

Tabled 05/18/18

Resolution No. 133 May 18, 2018
By Supervisors Haff, Shay

TITLE: To Dissolve and Reorganize the Lake Champlain Lake George Regional Planning Board

WHEREAS, Resolution No. 18 dated February 9, 1967 authorized Washington County to participate in the establishment of a Regional Planning Board for the Lake Champlain-Lake George Region, and

WHEREAS, the Board was to be comprised of members from Warren, Washington, Essex, Clinton and Hamilton counties in accordance with Article 12-B of the General Municipal Law, and

WHEREAS, due to egregious lapses in oversight and substantial lack in the care and custody of the taxpayers monies and interests, this Board needs to be reorganized, and

WHEREAS, the several funding sources for the participating counties need to be protected and perpetuated; now therefore be it

RESOLVED, that Washington County's participation in the entity known as the Lake Champlain-Lake George Regional Planning Board be and is hereby withdrawn; and be it further

RESOLVED, that any and all documents, including but not limited to, loan documents, registers and funds be immediately turned over to a Regional Economic Development agency chosen and agreed to by a majority of the participating counties (Warren, Washington, Essex, Clinton, Hamilton) in a manner prescribed by law; and be it further

RESOLVED, that the entity known as the Adirondack Glens Falls Transportation Council (AGFTC) continue in a manner as prescribed by Metropolitan Planning Organization standards; and be it further

RESOLVED, that the agency known as the Regional Development Corp be dissolved and surrender all records, reports and monies over to the Regional Development agency heretofore mentioned in the custody of the assets of the LCLGRP as agreed to by the participating counties in a manner as prescribed by law; and be it further

RESOLVED, the grant programs currently sought and administered by the Lake Champlain-Lake George Regional Planning Board be transferred to the Warren County Soil & Water Conservation District along with the employee from the LCLGRP whose employment will continue contingent on the position's current funding structure in order that the district bear no additional burden or costs. This grant program will continue in a manner as prescribed by the Chairmen of the five (5) participating counties contingent on the continuance of the current funding. This entity is to report to a representation of the participating counties no less than four times per calendar year. Their oversight to be comprised of no less than one (1) citizen member, the Chairman of the Board, DPW Superintendent, Budget Officer and County Treasurer or Chief Financial Officer of the participating counties; and be it further

RESOLVED, the participating counties request and fund, in equal proportion, an immediate audit of the Lake Champlain-Lake George Regional Planning Board along with any Board, Committee or agency operating under, among or within the auspices of the LCLGRP, including but not limited to the Regional Development Corporation and the Adirondack Glens Falls Transportation Council; and be it further

RESOLVED, that this resolution be contingent on passage by all five (5) of the participating counties.

BUDGET IMPACT STATEMENT: 20% share of the required audit.

Resolution No. 134 May 18, 2018
By Supervisors Skellie, Fedler, Shay, Campbell, Hicks, Moore, Rozell

TITLE: Resolution of the Board of Supervisors of Washington County Establishing the Board of Supervisors of Washington County as Lead Agency Pursuant to the State Environmental Quality Review Act Relative to the Proposed Project of the Application by the Board of Supervisors to the New York State Office of Parks, Recreation and Historic Places Snowmobile Trail Grant-In-Aid Application for the Year 2018-2019

WHEREAS, the Board of Supervisors of Washington County (hereinafter the "Board") proposes to make an application for funding to the State Office of Parks, Recreation and Historic Places to the Trail Grant-In-Aid Program for the Year 2018-2019 (hereinafter the "Project"), and

WHEREAS, pursuant to State Environmental Quality Review Act (hereinafter "SEQR") a "Short Environmental Assessment form" has been prepared for the Project dated May 18, 2018, which describes the Project in considerable detail (hereinafter the "EAF"), and

WHEREAS, the EAF, having been reviewed by the Board, was deemed completed and accurate relative to the Project, and

WHEREAS, the Board determined that the Project constitutes an Unlisted Action as defined by the SEQR regulations §617.2 (ak) and thereafter chose uncoordinated SEQR review pursuant to 6 NYCRR §617.6(b)(4), and

WHEREAS, the Board now desires to establish itself Lead Agency with respect to the Project in accordance with the SEQR regulations at 6 NYCRR 617.6 and to give notice of such establishment.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE WASHINGTON COUNTY BOARD OF SUPERVISORS THAT:

1. The Board is hereby established as Lead Agency for purposes of SEQR relative to the Project.
2. This Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: None.

Resolution No. 135 May 18, 2018
By Supervisors Skellie, Fedler, Shay, Campbell, Hicks, Moore, Rozell

TITLE: Resolution of the Board of Supervisors of Washington County Issuing a “Negative Declaration” Pursuant to the State Environmental Quality Review Act Relative to the Proposed Project of the Application by the Board of Supervisors to the New York State Office of Parks, Recreation and Historic Places Snowmobile Trail Grant-In-Aid Application for the Year 2018-2019

WHEREAS, the Board of Supervisors of Washington County (hereinafter the “Board”) proposes to approve the application to the NYS OPRHP for Snowmobile Trail Grant-In-Aid Application for the year 2018-2019 (hereinafter the “Project”), and

WHEREAS, pursuant to State Environmental Quality Review Act (hereinafter “SEQR”) a “Short Environmental Assessment form” has been prepared for the Project dated May 18, 2018, which describes the Project in considerable detail (hereinafter the “EAF”), and

WHEREAS, the EAF, having been reviewed by the Board, was deemed completed and accurate relative to the Project, and

WHEREAS, the Board determined that the Project constitutes an Unlisted Action as defined by the SEQR regulations §617.2 (ak) and thereafter chose uncoordinated SEQR review pursuant to 6 NYCRR §617.6(b)(4), and

WHEREAS, the Board, by resolution dated May 18, 2018 declared itself Lead Agency with respect to the Project in accordance with the SEQR regulations at 6 NYCRR 617.6, and

WHEREAS, the Project was the subject of discussion at a public Agriculture, Planning, Tourism and Community Development meeting held on April 24, 2018 and was also the topic of discussion during the Board meeting on May 18, 2018 when the Board declared itself lead agency, and

WHEREAS, the Board caused to be completed Part II of the EAF, and the project was reviewed and discussed by the Agriculture, Planning, Tourism and Community Development Committee, and

WHEREAS, the Board has undertaken its very best efforts to identify all areas of potential environmental concern, has thoroughly analyzed and considered each potential environmental concern, taking into account the magnitude and importance of each, and now makes its Determination of Significance with respect to the Project in accordance with the SEQR regulations at 6 NYCRR § 617.7; now therefore be it

RESOLVED:

1. The Board hereby accepts the answers set forth in the EAF.
2. Based upon a thorough examination and analysis of the EAF and review of the SEQR regulations at 6 NYCRR §617.7 and based further on comments received from the Applicant, the Boards’ knowledge of the area surrounding the Project and such further investigation of the Project and

its environmental effects as the Board has deemed appropriate, the Board has considered reasonably related long-term, short-term, direct, indirect and cumulative impacts and has identified the following relevant areas of environmental concern and makes the following findings with respect to the Project:

a. The Project will not cause a substantial adverse change in existing air quality, ground or surface water quality or quantity, traffic or noise levels; a substantial increase in solid waste production or erosion, potential for flooding, or drainage problems. The expansion of the existing snowmobile trail system in Washington County is minor. There would not be an increase in persons in the County for a period such that might result in an increase in solid waste production, and the increase in users of the snowmobile trail system would not result in any change in the environment of the immediate areas or neighborhoods with respect to any air or water quality issues. The surrounding environment is rural farmland, open space and residential homes, all of which are currently utilized as snowmobile trails in the winter months, an increase in the trail qualities would not result in a change to any of these environments;

b. There will be no impact to any threatened or endangered species and the Project does not include the removal or destruction of large quantities of vegetation. The Project is sited in rural use and agricultural use areas that already have existing trails; while there will be some expansion of these trails that will result in the removal of some vegetation and fauna, this will be minimal. Additionally, these corridors are currently utilized by wildlife for travel and grazing, they actually support a habitat for the typical agricultural/rural wildlife found in our area.

c. The Project may impact existing trails which are designated critical environmental areas pursuant to 6 NYCRR § 617.14(g); however, these areas are designated critical environmental areas based on their agricultural soils, which will not be impacted at all due to the snowmobile use. Since these trails are only utilized in winter when the lands and soils are under cover of ice and snow. Additionally, the project will have no impact on land use and these areas will remain in active agricultural uses;

d. This Project is not a material conflict with any local municipality's current goals or plans as officially approved or adopted. Many of the local municipalities within which the trails are located do not have planning in existence and in communities that have planning, the project is not in conflict. In fact, many of these municipalities rely on the business and tourism from individuals utilizing these trails in the winter;

e. The Project will not impair the character or quality of any historical, archeological, architectural or aesthetic resources of an existing community. The Project will take place as an addition to the surrounding area, and will not have an impact on any of these current uses of the land. The Project's impacts will blend in with the existing neighborhoods and community character; it will look and function exactly as it presently exists and therefore will not affect neighborhood character;

f. The Project will not result in a change in either the quantity or type of energy used;

g. The Project has no capacity to create a danger to human health;

h. The Project will not result in a change to the existing open space of the community. Because the Project will not result in any development, no open spaces will be compromised. The Project will have no impact on the capacity of the area to support existing uses;

i. The Project will not encourage or attract large numbers of people to the area, compared to the number of people who would come to the place absent the Project. Although the enhanced trails will cause a slight increase in the number of persons utilizing the trails, these are trails that have been traditionally used for such purposes and the number would not have a noticeable impact.

j. The Project has no foreseeable impact not detailed above that would result in any of the above consequences;

k. The Project will not result in any changes to the environment that, when viewed together, would create a substantial adverse impact to the environment. Upon careful review of the EAF, information submitted by the applicant and other comments from the community and committee, it is declared that the Project does not contain components that, if combined, would be a substantial impact. Because of the Project location as diverse as the County itself and the lack of impact to environmentally sensitive areas adjacent or nearby there is no potential for significant environmental impacts resulting from the Project; and

l. The Project is not one of two or more related actions undertaken, funded or approved by the agency; as detailed here the Project is complete.

3. Based on the foregoing investigation of the potential environmental impacts of the Project and after carefully considering the setting, the public comments, probability of occurrence, duration, irreversibility, geographic scope, magnitude and number of people affected by each environmental impact therein indicated, the Board makes the following findings and determination with respect to this Project:

a. The Project constitutes an “Unlisted” action as said quoted term is defined in the SEQR regulations at 6 NYCRR §617.4;

b. The Project will not result in any large and important environmental impacts and, therefore, is one that will not have a significant impact on the environment. Therefore, the Board hereby determines that the Project will not have a significant effect on the environment, and the Board will not require the preparation of an “Environmental Impact Statement” with respect to the Project; and

c. As a consequence of the foregoing, the Board has determined to prepare a “Negative Declaration” with respect to the Project.

4. The Chairperson of the Board is hereby directed to file a “Negative Declaration” with respect to the Project consistent with this resolution, in the office of the Board and to provide a copy of the “Negative Declaration” to the Involved and Interested Agencies and any person who requests a copy, and to publish notice of same in the statewide Environmental Notice Bulletin.

5. This resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: None for this resolution. Staff time was required to prepare this resolution and is required to monitor the snowmobile grant program.

Resolution No. 136 May 18, 2018
By Supervisors Hogan, O'Brien, Haff, Shaw, Ferguson, Middleton, Rozell

TITLE: To Authorize Agreement with Auctions International for Auction Services Related to Real Property Foreclosure Sales for 2018

WHEREAS, RFP's were issued for auction services for 2018, and

WHEREAS, the Government Operations Committee has recommended retention of Auctions International for auction services for 2018; now therefore be it

RESOLVED, that Auctions International be retained for conduct of county real property auctions upon the following terms:

-six percent buyer's premium to be charged

; and be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute a contract with Auctions International for a term of one year in a form approved by the County Attorney.

BUDGET IMPACT STATEMENT: Costs are paid for by successful bidders at auction or repurchasers.

Resolution No. 137 May 18, 2018
By Supervisor Skellie

TITLE: Approve Parcels Requesting Inclusion in Certified Agricultural Districts Pursuant to Chapter 523 of the Laws of 2003

WHEREAS, Chapter 523 of the Laws of 2003 amended NYS Agriculture and Markets Law to provide that any county containing a certified agricultural district shall designate an annual thirty day period within which a land owner may submit to such body a request for inclusion of land which is predominantly viable agricultural land within a certified agricultural district prior to the established review period, and

WHEREAS, pursuant to Resolution No. 318 of 2003, the Washington County Board of Supervisors designated the period of December 1 to December 30 of each year as the amend period for certified agricultural districts in Washington County, and

WHEREAS, a duly advertised public hearing was held on May 18, 2018 to hear recommendations and comments concerning the parcels requesting inclusion, and

WHEREAS, the Washington County Agricultural and Farmland Protection Board has met and recommend that the parcel be included in the respective certified Agricultural District; now therefore be it

RESOLVED, that due to the fact that these lands are currently in agricultural production, the inclusion thereof will not have a significant environment impact and therefore a negative declaration shall be prepared with the Chairman of the Board of Supervisors authorized to execute those documents necessary for said determination; and be it further

RESOLVED, that the Washington County Board of Supervisors hereby approves the following request of a landowner for inclusion in the respective certified Agricultural District:

Landowner	Parcel ID#	# Acres	Town	CAD#
Nicholas Baric	178-1-14	7.4	Hebron	8

BUDGET IMPACT STATEMENT: None.

Resolution No. 138 May 18, 2018
By Supervisors Shaw, Shay, Campbell, Haff, Hicks, Skellie, Rozell

TITLE: Amend the Makeup of the Sewer District No. 2 Board of Commissioners

WHEREAS, pursuant to New York County Law §261, the Washington County Sewer District No. 2 is overseen by an administrative board known as the Board of Commissioners, and

WHEREAS, in reviewing the district formation documents and current membership of the Commissioners, the Commissioners wish to recommend an amendment to the makeup of the Board of Commissioners; now therefore be it

RESOLVED, that the Washington County Board of Supervisors amends the makeup of the Sewer District Board of Commissioners as follows effective July 1, 2018:

1. Mayor of Village of Hudson Falls, or designee
2. Village of Hudson Falls Trustee
3. Mayor of the Village of Fort Edward, or designee
4. Resident living within the Village of Fort Edward
5. Supervisor, Town of Fort Edward, or designee
6. Resident of the Town of Fort Edward
7. Supervisor, Town of Kingsbury, or designee who must reside outside the district

BUDGET IMPACT STATEMENT: None.

Resolution No. 139 May 18, 2018
By Supervisors Shaw, Shay, Campbell, Haff, Hicks, Skellie, Rozell

TITLE: Authorize Agreement Between the County of Washington and the State of New York for the Removal of Snow and Salting to Control Ice on State Roads Expiring June 30, 2019

WHEREAS, for the safety of the general public, all roads must be maintained during the winter months by removing snow and salting to control ice and snow on paved roads, and

WHEREAS, the State of New York is willing to contract with Washington County for the maintenance of certain state roads, and

WHEREAS, it has been recommended that an agreement be continued between the County of Washington and State of New York for the removal of snow and salting to control ice and snow on state roads located within the County of Washington; now therefore be it

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is authorized to enter into an agreement on behalf of the County of Washington with the State of New York for snow removal and salting to control ice and snow on certain state roads within the County of Washington for a term ending June 30, 2019, in a form approved by the County Attorney.

BUDGET IMPACT STATEMENT: This will provide revenue for the Department of Public Works during the 2018/2019 snow and ice season on a time and materials basis.

Resolution No. 140 May 18, 2018
By Supervisors Shaw, Shay, Campbell, Haff, Hicks, Skellie, Rozell

TITLE: Award Bid #4E18 - Skid Steer Loader and Attachments

WHEREAS, the Purchasing Department issued Bid# 4E18, Skid Steer Loader and attachments,
and

WHEREAS, the following responses were received:

Contractor	Amount
Finke & Sons Equip. (<i>non-compliant</i>)	\$50,431.03
Capital Tractor	\$55,203.00
Southworth Milton Cat	\$55,412.00
Monroe Tractor	\$59,844.00
Liftech Equipment	\$61,374.63
Abele Tractor (<i>non-compliant</i>)	\$59,699.12

, and

WHEREAS, the Public Works Committee recommends awarding to the lowest responsible compliant bidder; now therefore be it

RESOLVED, that Bid# 4E18 for a Skid Steer Loader with attachments be awarded to Capital Tractor in the amount of \$55,203.

BUDGET IMPACT STATEMENT: Funds in the budget for this purchase.

Resolution No. 141 May 18, 2018
By Supervisor Fedler

TITLE: To Adopt Introductory Local Law "C" of 2018

WHEREAS, Introductory Local Law "C" of 2018 supercedes Local Law No. 1 of 2018 providing for the salary of the Superintendent of Public Works, and

WHEREAS, pursuant to Resolution No. 132 adopted April 20, 2018, the Board of Supervisors scheduled and conducted a public hearing on Introductory Local Law "C" of 2018 in the Supervisors' Chambers, Fort Edward, New York on the 18th day of May, 2018 at which time all interested parties were given the opportunity to speak; now therefore be it

RESOLVED, that the Board of Supervisors of the County of Washington, New York does hereby enact Introductory Local Law "C" of 2018 effective upon filing with the Secretary of State of the State of New York.

BUDGET IMPACT STATEMENT: None.

Amended 05/18/18

Resolution No. 142 May 18, 2018

By Supervisors Skellie, Fedler, Shay, Campbell, Hicks, Moore, Rozell

TITLE: To Award Contract for Consulting Services for Washington County Affordable Housing Feasibility Study

WHEREAS, Washington County applied for a Community Development Block Grant (CDBG) Technical Assistance grant in 2017 to undertake an Affordable Housing Feasibility Study, and

WHEREAS, this grant application was successful, and

WHEREAS, the County released an RFP on March 7, 2018 to solicit proposals from qualified consultants to undertake this study, and

WHEREAS, there was one response to this solicitation received from MM Development Advisors, Inc. and Highland Planning LLC, and

WHEREAS, this response was reviewed by a team of Department Heads involved in this project, and

WHEREAS, it is the opinion of this group that the proposal submitted by the above-mentioned firms is acceptable and that the firms have the collective expertise and knowledge to carry out this study; now therefore be it

RESOLVED, the contract for consulting services for the Washington County Affordable Housing Feasibility study is hereby awarded to MM Development Advisors, Inc. and Highland Planning LLC pursuant to the scope of work and price outlined in their response to Washington County RFP #2018-17; and be it further

RESOLVED, the Chairman of the Board is hereby authorized to execute any and all documents necessary to retain the services of the vendors indicated above for the purposes of conducting the scope of work outlined in their RFP response, in a form approved by the County Attorney, and for a price not to exceed \$50,000; **and be it further**

RESOLVED, that Washington County hereby states that it does not intend to own, operate, or otherwise involve the County in any way with public housing within Washington County.

BUDGET IMPACT STATEMENT: The County has received a \$48,000 CDBG grant for the purposes of conducting this study. There is a \$2,500 local match required that can be comprised of both cash and in-kind expenses. The maximum County cash expenditure for this project will be \$2,500.

Resolution No. 143 May 18, 2018
By Supervisors Hogan, O'Brien, Haff, Shaw, Ferguson, Middleton, Rozell

TITLE: To Approve Access Control System Policy

WHEREAS, a policy providing for policy and procedures governing the access control system for County buildings was presented to the Government Operations Committee, and

WHEREAS, the members of the Board were afforded the opportunity to review and comment on said policy, and

WHEREAS, the Government Operations Committee has recommended approval by the Board; now therefore be it

RESOLVED, that the Access Control System Policy as presented at the May 18, 2018 Board of Supervisors meeting is hereby approved; and be it further

RESOLVED, that governance of this policy shall reside in the Government Operations Committee or its successor committee providing however that no amendments shall be made by that committee without notice to all members of the Board of the proposed amendments and the meeting at which they shall be considered.

BUDGET IMPACT STATEMENT: None

Resolution No. 144 May 18, 2018
By Supervisors Hogan, O'Brien, Haff, Shaw, Ferguson, Middleton, Rozell

TITLE: To Approve Employee Identification Policy

WHEREAS, a policy providing for the issuance and display of employee identification badges was presented to the Government Operations Committee, and

WHEREAS, the members of the Board were afforded the opportunity to review and comment on said policy, and

WHEREAS, the Government Operations Committee has recommended approval by the Board; now therefore be it

RESOLVED, that the Employee Identification Policy as presented at the May 18, 2018 Board of Supervisors meeting is hereby approved; and be it further

RESOLVED, that governance of this policy shall reside in the Government Operations Committee or its successor committee providing however that no amendments shall be made by that committee without notice to all members of the Board of the proposed amendments and the meeting at which they shall be considered.

BUDGET IMPACT STATEMENT: None

Resolution No. 145 May 18, 2018
By Supervisors Hicks, Fedler, Idleman, O'Brien, Hogan

TITLE: Amend Staffing Pattern – Treasurer for Full Time Temporary Clerk

WHEREAS, the County Treasurer has requested to backfill a full time temporary Clerk position,
and

WHEREAS, there are funds in the budget to cover this position but it was erroneously left off the
Staffing Pattern, and

WHEREAS, the Staffing Pattern needs to be amended to add this position; now therefore be it

RESOLVED, that the Staffing Pattern for the County Treasurer be amended to add one (1) full
time temporary Clerk.

BUDGET IMPACT STATEMENT: None.

Resolution No. 146 May 18, 2018
By Supervisors Hicks, Fedler, Idleman, O'Brien, Hogan

TITLE: Amend Staffing Pattern – DPW for Seasonal Positions

WHEREAS, the Department of Public Works requested to backfill ten (10) seasonal Highway Worker I positions, and

WHEREAS, the Safety Officer has concerns about work zones without flaggers, and

WHEREAS, the County Administrator recommends approving twelve (12) positions that were negotiated into the contract, and

WHEREAS, this will allow the new DPW Superintendent to backfill up to twelve (12) at her discretion, and

WHEREAS, the Staffing Pattern contains ten (10) seasonal Highway Worker I positions and the Personnel Committee approved increasing the total to twelve (12); now therefore be it

RESOLVED, that the Staffing Pattern for DPW (County Road Fund) be amended increasing the seasonal Highway Worker I positions by two (2) for a total of twelve (12).

BUDGET IMPACT STATEMENT: None.

Amended 05/18/18

Resolution No. 147 May 18, 2018
By Supervisor Henke

TITLE: Appoint Members of the Lake Champlain Lake George Regional Planning Board

WHEREAS, the Lake Champlain Lake George Regional Planning Board is comprised of representatives from five counties, and

WHEREAS, the membership of the Board consists of three ex officio members and three appointed representatives from each of the counties; now therefore be it

RESOLVED, that all prior appointments are hereby rescinded; and be it further

RESOLVED, that the 2018 appointments for Washington County's Lake Champlain Lake George Regional Planning Board's at-large membership is as follows for the terms indicated:

Richard Moore, Supervisor, Town of Fort Ann
David O'Brien, Supervisor, Town of Hampton
Matthew Hicks, Supervisor, Town of Granville

Term Expires 12/31/2018
Term Expires 12/31/2019
Term Expires 12/31/2020

BUDGET IMPACT STATEMENT: None.

Resolution No. 148 May 18, 2018
By Supervisors Idleman, Skellie, Campbell, Ferguson, Clary

TITLE: To Appoint Director of Veterans Affairs

WHEREAS, the Director of the Washington County Veterans department is retiring, and

WHEREAS, the Health and Human Services Committee recommends the appointment of Ken Marrwinchell to the position of Director of Veterans Affairs; now therefore be it

RESOLVED, that Ken Marrwinchell of Kingsbury, New York be and he hereby is appointed Director of Veterans Affairs effective May 18, 2018.

BUDGET IMPACT STATEMENT: None.

Resolution No. 149 May 18, 2018
By Supervisors Shaw, Shay, Campbell, Haff, Hicks, Skellie, Rozell

TITLE: To Award Engineering and Grant Administration Services Sewer District No. 2 for Sewer District FE-1A Project

WHEREAS, Washington County Sewer District No. 2 and the Village of Fort Edward are involved in a joint capital project for the rehabilitation and redirecting of water and sewer lines in the Village of Fort Edward, and

WHEREAS, the Sewer District has secured several grants for this project, and

WHEREAS, Resolution No. 59 dated February 16, 2018 Created Capital Project No. 124 - Sewer District FE-1A Project, and

WHEREAS, as part of the process the Sewer District No. 2 Board of Commissioners issued RFQ #1-2018 for engineering and grant administration services for Sewer District FE-1A Project and has recommended retention of Chazen Engineering to perform the engineering work necessary for the project and CT Male to perform grant administration for the project, and

WHEREAS, the Public Works Committee has endorsed these recommendations; now therefore be it

RESOLVED, that Chazen Engineering is hereby awarded the engineering contract for Sewer District FE-1A Project and CT Male is hereby awarded the grant administration contract for Sewer District FE-1A Project; and be it further

RESOLVED, that the Executive Director is hereby authorized to execute those contracts necessary for award upon approval of the Board of Commissioners and the approval as to form of Sewer District Counsel.

BUDGET IMPACT STATEMENT: The Project is funded by State grant dollars, County Sewer District Capital Reserve monies, Village of Fort Edward and private donations.

Withdrawn 05/18/18

Resolution No. 150 May 18, 2018
By Supervisor Fedler

TITLE: To Authorize Supplemental Agreement No. 2 for PIN 1760.05, BIN 3306120 Lower Turnpike over the Mettowee River and BIN 3306710 Center Falls Road over the Batten Kill

WHEREAS, the County is undertaking to paint bridges BIN 3306120 Lower Turnpike over the Mettowee River and BIN 3306710 Center Falls Road over the Batten Kill, and

WHEREAS, the engineers, GPI, have requested signature of supplemental agreement no. 2 for the project for construction support and inspection, and

WHEREAS, the County has discussed this project and this agreement but said agreement was never provided for signature; now therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute those documents necessary for supplemental agreement no. 2 for PIN 1760.05, BIN 3306120 Lower Turnpike over the Mettowee River and BIN 3306710 Center Falls Road over the Batten Kill in a form approved by the County Attorney.

BUDGET IMPACT STATEMENT: Costs paid by the County then submitted to the Federal funding program for reimbursement.

Resolution No. 151 May 18, 2018
By Supervisors Shaw, Shay, Idleman, Haff, Hicks, O'Brien, Fedler, Moore, Hogan

TITLE: Resolution Determining That the Proposed CR 75 and CR40 Pavement Preservation Project is an Unlisted Action and Will Not Have a Significant Adverse Impact on the Environment

WHEREAS, Washington County (County) is proposing the CR 75 and CR 40 Pavement Preservation Project (Project) located in the Village of Hudson Falls and Town of Fort Edward, respectively, and

WHEREAS, a review of the Project is being completed in accordance with the State Environmental Quality Review Act (SEQRA) under 6 NYCRR Part 617 (Regulations), and

WHEREAS, by Resolution No. 83 of 2018, the County declared itself lead agency for the project and for purposes of conducting a SEQRA coordinated review of the Project, and

WHEREAS, Part 1 of a Short Environmental Assessment Form (SEAF) has been completed and reviewed by the County, and

WHEREAS, in accordance with the Regulations, the proposed Project has been classified as an "Unlisted Action" as defined in 6 NYCRR Part 617.2(ak), and

WHEREAS, at the direction of the County, Barton & Loguidice, D.P.C. (B&L) has been authorized to proceed with planning and design services associated with the Project, including assistance in compliance with the SEQRA; now therefore be it

RESOLVED, that the Washington County Department of Public Works Superintendent, is hereby authorized to sign those documents necessary for SEQRA for this project; and be it further

RESOLVED, that based upon an examination of the SEAF and other available supporting information, and considering both the magnitude and importance of each relevant area of environmental concern, and based further upon the Board's knowledge of the area surrounding the Project, the Washington County Board of Supervisors makes the determination that the Project will not have a significant adverse environmental impact and that the Project will not require the preparation of a Draft Environmental Impact Statement; and be it further

RESOLVED, that as a consequence of such findings and declaration, and in compliance with the requirements of SEQRA, the Board of Supervisors, as Lead Agency, hereby directs the Superintendent of Public Works to sign the SEAF Part 3 Determination of Significance indicating that a Negative Declaration has been issued for the Project; and be it further

RESOLVED, that this resolution take effect immediately; and be it further

RESOLVED, that the County, together with the County Attorney and B&L, are hereby authorized to take all actions, serve all notices, and complete all documents required to give full force and effect to this determination.

BUDGET IMPACT STATEMENT: None.

Resolution No. 152 May 18, 2018
By Supervisors Hicks, Fedler, Idleman, O'Brien, Hogan

TITLE: To Amend Staffing Pattern – County Clerk

WHEREAS, a long time Senior Motor Vehicle Clerk has decided to retire, and

WHEREAS, the County Clerk presented a restructuring plan that includes moving all DMV employees from 35 hours a week to 37.5 hours a week and increasing the part time Account Clerk to full time, and

WHEREAS, by increasing the hours of DMV Staff and increasing the Account Clerk to full time, one full time position can be eliminated, and

WHEREAS, the Government Operations and Personnel Committees have approved this restructuring; now therefore be it

RESOLVED, that the Staffing Pattern for County Clerk be amended as follows effective upon the retirement of the Senior Motor Vehicle Clerk:

Increase Account Clerk 37.5 hours a week by one (1)
Decrease Part Time Account Clerk by one (1)

Decrease Motor Vehicle License Clerks by one (1) to a total of (5) and change weekly hours to 37.5

Increase Hours of Senior Motor Vehicle Clerks (2) to 37.5 hours a week

Increase Hours of Motor Vehicle Supervisor (1) to 37.5 hours a week

BUDGET IMPACT STATEMENT: One full time position will be eliminated. Anticipating savings from restructuring of \$23,264.

Resolution No. 153 May 18, 2018
 By Supervisors Shaw, Shay, Idleman, Haff, Hicks, O'Brien, Fedler, Moore, Hogan

TITLE: To Amend 2017 Budget for Various Departments

WHEREAS, the final accounting has been completed for the 2017 fiscal year, and

WHEREAS, certain line items within the budget need to be adjusted; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendments to the 2017 budget:

GENERAL FUND				
Increase Appropriation:				
A		1170	128 - On Call Pay	\$1,300
A		1170	9030 - Social Security/Medicare	\$1,072
A		1170	9060.01 - Hospital & Medical Insurance Hospital & Medical Insurance	\$11,235
A		1170	9060.02 - Hospital & Medical Insurance Dental Insurance	\$49
A		1171	4070 - Dues & Subscriptions	\$63
A		1185	121 - Regular Earnings	\$512
A		1185	4500 - Physicians Expense	\$4,334
A		1185	9030 - Social Security/Medicare	\$151
A		1190	4420 - Outside Services	\$2,077
A		1325	4020 - Postage	\$2,600
A		1325	4250.01 - Fees Other	\$176
A		1325	4440.18 - Miscellaneous Other	\$4,123
A		1325	9010 - State Retirement	\$4,494
A		1325	9060.02 - Hospital & Medical Insurance Dental Insurance	\$80
A		1355	4020 - Postage	\$7
A		1355	9010 - State Retirement	\$927
A		1355	9060.01 - Hospital & Medical Insurance Hospital & Medical Insurance	\$10,336
A		1355	9060.02 - Hospital & Medical Insurance Dental Insurance	\$45
A		1362	422002 - Redemption	\$35
A		1410	9060.02 - Hospital & Medical Insurance Dental Insurance	\$65
A		1420	121 - Regular Earnings	\$2,000
A		1420	9030 - Social Security/Medicare	\$662
A		1430	121 - Regular Earnings	\$9,464

A		1430	9060.01 - Hospital & Medical Insurance Hospital & Medical Insurance	\$4,821
A		1490	9060.01 - Hospital & Medical Insurance Hospital & Medical Insurance	\$5,566
A		1490	9060.02 - Hospital & Medical Insurance Dental Insurance	\$45
A		1620	2090 - Equipment	\$184
A		1620	9060.02 - Hospital & Medical Insurance Dental Insurance	\$75
A		1680	123 - OT (1.5)	\$481
A		1680	4020 - Postage	\$59
A		1680	9010 - State Retirement	\$2,917
A		1985	4440.4V - Miscellaneous Village of Fort Edward	\$47,394
A		1985	4440.7V - Miscellaneous Village of Hudson Falls	\$82,359
A		2490	4520.03 - Tuition Expenses Cayuga	\$180
A		2490	4520.10 - Tuition Expenses Finger Lakes	\$223
A		2490	4520.11 - Tuition Expenses Fulton-Montgomery	\$1,631
A		2490	4520.12 - Tuition Expenses Genesee	\$1,625
A		2490	4520.13 - Tuition Expenses Herkimer	\$408
A		2490	4520.16 - Tuition Expenses Jefferson	\$1,473
A		2490	4520.17 - Tuition Expenses Mohawk Valley	\$1,941
A		2490	4520.21 - Tuition Expenses North Country	\$27,884
A		2490	4520.25 - Tuition Expenses Schenectady	\$4,322
A		2490	4520.28 - Tuition Expenses Tompkins-Cortland	\$467
A	3110	3111	121 - Regular Earnings	\$94,774
A	3110	3111	4900.02 - Forfeiture Federal	\$35,204
A	3110	3111	9010 - State Retirement	\$442,641
A	3110	3111	9030 - Social Security/Medicare	\$8,165
A	3110	3112	121 - Regular Earnings	\$15,537
A	3110	3113	121 - Regular Earnings	\$15,701
A	3110	3113	9030 - Social Security/Medicare	\$1,284
A	3110	3114	122 - OT (1.0)	\$73
A		3140	4030.01 - Office Supplies Other	\$45
A	3150	3152	121 - Regular Earnings	\$127,050
A	3150	3152	2090 – Equipment	\$530
A	3150	3152	9010 - State Retirement	\$95,426
A	3150	3152	9030 - Social Security/Medicare	\$7,019
A		3410	2090 – Equipment	\$658
A		3410	4020 – Postage	\$46

A		3410	9030 - Social Security/Medicare	\$206
A		3410	9040 - Workers Compensation	\$102,340
A		3620	121 - Regular Earnings	\$8,754
A		3620	4010 – Telephone	\$94
A		3620	4020 – Postage	\$545
A		3620	4030.01 - Office Supplies Other	\$1,329
A		3620	4260 - Mileage Expenses/Car Pool	\$7,893
A		3620	9030 - Social Security/Medicare	\$2,766
A		3625	9030 - Social Security/Medicare	\$102
A		3625	9040 - Workers Compensation	\$4,369
A		3640	121 - Regular Earnings	\$2,727
A		3640	122 - OT (1.0)	\$199
A		3640	123 - OT (1.5)	\$9,057
A		3640	124 - Overtime 2.0	\$6,407
A		4082	2625.99 - Grants Other	\$53
A		4082	9060.02 - Hospital & Medical Insurance Dental Insurance	\$120
A		4320	404005 - OMH LA	\$57
A		4390	4290 - Program Expenses	\$603
A		6010	121 - Regular Earnings	\$357,530
A		6010	123 - OT (1.5)	\$5,407
A		6119	4290 - Program Expenses	\$242,614
A		6140	4290 – Program Expenses	\$208,754
A		6510	4260 - Mileage Expenses/Car Pool	\$272
A		6610	4260 - Mileage Expenses/Car Pool	\$636
A		6610	9060.02 - Hospital & Medical Insurance Dental Insurance	\$10
A		6772	9060.01 - Hospital & Medical Insurance Hospital & Medical Insurance	\$5,728
A		6772	9030 - Social Security/Medicare	\$326
A		7310	9060.01 - Hospital & Medical Insurance Hospital & Medical Insurance	\$30,111
A		7310	9060.02 - Hospital & Medical Insurance Dental Insurance	\$280
A		8020	4260 - Mileage Expenses/Car Pool	\$152
				\$2,083,456
Increase Revenue:				
A		1171	3025.02 - ILSF Caseload Reduction	\$37,068
A		1420	1255 - Clerk Fees	\$123,059
A		6010	4611 - Federal Aid Food Stamps	\$204,015

A		6010	4619 - Federal Aid Child Care	\$156,751
A		6010	3610 - State Aid Soc. Services Admin	\$192,968
				\$713,861
Decrease Appropriation:				
A		9900	9065.01 - Retiree Health Under 65	\$110,228
A		6055	4290 - Program Expenses	\$176,364
A		6070	4290 - Program Expenses	\$187,587
A		6100	4290 - Program Expenses	\$688,919
A		6109	4290 - Program Expenses	\$206,497
				\$1,369,595
COMMUNITY DEVELOPMENT				
Increase Appropriation:				
CD		6420	4625.01 - Grants Other	\$8,825
Increase Revenue:				
CD		6420	4910 - Community Development Act	\$8,825
COUNTY ROAD FUND				
Increase Appropriation:				
D	5000	3310	9010 - State Retirement	\$13,534
D	5000	3310	9030 - Social Security/Medicare	\$382
D	5000	5010	9010 - State Retirement	\$13,249
D	5000	5020	9030 - Social Security/Medicare	\$697
D	5000	5110	123 - OT (1.5)	\$1,157
D	5000	5110	9010 - State Retirement	\$91,910
D	5000	5110	9030 - Social Security/Medicare	\$58,965
D	5000	5112	121 - Regular Earnings	\$34,795
D	5000	5112	123 - OT (1.5)	\$5,085
D	5000	5120	121 - Regular Earnings	\$68,629
D	5000	5120	123 - OT (1.5)	\$24,281
				\$312,684
Decrease Appropriation:				
D	5000	3310	4625.01 - Grants - Other	\$312,684
COUNTY ROAD MACHINERY				
Increase Appropriation:				
DM		5130	122 - OT (1.0)	\$47
DM		5130	123 - OT (1.5)	\$3,835

DM		5130	4010 - Telephone	\$56
				\$3,938
Decrease Appropriation:				
DM		5130	4270 - Auto Fuel	\$3,938
SEWER DIST. NO. 1 – IDA				
Increase Appropriation:				
GA		8135	4050 - Electric	\$1
GA		8135	4160 - Water & Sewer Rent	\$6,174
				\$6,175
Increase Appropriated Fund Balance				
GA			599 - Appropriated Fund Balance	\$6,175
SEWER DIST. NO. 2				
Increase Appropriation:				
GB	8000	8110	121 - Regular Earnings	\$811
GB	8000	8120	9010 - State Retirement	\$29,918
GB	8000	8130	2090 - Equipment	\$3,630
GB	8000	8131	9030 - Social Security/Medicare	\$882
				\$35,241
Increase Appropriated Fund Balance				
GB			599 - Appropriated Fund Balance	\$35,241
SELF INSURANCE - HEALTH INSURANCE				
Increase Appropriation:				
MS		9060	9060.802 - Hospital & Medical Insurance Drug Claims	\$68,205
MS		9060	9060.807 - Hospital & Medical Insurance HRA - Prism	\$34,507
				\$102,712
Decrease Appropriation:				
MS		9060	9060.803 - Drug Claims	\$102,712
SELF INSURANCE - WORKERS COMPENSATION				
Increase Appropriation:				
S		1710	4250.01 - Fees Other	\$1,973
S		1720	4290 - Program Expenses	\$102,701

Increase Appropriated Fund Balance				
S			599 - Appropriated Fund Balance	\$102,701

BUDGET IMPACT STATEMENT: Transfer of monies between line items and appropriates fund balance where necessary.

Resolution No. 154 May 18, 2018
By Supervisors Shaw, Shay, Idleman, Haff, Hicks, O'Brien, Fedler, Moore, Hogan

TITLE: Amend Budget for DSRIP Funds

WHEREAS, Washington County Public Health, Office for the Aging and Mental Health received funding from the Adirondack Health Institute as part of the DSRIP program in the total amount of \$12,408, and

WHEREAS, these funds need to be recognized in the budget; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A.4004.4080	Consultant – Public Health	2,500
A.4310.4625.01	Grants Other – Mental Health	7,408
A.6010.4030.01	Office Supplies Other – DSS/OFA	<u>2,500</u>
		12,408

Increase Revenue:

A.4004.4489.09	Federal Aid – DSRIP	2,500
A.4310.4489.09	Federal Aid – DSRIP	7,408
A.6772.4489.09	Federal Aid – DSRIP	<u>2,500</u>
		12,408

BUDGET IMPACT STATEMENT: Recognize DSRIP funds in the budget.

Resolution No. 155 May 18, 2018
By Supervisors Shaw, Shay, Idleman, Haff, Hicks, O'Brien, Fedler, Moore, Hogan

TITLE: To Amend 2018 County Administration Budget for Postage and Advertising

WHEREAS, following an audit of the County's procurement procedures by the New York State Comptroller, the Board of Supervisors has taken steps to address the findings of that audit, and

WHEREAS, part of these corrective actions taken has been to centralize the preparation, letting, receiving, opening and tabulation of all bids within the Purchasing Department, and

WHEREAS, there are costs for postage and advertising for each formal bid released by the Purchasing Department, and

WHEREAS, these costs were not anticipated at the time the 2018 budget was adopted, and

WHEREAS, this has led to an eventual shortfall within the 2018 budget of the County Administration Department in both the postage and advertising lines; now therefore be it

RESOLVED, that the County Treasurer be, and hereby is, authorized to make the following amendment to the 2018 County Administration budget:

Increase Appropriation:

A.1230.4020	County Administration – Postage	500
A.1230.4220	County Administration – Advertising	<u>500</u>
		1,000

Decrease Appropriation:

A.1990.4530	Contingency	1,000
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BUDGET IMPACT STATEMENT: This will leave a balance of \$144,379 in the General Fund Contingency Account for general expenses.

Resolution No. 156 May 18, 2018
By Supervisors Shaw, Shay, Idleman, Haff, Hicks, O'Brien, Fedler, Moore, Hogan

TITLE: Amend County Road Fund Budget for Additional CHIPS Funding Due to Extreme Winter Recovery

WHEREAS, the state allocated \$1,940,357 in CHIPS funding which is budgeted for in the 2018 budget, and

WHEREAS, in the 2018 NYS budget the CHIPS funding for Washington County increased by \$265,198 due to the "extreme winter" that happened in the northeast; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

COUNTY ROAD FUND

Increase Appropriation:

D.5000.5112.202	Road Projects	265,198
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Increase Revenue:

D.5000.5112.3501	Consolidated Highway Aid	265,198
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BUDGET IMPACT STATEMENT: This is additional state aid which is not in the 2018 budget.

Resolution No. 157 May 18, 2018
By Supervisors Shaw, Shay, Idleman, Haff, Hicks, O'Brien, Fedler, Moore, Hogan

TITLE: Create the Title of Assessor Part Time, Place on the Grade Schedule and Amend Staffing Pattern and Budget – Real Property

WHEREAS, the Director of Real Property has requested to bring on a part time Assessor, and

WHEREAS, this position will provide assessment services to and be paid for by the Towns, and

WHEREAS, the Government Operations Committee has approved adding a budget neutral part time Assessor to the Staffing Pattern, and

WHEREAS, the Personnel Committee has approved amending the Staffing Pattern for this position and forwarded to the Finance Committee recommending placement on the Grade Schedule at Grade 18, and

WHEREAS, the 2018 budget needs to be amended to recognize the additional revenue and expense for this position; now therefore be it

RESOLVED, that the title of Assessor, part time is hereby created and placed on the Grade Schedule at Grade 18; and be it further

RESOLVED, that the Staffing Pattern for Real Property be amended to add one (1) Assessor, part time; and be it further

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A.1355.121	Reg. Earnings – Real Property	11,500
A.1355.9030	Soc. Security/Medicare – RP	<u>880</u>
		12,380

Increase Revenue:

A.1355.2210.07	General Services Other Real Property	12,380
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BUDGET IMPACT STATEMENT: Position will be budget neutral. The Town of Granville has an immediate need for assessment services and will be covering the cost. If other towns need assessment services, the cost will be their responsibility.

Resolution No. 158 May 18, 2018
By Supervisors Haff, Hicks, O'Brien, Fedler, Moore, Hogan

TITLE: Create the Title of Special Patrol Officer, Place on the Grade Schedule and Amend Staffing Pattern – Sheriff

WHEREAS, the Washington County Sheriff has taken on an initiative to provide trained School Resource Officers to the schools in Washington County, and

WHEREAS, among the things that can be done to increase the safety of our children and their schools is to provide an armed police presence in the schools, and

WHEREAS, the Schools would contract with the County to provide these Officers, and

WHEREAS, the Personnel Officer has reviewed the request and recommends the title of Special Patrol Officer, and

WHEREAS, the Personnel Committee has approved amending the Staffing Pattern to add eight (8) Special Patrol Officers and forwarded to the Finance Committee recommending placement on the Grade Schedule at Grade 13; now therefore be it

RESOLVED, that the title of Special Patrol Officer is hereby created and placed on the Grade Schedule at Grade 13; and be it further

RESOLVED, that the Staffing Pattern for the Sheriff is hereby amended to add eight (8) Special Patrol Officers.

BUDGET IMPACT STATEMENT: The schools would contract with the County for this service.

Resolution No. 159 May 18, 2018

By Supervisor Shaw, Shay, Idleman, Haff, Hicks, O'Brien, Fedler, Moore, Hogan

TITLE: To Authorize Superintendent of DPW to Sign Memorandum of Understanding with Champlain Watershed Improvement Coalition of NY

WHEREAS, the Champlain Watershed Improvement Coalition of NY has awarded Washington County \$7,100 to implement a project, and

WHEREAS, the Finance Committee has recommended acceptance of the funding for this project in order to allow the Department of Public Works to proceed; now therefore be it

RESOLVED, that the Superintendent of Public Works is hereby authorized to execute the MOU with Champlain Watershed Improvement Coalition of NY in order to receive the reimbursement funding for this work.

BUDGET IMPACT STATEMENT: Additional grant revenue for road work the County would provide in any event.

Resolution No. 160 May 18, 2018
By Supervisors Hicks, Hogan, O'Brien, Moore, Ferguson, Clary

TITLE: To Provide for Representation of Persons Accused of Crime or Parties Before the Family Court or Surrogate's Court pursuant to New York County Law Article 18-B

WHEREAS, each county is required to provide for a plan to provide counsel to persons charged with a crime or who are entitled to counsel pursuant to section 262 or section 1120 of the Family Court Act, article 6-C of the correction law or section 407 of the Surrogate's Court Procedure Act who are financially unable to obtain counsel, and

WHEREAS, Washington County has chosen to appoint a Public Defender pursuant to article 18-A of the County Law and sect. 722(1) of the County Law and has also chosen to provide for representation by counsel furnished pursuant to a plan of the Washington County Bar Association pursuant to County Law 722(3), and

WHEREAS, a plan for representation was approved by the Washington County Bar Association, and

WHEREAS, that plan was also reviewed by the Public Safety Committee and forwarded to the Board with their recommendation for approval; now therefore be it

RESOLVED, that the Washington County Board of Supervisors hereby approves the plan for representation of persons accused of crime or parties before the Family Court or Surrogate's Court pursuant to New York County Law Article 18-B.

BUDGET IMPACT STATEMENT: None for this resolution. Costs for indigent defense are contained within the 2018 budget.

Resolution No. 161 May 18, 2018

By Supervisors Shaw, Shay, Idleman, Haff, Hicks, O'Brien, Fedler, Moore, Hogan

TITLE: To Award Mini-Bid Number T18040032 – Heavy Duty Tandem Axle Truck with Multipurpose Dump Body, Plow and Wing (Quantity 2)

WHEREAS, the Purchasing Department has solicited bids for two (2) plow trucks, and

WHEREAS, the following responses to Mini-Bid Number T18040032 were received:

Contractor	Grand Total Evaluation Price for Mini-Bid
Navistar, Inc.	\$416,030.00
Tracey Road Equipment, Inc.	\$440,017.92
Fleet Maintenance Inc.	\$443,298.84
Fleet Maintenance Inc. (<i>Not compliant to specs</i>)	\$443,326.26
Fleet Maintenance Inc.	\$447,344.02

, and

WHEREAS, the Finance Committee recommends award to Navistar, Inc.; now therefore be it

RESOLVED, that Mini-Bid Number T18040032 for two (2) Heavy Duty Tandem Axle Trucks with Multipurpose Dump Body, Plow and Wing be awarded to Navistar, Inc. in the amount of \$416,030.

BUDET IMPACT STATEMENT: Funds contained in the 2018 budget.

Resolution No. 162 May 18, 2018
By Supervisors Shaw, Shay, Idleman, Haff, Hicks, O'Brien, Fedler, Moore, Hogan

TITLE: To Award Request for Proposals; Specification No. #2018-24 – Building “A” Front Entrance Replacement

WHEREAS, the Purchasing Department issued Request for Proposals; Specification No. #2018-24 – Building “A” Front Entrance Replacement, and

WHEREAS, the following responses were received:

Contractor	Bid Price
Jim’s Glass 6 Second Street Queensbury, NY 12804	\$36,113
Hartson Total Opening 6 Kaycee Loop Rd. Plattsburgh, NY 12901	\$63,598

, and

WHEREAS, the Finance Committee recommends award to the low bidder; now therefore be it

RESOLVED, that Request for Proposals; Specification No. #2018-24 – Building “A” Front Entrance Replacement be awarded to Jim’s Glass in the amount of \$36,113.

BUDGET IMPACT STATEMENT: Funds contained in the budget for this entrance replacement.

05/18/18 Policy Amended Resolution No. 163 May 18, 2018
By Supervisors Shaw, Shay, Idleman, Haff, Hicks, O'Brien, Fedler, Moore, Hogan

TITLE: To Approve Washington County Purchasing Policy and Procedures

WHEREAS, in order to help ensure that purchases made by the County's various Departments are carried out in accordance with all applicable state statutes, and such purchases are done in a consistent, fair and efficient manner, it is necessary for the Board of Supervisors to create and adopt a purchasing policy and procedure that specifies how various purchases must be conducted, and

WHEREAS, following an audit of the County's purchasing practices the Board undertook a comprehensive review of the existing Purchasing Policy and developed a new, more robust policy to replace the previous version, and

WHEREAS, the Government Operations Committee, Audit Committee and the Finance Committee have reviewed and discussed the proposed policy, and

WHEREAS, the Government Operations and Finance Committees have recommended its approval following a final staff review, and

WHEREAS, this staff review has been conducted and final technical changes have been made to the proposed policy; now therefore be it

RESOLVED, the Board of Supervisors hereby approves the Washington County Purchasing Policy and Procedures as presented to the full board on May 18, 2018; and be it further

RESOLVED, the Government Operations Committee will be designated as the oversight committee responsible for the periodic review and updating of the policy, and shall have the authority to make amendments to said policy, if a draft of such amendments are provided to all Supervisors prior to the committee meeting and the proposed amendment of the policy is on the published agenda.

BUDGET IMPACT STATEMENT: None for the adoption of the policy.

Resolution No. 164 May 18, 2018
By Supervisors Hicks, Fedler, Idleman, O'Brien

TITLE: Amend Staffing Pattern – Buildings & Grounds

WHEREAS, the Superintendent of Buildings & Grounds has requested to add two temporary Laborers for Huletts Park until credentials are met then become Lifeguard/Laborers, and

WHEREAS, the Personnel Committee has approved this request; now therefore be it

RESOLVED, that the Staffing Pattern for Buildings & Grounds be amended to add two (2) temporary Laborers until credentials are met then become Lifeguard/Laborers.

BUDGET IMPACT STATEMENT: Laborers are grade 5 on the Grade Schedule and Lifeguard/Laborers are Grade 6.