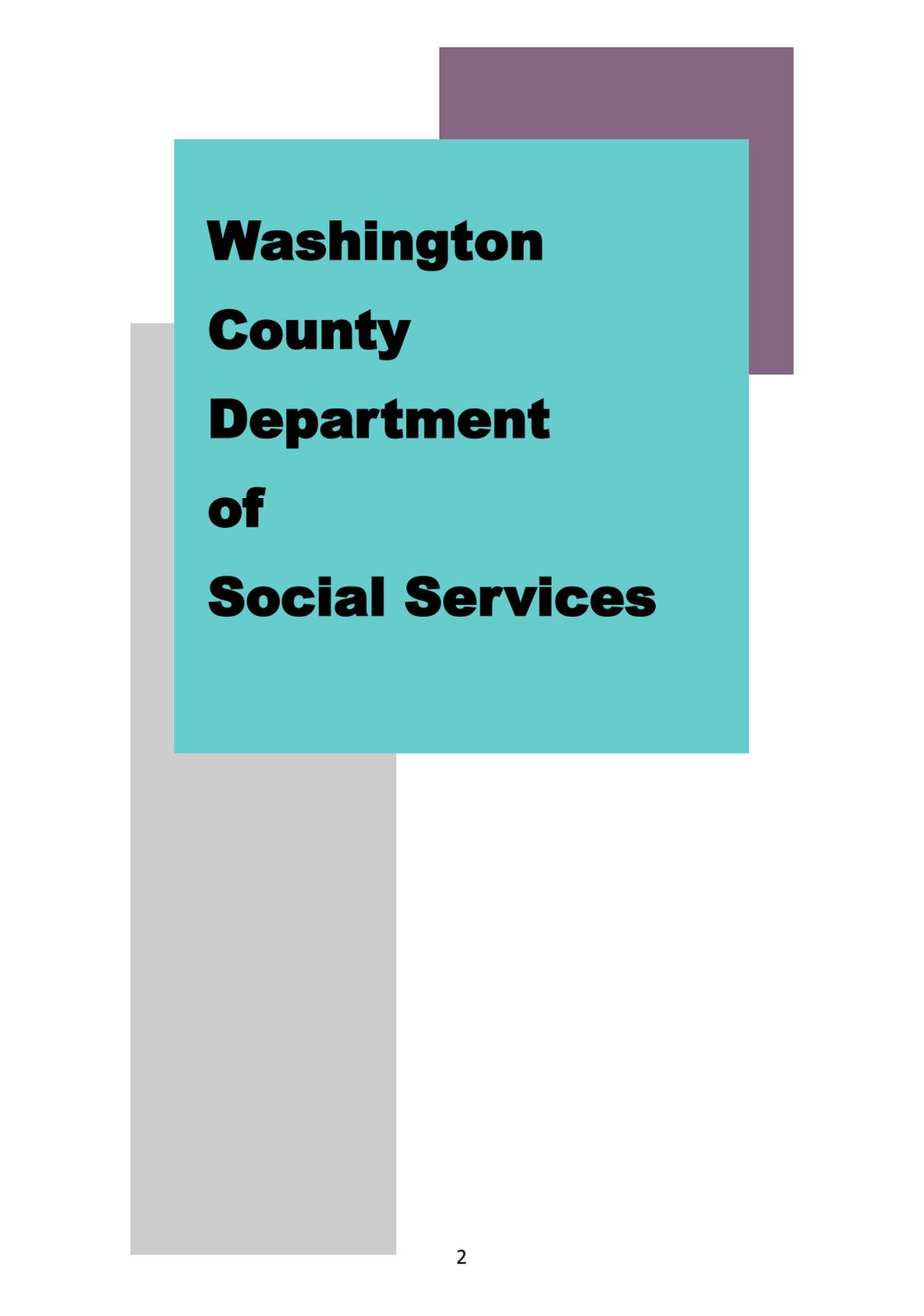


Photo Credits: Dolores Adamson (top),  
Jeanette MacQuesten (bottom)

Department of Social Services

Tammy L. DeLorme

Commissioner



**Washington  
County  
Department  
of  
Social Services**

## **Mission Statement:**

The mission of the Washington County Department of Social Services is to empower those in need and to collaborate with individuals and families to achieve and maintain independence and self-sufficiency. Our responsibility is to maximize resources and to achieve optimal outcomes for the residents of Washington County.

## **Overall Agency**

To create and maintain a single Agency focus across all Divisions seeking to provide the most effective services and supports for clients resulting in safety, empowerment, self-sufficiency, personal responsibility and independence.

**Washington County  
Department of  
Social Services is  
located on the first  
floor of Building B  
within the County  
Municipal Center,  
in Fort Edward, NY.**



### **Introduction from Commissioner DeLorme:**

It is my pleasure to present the 2017 DSS Annual Report. The data conveyed through the following pages is meant to be provided in a snapshot manner. If you are interested in comparisons to prior years, or for an expanded explanation on DSS programs refer to: <http://www.washingtoncountyny.gov/827/Annual-Reports>

Related to the spike of foster care placements noted in 2016, it is with great relief that this report reflects a decrease in the trend throughout 2017. Children are placed with DSS, in foster care, only out of absolute necessity often as the result of complex issues. Placement is a last resort due to the trauma that is caused when a child is moved from their home. Though our numbers have leveled off we continue to have a scarcity of qualified foster families in Washington County.

More homes are needed throughout the area so that the additional shock of leaving the comfort of their home school district can be prevented. Many people have apprehension about becoming foster parents that is based on a misunderstanding of the requirements. Once we dispel the most common myths, there are far fewer barriers to becoming a foster parent than you might think. If you, or anyone you know, have ever had interest in becoming a foster parent I invite you to call our office to discuss the possibility.

The most notable change within DSS in 2017 was the development of a distinct Homeless Unit. The full description of the Homeless Unit, and their practice, is contained on pages 19 & 20 with related data on pages 18 & 21. The Unit became fully functional during the second quarter of the year. Additionally, service to the homeless was bolstered during the last quarter of the year with the implementation of a waiver request for a Shelter Supplement. The approval of the waiver request by the Office of Temporary & Disability Assistance (OTDA) allowed long term homeless individuals in the process of obtaining Social Security benefits to find affordable housing. It may never be declared that society has solved the issue but, for DSS, we can say that we have remained vigilant in our work with homelessness and people at risk of being homeless and we have provided value-added services to the County.

From foster care to homelessness and everything in between, the programs at DSS are supported by the 133 exceptional employees that work in them. There are a variety of entry level positions as well as several opportunities for advancement once here. An environment of continuous learning and helping people achieve optimal outcomes offers stimulating challenges every day.

The level of dedication that our staff members demonstrate to the programs they work in, and to the people of this county, is applaudable. Examples of them going above and beyond are countless and inspirational. The staff at DSS frequently engage in both required and optional training sessions. Management Team members have been panelists in various training and information sharing presentations at both Statewide Conferences and in local forums. More information about our staff development can be found on pages 8 & 9. For those interested in joining our staff, a link to Civil Service can be accessed on the County Website referred to earlier.

Thank you for your interest in Washington County DSS~



# Legal Services

Agency staff work in collaboration with the Washington County Attorney's Office on matters involving all areas of legal representation.

A summary of the 2017 legal activities is as follows:

<b>Type of Petition</b>	<b>Total No. of Petitions</b>
Child Abuse	4
Child Neglect	71
Applications to Restore	9
Applications for Access to the Home/Child	3
Applications to Extend Suspended Judgment	1
Application for Removal	1
Extension/Review of Foster Care	2
Permanency Hearing Reports	67
Violation of Court Order	8
Termination of Parental Rights	22
<b>Total Number of Petitions</b>	<b>188</b>
Total Child Removal Cases	2
<b>Total New Adult Guardianship Cases</b>	<b>1</b>
<b>Recoveries</b>	
Estates	\$70,104.92
Public Assistance	\$4,529.92
<b>Total</b>	<b>\$74,634.84</b>
<b>Child Support Statistics</b>	
<b>Total Court Appearances</b>	<b>846</b>

# Accounting

## DSS/OFA Comparison of Expenditures to Revenue 2016 & 2017

	2016 Actual	2017 Actual
<b>Administration</b>	\$ 6,677,584	\$7,466,747
Includes salaries & on call for DSS, Equipment & Contractual Costs for DSS		
<b>OFA Salaries &amp; Equipment</b>	\$ 292,499	\$ 324,614
<b>Fringe Benefits DSS &amp; OFA</b>	\$ 2,725,076	\$ 2,823,959
<b>Programs DSS &amp; OFA</b>	\$ 9,357,748	\$ 9,031,464
<b>Total Cost to Administer Programs</b>	\$19,052,907	\$19,646,784
<b>Total Revenues (State &amp; Federal)</b>	\$14,520,760	\$15,257,858
<b>Net Cost for DSS/OFA Programs</b>	\$ 4,532,147	\$ 4,388,926
<b>Medicaid Cost to County</b>	\$11,191,314	\$10,989,160

## Medicaid Cost Comparison

County Cost for 2017 Medicaid Benefits	\$ 10,989,160
Gross Value Medicaid Expenditures for Washington County Recipients (for all medical services provided in 2017)	\$124,146,695

# Staff Development

## Employment, Advancement, Retention and Retirements

DSS has a total of 133 F/T Employees and varied opportunities for serving those in need, here is a little detail about 2017:

### New Hires

#### **The Agency Welcomed 18 New Employees in 2017**

- 10 to the Assistance Programs Division
- 5 to the Children's Services Division
- 1 to the Aging and Disabilities Resource Center (ADRC)
- 2 to the Administrative Division

### Career Advancement

#### **11 Employees Advanced to Higher Grade Level Positions in 2017**

- 4 Social Services Examiners were Appointed to Caseworker positions
- 1 Social Services Examiner was Appointed to a Welfare Employment Representative position
- 1 Social Services Examiner was Appointed to a Senior Social Services Examiner position
- 1 Typist was Appointed to a Senior Typist position
- 1 Caseworker was Appointed to the Staff Development Coordinator position
- 2 Typists were Appointed to Social Services Examiner positions
- 1 Account Clerk was Appointed to a Senior Account Clerk position

### Service Recognition

The Agency has a wealth of experience as demonstrated by the years of service of its' employees.

16 staff have over 20 years of service and 52 have over 10 years of service. This represents 45 % of the total staff within the Agency.

### Retirements

Mary Ann Terry, a Typist in the Assistance Programs Division retired after 22 years of service with Washington County, of which the last 14 years were with DSS.

Karen Hillis, Staff Development Coordinator in the Administrative Division, retired after 20 years of service with Washington County, of which the last 16 years were with DSS.

# Staff Development

## Staff Development & Opportunities

### Professional Development

Agency staff participated in 174 Trainings in 2017

All Agency staff are now required to attend Trauma Informed Care and Bridges Out of Poverty trainings to provide greater perspective and sensitivity to the issues and needs of the individuals and families we serve.

The Agency also has staff in pursuit of college degree programs who are participating in the Educational Reimbursement program.

11 Agency staff volunteered and completed the Heartsaver CPR AED course enabling them to respond in situations of emergency within the County complex.

10 Agency staff members are licensed as a Notary Public and can provide services to clients and co-workers.

### Agency Transfers

**10 Agency Employees Remained in Title and Transferred to Different Units in 2017. Transferring within the Agency provides Staff with Experience in Multiple Program areas.**

2 Typists transferred from the Reception Unit. One transferred to the HEAP Unit and another to the Administrative Division

1 Typist transferred from the HEAP Unit to the ADRC

2 Examiners transferred from the Temporary Assistance Unit to the Child Support Unit

1 Examiner transferred from the Child Support Unit to the Investigations Unit

1 Caseworker transferred from the Child Protective Services Unit to the Homeless Unit

1 Caseworker transferred from the Adult Protective Services Unit to the Homeless Unit.

1 Caseworker transferred from the Foster Care Unit to the Child Protective Services Unit

1 Caseworker transferred from the Preventive Services Unit to the Foster Care Unit.

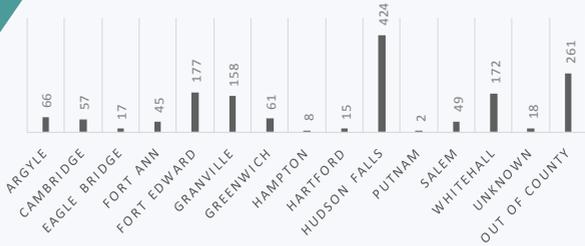
# Preventive Services

In 2017, the Preventive and CPS Units developed a case transfer protocol, to ensure a more collaborative transfer of cases from CPS to Preventive Services. The new protocol requires the Preventive Caseworker to schedule a transfer meeting within five business days. The transfer meeting includes the CPS Sr. Caseworker/Supervisor, the assigned Preventive Caseworker and the Preventive Sr. Caseworker/Supervisor. The purpose of the transfer meeting is to review the case, discuss case needs and to plan a joint home visit to occur within seven business days.

<b>Preventive Services Referrals</b>	
<b>Total Preventive Referrals</b> 79 CPS—31 Other Sources	<b>110</b>
<b>PINS Referrals:</b> 26 Parental –54 School	<b>80</b>
<b>Juvenile Delinquent Referrals</b>	<b>35</b>

# Child Protective Services

# OF REPORTED CASES  
BY TOWN FOR  
2017



## Reports of Suspected Child Abuse and Maltreatment in 2017

Total number of Primary reports	1304	Total number of children named in reports	2977
Total number of Secondary Reports	233		
Total number of reports that went Investigation	936	Total number of reports that went FAR	368
Percentage	72%	Percentage	28%

In **2017** the total number of allegations listed in the **1,304** primary reports of suspected child abuse and maltreatment totaled **3,806**.

**568** or **43.6%** of the **1,304** primary reports of suspected child abuse and maltreatment had allegations of **Drug/Alcohol misuse**.

# Placement Services

**In 2017:  
17 Youth entered  
Foster Care**

Case Types Resulting in  
the Placement of a Child  
in Foster Care

- 16 Youth were placed through Child Neglect Petitions
- 1 Youth was placed as a Persons In Need of Supervision (PINS)
- 1 Returned from Trial Discharge

**In 2017:  
24 children were  
discharged from  
Foster Care**

- 6 - Returned to the custodial parent
- 2 - Returned to non-custodial parent
- 8 - Relative Resource
- 5 - Were adopted
- 2 - Turned 18 and refused to remain in care
- 1 - Transferred to OPWDD

Foster Care Stats	2016	2017
Youth Entered	52	17
Youth Discharged	33	24

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**In Addition**  
5 - Trial discharge

**In 2017:  
5 Adoptions were  
finalized**

**Number of Youth in foster care 2017  
(on last day of each month)**

Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
53	53	49	48	48	49	46	48	49	50	50	48

# Child Support & Enforcement

<b>Child Support Stats</b>	2015	2016	2017
Child Support cases	4426	4640	4468
Children in open support cases	4688	4455	4222
Number of petitions filed	1104	1142	1150
<b>Paternity Testing</b> <b>94</b> individuals were scheduled for DNA/Paternity testing in 2017			

**Washington County’s collection efforts for 2017 totaled:**

**\$7,743,226.00**

**\$534,353.40** of that nearly \$8 million was collected as reimbursement to offset DSS costs to include:

**Foster Care, Temporary Assistance and Medical Support.**

## Total dollars collected as arrears for failure to pay child support from Tax Refunds and Lottery Winnings

Federal Refunds	\$227,484.85
State Refunds	\$90,610.52
Lottery Winnings	\$1,981.32

# Temporary Assistance & SNAP

## 2017 Monthly Average

	Description	Case/ Household	Recipients/Persons
Temporary Assistance	Cash benefits to income eligible individuals to pay for basic necessities	377	632
Temporary Assistance is divided into two separate categories as follows:			
Family Assistance	Cash benefits to income eligible families	188	378 Total 74 Adults 304 Children
Safety Net	Cash benefits to single adults/ childless couples/ or families who have received more than 60 months of Family Assistance	189	254 Total 190 Adults 64 Children
SNAP	Supplemental Nutrition Assistance Program	3,709	6,992
SNAP recipients as divided into the two separate TA categories:			
Temporary Assistance	In receipt of both TA and SNAP	223	481
Non- Temporary Assistance	In receipt of SNAP only	3,486	6,511

## EMPLOYMENT

In conjunction with an application for Temporary Assistance, 994 assessments were completed by the Employment Program in 2017. Of them 451 were TANF (“Family”) cases and 543 were Safety Net (“Singles”) Cases.

In collaboration with the New York State “Jobs” Representative, 135 individuals found employment.

305 of the cases were denied for TA due to non-compliance with employment requirements.

### 2017 Benefits Paid Out By Program:

TA/TANF	(100% Federal)	\$ 1,374,392.
TA/Safety Net	{ 29% State 71% Local }	\$ 1,614,052.
SNAP	(100% Federal)	\$ 9,131,424.
HEAP	(100% Federal)	\$ 2,507,535.
Day Care	(100% Federal)	\$ 743,783.

### 2017 MEDICAID STATISTICS

<u>Case Type</u>	<u>Cases</u>	<u>Individuals</u>
MA	2,438	2,675
MA –SSI	1,674	1,674
<b>Total</b>	4,112	4,349



# DAY CARE PROGRAM

In 2017 there was a total of:  
136 cases, serving 404 children

## Home Energy Assistance Program (HEAP)

### 2017 HEAP Federal Fiscal Year

10/1/16–9/30/17

Number of Benefits/ Grants Authorized	Total Federal Dollar Amount paid out through program to heating suppliers of Washington County Residents	Administrative Allocation provided to DSS to operate the program during the HEAP Season
5,425	\$2,507,535	\$150,056

#### Furnace Replacements

Total Cases: 19  
Total Cost: \$59,423

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Cooling  
Component  
10/1/16—9/30/17  
Total Cases: 32  
Total Cost: \$16,600

#### Furnace Repair,

#### Estimates And Clean and Tune Component

Total Cases: 26  
Total Cost: \$9,802

# INVESTIGATIONS (“FRAUD”)

## WASHINGTON COUNTY

### Cost Avoidance for Program Integrity Initiatives

Calendar Year 1/1/2017– 12/31/2017

Initiative	Description	Number of Application Denials, Case Closings, or Grant Reductions	Estimated Cost Avoidance
<b>Front End Detection System (FEDS)</b>	Detecting fraud at application	28	\$207,694
<b>Cases in Criminal Court Prosecuted</b>	Cases where arrests took place or charges were filed	16	\$23,917
<b>Cases where over-payments determined not to be criminal*</b>	Monies repaid or To be paid	29	\$6,951
<b>Prison Computer Match</b>	Detecting Incarcerated Individuals	9	\$15,120
<b>Intentional Program Violations (IPV)</b>	Disqualification Sanctions (for those found guilty in court)	6	\$12,865

\*Disqualification consent process is in conjunction with the Washington County District Attorney’s Office.

# Temporary Housing

Temporary Housing is provided through meeting eligibility requirements for Emergency Temporary Assistance

## Number of Homeless Served in 2017

Many people report to DSS as being “homeless”. The Department seeks all manner of alternatives prior to approving temporary housing.

In 2017, a total of 82 families and 200 single adults were placed in Temporary Housing. Those not housed were either not eligible or located alternate accommodations.

Month	Families	Singles	Month	Families	Singles
January	16	25	July	11	42
February	16	24	August	14	41
March	21	39	September	15	32
April	19	41	October	16	25
May	17	45	November	13	26
June	16	50	December	9	38

Total spending for motel and shelter placements in 2017 shows a decrease of nearly \$155,000 from 2016. This appears to be due to a combination of the added case management as well as a slight decrease in the number of homeless families and individuals.

## TEMPORARY HOUSING INITIATIVE

In early 2017, with the Board of Supervisors' approval, the Washington County Department of Social Services created a specialized unit to address the ever-increasing concerns for the homeless population within the county.

The new Homeless unit was created, employing the skills of 3 Social Services Examiners, 2 experienced Caseworkers, 1 Sr. Social Services Examiner, 1 Welfare Employment Representative. The unit is directly supervised by a Principal Social Services Examiner and the Director of Assistance Programs. The unit's primary goal is to assist our homeless clients in finding and maintaining safe, stable and affordable housing for themselves and their families.

Our Homeless clients represent a cross section of Washington County's population; they are families with children, childless couples and single individuals. Some work and some do not. Some have community and family resources and supports and others are not as fortunate, and were unable to make ends meet on their own. A sizable portion are on probation or parole. Some are just like your neighbors or your friends who were a financial catastrophe away from needing serious help and found themselves without stable housing.

The Examiners and Senior Examiner assist applicants and recipients by determining their eligibility for Temporary Housing Assistance and, in some cases, ongoing Temporary Assistance. They refer them to other agency programs for which they would be eligible and from which they would benefit. The heightened level of awareness among DSS staff of the trauma associated with homelessness has enhanced our "One Agency" alignment.

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The Employment Representative works to help the clients that are employable to find employment. All clients are assessed for job readiness. Assistance with the application for Social Security benefits may be a part of the process as well.

Barriers to finding permanent housing are identified jointly by the client and the Examiner. The Caseworkers maintain consistent contact with and provide case management to the clients while they are in Temporary Housing. Caseworkers monitor the plans made to address and resolve the barriers and encourage the client to maintain compliance with Temporary Assistance requirements.

Clients are helped when contacting potential landlords a necessity of continuing to receive Temporary Housing that had been problematic in the past. Caseworkers are able to conduct a walk through with clients of a potential apartment to ensure habitability . If needed, they are assisted with transportation and can also be eligible for Day Care for their children while they work with us.

The Homeless Unit, working together, has seen a steady increase in success in the placement of clients in permanent housing. There has also been some success in maintaining contact with former homeless clients to prevent another incidence of homelessness. Recently, the team has expanded service to the Department by assisting clients who are at risk of homelessness and have pending evictions.

Peaking over prior years, the highest number of cases the unit worked with at one time in 2017 was 55. By the end of 2017 the case load hit a low of 22 cases.

# Temporary Housing in detail

**In 2017, 50 of the 200 “singles”  
appeared at DSS upon release from Prison**

<b>29</b>	<b>Were registered sex offenders</b>
<b>66</b>	<b>Were convicted of other charges</b>
<b>No previous conviction disqualifies someone from these NYS Regulated programs</b>	

## Average Length of Stay in Temporary Housing

<b>Families</b>	<b>44 Days</b>
<b>Singles (&amp; childless couples)</b>	<b>40 Days</b>

## Cycle of Homelessness

**69 (of the 282) distinct situations of homelessness in 2017  
had also been homeless less than one year before**

**Affordable housing stock and participation in  
suitable support services continue to be a barrier  
to retaining stable housing.**

# Washington County Office for Aging and Disabilities Resource Center

Washington County Office for Aging and Disabilities Resource Center (ADRC) is a collaborative effort between the Department of Social Services and the Office for the Aging, providing unbiased information and access to home and community based services for aging and disabled populations under the NYConnects Program.

The following two sections are included in the 2016 Office for Aging Annual Report Supplement as well.

## DSS Medicaid Personal Care Services

For Medicaid-eligible persons, local social services districts contract with home-care agencies that employ aides to provide Medicaid funded personal care services such as housekeeping, meal preparation, bathing, toileting, and grooming. The local social services office then notifies the individual of the services that will be provided and the need for services is reassessed approximately every six months. New York State oversees the local social services districts' administration of the program.

### 2017 Statistics

Personal Care Assistance	4
Consumer Directed Personal Care Assistance	72
Care at Home	4

## DSS Adult Protective Services (APS)

APS is a program serving adults, 18 or older, who may be in need of protective services because:

- ◆ They have a physical or mental impairment;
- ◆ They can no longer protect themselves from neglect, abuse, or hazardous situations;
- ◆ They cannot provide for their most basic needs; for food, clothing, shelter or medical care; and
- ◆ They have no one willing or able to help in a responsible manner.

APS can provide services to strengthen an adult's ability to live in the community as long as possible.

Referrals made to APS are kept confidential and cannot be released to the public.

### 2017 Service Statistics

Referrals	146
Investigations	120
Representative Payee Cases	30
Guardianship Cases	9

## Reception in 2017

**11,824**

people dropped documentation off  
at the front window;

**11,135**

people formally checked in at reception

## Food Pantry

Numbers Served by Washington County DSS  
(Employee) Operated Food Pantry in 2017

2017	# of Households	# of Children	# of Adults
January	111	80	158
February	87	58	106
March	117	137	69
April	109	94	132
May	151	118	195
June	138	113	178
July	123	88	144
August	127	122	176
September	105	101	125
October	111	98	138
November	110	90	164
December	93	75	123
<b>Total</b>	<b>1,382</b>	<b>1,174</b>	<b>1,708</b>
These numbers are <u>not</u> duplicated.			

People do return to the pantry as needed

## Employee Spotlight

Many of our staff participate in focus groups and committees within the community and with other Social Services Districts. Employees are asked to participate in presentations at local forums and Statewide Conferences.

The Department is a member of the New York Public Welfare Association. The Association sponsors two conferences each year.



Rebecca Palmer, Principal Account Clerk



Tracy Hudson, Placement Svcs. Supervisor

NYS Office of Temporary and Disability Commissioner, Samuel Roberts, visited our office in December.

Commissioner Roberts talked with staff as he toured our office space. Seen in the picture to the right, the Commissioner admires the workstation of an equally tall staff member, Kendrick Hayes, which had been adjusted to suit his height by the County Buildings & Grounds Dept. The Commissioner joked that he wanted a picture so that he could make the request for himself as well.



The Management Team met with the Commissioner for a brief discussion while he was here.



## Appreciating our Employees



While our employees are appreciated 365 days a year, the Department plans for specific celebrations of our employees in the Spring and Fall. Bring a dish buffet luncheons are always a hit and activities are planned for continued staff development. We hosted a professional speaker to inspire us in the spring. While, a Unit “pumpkin decorating” contest was held during lunch this fall. We found out we have lots of talent and competitive spirit in the office!



Our Annual Employee **Holiday Luncheon** was a great success! The theme was Candy Land. Employees made and donated the decorations to transform the training rooms into a festive atmosphere.

Employees paid for a catered lunch from the Sheriff’s Department which was delicious! Thanks to all Social Service employees, this event was a great way to start the holiday season!



## DSS & OFA Employees Contribute to various Organizations



	2017
Jan	Employee Recognition Fund
Feb	CPS Incidental Fund
March	Make-A-Wish
April	Tanya Crosier Scholarship Fund
May	Preventive Incidental Fund
June	Adirondack Vets House
July	SPCA
Aug	Haynes House of Hope
Sept	Food Pantry & Hygiene Products
Oct	Argyle Thanksgiving FEAST
Nov	WAIT House
Dec	Toy Drive
<b>Total</b>	<b>\$2,737 + Toys</b>

Holidays in December always bring out the spirit of generosity. This year the employees of OFA and DSS contributed over 100 dozen cookies which were then bagged & paired with cards from local school children and distributed to 315 shut ins, veterans and homeless families.



## Holiday Toy Drive

Several bins of toys were donated by employee's in 2017 for distribution, as needed, through our staff.

Speaking of the toys .....In one instance what started out as a Caseworker providing a couple of toys from our toy bins for a 9 month old, evolved to helping provide needed safety items as well as gifts for the mom's 8 year old daughter and the mom herself. Through extra determination and bighearted coworkers, the Caseworker was able to share the spirit of generosity and compassion at its best. The mom was overjoyed and thankful for the assistance and realized that accepting the involvement of DSS could be beneficial in ways she would not have imagined when the Caseworker first came to her door.

## **Community Donations For Children and Families in Washington County**

**Several members of our community made donations of clothing, school supplies and toys to Washington County families in need.**

### **Items for Youth**

**The Washington County Children's Committee is a wonderful organization and support to the youth of our County.**

- **weekly allowance for children in foster care**
- **support for youth to attend various camps**
- **access to other items of need**

### **Household Supplies**

**Throughout the year as staff learn of items that the families they are working with may need, they put the call out to agency co-workers for donations to help. Clothing, furniture & assorted items are frequently provided throughout the year through the generosity of the staff.**

**The Washington County DSS has operated a Food Pantry for a number of years. The collections started in a single cupboard and expanded to a supply closet over time. It is seen on the next page as it is today, taking residency in a DSS file room.**

## Food Pantry Donations

### Food Donations

- Price Rite
- Market 32
- DSS/OFA Staff

### Hygiene Product Donations

- DSS/OFA Staff

### Monetary Donations

- Stewart's Shops Holiday Match donation of \$1,000
- 1st Baptist Church of Hudson Falls
- 1st Presbyterian Church of Hudson Falls



## **About our Cover .....**

**DSS/OFA employees are asked to submit ideas for the cover of the Annual Report. Twenty-three submissions were received this year, with the Management Team voting for their favorite. The featured photos tied as the winners of this year's contest.**



### **Kingsbury**

**Top Cover Photo**

**Taken by Dolores Adamson,**

**Typist in the Assistance Programs Division**

**Photos are used for both the DSS and the OFA Annual Reports.**

**The requirement of the contest is simply that it “must represent Washington County”. Submissions can be drawings, photographs, or any creation of their artistic flair. A copy of the cover will be framed and displayed, along with prior year winners, within our office.**



**Putnam Station**

**Bottom Cover Photo**

**Taken by Jeannette MacQuesten,**

**Typist in the Investigations/Homeless Unit**



For additional copies of this **2017** Supplemental Report, or for comparisons to the **2016** Supplemental Report and/or for a copy of our more detailed Annual Report from **2015**, please access the following web address:

<http://www.washingtoncountyny.gov/827/Annual-Reports>